

**PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
AUTONOMOUS**

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

COMPOSITION AND PROCEEDINGS OF THE MONITORING COMMITTEE

Various committees are formed in the institution for the smooth and efficient management of activities. The Conveners of the various committees are duly empowered to carry out their functions. The code of conduct is established to foster and protect the core values of the PCC and civic development of its students in a safe and secure learning environment. The Code is applicable to all students enrolling with the Institute for pursuing varied courses. All students must know that it is incumbent upon them to abide by this Code. The Institute's endeavour by means of enforcing this Code is to pioneer and provide a system which promotes student growth through individual and collective responsibility. All Students are requested to be well conversant with this Code. The college values academic integrity and is committed to fostering an intellectual and ethical environment based on the principles of academic integrity which is essential for the success of the Institute and its research missions.

In order to maintain discipline, dignity, smooth conduction of institutional work, PCC has formed the following committees which are responsible for adherence of the code of conduct:

College Unfair Means Inquiry Committee

Shall investigate into cases of unfair means and malpractices reported in a manner prescribed by the institution and shall recommend a course of action to the Principal.

College Grievance Redressal Committee

Shall investigate written complaints from the students referred to them by the Principal in the conduct of examinations and recommend a course of action to the Principal.

Student Grievance Redressal Committees (SGRC)

Shall provide opportunities for redress of certain grievances of students already enrolled in the institution

Students' Welfare Committee (Scholarships, Free-ships, Prizes, Students' Aid Fund)

Shall provide support, help and guidance to the students in providing information of various awards, scholarships and endowment prizes received by the college from different agencies and sponsors

College Election Committee

Shall promote mutual contact, a democratic outlook, social, cultural and intellectual development of the students among the students of the Goa University

Internal Complain Committee (Standing Committee on Prevention of Sexual Harassment)

Shall prevent sexual harassment, and create a safe environment in the campus and to promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.

Internal Quality Assurance Committee

Shall develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution

Shall promote measures for the institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of the best practices

Anti-Ragging and Students' Disciplinary Committee

Shall root out ragging in all its forms by prohibiting it by law, preventing its occurrence by following and punishing those who indulge in ragging as provided in the UGC Regulation on curbing the menace of ragging in higher educational institutions, 2009.

Mentoring Committee

Shall strengthen bond between a teacher and student, help student to achieve their academic goals, assist students to work through personal, academic, and inter-personal challenges and build self-esteem and confidence

Women Welfare & SC /ST Students Welfare Committee

Shall bring about the advancement, development and mainstreaming a gender perspective in the development process; Elimination of discrimination and all forms of violence against women and the girl child and Building and strengthening partnerships with civil society.

Safety & Disaster Management Committee

Shall conduct mock fire drills regularly on the campus

Institutional Ethical Committee

Shall ensure that any research using human beings as participants in the institution shall follow the standards and principles prescribed in the Indian Council of Medical research (ICMR) Ethical Guidelines

Students' Leave Monitoring Committee

Shall monitor granting Duty and Medical leave as per the Goa University ordinance 17 C

Institutional Academic Integrity Panel (IAIP)

Shall create awareness about responsible conduct of research, thesis, dissertation and assignments and promote academic integrity and prevent plagiarism in all forms of Academic writing among student, faculty, researcher and staff.

Institutional Ethical Committee

Shall ensure a competent review of all the project proposals involving human participants for ethical clearance to safeguard the welfare and the rights of the participants