



# Parvatibai Chowgule College of Arts and Science Autonomous

Accredited by NAAC with Grade 'A' (CGPA Score 3.41 on a 4 Point Scale)

Best Affiliated College-Goa University Silver Jubilee Year Award



F.133A/ 1511

November 22, 2019

All the members of the Governing Body

Sub : Minutes of the 12<sup>th</sup> meeting of the Governing Body held on 8<sup>th</sup> November 2019

Sir/Madam,

I am forwarding the Minutes of the 12<sup>th</sup> meeting of the Governing Body, held in our College on 8<sup>th</sup> November 2019. If no exception is taken to the correctness of the Minutes by any member who was present at the meeting, within 8 days of receipt of the same, they shall be deemed to be correct.

Yours faithfully,

  
Dr. N.N. SAWANT  
Member Secretary

Encl : Minutes of the Meeting



**MINUTES OF THE TWELFTH MEETING OF THE GOVERNING BODY OF  
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

**Date** : 8<sup>th</sup> November 2019

**Time** : 10:00 a.m.

**Venue** : Conference Room, Parvatibai Chowgule College of Arts & Science (Autonomous),  
Margao-Goa.

**Members / Invitees present:**

- |                               |                                       |
|-------------------------------|---------------------------------------|
| 1. Smt. Padma Chowgule        | - Chairman, Management Representative |
| 2. Dr. Rohini Chowgule        | - Member, Management Representative   |
| 3. Ms. Deepa Chowgule         | - Member, Management Representative   |
| 4. Shri. V.R. Shirgurkar      | - Member, Management Nominee          |
| 5. Ms. Preeti Mahatme         | - Member, Management Nominee          |
| 6. Dr. Manju Singh            | - Member, UGC Nominee                 |
| 7. Prof. Anuradha Wagle       | - Member, Goa University Nominee      |
| 8. Dr. Renji George Amballoor | - Member, State Government Nominee    |
| 9. Shri. H.S.S. Nadkarni      | - Member, Teacher Representative      |
| 10. Dr. Hanumant Chopdekar    | - Member, Teacher Representative      |
| 11. Dr. N.N. Sawant           | - Member Secretary, Principal         |

Since there was a quorum, the meeting started at 10.00 a.m.

Dr. N. N. Sawant, Member Secretary of the Governing body, welcomed the members of Governing Body.

He informed the house that Shri Umaji V. Chowgule, Management Representative, has resigned as member of Managing Committee, Chowgule Education Society, w.e.f. 01/11/2019. On behalf of the managing committee and College he thanked Shri Umaji Chowgule who was instrumental in taking important strides for the college.

The Chairman thanked everyone for attending the meeting and welcomed the new member, Ms. Preeti Mahatme. She acknowledged Shri Umaji Chowgule's long and dedicated association with the institution.

Thereafter, the agenda was taken up for discussion.

**Agenda:**

1. Leave of absence.
2. To approve the minutes of the previous Governing Body meeting.
3. To approve the proposed syllabus including the Course Outcomes of Under Graduate Degree Programme in Arts as recommended by Board of Studies.
4. To approve the amendments to ordinances - AO-1.4: Maximum Duration of the programme, AO-3: Courses and Credits, and AO-8: Participation of a Student of Chowgule College in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits Earned.





5. To approve mid-review of Expenditure
6. To approve revision in Budget 2019-20
7. To approve policies pertaining to College.
8. To present report of Academic Audit and AQAR (2018-19).
9. Any Other Business (A.O.B.)

#### 1. Leave of Absence

The following Governing Body member was absent with intimation:

- Shri Arjun Chowgule                      - Member, Management Representative

#### 2. To approve the minutes of the previous Governing Body Meeting

The Member Secretary read out the highlights of the previous meeting held on 4<sup>th</sup> June 2019. The approval of the minutes was proposed by Shri H.S.S.Nadkarni and seconded by Ms. Deepa Chowgule.

#### 3. To approve the proposed syllabus including the Course Outcomes of Under Graduate Degree Programme in Arts as recommended by Board of Studies.

The house approved the proposed syllabus including the Course Outcomes of Undergraduate Degree Programme in the subject of Economics with the following suggestions:

- i. The web links prescribed for reading do not open and there is duplication in some cases. Concerned HoD should verify.

##### Other suggestions :

- i. Map course outcomes through questions based on Course outcomes and then prepare a report of students' performance with respect to all course outcomes with analysis of students who have underperformed.
  - ii. Compulsory courses could be graded differently. For more deliberation on the matter, a report to be prepared giving statistics of students' performance in core courses and compulsory courses and placed in the next Governing Body meeting.
- #### 4. To approve the amendments to ordinances - AO-1.4: Maximum Duration of the programme, AO-3: Courses and Credits, and AO-8: Participation of a Student of Chowgule College in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits Earned.

##### i. Ordinance AO 1.4 – Maximum Duration of the Programme

**Resolution:** Approved





**ii. Ordinance AO-3 – Courses and Credits**

**Resolution :** Approved with the following suggestions :

- a) Field based component should be introduced only for Elective courses and not Core courses.

**iii. Ordinance AO-8 – Participation of a student of Chowgule College in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits Earned.**

**Resolution :** Approved with the following suggestion :

- a) A Student can join a study programme only after successfully completing the first two semesters and returns to complete the sixth semester at Parvatibai Chowgule College.

**Other suggestions :**

- a) Encourage all teachers to register for at least one MOOC course in an academic year. Management will bear the certification charges on completion of the course.
- b) Handbook for Ordinances should be prepared and same placed in the next Governing Body meeting.
- c) Soft copy of the Ordinances Handbook to be sent to Directorate of Higher Education and any subsequent amendments to be intimated to them.

**5. To approve mid-review of Expenditure**

**Resolution :** Approved

**6. To approve revision in Budget 2019-20**

Not taken up as the same needs to be vetted by Chowgule Education Society. Will be placed in the next Governing Body meeting.

**7. To approve policies pertaining to College.**

Since the Policies are needed to be vetted by the legal department of Chowgule Education Society, the same will be circulated by email to all the members of the Governing Body for their approval.



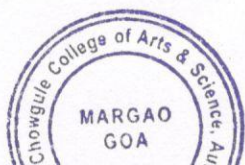


**8. To present report of Academic Audit and AQAR (2018-19).**

Shri H.S.S.Nadkarni, Member, Teacher Representative, presented the Academic Audit and AQAR (2018-19) report.

**Suggestions :**

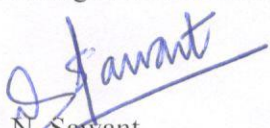
- i. Appoint one person, specifically with research background, to check UGC, NAAC, ICSSR and other related websites, to keep abreast with latest developments/ schemes announced.
- ii. Apply for Indo-German Partnerships in Higher Education (IGP), a joint programme by UGC and German Academy Exchange programme, as and when proposals are invited by UGC. Through this programme, the universities/institutions can get an opportunity to develop joint research projects and upgrade graduate programs in order to enhance strategies of internationalization.
- iii. Encourage faculty to apply for Indo-Isreal Joint Research Programme funded by UGC and Isreal Science Foundation, whenever proposals are invited by UGC.
- iv. PARAMARSH is an UGC scheme for Mentoring NAAC Accreditation aspirant institutions to promote Quality Assurance in Higher Education. Chowgule College being an 'A' grade college could mentor institutions anywhere in the country. More incentives given if institutions of north-eastern states are mentored.
- v. Since research is the focus of this College, a comprehensive report to be prepared giving faculty/department-wise details of the completed/ongoing research work. Through this exercise the departments who are not performing well in research areas, could be helped.
- vi. Draw a Research policy on similar lines with Goa University Research policy. As per Goa University Research Policy, incentive is given to faculty who publish their work in journals of repute, like Web of Science, etc., by way of points which are equivalent to money. This money can be used by the researcher for self or department to buy equipments, etc.
- vii. UGC scheme "Kaushal", provides funds for starting new B.Voc. programmes in the College. To apply to UGC for grants when starting new B.Voc. programmes.





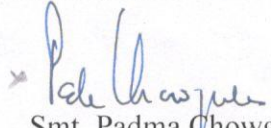
- viii. MHRD has launched "Study in India" programme. This programme focuses on attracting international students to pursue higher education in India. To get in touch with High Commissioner of India to guide foreign students to study in the college.
- ix. UGC Scheme - STRIDE (Trans-disciplinary Research for India's Developing Economy) promotes quality research by faculty and students. Start preparing to apply for STRIDE. Every department should prepare one project or the faculty of Social Sciences can prepare joint project.
- x. Under UGC's Stipendium Hungaricum Scholarship programme, government is paying the entire expenditure for Indian students to pursue Undergraduate, Postgraduate and doctorate in Hungary.

The meeting ended at 12.30 p.m. with a vote of thanks proposed by the Chairman.

  
Dr. N. N. Sawant  
Member Secretary  
Governing Body

Dated: 08/11/2019



  
Smt. Padma Chowgule  
Chairman  
Governing Body