



Chowgule Education Society's

## Parvatibai Chowgule College of Arts and Science Autonomous

Accredited by NAAC with Grade 'A+'  
Best Affiliated College-Goa University Silver Jubilee Year Award

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

### **The committees to monitor adherence to the Code of Conduct**

Parvatibai Chowgule College have the prescribed code of conduct which helps in building a strong, value-centred culture in the college. It creates a safe, positive, and inclusive environment for the students, teachers as well as for the non-teaching staff. Numerous committees are formed in the institution to monitor the smooth and efficient adherence to the code of conduct, policies, activities etc. The Conveners of these committees lead and oversee the planning, organising, enabling and convening the functions of the committee. Following is the composition and proceedings of the monitoring committees:-

1. **Internal Quality Assurance Committee**—An Internal Quality Assurance Cell (IQAC) is established to assist in effective and progressive function of an institution. The cell initiates in planning and supervising the quality culture activities by monitoring the best practices of the college.
2. **Internal Committee (Standing Committee on Prevention of Sexual Harassment)** - the primary ambition of the committee is to promote gender equality and to create safe and respectful work environment within the institution. IC is sole authority to inquire about the complaints and make efforts to redress the same.
3. **Admission Committee**—The institution shall adapt the ordinance OC-45.2 of Goa University with certain amendments for the fair admission process.
4. **Time-Table Committee**— To ensure the smooth and efficient management of time and resources of the college the committee prepares overall timetable for the college across all the disciplines at the beginning of the every semester
5. **Examination Cell**—The examination committee conducts the examinations and results in a fair and systematic manner under the directions of Controller of Examination (COE).
6. **Planning and Evaluation Committee** – The committee continuously designs, implement and accomplish various strategic plans for the overall requirements and the development of the college.
7. **Academic Audit Committee**— The Academic Audit Committee through Internal & External Audit assess the Teaching-learning-Evaluation process of the faculties. This two step Academic Audit includes the inspection & verification of the records which helps in maintaining & strengthening the standards of the college.
8. **College Unfair Means Inquiry Committee (CUMIC)**—Investigates the cases of misconduct and the principal addresses the case by the course of action.
9. **College Grievance Redressal Committee (CGC)**— The committee is established to resolve complaints and grievances received from students & staff of the college which helps creating maintaining healthy environment in a campus.
10. **Collegiate Student Grievance Redressal Committee (CSGRC)**: The Committee redresses grievances received from the students.
11. **Anti-Ragging and Students' Disciplinary Committee** – the committee ensures overall disciplined environment in college by eliminating ragging in all its form.

12. **Mentoring Committee**–The committee provides students an opportunity to create a healthy bond between students and teachers which ultimately helps them gaining confidence & achieving their academic goals.
13. **Students' Leave Monitoring Committee** – monitors and grants the Duty and Medical leave of the students.
14. **Students' Attendance Monitoring Committee (Adhoc):** - The committee ensures that students attendance is as per the attendance policy and verifies the tracks the attendance portal.
15. **Teaching Learning and Educational Technology Cell (TLET)** - The TLET cell introduces and promotes high quality education technologies, best practices which increases effectiveness of the teaching-learning process. The cell conducts various teaching learning workshops for the faculties which lead to academic progress of the students, teachers and of an institution as a whole.
16. **Tender and Purchase Committee** – The committee is formed in order to ensure that the quality material are purchased at the best prices. It supervises all the purchases of the necessary materials.
17. **Students' Welfare Committee (Scholarships, Free-ships, Prizes, Students' Aid Fund)** – The committee is established to Guide the students regarding various free ships, Scholarships, Prizes, Students Aid Fund etc. facilities available to them.
18. **Library Committee**– The Committee ensures Library Facilities & Services meets the needs of the students & faculties of the college.
19. **College Election Committee** – The committee conducts the Elections for the Students to choose the Best Set of students for colleges 'Advitiya Netrutva'.
20. **Women Welfare & SC /ST Students Welfare Committee** – The committee promotes equality and providesthe equal opportunity academic and equity development.
21. **Safety & Disaster Management Committee** – The committee ensures safety of all the students by creating a plan for effective management of disasters in case of emergencies.
22. **Institutional Ethical Committee (IEC)** - The Institutional Ethical Committee implements the process mentioned in the ethical policy framed by the institution to protect the ethnics and rights of the researchers in the projects.

**Committees that support in the smooth functioning of the institution which becomes part of code of conduct:**

23. **Institutional Academic Integrity Panel (IAIP)** - Shall create awareness about responsible conduct of research, thesis, dissertation and assignments and promote academic integrity and prevent plagiarism in all forms of Academicwriting among student, faculty, researcher and staff.
24. **NEP Committee** – The committee provides guidance regarding implementation of NEP 2020.
25. **Innovation and Incubation Cell** – The cell promotes innovation and entrepreneurship & supports start-up in college.
26. **Community Outreach Cell** –The various programs create empathy to the needs of the society& sensitize students about their duty towards society by giving them opportunity to get involved in social services which ultimately makes them the responsible citizens.
27. **Extra-curricular Activities Committee** – The committee provides the opportunity to students to develop their social-Intellectual-cultural skills, moral values, and personality development through various programs.
28. **Placement and Internship Cell** – The cell provides career guidance, hands on training to the students through internships and organises several activities such as Job fairs, Campus placements, workshops, interviews etc.
29. **College Magazine Committee** - The college magazine committee design and publish a yearly magazine of a college that highlights the various activities, academic contribution and achievements of students as well as of the faculties. This serves a purpose of documenting the major events and achievements of the institution which also provides a platform to students to showcase their literary skills.



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## LIST OF COMMITTEES 2023-2024

The following are the committees for the academic year 2023-24

### Statutory Committee :

1. Governing Body:
2. Academic Council:
3. Board of Studies
4. Finance Committee

### Non-Statutory Committees :

1. Admission Committee
2. Examination Committee
3. College Grievance Redressal Committee (CGC)
4. Collegiate Student Grievance Redressal Committee (CSGRC): (As per DHE circular dt.18/7/2019)
5. Students' Welfare Committee (Scholarships, Freeships, Prizes, Students' Aid Fund):
6. Library Committee:
7. Internal Committee (Standing Committee on Prevention of Sexual Harassment):
8. Academic Audit Committee :
9. Planning and Evaluation Committee :
10. Extra-curricular Activities Committee:

### Miscellaneous Committees :

1. College Unfair Means Inquiry Committee (CUMIC)
2. College Election Committee :
3. Time-Table Committee:
4. College Magazine Committee
5. Tender and Purchase Committee
6. Internal Quality Assurance Cell:
7. Research and Development Cell (RDC) :
8. Anti-Ragging and Students' Disciplinary Committee:
9. Mentoring Programme:
10. Women Welfare & SC /ST Students Welfare Committee:
11. Safety & Disaster Management Committee:
12. Placement / Internship Cell :
13. NSS Committee :

14. NSS Advisory Committee :
15. NCC Committee :
16. Institutional Ethical Committee :
17. Community Outreach Cell :
18. Alumni Connect :
19. Publicity & Social Media
20. Students' Leave Monitoring Committee :
21. NIRF Committee :
22. Institutional Academic Integrity Panel (IAIP):
23. Students' Attendance Monitoring Committee (Adhoc):
24. Dead Stock Committee:
25. Teaching, Learning and Educational Technology Cell (TLEC):
26. National Education Policy (NEP) Committee
27. Innovation and Incubation Cell:
28. International Exchange Programme Committee :
29. Co-ordinator for Foreign Students – Prof. (Dr.) Sangeeta G. Sankhalkar (as per the directives of Goa University)
30. Public Grievance Officer – Prof. (Dr.) Sangeeta G. Sankhalkar (as per the directives of Directorate of Higher Education)

S. No.	Name of the Committee	Members
	<b>STATUTORY COMMITTEE</b>	
1	<b>Governing Body:</b>	As per Notification
2	<b>Academic Council:</b>	As per Notification
3	<b>Board of Studies:</b>	As per Notification
4	<b>Finance Committee:</b>	Sangeeta G. Sankhalkar (Chairperson) Parijat Sinha Finance Representative of Goa University Alberto Ian Barreto Dattaprasad Prabhudessai Mahadev Sawant
	<b>NON-STATUTORY COMMITTEES</b>	
1	<b>Admission Committee:</b>	Kumaresh V. C. (Convener) Alberto Ian Barreto (Co-Convener) Ashish Ashwini Aresh Naik Danielle Monteiro Swati Ghadi Saroj Usgaonkar Ramu Pagi Vasant Shirwaikar Amey Gaonkar

		<p>Mahadev Sawant  Suveena Tamse  Shreya Patil  Mangaldas Kerkar  Starlaine Mascarenhas (Self-financed - UG )  Mahesh Matha (Self-financed - PG )</p>
2	<p><b>Examination Cell:</b>  (Valid till Acad. Year 2023-24)</p>	<p>D. Prabakaran (Controller of Examination)  Meghana Devli (Deputy Controller of Examination)  Suchitra Bhat  Malati Desai  Manjita Porob  Alka Gawas  G.V. K. Naglakshmi  Vasant S. S. Shirwaikar  Cedric Barretto  Mitendra Alve (Self-financed - B.Voc. )  Shaiesh Morajkar (Self-financed - UG )  Mahesh Matha (Self-financed - PG )</p>
3	<p><b>College Grievance Redressal Committee (CGC):</b>  (Valid till Acad. Year 2023-24)</p>	<p>Sangeeta G. Sankhalkar (Chairperson)  Kumaresh V. C. (Convener)  Sarita Naik Tari (Co-Convener)  Alberto Ian Barreto  Rupali Tamuly  Manjita Porob  Aresh Naik  Sarah Mesquita (Self-financed - UG )  Gajanan Nial (Self-financed - PG )</p>
4	<p><b>Collegiate Student Grievance Redressal Committee (CSGRC): (As per DHE circular dt. 18/7/2019)</b></p>	<p>Sangeeta G. Sankhalkar (Chairperson)  Kumaresh V. C. (Convener)  Sarita Naik Tari (Co-Convener)  Alberto Ian Barreto  Rupali Tamuly  Manjita Porob  Aresh Naik  Sarah Mesquita (Self-financed - UG )  Gajanan Nial (Self-financed - PG )  Siya Vernekar, SYBSc. (Student Representative)</p>
5	<p><b>Students' Welfare Committee (Scholarships, Freeships, Prizes, Students' Aid Fund):</b></p>	<p>Sobita Kirtani (Convener)  Judith Barreto (Co-Convener)  Saroj Usgaonkar  Filomena Pereira  Jofira Gonsalves  G. V. K. Nagalakshmi  Reena Fernandes</p>

6	<b>Library Committee:</b>	Sarita Naik Tari (Convener) Poonam Joshi (Co-Convener) Uma Masur Alka Gawas Zakane Reshma Nanasaheb (Self-financed - UG ) Mahesh Matha (Self-financed - PG ) Amogh Pai Raiturkar (Self-financed - PG)
7	<b>Internal Committee (Standing Committee On Prevention Of Sexual Harassment):</b>	Shaila Ghanti (Presiding Officer & Convener) Lactina Gonsalves (Co-Convener) Aresh Naik Trupti Faldesai Representative of Goa State Women's Commission Juliana Lohar (NGO Member) Doreen De Souza (Non Teaching Staff Representative) Anagha Parkar (Non Teaching Staff Representative) Dhanvi Kapil Shah, MA(Student Representative PG) Menoshka Leanza Vas, TYBSc(Student Representative UG) Safa Khan, TYBA (Student Representative UG)
8	<b>Academic Audit Committee</b>	Sangeeta G. Sankhalkar (Principal) Meghana Devli (Dean of Sciences) Kumaresh V. C. (IQAC Co-ordinator) Alberto Ian Barreto (NEP Co-ordinator)
9	<b>Planning and Evaluation Committee:</b>	Sangeeta G. Sankhalkar (Chairperson) Alberto Ian Barreto (NEP Co-ordinator) Kumaresh V.C. (IQAC Co-ordinator) Nandkumar N. Sawant Sarita Naik Tari Shaila Ghanti Meghana Devli Sachin Moraes Parijat Sinha (Management Representative)
10	<b>Extra-curricular Activities Committee:</b>	Ashish Ashwini (Convener) Audrick D'Mello (Co-Convener) Pradeep Jatal Alka Gawas Shalma Mascarenhas Shradha Gawandi Chitra Mekoth Sonali Gaonkar Audumbar Tamse Ashutosh Yadav (Self-financed - UG )
	<b>MISCELLANEOUS COMMITTEES</b>	
1	<b>College Unfair Means Inquiry Committee (CUMIC):</b>	Sonia Fernandes Da Costa (Convener) D. Prabakaran (Co-Convener) Sarita Naik Tari

	(Valid till Acad. Year 2023-24)	Roopa Belurkar Sanjay Gaikwad Vanessa Barros Colaco Ravina Pai (Self-financed - UG ) Venkatesh Prabhugaonkar (Self-financed - PG )
2	<b>College Election Committee :</b>	Aresh Naik (Convener) Swati Ghadi (Co-Convener) Ashish Desai Ashish Ashwini Carol Barreto Miranda Trupti Faldesai Chitra Mekoth Dikshita Aroskar Sanas Shaikh Anuj Almeida (Alumni)
3	<b>Time-Table Committee:</b>	Kumaresh V. C. (Convener) Danielle Monteiro (Co-Convener) Gajanan Nial Saroj Usganokar Chitra Mekoth Ramu Pagi Adrian Ferro
4	<b>College Magazine Committee:</b>	Pradeep Jatal (Editor and Convener) Carol Barreto Miranda (Co-Convener) Uma Masur Sonia Fernandes Da Costa Mayuri Naik Audrick D'Mello Filomena Pereira Trupti Faldesai Shraddha Gawandi Chelsea Fernandes Ravina Pai (Self-financed - UG ) Shambhavi Prabhudessai, SYBA(Student Representative )
5	<b>Tender and Purchase Committee:</b>	Sangeeta G. Sankhalkar (Chairperson) Alberto Ian Barreto G. K. Naik Mahadev Sawant Estate Manager Reena Fernandes Anagha Parker
6	<b>Internal Quality Assurance Cell</b>	Sangeeta G. Sankhalkar (Chairperson) Alberto Ian Barreto (Co-ordinator) Nandkumar N. Sawant (Faculty member) Kumaresh V. C. (Faculty member) Sameena Falleiro (Faculty member)

		<p>Meghana Devli (Faculty member)  D. Prabakaran (Faculty member)  Manjita Porob (Faculty member)  Rupali Tamuly (Faculty member)  Sachin S. Moraes (Faculty member)  Ashish Desai (Faculty member)  Suveena Tamse  Parijat Sinha (Management Representative)  Erwin De Sa (Local Society Representative)  Alessia Fernandes (Student Representative)  Sadiya Khan (Alumni Representative)  Lalit Saraswat (Employer Representative)  Mangirish Salelkar (Industrialist Representative)  Vishaka Kakode (Stakeholder Representative and Parent)</p>
7	<p><b>Research and Development Cell (RDC)</b></p>	<p><b>Research Advisory Council</b>  Nandkumar N. Sawant (Chairperson)</p> <p><b>Research and Development Cell RDC)</b>  G. K. Naik ....<b>Convenor</b></p> <p><b>COMMITTEE 1: Finance and Infrastructure</b>  1. Alberto Ian Barreto ..... <b>Co-Convenor</b>  2. Meghana Devli  3. Sanjay Gaikwad  4. Mayuri Naik  5. Estate Manager</p> <p><b>COMMITTEE 2: Research Programme and Policy Development</b>  1. Ashish Desai .....<b>Co-Convenor</b>  2. Lactina Gonsalves  3. Aresh Naik  4. Swati Ghadi  5. Chitra Mekoth  6. Aman Dongre</p> <p><b>COMMITTEE 3: Collaboration and Community</b>  1. Sachin Moraes ..... <b>Co-Convenor</b>  2. Sachin Kakodkar  3. Andrew Barreto  4. Pradeep Jatal  5. Alka Gawas  6. Dikshita Aroskar</p> <p><b>COMMITTEE 4: Product Development, Monitoring and Commercialization</b>  1. Sachin Kakodkar....<b>Co-Convenor</b>  2. Uma Masur</p>



		<p>3. Saroj Usgaonkar 4. Filomena Pereira 5. Dikshita Aroskar 6. Sachit Kuttikar</p> <p><b>COMMITTEE 5: IPR, Legal and Ethical Matters</b></p> <p>1. Lactina Gonsalves .....Co-Convenor 2. Rupali Tamuly 3. Vanessa Colaco Barros 4. Starlaine Mascarenhas 5. Poonam Joshi</p>
8	<b>Anti-Ragging and Students' Disciplinary Committee:</b>	<p>Kumaresh V. C. (Convener) Devasish Bagchi (Co-Convener) Malati Desai Vanessa Barros Colaco Swati Ghadi Suveena Tamse Starlaine Mascarenhas (Self-financed - UG ) Amogh Pai Raiturkar (Self-financed - PG ) Roselle Maria Figueiredo Solomon (NGO member) Sushant Cunculikar (Representative from Local Media) Adv. Abhay Prabhudesai (Rep. from Civil Society) Girendra Naik, PI Fatorda (Rep. from Police Dept.) Shilpa Karekar (Parent) Alexia Gertrude, TYBA (Student Representative)</p>
9	<b>Mentoring Programme:</b>	<p>Sobita Kirtani (Convener) Suchitra Bhat (Co-Convener) Roopa Belurkar Judith Dias Barreto Malati Desai Sanjay Gaikwad Lactina Gonsalves Sachit Kuttikar Sagar Wankhede (Self-financed - UG ) Gajanan Nial (Self-financed - PG ) Jofira Gonsalves</p>
10	<b>Women Welfare &amp; SC /ST Students Welfare Committee:</b>	<p>Sarita Naik Tari (Convener) Saroj Usgaonkar (Co-Convener) Uma Masur Judith Dias Barreto Swati Ghadi Alka Gawas Shalma Mascarenhas Aishwarya Desai Sarah Mesquita Reena Fernandes</p>
11	<b>Safety &amp; Disaster</b>	<p>Devashish Bagchi (Convener)</p>

	<b>Management Committee:</b>	Sachin Kakodkar (Co-Convener) Yatin Desai Amisha Pednekar Sanjay Gaikwad Pradeep Jatal Swati Ghadi Ramu Pagi Dikshita Aroskar Filomena Pereira Estate Manager Deelip Satardekar Shivprasad Salkar
12	<b>Placement and Internship Cell:</b>	Sachin Kakodkar (Convener) Lawrie Colaco (Co-Convener) Lactina Gonsalves Swati Ghadi Sachit Kuttikar <u>Self-financed - UG &amp; PG</u> Anil Yedage Amogh Pai Anurag Naik Saieesh Morajkar Adrian Ferro Regina Fernandes
13	<b>NSS Committee:</b>	Audrick D'Mello (Programming Officer) Carol Barreto Miranda Trupti Faldesai Aresh N. Naik
14	<b>NSS Advisory Committee:</b>	Sangeeta G. Sankhalkar (Chairperson) Audrick D'Mello (Member Secretary) Mayuri Naik Pradeep Jatal Vanessa Barros Colaco Saroj Usgaonkar Maurya Chari, SYBA (Student Representative) Sharvari Sharad Vaze, SYBA (Student Representative)
15	<b>NCC Committee :</b>	Pradeep Jatal (Convener) Shradha Gawandi (Co-Convener)
16	<b>Institutional Ethical Committee (IEC)</b>	Dr. Shonali D'Almeida (Chairperson) ( <i>External</i> ) G. K. Naik (Co-ordinator) ( <i>Internal</i> ) Kumaresh V. C. Dr. Preetesh (Clinician) Dr. Philip Mascarenhas (Clinician) Ganesh Nabar (Legal Expert) Sachin Moraes Sobita Kirtani

		Saroj Usgaonkar Shalma Mascarenhas (Member Secretary) Doreen De Souza
17	<b>Community Outreach Cell:</b>	Sachin Moraes (Convener) Vanessa Barros Colaco (Co-Convener) Gunaji Desai Manjita Porob Audrick D'Mello Alka Gawas Chitra Mekoth Sonali Gaonkar Saiesh Gaonkar Adrian Ferro Jeanne Marie Cotta Jayesh Gaonkar Venkatesh Prabhugaonkar
18	<b>Alumni Connect:</b>	G. K. Naik (Convener) Yatin Desai (Co-Convener) Sameena Falleiro Sachin Kakodkar Rupali Tamuly Sobita Kirtani Danielle Monteiro Shubhankar Shah Regina Fernandes Adrian Ferro (Self-financed - UG ) Aiswarya Babu (Self-financed - PG )
19	<b>Publicity &amp; Social Media</b>	Pradeep Jatal (Convener) Shraddha Gawandi (Co-Convener) Carol Miranda Presley Fernandes Pintu Malakar Yuti Kavadi
20	<b>Students' Leave Monitoring Committee :</b>	Devashish Bagchi (Convener) Sanjay Gaikwad (Co-Convener) Roopa S. Belurkar Andrew Barreto Shalma Mascarenhas Shradha Gawandi Sonali Gaonkar Prasad Parab
21	<b>NIRF Committee :</b>	Sangeeta G. Sankhalkar (Chairperson) Manjita Porob (Convener) Alberto Ian Barreto Meghana Devli Rupali Tamuly

		Judith Barreto Danielle Monteiro Filomena Pereira Gajanan Nial Deepak Bhandari Mangaldas Kerkar
22	<b>Institutional Academic Integrity Panel (IAIP):</b>	Sangeeta G. Sankhalkar Kumaresh V. C. Nandkumar N. Sawant Parijat Sinha Librarian, Goa University
23	<b>Students' Attendance Monitoring Committee (Adhoc):</b>	Sanjay D. Gaikwad (Convener) Roopa Belurkar (Co-Convener) D. Prabakaran Gunaji Desai Malati Desai Shradha Gawandi Sonali Gaonkar
24	<b>Dead Stock Committee:</b>	G.K. Naik (Convener) Uma Masur (Co-Convener) Roopa Belurkar Sanjay Gaikwad Andrew Barreto Anant Patil Deelip Satardekar Deepak Bhandari Mahadev Sawant Estate Manager
25	<b>Teaching Learning and Educational Technology Cell (TLET):</b>	Sameena Falleiro (Convenor) Sonia Fernandes Da Costa ( Co-Convenor) Shaila Ghanti Sachin Kakodkar Aresh Naik Vanessa Barros Colaco Filomena Pereira Dikshita Aroskar Chitra Mekoth Sanas Shaikh
26	<b>NEP Committee</b>	Sangeeta G. Sankhalkar (Chairperson) Alberto Ian Barreto (Co-ordinator) Kumaresh V. C. Meghana Devli Sachin Moraes Aresh Naik
27	<b>Innovation and Incubation Cell</b>	Suchitra Bhat (Convenor) Sanjay Gaikwad (Co-Convener)

		Saroj Usgaonkar Starlaine Mascarenhas Ashutosh Yadav Amogh Pai Raiturkar Aman Dongre Saieesh Morajker Venkatesh Prabhugaonkar
28	<b>International Exchange Programme Committee:</b>	Sangeeta G. Sankhalkar (Chairperson) Rupali Tamuly (Convener) Sameena Falleiro Ashish Desai