Parvatibai Chowgule College of Arts and Science
(Autonomous)
Accredited by NAAC with Grade 'A+'
Best Affiliated College-Goa University Silver Jubilee Year Award

EXTERNAL ACADEMIC AUDIT REPORT FOR ARTS PROGRAMMES

ACADEMIC YEAR: 2022-2023

ACADEMIC AUDIT GUIDELINES FOR THE AUDIT PANEL

(2021-2022 onwards)

The Academic Audit, like more conventional program reviews, is a peer review process including a self-study and a site visit by peer members from within and outside the institution. Unlike the traditional approach to program evaluation, this process emphasizes self-reflection and self-improvement rather than compliance with predetermined standards. The purpose of an academic audit is to give poise to the departments or programs to weigh up their "educational quality processes" - the key faculty activities required to produce, assure, and regularly improve the quality of teaching and learning. An audit asks how faculty approach educational decision making and how they organize their work, using the resources available to them and working collegially to provide a quality education in the best interests of the discipline and student learning.

1. Audit panel members should verify the academic aspects based on the seven parameters given below:

S.N.	Audit Parameter	Explanation	Required Documentation
1	Curriculum content:	a. The syllabus is covered through adequate number of lectures assigned course /programme.	Soft/hard copy of Internal Academic Audit form, soft/hard copies of attendance sheet/report
		b. Syllabus is revised as per the feedback from stakeholders.	Copy of the Programme Syllabus
2	Teaching-Learning: (Theory/Practical)	a. Teaching-Learning Pedagogies used to achieve the outcomes of the course/programme and also to address the needs of Multiple learners in the concerned course/Programme	Soft/hard copy of sample documents of all Teaching-Learning Methods employed across courses in the programme
		b. Innovation in Teaching- Learning in the concerned course/programme: Any Unique Teaching-learning pedagogies not covered in point 2 (a)	Soft/hard copy of sample documents of all the innovations employed across courses in the programme

		c. Research Publication of Teaching Learning (if any)	Soft/hard copy of publication
3	Outcome of the Course's/Programme:	a. Evaluation methods used to meet the outcomes of the course/programme	Soft/hard copy of Report of Evaluation Methods and Sample Documents of Evaluations employed across courses in the programme
		b. Innovation in Evaluations - Any Unique Evaluation methods not covered in point 3 (a)	Sample Documents of all the innovations employed across courses in the programme
		c. Research Publication of innovations in Evaluations	Soft/hard copy of publication
4	Seminars and Workshops	Organisation of Guest Talks, Seminars, Workshops for the Curriculum enrichment	Soft/hard copy of the reports
5	Projects Undertaken	Final year Research Projects by students and the outcomes (Publication or Presentation in conference/ seminars)	Soft/hard copy of the project report/s and research papers (if any)
6	Infrastructure (Laboratory)	Use of laboratory, processes followed and the Outcomes of the Use	Physical Verification of the laboratory and the processes followed
7	Feedback Systems	The Collection of Feedback from students	Consolidated Report

2. The panel members should evaluate the programme on the basis of the parameters and give valuable inputs in the form provided.

3. Action plan based on the external audit report by the Head of the Department to be prepared and submitted after the academic audit.

Sr No.	Department	External Academic Audit Members*	Date of Conduct of External Academic Audit
1	Economics	Dr. Aparna Lolyekar Dr, Meenakshi Bawa	09 October 2023
2	English	Dr. Lucy James Dr. Deepa Prajith	05 October 2023
3	French	Kashma Dharwadkar Dr. Natasha Gomes	12 October 2023
4	Geography & Research Centre	Prof. F M. Nadaf	13 October 2023
5	History	Prof. Varsha V Kamat Dr Sharmila Pai	16 October 2023
6	Hindi	Dr. Brij Pal Singh Dr. Sandeep S Lotliker	13 October 2023
7	Konkani	Dr. Prakash Pai Angle Dr. Rakhi Amonkar	13 October 2023
8	Marathi	Dr. Vinay Madgaonkar	14 October 2023
9	Philosophy	Dr. Koshy Tharakan Dr. Kamladevi Kunlolienkar	07 October 2023
10	Psychology	Prof. Mahesh Pai Dr. Aldina Braganza	16 October 2023
11	Sociology	Dr. Afonso Botelho Dr. Arvindd N. Haldankar	11 October 2023.

- The External Academic Audit Members are either the VC nominee or the AC nominee of the respective Board of Studies.

Remarks and Suggestions by the External Academic Audit Members AY 2022-2023

1. Department of Economics:

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
34	05	08	Documents verified and found to be appropriate and maintained systematically.	----------

2. Department of English:

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
28	11	16	Records are maintained systematically Course content congruent to course content Methods of teaching are learner-centric and appropriate for the course content. Innovative evaluation methods. Interesting sessions on contemporary topics propelled by students areas of interest.	Innovative and multiple evaluation methods provide opportunities for experiential learning, developing skills that enhance students competency and confidence. More internships for students at TY to validate their skills.

3. Department of French

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
06	6 - 8	08	All documents and records found in order	Nil

4. Department of Geography

Programme	No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
BA Geography	18	Not reported	Not reported	Nil	Nil
MA Geography	-----	------	-----	-----	-----
PGDGIS	10	5	4	Nil	Nil

5. Department of Hindi

Programme	No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
BA Hindi	18	05	04	Student feedback must be available to teachers.	The department should invite external examiners for evaluating TY Projects. The good work carried out by the department should be known at a larger scale.
MA Hindi	08	03	04	Nil	Nil

6. Department of History

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
23	04	04	No seminars and workshops conducted by the department. Good student feedback for the courses taught by the teachers. Faculty has fulfilled the parameters of academic audit and the same reflects in the performance of the students.	Organise state or national level seminar/workshops involving other colleges.

7. Department of Konkani

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
18	Not recorded	04	Organise workshops with selected students. Need to collaborate the activities in collaboration with other departments. Students to be given exposure for acquiring practical knowledge. Alumni of the college maybe invited as a resource person in various activities organised by the department.	Certificate/Diploma course maybe introduced for students as well as general public. Guest lectures maybe organised. YouTube channel of the department maybe initiated. Students maybe sent for internship at media organisations. Students tour must be conducted so that students will get first hand experience of rural life/language/culture etc.

8. Department of Marathi

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
18	05	04	Documentaries prepared by students after verification can be uploaded on website.	Need to organise activities involving higher secondary schools.

9. Department of Philosophy

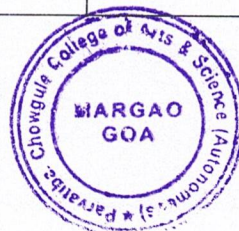| No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
10	08	08	Well-designed curriculum with aligned COs	Organise seminars and workshops.

			Effective use of ICT resources.	Instructions regarding submissions of assignments for CA maybe more specific with regards to late submissions. The department may avail for funding from ICPR, New Delhi for conducting Philosophy Day/ Seminars etc.

10. Department of Psychology

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
18 + project	12	17	The department has done commendable job wrt- teaching, learning and evaluation. Department has conducted several need-based activities.	Make provision for atleast 05 desktop computers in the laboratory and a printer. Emphasis maybe laid on conduct of research, workshops, seminars.

11. Department of Sociology

No of courses audited	No of Teaching-Learning methods used	No of evaluation methods used	Remark/s by the committee	Suggestions
19	09	09	Curriculum content well designed with variety of courses to cater varied types of outcomes. Multiple teaching learning methods are used to ensure the needs of different learners. COs well specified. Good quality of students projects.	Need to conduct seminars/workshops. Need for a full-time faculty.

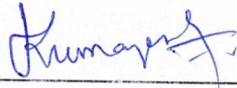|		Department on the right path of reinventing teaching-learning-evaluation methods. Content of courses and outcomes are achieved with a fair mix of theory and practical approach. Department is promoting research amongst students as can be seen that students are attending conferences	

Comments by the Academic Dean

1. Departments need to conduct workshops/seminars
2. Apply to funding agencies like ICPR, New Delhi for organising seminars/workshops etc
3. Certificate/Diploma courses maybe introduced by language departments.
4. Internships can be subject-oriented inorder to validate students' skills.
5. Develop alumni connect.
6. Upgradation of Psychology laboratory.

Date: 09/12/2023

Dr. Meghana S Devli
Dean, Academics

VC Kumaresh
IQAC Coordinator

Prof. (Dr.) Sangeeta Sankhalkar
Principal

uniformity to be maintained
w.r.to Teaching learning
method indicators
all courses to be asked for
Let us deliberate in
IQAC.