



# Parvatibai Chowgule College Of Arts And Science (Autonomous)

## EXAMINATIONS (UG)

### REGULAR

#### Payment of examination fees

(Collected at the time of Admission)

Selection of Courses(FC/SEC/GEC)

### REPEAT

#### Examination Application

(Notification for applying for Repeat Assessment is uploaded on college website at the commencement of Semester(s))

#### Payment of Fees

Students are required to pay the prescribed fees along with the application as per the details provided through the Notification.

#### Communication to Departments

Data of the Registered students is communicated to the respective departments through E-Mail.

Modes of Assessment details for Theory & Practical evaluation is uploaded in CLAAP/Google Classroom in the beginning of the Semester by each faculty.

Registered Students are required to contact the respective Course Teachers for Assessment purpose. ( A student is required to answer a minimum of 3 Assessments irrespective of the mode of Assessment (CA only /CA+ SEE / CA + MTA + SEE) )

- Assessed Answerbooks are verified by students before submission of marksheets to the exam cell by the respective course teacher.
- Marks are also uploaded in CLAAP/Google classroom by respective Course teacher for students verification.

### **Declaration of Results**

- Results of the Semester End Examinations are uploaded on College website.
- Roll number of the registered student is printed on the result document only if the student has successfully completed the requisite credits in the respective semester.

### **Collection of statement of Marks**

- Students are issued Statement of marks for the registered semesters.
- Collection of marks statement schedule is uploaded on the college website.
- Students are required to produce the college ID card for issue of statement of marks.

### **Retake Examinations(Applicable to Admission year 2018-2019 onwards only)**

- Students who could not complete the requisite credits are allowed to answer the retake Examination which is conducted within 15 days of declaration of Results.
- Retake Examination is conducted only for the Semester End Examination (SEE) component.
- Retake is conducted to students who scored R/Ab grade due to unforeseen emergencies/Medical reasons/Deputation from college for events etc.