



Parvatibai Chowgule College of Arts and Science
(Autonomous)

Accredited by NAAC with Grade 'A+'
Best Affiliated College-Goa University Silver Jubilee Year Award

REPORT ON CAMPUS ACTIVITY

Title of the event	First meeting of the Mentoring Committee Members (2023-2024)
Date and Time	17th July 2023, 12.35 PM
Mode	Offline
Organising Department	Mentoring Committee
Conducted by	Dr. Sobita Kirtani
Attendees	1. Judith Dias Barreto 2. Suchitra Bhat 3. Sachit Kuttikar 4. Gajanan Nial 5. Lactina Gonsalves 6. Jofira Gonsalves.
Absentees	1. Roopa Belurkar 2. Malati Desai 3. Sanjay Gaikwad
Agenda of the meeting	1. Agenda: Action Plan for 2023-2024 2. Engagement Plans 3. Budget Utilization Plans
Key outcomes	<p>The Mentoring Committee discussed major concerns for the upcoming academic year.</p> <p>Agenda: Action Plan for 2023-2024</p> <ol style="list-style-type: none">Whether students have joined all google classrooms.Whether students have any issues with classes/classrooms.Availability of resources/ study materials.Whether students are clear about the course structure, the number of courses they need to compete in a semester and the number of credits for each course.Whether students have understood the course evaluation methodologies for all courses.Target setting – A format will be uploaded on the college website. Students will have to download the same, fill it up and send across to their respective mentors. Mentors may provide them with a link to a folder in which they can upload the same.Any other issue raised by mentees.

	<p>Engagement Plans</p> <ul style="list-style-type: none"> • The plan of action for the year 2023-2024 was discussed. • A suggestion of formation of a Google Classroom platform for sharing of mentoring reports was assessed. • Each member of the mentoring committee would be given charge of certain departments to help maintain smooth functioning. • The responsibility of drafting minutes of the mentoring committee would be recurring and would be given to any two committee members for each meeting. <p>Budget Utilization Plans</p> <ul style="list-style-type: none"> • Financial Assistance • Advertisement on Daily Newspapers • Stationary, Xerox, and other miscellaneous expenses • Refreshments
Prepared by	Ms. Jofira Gonsalves, Counsellor
Checked by	Dr. Sobita Kirtani (Convenor- Mentoring Committee)