



Parvatibai Chowgule College of Arts and Science
Autonomous

Accredited by NAAC with Grade 'A' (CGPA Score 3.41 on a 4 Point Scale in 3rd cycle)
Best affiliated College-Goa University Silver Jubilee Year Award

SAMPLES OF ADVERTISEMENT APPOINTMENT LETTERS OF FACULTY AND STAFF



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Applications stating full name, address, age with date of birth, educational qualifications with marks & percentage, experience etc. are invited for the following posts of Assistant Professors for the academic year 2017-2018:

Ref No.	FULL-TIME Appointment CATEGORY		Ref No.	LECTURE BASIS Appointment	
FT01	Chemistry	1 Post Reserved for O.B.C.	LB01	Physics	2 Posts
FT02	Botany	1 Post Reserved for S.T.	LB02	Chemistry	1 Post
FT03	Geology	2 Posts One Reserved for O.B.C. & One Reserved for S.T.	LB03	Biology	2 Posts
FT04	Geology	1 Post Reserved for S.C.	LB04	Zoology	1 Post
FT05	Computer Science	1 Post Reserved for O.B.C.	LB05	Geology	1 Post
FT06	Economics	1 Post Reserved for S.T.	LB06	Mathematics	1 Post
FT07	Psychology	1 Post Reserved for O.B.C.	LB07	Computer Science	1 Post
FT08	Hindi	1 Post Reserved for S.T.	LB08	Geography	1 Post
FT09	Philosophy	2 Posts One Reserved for O.B.C. & One Reserved for S.T.	LB09	History	2 Posts
			LB10	Economics	1 Post
Ref.No.	CONTRACTUAL Appointment		LB11	Philosophy	1 Post
CO01	Marathi	1 Post	LB12	Psychology	1 Post
CO02	Computer Science	1 Post	LB13	Sociology	1 Post
			LB14	English	1 Post
			LB15	Hindi	1 Post
			LB16	Marathi	1 Post
			LB17	Konkani	1 Post
			LB18	French	1 Post

VACANCIES WILL BE FILLED AS PER THE STATUTE REGARDING THE WORKLOAD OF THE GOA UNIVERSITY AND SUBJECT TO THE APPROVAL OF DIRECTORATE OF HIGHER EDUCATION, GOA.

Minimum Qualifications :

- Good academic record with at least 55% of marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's degree in the relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Should have cleared the eligibility test (N.E.T./S.E.T.) conducted by UGC, CSIR or similar test accredited by the UGC.
- However, the candidates who have been awarded Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for award of Ph.D. degree) Regulation, 2009 as incorporated in the relevant Goa University ordinance, shall be exempted from the requirement of the minimum eligibility condition of N.E.T./S.E.T. for the recruitment and appointment of Assistant Professors or equivalent position in Colleges.

Scale of pay, terms & conditions of service are those laid down by the Goa University, Directorate of Higher Education and other competent authorities, from time to time. Applicants, who are already employed, shall forward their applications through proper channel and shall account for breaks, if any, in their academic career.

For above posts, if suitable reserved category candidates from the state of Goa are not available, candidates from open category will be considered for appointment for one academic year on Temporary/Contractual Basis/Lecture Basis and the candidates so appointed will have no legal right or claim on the said post next year.

Applicants should compulsorily fill the On-Line Application Form available on College website www.chowgules.ac.in under >> Careers >> and send the certified photo-copies of the statement of marks from S.S.C. onwards, and certificate, if belonging to reserved category, from competent authorities, by post to the Principal, Parvatibai Chowgule College, Gogol, P.O. Fatorda, Margao Goa - 403 602.

Direct application will not be entertained. The link will be open only for 24 days from the date of advertisement. Applicants should bring Original Certificates, at the time of interview.

Date : 05/05/2017

PRINCIPAL

**REPORT OF THE SELECTION COMMITTEE CONSTITUTED IN ACCORDANCE TO
GOA UNIVERSITY STATUTE SA-20(B)(4) FOR MAKING RECOMMENDATION FOR
APPOINTMENT TO THE POST OF ASSISTANT PROFESSOR IN CHEMISTRY**

1. A meeting of the Selection Committee of the following members, was held on Wednesday, 28th June 2017 at 2.30 p.m. in Parvatibai Chowgule College,
 - a. Dr. R.V. Gaonkar : Chairman, Governing Body of the College or his nominee,
 - b. Dr. N.N. Sawant : Principal of the College,
 - c. Dr. H.B. Menon : Nominee of Vice-Chancellor,
 - d. Dr. Roopa S. Belurkar : Head of the concerned Dept. of the College,
 - e. Dr. S.P. Kamat : Subject Expert nominated by Goa University,
 - f. Dr. V.N. Nadkarni : Subject Expert nominated by Goa University,

2. _____ regretted his / her inability to be present at the meeting.

3. In response to the advertisement inviting applications for the post of *Assistant Professor in Chemistry*, published in the "*Herald*" dated 6th May 2017 & 7th May 2017 and "*Gomantak*" (Marathi) dated 6th May 2017 and the "*University News*" dated May 22-28, 2017, in all **20** candidates applied, out of whom **14** were called for interviews including Nil from abroad (Copy of the synopsis enclosed).

4. The following candidates appeared for the interview before the committee :
 1. Dr. Shrikant R. Naik
 2. Shri Prayesh S. Volvoikar
 3. Smt. Ashwini N. Korgaonkar
 4. Miss Mayuri M. Naik
 5. Shri Atul A. Pole
 6. Miss Saili G. Bhonsale
 7. Smt. Navita D. Naik
 8. Miss Jennifer Agnela Furtado
 9. Miss Velencia Barbosa
 10. Dr. Deepti R. Gauns Dessai
 11. Miss Gautami G. Shetye
 12. Miss Shradha H. Parob

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5. The committee, after interviewing the candidates and after taking into consideration their qualifications, teaching experience, research experience, publications, etc., decided to recommend the following candidates arranged in the order of preference for the appointment of **ASSISTANT PROFESSOR IN CHEMISTRY** for following posts :

a. **Full Time Regular** post in the **Level -10** from academic year 2017-2018 onwards.

1. **Shri Prajesh S. Volvoikar (OBC)**
2. **Miss Mayuri M. Naik (OBC)**
3. **Dr. Shrikant R. Naik (OBC)**

b. **Lecture Basis**, at the rate of ₹ 400.00 per Lecture of 45 minutes as per Government Rules and Regulations for academic year 2017-2018.

1. **Miss Jennifer Agnela Furtado**
2. **Smt. Navita D. Naik**

NOTE : The candidates selected in a Full Time Category can be considered for Lecture Basis if there is decrease in the workload.

1. Dr. R.V. Gaonkar
2. Dr. N.N. Sawant
3. Dr. H.B. Menon
4. Dr. Roopa S. Belurkar
5. Dr. S.P. Kamat
6. Dr. V.N. Nadkarni

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Place : Margao Goa

Date : 28th June 2017



P. P. Li. 1317

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F.83/188

May 2, 2018.

Miss Mayuri Madhuker Naik
House No. 453, Jognibhat,
Vastawada,
Curchorem Goa. 403 706.

Dear Miss Naik,

With reference to your application for the post of Assistant Professor in Chemistry, and the subsequent interview by the duly constituted Selection Committee held in the College, we are pleased to inform you that you are hereby appointed to the Full Time post of **ASSISTANT PROFESSOR in CHEMISTRY** in this College, **with effect from 01/12/2017.**

Your Basic Pay will be ₹ **56,100.00 per month** and other admissible allowance as per the rule in the **Level - 10** (pre-revised Pay Band of ₹ **15,600-39,100** with Academic Grade Pay will be ₹ **6,000.00 p.m.**)

Your appointment is as per the approval of the Government issued by the Directorate of Higher Education, Panaji vide letter no. ACAD II/02/NOC-Teaching)/1/2018/395 dated 25/04/2018 and approval from Goa University vide letter no. GU/Acad.Col/PCCAS/2017-18/4031 dated 23/03/2018.

Your service will be governed by the provisions of the Goa University Act 1984 and the Statutes, Ordinances, Regulations and Rules of the University for time being in force and the Rules of the Governing Body of the College not inconsistent with the Act, Statutes, Ordinances, Regulations and Rules of the University and rules / regulations of Government of Goa as issued from time to time.

If your services are found unsatisfactory, College reserves the right to terminate your service by giving one calendar month's notice in writing. Similarly, you have to give one month's notice in writing, in case you leave the service. In absence of such notice, you have to refund to the Principal, an amount equivalent to the pay of one month in lieu of the said notice.

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In case you accept the appointment, you have to submit discharge certificate(s) and **Last Pay Certificate** from your present employer(s) if any, and to execute a deed of contract of service in the prescribed form at the time of joining duties.

Please return the enclosed copy of the appointment letter duly signed and dated by you as token of your acceptance.

Yours faithfully

Dr. N.N. Sawant
Principal

Place : Margao Goa

Return to the Principal

- * I accept the offer as per terms and conditions indicated above
- * The offer is not acceptable to me.

Place : Margao Goa

Signature :

Date : 05/05/2018

Name : Miss Mayuri M. Naik

C.C. : Accounts
Personal file



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F.83/152

October 21, 2017.

Shri Sudesh S. Manjrekar,
Near Chowgule College,
Margao Goa.
403 602.

Dear Shri Manjrekar,

With reference to your application dated 15/06/2011 for the post of Multi Tasking Staff, we are pleased to inform you that you are appointed as a **MULTI TASKING STAFF** in the College with effect from **10th October 2017**.

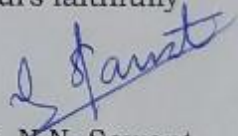
Your appointment is on Probation for one year and as per the approval received from the Directorate of Higher Education, Panaji vide their letter no.9/09/99/HE/NOC/NTS/Chow/P.F.I/1935 dated 27/09/2017.

Your will paid **Basic Pay band of ₹ 18,000.00** per month plus other admissible allowances in the Pay Matrix Level **01**.

In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.

Please return the enclosed copy of the appointment letter duly signed.

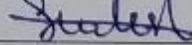
Yours faithfully,


Dr. N.N. Sawant
PRINCIPAL

Return to the Principal

- * I accept the offer as per terms and conditions indicated above
- * The offer is not acceptable to me.

Place : Margao Goa
Date :

Signature : 
Name : Shri Sudesh S. Manjrekar

C.C. : Accounts



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F.83/1152

October 21, 2017.

Shri Sudesh S. Manjrekar,
Near Chowgule College,
Margao Goa.
403 602.

Dear Shri Manjrekar,

With reference to your application dated 15/06/2011 for the post of Multi Tasking Staff, we are pleased to inform you that you are appointed as a **MULTI TASKING STAFF** in the College with effect from **10th October 2017**.

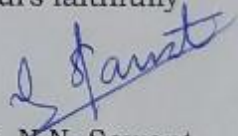
Your appointment is on Probation for one year and as per the approval received from the Directorate of Higher Education, Panaji vide their letter no.9/09/99/HE/NOC/NTS/Chow/P.F.I/1935 dated 27/09/2017.

Your will paid **Basic Pay band** of ₹ **18,000.00** per month plus other admissible allowances in the Pay Matrix Level **01**.

In case you accept the appointment, you shall have to submit the discharge certificate(s) from your present employer(s), if any.

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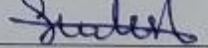
Yours faithfully,


Dr. N.N. Sawant
PRINCIPAL

Return to the Principal

- * I accept the offer as per terms and conditions indicated above
- * The offer is not acceptable to me.

Place : Margao Goa
Date :

Signature : 
Name : Shri Sudesh S. Manjrekar

C.C. : Accounts