

**MINUTES OF THE THIRTEENTH MEETING OF THE GOVERNING BODY OF  
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

Date : 29<sup>th</sup> July, 2020  
Time : 10:00 a.m.  
Venue : Conference Room, Parvatibai Chowgule College of Arts & Science (Autonomous),  
Margao-Goa.

Since the meeting was conducted online, roll call was taken of the following members:

**Members present:**

- |                               |                                       |
|-------------------------------|---------------------------------------|
| 1. Smt. Padma Chowgule        | - Chairman, Management Representative |
| 2. Ms. Deepa Chowgule         | - Member, Management Representative   |
| 3. Shri. Arjun Chowgule       | - Member, Management Representative   |
| 4. Ms. Preeti Mahatme         | - Member, Management Representative   |
| 5. Shri. V.R. Shirgurkar      | - Member, Management Nominee          |
| 6. Prof. Anuradha Wagle       | - Member, Goa University Nominee      |
| 7. Dr. Renji George Amballoor | - Member, State Government Nominee    |
| 8. Shri. H.S.S.Nadkarni       | - Member, Teacher Representative      |
| 9. Smt. Rupali Tamuly         | - Member, Teacher Representative      |
| 10. Prof. Nandkumar N. Sawant | - Member Secretary, Principal         |

Since there was a quorum, the meeting started at 10.00 am.

Prof. Nandkumar N. Sawant, Member Secretary of the Governing body, welcomed the members of Governing Body and thanked everyone for attending the meeting, inspite of Pandemic Covid-19.

The Member Secretary informed the house that Dr. Hanumant Chopdekar, Teacher Representative has joined Goa University and he welcomed Smt. Rupali Tamuly, Head, Department of Economics in his place.

Thereafter, the agenda was taken up for discussion.

**Agenda:**

1. Leave of absence.
2. To approve the minutes of the meeting of the Governing Body held on 8<sup>th</sup> November 2019.
3. To approve the proposed syllabi including the Course Outcomes of various courses of the Undergraduate, Postgraduate Degree and Diploma Programmes, as recommended by the respective Board of Studies.
4. To approve the amendments to Postgraduate Degree Ordinance AO-5 and Postgraduate Diploma Ordinance AO-9.
5. To present the LOCF document and mapping of Course Outcomes.
6. Report of Research Output of the College.
7. Results and Students' Performance 2019-20.

8. AQAR 2019-20
9. Budget 2019-20 under pattern of assistance (UGC) and other fees.
10. Skeletal framework for academic work 2020-21.
11. Any Other Business (A.O.B.)

#### 1. Leave of Absence

The following Governing Body members were absent:

- Dr. Rohini Chowgule - Member, Management Representative
- Dr. Manju Singh - Member, UGC Nominee

#### 2. To approve the minutes of the previous Governing Body Meeting

The Member Secretary read out the highlights of the previous meeting held on 8<sup>th</sup> November 2019. The minutes were approved with the following suggestion:

Suggestion : Revised format of action taken report of the minutes to be considered from the next governing body meeting.

#### 3. To approve the proposed syllabi including the Course Outcomes of various courses of the Undergraduate, Postgraduate Degree and Diploma Programmes in Arts & Science under Autonomy, which stand approved by the Academic Council.

The Member Secretary highlighted that the Course Outcomes have been realigned and henceforth the Course Outcomes will be referred as Course Learning Outcomes (CLOs) and Programme Outcomes will be referred as Programme Learning Outcomes (PLOs).

The house approved the proposed syllabi including the Course Outcomes of various courses of the Undergraduate, Postgraduate Degree and Diploma Programmes in Arts & Science under Autonomy.

#### 4. To approve the amendments to Postgraduate Degree Ordinance AO-5 and Postgraduate Diploma Ordinance AO-9.

Resolution : The house approved the amendments to Postgraduate Degree Ordinance AO-5 and Postgraduate Diploma Ordinance AO-9 with the following suggestion:

- 1) In one of the conditions cited in the Postgraduate Degree Ordinance AO-5 (i.e. point no. AO-5.1A) for seeking direct admission to the second year of M.Sc. in Geoinformatics, it is proposed that a candidate has to score minimum specified marks in the entrance examination.

5. To present the LOCF document and mapping of Course Outcomes.

The Member Secretary brought to the notice of the Governing body members that University Grants Commission has initiated Learning Outcome Curriculum Framework (LOCF) which needs to be implemented by all institutions of Higher Education wherein all programmes will have mission and vision and the same needs to be displayed on the college website.

Subsequently, Smt. Rupali Tamuly, Teacher Representative presented the LOCF of undergraduate programme in Economics.

Resolution : Approved

Prof. Shirgurkar suggested that a copy of the same to be shared with him. In case of any recommendations, he will revert back.

6. Report of Research Output of the College.

Dr. Renji George complimented the college for the seven ongoing research projects and 3 web publications.

Suggestion : Dr. Renji George suggested that the college need to file at least one patent every year. However, Prof. Sawant put on record that the college has already filed seven patents which are now out for public domain.

7. Results and Students' Performance 2019-20.

Passing Percentage of students (up to October 2019 Examination including repeat examination result) was presented.

Also a detailed analysis of comparison between students failing in component A and B was presented wherein it was evident that students do not specifically fail in component A (Core Courses) and Component B (compulsory courses).

The house wished to know how there are more failures in Science stream in comparison with Arts. The Member Secretary explained that science students come with a different aspiration level to go to professional colleges and since they wait for their entrance exam results, there are drop outs at the first year level. At the depth, it is seen that there is not much difference in percentage in the failures between Arts and Science.

As desired by the governing body members, the measures undertaken by the college to improve the overall performance of the students were given:

- a) Remedial classes for below average students.
- b) Retake of the examination.
- c) Counseling of the students.
- d) Competency test at the beginning of the semester.

Suggestion : The same to be implemented for PG Programmes also.

#### 8. AQAR 2019-20

Shri H. S. S. Nadkarni, Teacher Representative, presented the following criterias under AQAR 2019-20

- a. Criteria I - Curricular Aspect.
- b. Criteria II –Teaching Learning and Evaluation.
- c. Criteria III – Research, Innovations and Extension.
- d. Criteria IV – Infrastructure and Learning Process.
- e. Criteria V – Students Support and Progression.
- f. Criteria VI – Governance, Leadership and Management.
- g. Criteria VII –Institutional Values and Social Responsibilities.

Resolution : Approved.

#### 9. Budget 2019-20 under pattern of assistance (UGC) and other fees.

It was put on record that with the intervention of management, the college was able to get funds from UGC to the tune of Rs. 15 lakhs, of which the college has spent around Rs. 9.64 lakhs on BOS, Governing Body, workshops, seminars etc. The balance amount is Rs. 5.31 lakhs. UGC has not given permission to utilize this amount at the present due to the pandemic covid-19 situation.

Budget 2020-21 and a proposal with revised examination remuneration was also presented

Resolution : Approved

Suggestion : Since the classes are going to be conducted online, need is felt to increase the bandwidth and robust IT support of the college.

#### 10. Skeletal framework for academic work 2020-21.

Before presenting the college skeletal framework, the Member Secretary requested Prof. Anuradha Wagle, Goa University Nominee to share the academic framework of Goa University. She highlighted the following points

- With regards to academic calendar, the exams for Semester VI will start in the first week of August 2020.
- The new academic year is tentatively scheduled to start from 17<sup>th</sup> August 2020.
- Since Internships cannot be done physically, it is replaced with SWAYAM classes, which the students can do from home and get SWAYAM certificates.
- Since laboratory practicals are not possible to be conducted through physical activity, virtual lab sessions are proposed.

The Member Secretary informed them that the college academic framework is in sync with UGC, Goa University and DHE for this academic year 2020-21. Since our college is autonomous, we will slightly variate from the Goa University pattern to some extent.

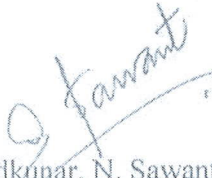
Resolution : Approved with the following suggestion:

- 1) Incorporate some of the best practices followed by Goa University in the college academic framework.

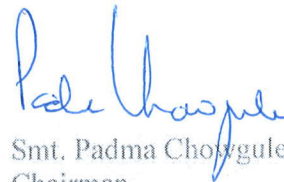
#### 11. Any Other Business (A.O.B.)

- Starting of the new programme, M.Sc. Zoology:  
The Member Secretary informed the house that the college has not got approval from DHE to start the new programme i.e. M.Sc. Zoology. Mr. Renji George informed the house that DHE has taken a policy decision to start new programmes only after mapping of all educational institutions is done by State Higher Education Council. Unless this committee meets, they will not be able to give permission to start new programmes. Hence it is not possible for the college to start the programme this year i.e. 2020-21.
- The Member Secretary informed the house that since the college has completed 5 years of autonomy, a report on autonomy was submitted to Goa University and accordingly a Committee constituted by Goa University visited the college. The Goa University report is awaited.

The meeting ended at 12.00 noon with a vote of thanks proposed by the Chairman.



Prof. Nandkumar. N. Sawant  
Member Secretary  
Governing Body



Smt. Padma Chougule  
Chairman  
Governing Body

Dated: 03/08/2020