

**Minutes of the 15th Meeting of the Academic Council of
Parvatibai Chowgule College of Arts and Science, (Autonomous), Margao - Goa
held in the College on 25th January, 2022.**

Following the Chowgule College notice F.133(B)/1332 dated 10th January 2022, convening an online meeting of the Academic Council of Parvatibai Chowgule College of Arts and Science (Autonomous) on 25th January 2022 at 10.30 a.m., the Meeting of the said Academic Council was held on the said day, date, and time. Since the members present represented the quorum, the Academic Council began its proceedings as per the agenda.

Members Present:

- | | |
|--|---------------------------------------|
| 1. Dr. Shaila Ghanti, Offg. Principal | - Chairman |
| Heads of Department in the College | |
| 2. Dr. Aduja Naik (In-charge) | - Biochemistry |
| 3. Dr. Starlaine Mascarenhas (In-charge) | - Biotechnology |
| 4. Dr. Uma Masur | - Botany |
| 5. Dr. G. K. Naik | - Chemistry |
| 6. Dr. Sameena Falleiro | - Computer Science |
| 7. Dr. Meghana Devli | - Geology |
| 8. Mr. Anand P. Masur | - Mathematics |
| 9. Mrs. Malati S. Desai | - Physics |
| 10. Ms. Mithali Halarnkar | - Zoology |
| 11. Dr. Debasish Majumdar | - Economics |
| 12. Prof. Nandkumar N. Sawant | - Geography |
| 13. Mrs. Sarita S. Naik Tari | - History |
| 14. Ms. Saroj Usgaonkar (In-charge) | - Philosophy |
| 15. Mr. Aresh N. Naik (In-charge) | - Psychology |
| 16. Dr. Sachin Moraes (In-charge) | - Sociology |
| 17. Dr. Sonia Fernandes Da Costa | - English |
| 18. Mrs. Carol Baretto Miranda (In-charge) | - French |
| 19. Ms. Trupti Fal Desai (In-charge) | - Marathi |
| 20. Dr. Gunaji Desai | - Konkani |
| 21. Ms. Alka Gawas (In-charge) | - Hindi |
| 22. Dr. Devashish Bagchi | - Physical Education |
| 23. Dr. Debasish Majumdar | - Teacher Representative |
| 24. Mr. Ian Barreto | - Teacher Representative |
| 25. Mr. Andrew Barreto | - Teacher Representative |
| 26. Mr. Ashish Desai | - Teacher Representative |
| 27. Mr. D. Prabakaran | - Special Invitee |
| 28. Mr. Kumaresh V. C. | - Special Invitee |
| Nominees on the Academic Council | |
| 29. Mr. D.S. Prashant | - Governing Body Nominee |
| 30. Mr. Mangirish Salelkar | - Governing Body Nominee |
| 31. Prof. Purva Hegde Desai | - Goa University Nominee |
| 32. Prof. Kaustubh Priolkar | - Goa University Nominee |
| 33. Dr. Ananya Das | - Member Secretary and Vice-Principal |



Leave of Absence

The following Academic Council members were absent with intimation:

1. Ms. Poonam Joshi - Member

The following Academic Council members were absent without intimation:

1. Mr. Tolentino A. Colaco - Member
2. Ms. Reboni Saha - Governing Body Nominee
3. Mrs. Ajanta Burman - Governing Body Nominee
4. Prof. Nina Caldeira - Goa University Nominee

Agenda for the Meeting

1. To approve the minutes of the meeting of the Academic Council held on 17th July 2021.
2. To approve the proposed Syllabi/ Learning Outcomes-based Curriculum Framework (LOCF) of various courses of the Undergraduate and Postgraduate Degree Programmes, as recommended by the respective Board of Studies.
3. Re-adoption of AO-6“Ordinance relating to the degree in B.Voc (effective for academic year 2020-21) in lieu of amended AO-6B.Voc. Ordinance (which was approved in the Academic Council meeting held on 17th July 2021)
4. To nominate one external expert to the Board of Studies of French.
5. To approve external experts for annual academic audit from the academic year 2021-22 to the academic year 2023-24.
6. Approval for allowing the students who are completing double the duration during the academic year 2019-20 to answer their examination with reference to Goa University circular no. GU/Academic(Colg)/2020/21 dated 2-08-2020.
7. Approval for conducting online/ offline examination for Undergraduate and Postgraduate students with reference to Goa University circular Nos. GU/Exam(UG)/2022/149 and GU/Exam-PG/2022/101 dated 4-01-2022.
8. Any Other Business (A.O.B.)

Chairman's Welcome

The Chairman, Dr. Shaila R. Ghanti, welcomed all the members followed by the Member Secretary.

Subsequently the agenda for the meeting was taken up.

1. **To approve the minutes of the meeting of the Academic Council held on 17th July 2021.**

The minutes of meeting of previous Academic Council held on 17th July 2021 was circulated to all members on 29th July 2021. The Member Secretary read out the salients of the previous Academic Council meeting and following clarifications with respect to suggestions were placed.

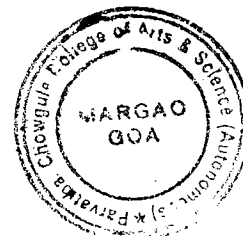


- a) Botany - To identify the Swayam Courses. Dr. Uma Masur, Head, Department of Botany informed the house that the list of Swayam Courses were finalized in the Board of Studies and the same are being implemented.
- b) Computer Science - To recognize the departments imparting skill training and entrepreneurship with respect to B.Voc. Programme. Accordingly Dr. Sameena Falleiro, Head, Department of Computer Science informed the house that **National Association of Software and Service Companies (NASSCOM)** is the only recognized body for imparting skill training in this field.

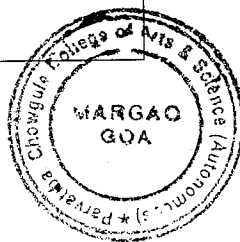
As no other comments were received, the house unanimously approved the minutes.

2. **To approve the proposed Syllabi/ Learning Outcomes-based Curriculum Framework (LOCF) of various courses of the Undergraduate and Postgraduate Degree Programmes, as recommended by the respective Board of Studies.**

S.N	Subject	Level	(New/ Revised syllabi etc)	Resolution of the Academic Council	Suggestions made by Academic Council/ Clarifications
1	Biochemistry	UG	Introduction of 2 New courses – Biochemical Correlation of Diseases (GEC) and Nutraceutical Product Development (SEC) to be floated from even semester of academic year 2021-22	Approved the syllabi as shown in Annexure A1.	-----
2	Botany	UG		The minutes of BOS were apprised as shown in Annexure B1	-----



3	Computer Science	UG	Restructuring of practicals in Semester V	Approved the syllabi as shown in Annexure C1	Mr. Mangurish Salelkar offered his assistance to the department in connecting with NASSCOM central body through Goa Technology Association (GTA) with respect to B.Voc. Programme
		B.Voc. (Software Dev.)	Addition of two new course outcomes Old Course Structure to be continued for the academic year 2021-22. New structure as per NASSCOM (approved earlier in Academic Council meeting held on 17 th July 2021) to be implemented from the academic year 2022-23	Approved the decision to follow Old Course Structure for the academic year 2021-22 and new structure as per NASSCOM to be implemented from academic year 2022-23 for the new batch as shown in Annexure C2	
		PG (MSc.IT)	Restructuring of units in Semester III	Approved the syllabi in Annexure C3	
4	Geology	UG	Revised syllabus of Odd Semesters and SEC Courses titles – a) Drill Hole Data Management b) Gemmology	Approved the syllabi of Odd Semesters and the titles of SEC Courses as shown in Annexure D1	
5	Economics	UG	Revised syllabi and introduction of new course “Introduction to Money and Banking”	Approved the syllabi and the new course as shown in Annexure E1	
6	Geography	UG	Revised syllabi of First Year BA courses	Approved the syllabi as shown in Annexure F1	
		PG (MA Geography)	Revised Syllabi of Semester I and revision in	Approved the Syllabi and Course Learning Outcomes	



			Course Learning Outcomes	as shown in Annexure F2	
7	Philosophy	UG	Revised Course Learning Outcomes	Approved the Course Learning Outcomes as shown in Annexure G1	
8	Psychology	UG	Revised syllabi of Semester I, III and V and Learning Outcomes-based Curriculum Framework (LOCF)	Approved the syllabi and Learning Outcomes-based Curriculum Framework (LOCF) as shown in Annexure H1 and H2 respectively.	
9	English	UG	Revised Syllabi of Semester III & IV of UG and revised Programme Learning Outcomes and Course Learning Outcomes of UG and PG programmes.	Approved the Syllabi and Programme Learning Outcomes and Course Learning Outcomes of UG and PG programmes as shown in Annexure II	
10	French	UG		The minutes of BOS were apprised as shown in Annexure J1	

3. Re-adoption of AO-6 “Ordinance relating to the degree in B.Voc (effective for academic year 2020-21) in lieu of amended AO-6 B.Voc. Ordinance (which was approved in the Academic Council meeting held on 17th July 2021)

Resolution : After due deliberations on the said agenda, the house permitted to continue with the **Old B.Voc Ordinance** AO-6 which was passed in the Academic Council meeting held on 24th May 2019 for the current academic year i.e. 2021-22. The house passed the resolution to keep the **Amended B.Voc. Ordinance AO-6** which was passed in Academic Council meeting held on 17th July 2021 in abeyance for the academic year 2021-22, and will be implemented from the next academic year 2022-2023 onwards for the new batches.



4. **To nominate one external expert to the Board of Studies of French.**

Resolution : The house nominated **Ms. Kshama Dharwadkar**, Assistant Professor, Department of French, Goa University, as an external expert to the Board of Studies of French.

5. **To approve external experts for annual academic audit from the academic year 2021-22 to the academic year 2023-24.**

The UGC team which visited our college on 11th and 12th November 2021 for extension of autonomy suggested the need to have expert members in each department for the Academic Audit to ensure better accountability and justice to the department/faculty.

The Proposed Academic Audit Panel to be consisted of

Sr. No	Members	Number of Members
1	The Expert Member from the Board of Studies (Any one member from the Board of Studies i.e. V.C Nominee or A.C Nominee depending on the availability of the member)	1
2	The Chairman of the Board of Studies or any senior faculty from the D.F.C	1
3	The Dean of the Concerned faculty	1

The reason behind having a BOS member is mainly because they are well aware of the course structure, different courses offered by the department, teaching-learning and evaluation pedagogies and therefore their suggestions and input would help in preparing the consolidated academic audit report.

Resolution : Approved with the following suggestion :

The house suggested that the selection of the members will be done by the Principal and there should be two external members from the list of Board of Studies Constitution, consisting of Vice Chancellor and Academic Council Nominee. It should also be clearly mentioned that the Dean will head the audit process.



Accordingly, the constitution of the Academic Audit Panel will consist of :

Sr. No	Academic Audit Panel	Designation	Number of Members
1	The Dean of the Concerned Faculty	Chairman	1
2	The Chairman of the Board of Studies or any senior faculty from the D.F.C	Member Secretary	1
3	The Expert Member from the Board of Studies (Any two external members from the Board of Studies i.e. V.C Nominee and A.C Nominee depending on the availability of the member, appointed by the Principal)	External Members	2

6. Approval for allowing the students who are completing double the duration during the academic year 2019-20 to answer their examination with reference to Goa University circular no. GU/Academic (Colg)/2020/21 dated 2-08-2020.

Since the Pandemic Covid 19 is continuing, the college decided to give one time special opportunity exam to students who have taken admission in the Academic Year 2015-2016. As per this ordinance, students who are completing Double the Duration during the academic year 2020-2021 shall be given the benefit and permitted to answer their examinations/keep terms during the academic year 2020-2021 due to Covid-19 pandemic. Students of this academic year will be answering this one time opportunity exams along with regular students answering Semester I/III/V Examinations 2021-2022 /Semester II/IV/VI Examinations 2021-2022.

Resolution : Approved

7. Approval for conducting online/ offline examination for Undergraduate and Postgraduate students with reference to Goa University circular Nos. GU/Exam(UG)/2022/149 and GU/Exam-PG/2022/101 dated 4-01-2022.

Approval for conducting **online** examinations from 21st January 2022 onwards for Undergraduate (First Year and Second year) with reference to Goa University circular was sought.

Approval for conducting **offline** examinations from 7th February onwards or as amended from time to time for Undergraduate (Final year) and Postgraduate Degree (Part I and Part II) / Diploma students with reference to Goa University circular was sought.

Resolution : Approved



8. Any Other Business (A.O.B.)

a) Approval for registering the college with Academic Bank of Credits was sought.

‘**Academic Bank of Credits (ABC)**’ is a National-level facility to promote flexibility of curriculum framework. The members of Academic Council discussed on the following points :

- Interdisciplinary or multidisciplinary academic mobility of students across HEIs in the country with appropriate **credit transfer mechanism**.
- Works on the principle of multiple entry-multiple exit as well as any-time, any-where, and any-level learning.
- Flexibility in curriculum, novel and engaging course options across a number of higher education institutions.

Resolution : Approval was given for registering the college with the Academic Bank of Credits.

b) Amendment to AO-4 : Scheme of Examination(B.A. and B.Sc.)

Existing Formula of CGPA to Percentage conversion is updated as follows :

$$\text{Percentage} = \frac{\sum \text{Marks obtained (excluding the marks obtained in the extra credit courses)}}{\sum \text{Maximum Marks (excluding the extra credit courses)}}$$

Resolution : Approved

c) Student photo in the consolidated marksheet, suggested by UGC Team.

Approval to include student photograph in the consolidated marksheet along with security watermark, as suggested by UGC Expert Committee, who visited our College on 11th & 12th November 2021, for granting extension of Autonomous status to our College.

Approval was also sought to include total marks in the consolidated marksheet.

Resolution : Approved.

The meeting ended at 1:20 p.m. with a vote of thanks by the Member Secretary.

Ananya Das
Dr. Ananya Das
Member Secretary
Academic Council

SR Ghanti
Dr. Shaila Ghanti
Chairman
Academic Council

Date: 7th February, 2022

