



Chowgule Education Society's  
**Parvatibai Chowgule College of Arts and Science**  
(Autonomous)  
Accredited by NAAC with Grade 'A+'  
Best Affiliated College-Goa University Silver Jubilee Year Award

**EXTERNAL ACADEMIC AUDIT REPORT FOR  
ARTS PROGRAMMES  
ACADEMIC YEAR: 2023-2024**



## ACADEMIC AUDIT GUIDELINES FOR THE AUDIT PANEL

(w.e.f 2021-2022 onwards)

The Academic Audit, like more conventional program reviews, is a peer review process including a self-study and a site visit by peer members from within and outside the institution. Unlike the traditional approach to program evaluation, this process emphasizes self-reflection and self-improvement rather than compliance with predetermined standards. The purpose of an academic audit is to give poise to the departments or programs to weigh up their “educational quality processes” - the key faculty activities required to produce, assure, and regularly improve the quality of teaching and learning. An audit asks how faculty approach educational decision making and how they organize their work, using the resources available to them and working collegially to provide a quality education in the best interests of the discipline and student learning.

1. Audit panel members should verify the academic aspects based on the seven parameters given below:

S.N.	Audit Parameter	Explanation	Required Documentation
1	Curriculum content:	a. The syllabus is covered through adequate number of lectures assigned course /programme.	Soft/hard copy of Internal Academic Audit form, soft/hard copies of attendance sheet/report
		b. Syllabus is revised as per the feedback from stakeholders.	Copy of the Programme Syllabus
2	Teaching- Learning: (Theory/Practical)	a. Teaching-Learning Pedagogies used to achieve the outcomes of the course/programme and also to address the needs of Multiple learners in the concerned course/Programme	Soft/hard copy of sample documents of all Teaching-Learning Methods employed across courses in the programme
		b. Innovation in Teaching- Learning in the concerned course/programme: Any Unique Teaching-learning pedagogies not covered in point 2 (a)	Soft/hard copy of sample documents of all the innovations employed across courses in the programme



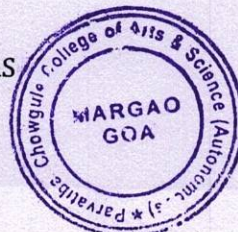
		c. Research Publication of Teaching Learning (if any)	Soft/hard copy of publication
3	Outcome of the Course's/Program me:	a. Evaluation methods used to meet the outcomes of the course/programme	Soft/hard copy of Report of Evaluation Methods and Sample Documents of Evaluations employed across courses in the programme
		b. Innovation in Evaluations - Any Unique Evaluation methods not covered in point 3 (a)	Sample Documents of all the innovations employed across courses in the programme
		c. Research Publication of innovations in Evaluations	Soft/hard copy of publication
4	Seminars and Workshops	Organisation of Guest Talks, Seminars, Workshops for the Curriculum enrichment	Soft/hard copy of the reports
5	Projects Undertaken	Final year Research Projects by students and the outcomes (Publication or Presentation in conference/ seminars)	Soft/hard copy of the project report/s and research papers (if any)
6	Infrastructure (Laboratory)	Use of laboratory, processes followed and the Outcomes of the Use	Physical Verification of the laboratory and the processes followed
7	Feedback Systems	The Collection of Feedback from students	Consolidated Report

2. The panel members should evaluate the programme on the basis of the parameters and give valuable inputs in the form provided.
3. Action plan based on the external audit report by the Head of the Department to be prepared and submitted after the academic audit.



Sr No.	Department	External Academic Audit Members*	Date of Conduct of External Academic Audit
1	Economics	Dr. Aparna Lolyekar Aswini K Mishra	21.09.2024
2	English	Prof. K Geetha Dr. S Susan Deborah	27.09.2024
3	French	Kashma Dharwadkar Dr. Natasha Gomes	20.08.2024
4	Geography & Research Centre	Prof. (Dr) F M. Nadaf	05.10.2024
5	History	Dr. Remy Dias Dr Parag Parobo	21.09.2024
6	Hindi	Prof. Soniya Sirsat Dr. Vrushali S. Madrekar	28.09.2024
7	Konkani	Prof. Rajay Pawar Dr. Hanumant Chopdekar	26.09.2024
8	Marathi	Dr. Vinayak Bapat Dr. Surekha Calangutkar	26.09.2024
9	Philosophy	Dr. Koshy Tharakan Dr. Aletthra C Vieira	28.09.2024
10	Psychology	Dr. Eularia Fernandes Dr. Alvita DSouza	23.09.2024
11	Sociology	Freda A. Tavares Dr. Arvind N. Haldankar	25.09.2024

\*External Academic Audit Members are either the VC nominee or the AC nominee of the respective Board of Studies.



## Remarks and Suggestions by the External Academic Audit Members AY 2023-2024

### 1. Department of Economics:

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
18 (odd semester)	06	05	All records found to be correct	NIL

### 2. Department of English:

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
32	10	15	<p>Teaching-learning practices are excellent and well planned.</p> <p>Updated evaluative methods are commendable and above expectation.</p> <p>Exemplary efforts have been taken to include students in the process of execution of certain components.</p>	To encourage research culture in the department by maintaining a balance between academics and research

### 3. Department of French

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
06	8-10	6-8	All documents and records found in order	Nil

### 4. Department of Geography

Programme	No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
BA Geography	30 All the faculty members have effectively integrated	Apart from the tradition Chalk and Talk, the more	Both formative & summative modes of assessment have been used	Under the NEP structure , the BoS has meticulously prepared	1) Efforts should be made to increase the enrolment of students



<p>Learning Management System (LMS)- CLAAP using Google classroom to enhance teaching - learning. The faculty followed the structured format as suggested by the college. Each of the of course has homepage-teaching schedule, learning outcomes, syllabus, references and class policy followed by unit wise online resources- PowerPoint, web links, online research journals, e-books and even links to online videos/YouTube. Most of the faculties have created ejournal. Online tutorial are also posted to make students self learners. Self learning modules were also introduced by few of the faculty. Assignment topics, guidelines and assessment was done online. To summarise, Use of technology in teaching - learning has facilitated learning experience of the students.</p>	<p>effective methods used were a) Experiential learning – Field based, Model making, poster making and case study b) Interactive – Use of ICT, Group discussion c) Experimental &amp; Research Based - lab work, Project work, review of research papers. At an average , the faculty used more than four methods</p>	<p>for assessments the faculty uses hybrid form of assessment where continuous assessment and semester end examination is applied whereas for some courses there is continuous assessment as a mode of assessment. The major methods of assessments were: 1) Short Answers 2) Field Report Preparation 3) Assignment Writing 4) Model Making 5) Gobbet 6) Demonstrative 7) Semester End Examination- Long Answer Type 8) Presentations 9) Open Book Test 10) Research Paper Review 11) Multiple Choice Questions</p>	<p>syllabus that is contemporary and time bounded. In the faculty assessment performa, it was reported that the syllabus ideally formulated that can be completed within the given stipulated time as per the ordinance of Goa University.</p> <p>The review for number of lectures allocated and lectures conducted for the department showed a slight Variance ranging 3 to 5% in both the semesters.</p>	<p>offering geography at undergraduate. 2) Courses and Programmes to be align with NEP 2020. 3) Integrate Undergraduate and Post graduate Programme. 4) Continuation of BSc Geography to provide wider scope to students and vertical mobility.</p>
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MA Geography	24	07	07	Nil	Nil
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### 5. Department of Hindi

Programme	No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
BA Hindi	18	05	04	Syllabus completed well on time.  Innovation teaching-learning and evaluation methods adopted inclined towards course objectives and course outcomes.	Organise state/ national/ international workshops/ seminars/ conferences
MA Hindi	08	03	04	Nil	Nil

### 6. Department of History

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
21	04	04	Curricular activities duly carried out.  Performance of students good	Conduct seminars and workshops for faculty and students.

### 7. Department of Konkani

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Opinion of the committee	Suggestions
32	Not recorded	04	Various schemes towards conduct of symposium/ seminars/ workshops maybe availed from Goa Konkani Academy, Sahitya Academy, Directorate of	All faculties should contribute towards research and formation of knowledge text in Konkani.

			<p>Official Language and similar agencies.</p> <p>Research project grants may be availed from GSRF, Vishwa Konkani Kendra</p>	<p>Taping of literary talent amongst students and guiding them in the publication of the same on various platforms.</p> <p>Necessary strategy maybe planned to increase the strength of students.</p> <p>The ongoing department Newsletter to be continued.</p>
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### 8. Department of Marathi

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
19	05	05	Excellent	<p>To conduct one national seminar/workshop/certificate course per year.</p> <p>Organise field trips/tour for students</p>

### 9. Department of Philosophy

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
10	08	08	<p>Balanced perspective to curriculum.</p> <p>Effective use of ICT</p> <p>Effective Teaching-Learning-Evaluation methods.</p> <p>Adhered to OBE.</p>	<p>Explore possibilities to organise workshops/seminars.</p> <p>Apply for GSRF funding.</p>

### 10. Department of Psychology

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions