

**MINUTES OF THE SIXTEENTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

Date : 10th March, 2022.

Time : 10.30 a.m.

Venue : AV room.

Mode : Online

Members present:

Name	Category
1. Smt. Padma Chowgule	Chairman
2. Shri Arjun Chowgule	Management Representative
3. Shri Aditya Chowgule	Management Representative
4. Shri Eshaan Lazarus	Management Representative
5. Dr. Ramesh V. Gaonkar	Management Representative
6. Cdr. Parijat Sinha (rtd)	Co-opted Member
7. Shri Vinayak Shirgurkar	Educationist nominated by the Management
8. Dr. (Ms.) Sucharita Kumari	UGC Nominee
9. Dr. Renji George Amballoor	State Government nominee
10. Prof. Rajendra Gad	Goa University Nominee
11. Dr. Sachin Moraes	Teacher Representative nominated by the Principal
12. Dr. G. K. Naik	Teacher Representative nominated by the Principal
12. Dr.(Mrs.) Shaila Ghanti	Member Secretary, Principal of the college
13. Dr.(Mrs.) Ananya Das	Co-opted Member

The Governing Body meeting started at 10:30 am.

Dr. Shaila Ghanti, Member Secretary of the Governing body welcomed all the members of Governing Body. Thereafter, the agenda was taken up for discussion.

Agenda:

1. To approve the minutes of the 15th meeting of the Governing Body held on 19th August 2021.
2. To report and present Annual Quality Assurance Report AQAR 2020-21.
3. To approve :
 - a. Proposed revision of Syllabi and Learning Outcomes-based Curriculum Framework (LOCF) of courses of the Undergraduate and Postgraduate Degree Programmes, as approved by the Academic Council.
 - b. To hold in abeyance amended AO-6 approved in the Academic Council on 17th July 2021 and to continue with old BVoc Ordinance AO-6.
 - c. Approval for inclusion of external experts (02 members of the Board of Studies) for annual academic audit from the academic year 2021-22.
 - d. Registration of the college with Academic Bank of Credits, Ministry of Education, GoI for the purpose of availing credit transfer mechanism.



- e. Budget for the autonomy grant for 2022-23 as per UGC pattern of assistance for autonomous colleges, to be approved in the Finance Committee meeting scheduled on 4th March 2022.
- f. Policies :
 - NISP Policy
 - Academic Philanthropy Policy
4. To nominate four members on the Academic Council scheduled for reconstitution w.e.f. 15th May 2022.
5. To discuss and approve the Strategic Plan for Academic Year 2022 – 2023 and beyond.
6. Any Other Business (A.O.B.)

1. To approve the minutes of the previous Governing Body Meeting.

The Member Secretary read out the highlights of the previous meeting and asked for any suggestions from the members. As there were no suggestions, the Member Secretary sought approval of the minutes and the same were approved.

2. To report and present Annual Quality Assurance Report AQAR 2020-21.

The Member Secretary presented the draft of AQAR 2020-21 highlighting the following points :

- i) Curricular Aspects
- ii) Teaching Learning and Evaluation
- iii) Research, Innovations and Extension
- iv) Infrastructure and Learning Resources
- v) Student Support and Progression
- vi) Governance, Leadership and Management
- vii) Institutional Values and Best Practices

Resolution : Approved with a suggestion that there should be incentives and recognition policy for the faculty who have publications.

3. To approve

a) Proposed revision of Syllabi and Learning Outcomes-based Curriculum Framework (LOCF) of courses of the Undergraduate and Postgraduate Degree Programmes, as approved by the Academic Council.

Dr. (Ms.) Sucharita, UGC Nominee enquired about how Global exposure is provided by the college. The Member Secretary informed about the unique practices implemented by the college like international academic exchange program for students & faculty and also international cultural exchange program.

Resolution: The house approved the proposed revision of Syllabi and Learning Outcomes-based Curriculum Framework (LOCF) of courses of the Undergraduate and Postgraduate Degree Programmes with the following suggestion:

- i) All departments should follow a standardised format for the Syllabus.



b) To hold in abeyance amended AO-6 approved in the Academic Council on 17th July 2021 and to continue with old B.Voc Ordinance AO-6.

The Member secretary explained the house about the delay in implementing the amended AO-6 during the current academic year 2021-22, which was approved in the Academic Council meeting held on 17th July 2021. She informed that the same will be implemented in the next academic year i.e. 2022-23.

Resolution: The house approved to hold in abeyance amended AO-6 which was approved in the Academic Council on 17th July 2021 and to continue with old B.Voc Ordinance AO-6 with the suggestion to implement the same in the next academic year i.e. 2022-23 and also suggested that Skill Courses should be evaluated by Sector Skill Council.

c) Approval for inclusion of external experts (02 members of the Board of Studies) for annual academic audit from the academic year 2021-22.

The teacher representative, Dr. Sachin Moraes briefed the house that during the visit of the UGC team on 11th and 12th November 2021 for extension of autonomy; they suggested that the college needs to have external members in each department for the Academic Audit to ensure better accountability and justice to the department/faculty.

The Proposed Constitution of Academic Audit Committee for each department is given below:

Sr. No	Academic Audit Panel	Designation	Number of Members
1	The Dean of the Concerned Faculty	Chairman	1
2	The Chairman of the Board of Studies or any senior faculty from the D.F.C	Member Secretary	1
3	Two External Members appointed by the Principal (Preferably V.C Nominee and A.C Nominee of the respective Board of Studies)	External Members	2

Resolution: Approved.

d) Registration of the college with Academic Bank of Credits, Ministry of Education, GoI for the purpose of availing credit transfer mechanism.

The Member Secretary briefed about the credit transfer mechanism and sought approval for registration of the college for Academic bank of credits.



Resolution: The house gave approval for the registration of the college for Academic Bank of Credits with a suggestion to prepare a detailed report on its implementation.

e) **Budget for the autonomy grant for 2022-23 as per UGC pattern of assistance for autonomous colleges, to be approved in the Finance Committee meeting scheduled on 4th March 2022.**

Dr. Ananya Das presented the budget for the autonomy grant for 2022-23 as per UGC pattern of assistance and the audited statement of expenditure for 2020-21 approved in the Finance Committee meeting held on 5th March 2022.

Resolution: Approved

f) **Policies :**

- **NISP Policy**
- **Academic Philanthropy Policy**

The Member Secretary briefed the house on NISP policy which is framed based on MHRD guidelines and approved by the legal team of Chowgule house.

Resolution : Approved the NISP Policy.

Academic Philanthropy Policy will be taken up in the next Governing Body meeting.

4. **To nominate four members on the Academic Council scheduled for reconstitution w.e.f. 15th May 2022.**

The following names were proposed as members on the Academic Council:

1. Mr. Clinton Vaz, CEO – V-Recycle/ Repurpose Global, Margao, Goa
2. Prof Vimal Rarh, Professor, Department of Chemistry, Khalsa College, Amritsar.
3. Dr Gyan Mudra Chairperson, Dept of Gender Studies, Tata Institute of Social Sciences, Hyderabad
4. Dr Qudsiya Contractor, Faculty Associate, Humanities and Social Sciences, IIT Goa
5. Shishir Gupta, CEO – StartupLanes, Panaji

Resolution: The house nominated the above five members to be on the Academic Council.

5. **To discuss and approve the Strategic Plan for Academic Year 2022 – 2023 and beyond.**

The Member Secretary presented the strategic Plan for Academic year 2022-2023 and beyond.

The Members suggested having SWOT analysis of the college which will help in forming long term strategic plan.

Resolution: The house approved the Strategic Pan for academic year 2022-2023 and beyond with a suggestion to have a separate internal meeting to brainstorm on the strategic plan and the same to be presented in the next Governing Body meeting.



6. Any Other Business (A.O.B.)

The Member Secretary presented the following highlights of the college:

- a) Founder's Day.
- b) UGC Team visit for extension of Autonomy to our college.
- c) IIC Mentor Mentee Program.
- d) Signing of MOUs.
- e) Academic performance of students for the academic year 2020-21.
- f) Activities during 2021-22.
- g) Faculty and Students' Achievements during 2021-22.
- h) Paper Presentations and Publications during the academic year 2021-22.

The meeting ended at 12.00 noon, with a vote of thanks proposed by the Chairman. The Chairman apologized for the inconvenience caused by the network connection and technical issues suggesting that the next meeting could be held at the Head Office on Zoom.

The Member Secretary also thanked all the members of the Governing Body Council.

Shaila Ghanti

Dr. Shaila Ghanti
Member Secretary
Governing Body

Dated: 25/03/2022

