

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)

POSH – INTERNAL COMMITTEE MEETING

Minutes of the meeting held on Monday, 21st November 2022 at 12:30 p.m.

A meeting of POSH Internal Committee was convened on 21st November 2022 at 12:30 p.m. in the Conference Room of the college to discuss the action plan for the academic year 2022-2023.

The following staff members were present :

1. Dr. Ananya Das ... Offg. Principal
2. Mr. V. C. Kumaresh ... Vice-Principal
3. Dr. Shaila R. Ghanti ... Presiding Officer
4. Dr. Bhanumati Pilli
5. Dr. Lactina Gonsalves
6. Ms. Anagha G. Parkar
7. Ms. Doreen De Souza

Agenda: To discuss the action plan for the academic year 2022-2023.

Proceedings of the meeting :

The following were the decisions/ suggestions of the Internal Committee :

1. A handbook on POSH is to be prepared and uploaded on the college website. A meeting of the Internal Committee has been called on 25th November 2022 at 2:30 pm to discuss and finalise the same.
2. 3 posters/ display boards to be printed as per guidelines and displayed at prominent locations preferably heritage hall, canteen and A-block.
3. 2 workshops on POSH – one per semester, to be conducted for faculty members. External Resource Person to be invited for the same.
4. Workshops for students to be conducted by trained faculty members.
5. As per POSH, the Women Development Cell of the college should :
 - i) Organise training programmes on gender sensitization and POSH for Non-Teaching Staff.
 - ii) Conduct healthcare checkups by lady gynaecologist, for women students and staff.
 - iii) Have tie-up with a hospital in order to avail services of lady gynaecologist in case of any emergency.
6. The Counselling Cell of the college should :
 - i) Provide counselling services related to gender sensitization and POSH, to students and staff as and when required.
 - ii) Conduct at least two activities per semester, related to POSH, such as quiz, debate, poster competition etc.


For proper maintenance of records related to POSH, a cupboard with keys is required. The cupboard should preferably be kept in the Principal/Vice-Principal's Office.

icc@chowgules.ac.in to be used as official e-mail id for all correspondences.

The tentative budget requirement for the year is as follows :

1. Printing of 3 display boards	... Rs.2,000/-
2. TA & DA to Resource Person (2 workshops)	... Rs.5,000/-
3. Miscellaneous	... <u>Rs.2,000/-</u>
Total	... Rs.9,000/-

21st November 2022.


Dr. Shaila R. Ghanti
Presiding Officer

PARVATHI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)

POSH – INTERNAL COMMITTEE MEETING

Minutes of the meeting held on Friday, 25th November 2022 at 2:30 p.m.

A meeting of POSH Internal Committee was convened on Friday, 25th November 2022 at 2:30p.m. in the Dean's Office to finalise the POSH Handbook.

The following staff members were present :

1. Dr. Shaila R. Ghanti ... Presiding Officer
2. Dr. Bhanumati Pilli
3. Dr.Lactina Gonsalves
4. Mr. Aresh Naik
5. Ms. Anagha G. Parkar
6. Ms. Doreen De Souza

Agenda: To finalise the POSH Handbook

Proceedings of the meeting :

Dr. Shaila Ghanti welcomed the members and read the minutes of the previous meeting held on 21st November , 2022. With reference to the minutes, Offg. Principal Dr. Ananya Das had earlier expressed that two workshops per year may not be required for the faculty members. However, after discussion it was decided that two resource persons will be talking on two different topics and hence two workshops are required.

In the meeting, it was decided that Dr. Bhanumati Pilli will be in-charge of making the display boards/ posters. In all four posters are to be made. Four small boards with emergency number 112 are also to be made for display in different places.

Dr.Lactina Gonsalves was made in-charge of preparing the POSH Policy of the college. It was decided that we will have a college policy and not handbook. The policy will be uploaded on the college website and should contain rules and regulations, how to complain, whom to contact and also the emergency number.

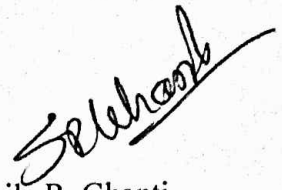
Mr. Aresh Naik was given the responsibility of co-ordinating and conducting the workshops.It was decided that after the first workshop for faculty members, a common PPT will be shared with all the HODs, who in turn will conduct workshops for their students and send a compliance report.Similarly, the Women's Cell and Counsellors will conduct a workshop for non-teaching staff after the faculty workshop.

One activity for the students is to be conducted by the Women's Cell and one by the Counsellors in coordination with the Internal Committee.

Letter for budget approval to be made and submitted to the office by Ms. Anagha Parkar.

To conclude, it was decided to hold a meeting of the Internal Committee, Women's Cell and Counsellors on Monday, 28th November at 2:30 pm to discuss about the above mentioned workshops and activities. Another meeting with the full committee i.e. external member and students will follow shortly.

26th November 2022.



Dr. Shaila R. Ghanti
Presiding Officer

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
AUTONOMOUS

POSH - INTERNAL COMMITTEE MEETING
ATTENDANCE SHEET

The following members were present for the meeting held on 25th November, 2022 at 2:30 pm in the Dean's Office.

Agenda : To finalise the POSH Handbook

SR.NO.	NAME	SIGNATURE
1	Dr. Shaula Ghanb.	<i>Shaula</i>
2	Dr. Bhannumati Pilli	<i>Dr. Pilli 25.11.22</i>
3	Lactina Gonsalves	<i>Lgma</i>
4	Anagha Parker	<i>Anagha</i>
5	Dorreen De Souza	<i>Dorreen</i>
6.	Aresh Naik	<i>Aresh</i>

25th November, 2022.

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)

POSH - INTERNAL COMMITTEE MEETING

Minutes of the meeting held on Monday, 28th November 2022 at 12:15 pm.

A meeting of POSH Internal Committee along with Women's Cell and Counsellors was convened on Monday, 28th November 2022 at 12:15 pm in the Dean's Office to discuss about the activities related to POSH Act to be conducted for students by Women's Cell and Counsellors.

The following staff members were present :

1. Dr. Shaila R. Ghanti ... Presiding Officer
2. Dr. Uma Masur
3. Dr. Lactina Gonsalves
4. Mr. Aresh Naik
5. Ms. Sumedha More
6. Ms. Sneha Q. Andrade
7. Ms. Anagha G. Parkar
8. Ms. Doreen De Souza

Agenda: To discuss about the activities related to POSH to be conducted for students by Women's Cell and Counsellors.

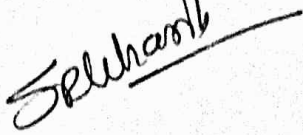
Proceedings of the meeting :

Dr. Shaila Ghanti welcomed the members and briefed the Women's Cell and Counsellors about the awareness to be created and activities to be conducted for the students, related to POSH Act.

In the meeting, it was decided that the Counsellors will organise a debate or quiz for students, tentatively in the month of January and the Women's Cell will organise a poster competition for students, tentatively in the month of February.

The workshop previously planned for teaching faculty will also be attended by the non-teaching staff. Hence, the Women's Cell and Counsellors will not conduct the workshop for non-teaching staff. The workshop for teaching and non-teaching staff will be held on 7th December 2022 from 12:00 noon to 1:30 pm in the lower auditorium. Adv. Emidio Pinho has agreed to be the resource person. The flyer for the said workshop is to be prepared by Mr. Aresh Naik.

28th November 2022.


Dr. Shaila R. Ghanti
Presiding Officer

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS), Margao-Goa

POSH – INTERNAL COMMITTEE MEETING

Minutes of the meeting held on Tuesday, 6th December 2022 at 3:00 p.m.

A meeting of POSH Internal Committee was convened on Tuesday, 6th December 2022 at 3:00 p.m. in the Dean's Office

The following IC Members were present :

- | | |
|---------------------------|---------------------------|
| 1. Dr. Shaila R. Ghanti | Presiding Officer |
| 2. Dr. Lactina Gonsalves | Member |
| 3. Mr. Aresh Naik | Member |
| 4. Mrs. Anagha G. Parkar | Member |
| 5. Ms. Juliana Lohar..... | NGO Member |
| 6. Ms. Gabriella De Souza | Student Representative UG |
| 7. Ms. Aarya Prabhu | Student Representative UG |

Member absent with Intimation:-

1. Dr. Bhanumati Pillai Member
2. Mrs. Doreen De Souza Member

Member absent without Intimation:-

1. Ms. Sonali P. Rane Student Representative PG

Agenda:

1. Approval of college Policy – to be presented by Dr. Lactina Gonsalves.
2. Approval of content of poster to be displayed in the college campus – to be presented by Dr. Bhanumati Pilli.
3. Any other

Proceedings of the meeting :

Dr. Shaila Ghanti Presiding officer of IC welcomed the members to the first IC meeting of this semester. Importance of IC was explained to student Representatives. Then the following agendas were taken up.

Agenda1. Approval of College Policy – to be presented by Dr. Lactina Gonsalves

Following are the suggestion given by members on POSH Policy:-

- Objectives of the policy.
- Procedures for registering complaints.
- College Internal committee tenure of each member should be as per the POSH act.

It was decided that the modified policy will be circulated for the approval.

Agenda 2. Approval of content of poster to be displayed in the college campus – to be presented by Dr. Bhanumati Pilli.

The content was shown to committee members along with NGO member. The contents of poster was approved with suggestions.

**Agenda 3. Any other:-
NIL**

The meeting concluded with Vote of thanks by Dr. Shaila Ghanti (Presiding officer IC)



Dr. Shaila R. Ghanti
(Presiding Officer IC)

6th December 2022.

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)

POSH – INTERNAL COMMITTEE MEETING

Minutes of the meeting held on Thursday, 19th January 2023 at 10:00a.m.

A meeting of POSH Internal Committee was convened on 19th January 2023 at 10:00 a.m. in the Dean's office.

The following staff members were present :

1. Dr. Shaila R. Ghanti ... Presiding Officer
2. Mr. Aresh Naik ... Member
3. Ms. Aarya Prabhu ... Student Representative UG
4. Ms. Anagha G. Parkar ... Member
5. Ms. Doreen De Souza ... Member

Agenda:

1. Budget approval by IC members – to be presented by Dr. Shaila R. Ghanti
2. Update on display boards – by Dr. Bhanumati Pilli
3. Update on activities to be conducted during this semester
4. A.O.B.

Proceedings of the meeting :

The following were the decisions/ suggestions of the Internal Committee :

Agenda 1 : The tentative budget requirement for the year 2023-24 :

SR. NO.	ACTIVITY	BUDGET
1	Printing of display boards (wall mount) as specified under POSH Act 2013. Quantity : 03 nos. (April 2023)	Rs.5,000/-
2	Workshop for teaching and non-teaching staff (August 2023) Workshop for students (September 2023)	Rs.1,500/- Rs.1,500/-
3	Activities for students ; 1. Sharing of social media update on 'Discrimination against women' 2. Online Poster Competition on 'Discrimination against women' (September 2023) 1. Essay competition on 'Elimination of violence against women' 2. Debate / Quiz / Street play 3. Poster Competition (December/ January 2024)	Rs.500/- Rs.500/-
		c/f Rs.9,000/-

SR. NO.	ACTIVITY	BUDGET
	b/f	Rs.9,000/-
4	Sitting charges & TA for external member for attending meetings (2 meetings)	Rs.1,000/-
5	TA & registration fees for attending national/ state level workshops/ seminars as and when scheduled	Rs.5,000/-
6	Miscellaneous & Refreshment for Resource Persons	Rs.1,000/-
	Total	Rs.16,000/-

Agenda 2 : Nil

Agenda 3 : The following activities are to be conducted for students before 31st March 2023

SR.NO.	ACTIVITY
1	Awareness Workshop by Juliana Lohar - NGO Member (Feb./ March 2023)
2	Street Play (organised by Counsellors & IC in January 2023)
3	Poster Competition (organised by Women's Cell & IC in February 2023)

Agenda 4 : Nil

The meeting concluded with Vote of thanks by Dr. Shaila Ghanti.

Shaila R. Ghanti

Dr. Shaila R. Ghanti
Presiding Officer

19th January, 2023..

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
AUTONOMOUS

POSH - INTERNAL COMMITTEE MEETING
ATTENDANCE SHEET

The following members were present for the meeting held on **Thursday, 19th January 2023** at **10:00 am** in the **Dean's Office**.

Agenda :

1. Budget approval by IC members – to be presented by Dr. Shaila R. Ghanti
2. Update on display boards –by Dr. Bhanumati Pilli
3. Update on activities to be conducted during this semester
4. A.O.B.

SR.NO.	NAME	SIGNATURE
1	Shaila Ghanti	Shaila Ghanti
2.	Aresh Naik	Aresh Naik
3.	Aanya Prabhu	Aanya Prabhu
4.	Doreen De Souza	Doreen De Souza
5.	Anagha C. Parkar	Anagha C. Parkar

19th January 2023.