



Chowgule Education Society's

Parvatibai Chowgule College of Arts and Science Autonomous

Accredited by NAAC with Grade 'A+'
Best Affiliated College-Goa University Silver Jubilee Year Award

'ADVITIYA NETRUTVA' STUDENTS' LEADERSHIP GROUP

STRUCTURE, RULES AND GUIDELINES.

The 'Advitiya Netrutva' – Chowgule college students' leadership group, here-in-after referred to as 'CCSLG', of Parvatibai College of Arts and Science(Autonomous), here-in-after referred to as 'College', will be formed based on the following structure, eligibility criteria, selection process and rules regarding membership and term;

I CCSLG Structure

1. CCSLG will comprise of twenty-two members of which eighteen will represent various departments, three will represent self-finance programmes and one will represent the PG section.
2. The Principal shall have the discretionary power to decide on a vacant seat from a department, self-finance programme or PG Section.
3. The Executive committee of CCSLG will comprise of nine office bearers and thirteen executive members. Eight of the twenty-one members from the UG section will be selected for the post of office bearers such as Chairperson, General Secretary, Finance Secretary, Cultural Secretary, Ladies representative, Student Coordinator of UG Arts and Student Coordinator of UG Science. The student selected from the PG section will be given the post of Student Adviser cum Student Coordinator of PG section.
4. The Chairperson will lead the CCSLG with the assistance of the General Secretary, Student Adviser, other office bearer and executive members.
5. CCSLG shall function under the supervision of the Convener of the College Extracurricular Activity Committee.
6. The Principal will appoint one member of the college extracurricular activity committee as faculty in charge of the CCSLG.

II Eligibility Criteria

1. Age:

- a. An undergraduate student shall have completed 17 years, and shall not be more than 22 years of age.
- b. Postgraduate student shall not be more than 26 years of age.

2. Academic Performance:

- a. A student applying for membership of CCSLG should have scored at least 55% marks in the previous two years' examinations on the first attempt and should not have any academic arrears.

3. **Disciplinary Record:** Candidates should not have any previous record of disciplinary action against them within the institution or outside. Undertaking to that effect is required to be given by the student.

III Selection Process

- a. **Notification:** The election schedule, including dates for receiving applications for selection, scrutiny of received applications and declaration of results will be announced by the Principal's office, well in advance.
- b. **Application for selection:** Candidates must file their nominations by a specified deadline following guidelines as mentioned in the application form.
- c. **Scrutiny:** Applications will be scrutinized by the college committee to ensure all eligibility criteria are met.
- d. **Selection of office bearers and executive members:** Selection of members of CCSLG will be based on the highest scores they achieve in the assessment process. Selections of eight office bearers from UG section will be based on batch-wise allotment of various posts and the highest scores achieved by them in their respective year of graduation.
- e. The Batch wise distribution of post of office bearers will be as follows;
 - i. The Chairperson, Ladies representative, Student coordinator of UG Arts and Student Coordinator of UG Science will be selected from the **Third Year Students**.
 - ii. The General Secretary and Finance Secretary will be selected from the **Second Year Students**.
 - iii. The Cultural Secretary & Literary Secretary will be selected from the **First Year Students**.
 - iv. The Student Adviser cum Student coordinator of PG faculties of CCSLG will be selected from the PG section.

The rest of the selected students will be executive members of the CCSLG.

Term and Membership:

- a. A Candidate shall hold the post of office bearer in the executive committee of the CCSLG such as Student Adviser, Chairperson, General Secretary and Ladies Representative, only once during his/her/their academic tenure at the College for undergraduate and post-graduate programmes of study taken together. However, the candidate may serve twice as a member of the executive committee of the CCSLG during his/her/their academic tenure at the College for undergraduate and post-graduate programmes of study taken together.
- b. He/She/They shall also cease to be such member or office bearer if he/she/they fail to earn the credits of all courses at the next College semester examination for which they were enrolled when he/she/they became member/office bearer.
- c. A student shall lose their membership of the CCSLG executive committee if he/she/they withdraw their admission from the College.
- d. A student shall also lose their membership of the CCSLG executive committee on the following grounds;
 - i. **Behavioural Issues:** Engaging in conduct that violates the college's code of conduct, such as dishonesty, harassment, or substance abuse.
 - ii. **CCSLG Attendance:** Missing a certain number of CCSLG meetings or failing to participate in activities organised by CCSLG.
 - iii. **Breach of Duties:** Failing to fulfil the responsibilities or duties assigned to their position.
 - iv. **Ethics Violations:** Engaging in unethical behaviour, such as misuse of CCSLG funds or abuse of power.
 - v. **Legal Issues:** Being involved in criminal activities or legal issues that reflects poorly on the CCSLG or the College.
 - vi. **Policy Violations:** Breaking specific rules or policies of the College.

If such a vacancy occurs during the academic year, it shall be filled according to the CCSLG structure and selection process guidelines.

Grievance Redressal

The College Grievance Redressal Committee will address grievances, if any.