

Parvatibai Chowgule College of Arts and Science Autonomous

Accredited by NAAC with Grade 'A' (CGPA Score 3.41 on a 4 Point Scale in 3rd cycle)
Best affiliated College-Goa University Silver Jubilee Year Award

PROMOTING RESEARCH PROPOSAL SUBMISSION AND ENCOURAGING RESEARCH PROJECT WORKS OF

PARVATIBAI CHOWGULE COLLEGE OF ARTS & SCIENCE
(AUTONOMOUS)

I. PREAMBLE:

Besides being an academic institution focusing on quality education, Parvatibal Chowgule College of Arts and Science (PCCAS), is also actively involved in research. The college has "Research, Consultancy and Extension activities" committee (RCEA), along with the Head of the institution, which looks into the planning and execution of encouraging and enhancing research amongst faculty members and students. To streamline the processes the committee has formulated policy document on "Promotion of Research'.

The research policy of RCEA-PCCAS explains the processes used to promote research on campus. The policy document highlights research policies for faculty members and students and gives the framework for development and implementation of initiatives taken to promote research at Chawgule College.

II. OBJECTIVES:

- 1) Create conducive research environment.
- 2) Promote research culture amongst teachers and students.
- 3) To create awareness on research related ethical requirements of the college.
- 4) To enhance research paper publications and presentation.
- 5) Encourage faculty to obtain research projects/funds and consultancy works.
- 6) Promote community works, extension activities, consultancy by the departments

III. PROMOTING RESEARCH PROPOSAL SUBMISSION AND ENCOURAGING RESEARCH PROJECT WORKS

The College has initiatiated protocols for encouraging reesrach porposal submission by faculty / students on the campus. College has also developed infrastructure to encourage laboratory based research by establishing 'Central Research Lab' and specialised research laboratories viz. 'Genetic Research Lab', "Plant tissue culture lab', 'Plant physiology lab', 'GIS Lab', 'Photogrammetry lab', 'Analytical lab' etc.

The Research Committee has also prepared a doument on Funding Bodies and schemes for easy reference.

A) SUBMITTING RESEARCH PROPOSALS TO FUNDING BODIES

- 1. College encourages faculty members to apply for research funds.
- 2. Workshops/Sessions on 'Funding Bodies' is conducted for faculty members.
- Document on 'Guide to funding bodies' is available on the 'Research
 portal' of college website. The document is prepared to help teachers
 identify the Funding bodies and schemes available based on their area of
 research.
- 4. Steps to be followed for Submission of proposal:
 - i. Necessary formats can be obtained by Principal investigator from the official website of relevant Funding body. Faculty members can seek help of Research Committee (PCCAS-RCEA) Convener, for any queries related to filling up of the research proposal.
 - ii. Researchers need to conform to guidelines of respective funding body whilst preparing their research proposals.
 - iii. Researcher needs to obtain Ethical Clearance (EC) from Institution ethics committee (IEC-PCCAS) for ethical clearance as per the format and procedure of IEC-PCCAS given on the website.
 - iv. Application for EC will be evaluated by IEC-PCCAS for issuing ethical clearance.
 - v. Final Proposal with EC by Institution ethics committee needs to be submitted in office for posting it to office of the funding body.
 - vi. The postage and printing cost will be borne by the institution.
 - vii. Copy of all Research proposals submitted to avail fund should be submitted by faculty member/researcher to College office and Research Committee convener for record.



WORKFLOW OF PROCESS

B) INFRASTRUCTURAL RESEARCH SUPPPORT

i) PROTOCOL FOR USING CENTRAL RESEARCH LABORATORY.

Central Research lab is established in August 2018, to strengthen and upgrade available Science research facilities to advanced research & training to enable the students to take up challenging research projects. This Lab is developed through RUSA Funds and further strengthened under DBT star College Scheme. Central research laboratory' harbors instruments that are essential for researchers in multiple departments of Science faculty. The CRL has lab set up and equipments for Cell culture, Microscopy works, DNA studies, Physicochemical parameter evaluations of soil and water, Microbiological testing, Geological studies involving Petrological microscope etc.

All teachers wishing to use the facilities at the Central Research Lab are requested to do so by following the protocol laid for usage of the same.

- Teachers intending to use CRL have to book the facility in advance by entering in the log book kept in the cubicle of Lab Assistant of Biological Science.
- All equipments have a separate log book of usage. Both teachers and students using specific equipment needs to enter into the log books before and after use of any equipment.
- For the ease of usage of equipment, a 'Workflow of Usage/Principle' for is available near each every instrument.
- The concerned teacher is requested to be present when students use the facility to ensure that there is no mishandling of the equipment/ instrument.

- If any equipment/instrument is damaged during usage, the same needs to be noted in the log Book as well as via email to the Principal.
- Those wishing to use CRL during vacation, prior approval of the Principal are essential.

Specialised research laboratories available for research are 'Genetic Research Lab', "Plant tissue culture lab', 'Plant physiology lab', 'GIS Lab', 'Photogrammetry lab', 'Analytical lab' etc.

C) GUIDE TO FUNDING BODIES

LIST OF FUNDING AGENCIES FOR RESEARCH GRANTS		
	FUNDING BODIES	SCHEMES
	Department of Science and Technology (DST) The Secretary, Department of Science and Technology, Govt. of India Technology Bhawan, New Mehrali Road, New Delhi. 110016 e-mail: dstinfo@nic.in web:http://www.dst.gov.in/ Fax: (+91)011-23016857, 26567373,26962819 Tel: (+91)011- 23012312,23017660,26864570, 26862418	 Deep Continental Studies (DCS); Himalayan Glaciology (HG); Indian Climate Research Programme (ICRP) Instrument Development Programe (IDP) International S&T Cooperation (ISTC) Joint Technology Projects under STAC/IS-STAC Monsoon and Tropical Climate (MONTCLIM) & Agrometeorology; Natural Resources Data Management System (NRDMS) Pharmaceuticals Research & Development Support Fund (PRDSF) Programme Advisory Committee or Earth Sciences (PAC-ES) Science & Engineering Research Board (SERB); Science & Society Programmes (SSP); Seismology Programme (SP); State Science & Technology Programme (SSTP); Technology Development Programme (Joint Technology -Technology System Programme). Utilisation of Scientific Expertise of Retired Scientists Opportunities for Young Scientists (FAST TRACK Scheme)
2.	Ministry of Environment & Forests The Secretary, Govt of India, Ministry of Environment and Forests, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi 110 003 e-mail: ef@vsnl.net.in, sv.godavarthi@nic.in web:- http://www.moef.nic.in/ Fax: 011-258586422, 011-24364594.	 Expenditure Statement for R&D Projects National River Conservation Plan Ecomark Scheme of India (ECOMARK) - Ecomark Labelling National Afforestation Programme: A Participatory Approach to Sustainable Development of Forests National Action Programme to Combat Desertification Grants-in-aid Scheme for Voluntary Agencies

3.	Department of Atomic Energy (DAE) The Scientific Secretary (BRNS), Department of Atomic Energy, Directors office, 1st Floor, Central Complex, BARC, Mumbai- 400 085. e-mail: brns@barc.gov.in web: http:// http://www.dae.nic.in/brns Fax: 91-22-25505050 / 25592000 Tel: 91-22-25590813	 Board of Research in Nuclear Sciences (BRNS) National Board for Higher Mathematics (NBHM) Grant-in-aid to Cancer Hospitals: Dr. B. Barooah Cancer Institute (BBCI) International Research Collaboration: European Organization for Nuclear Research (CERN)
4.	Department of Biotechnology (DBT) The Director (R& D), Department Biotechnology, Block no. 2, Floor 7, Room no. 12, CGO Complex, Lodhi Road New Delhi 110 003. e-mail: Shaila@dbt.nic.in web: www.dbtindia.nic.in Fax: 011-24362884 Tel: 011-24363748	Centres Of Excellence and Innovation in Biotechnology Research Resources, Service Facilities and Platforms Societal Development Biotech Parks and Incubators Rapid Grant for Young Investigators Glue Grant Special Programmes-North-East region Women Scientist Scheme
5.	Department of Education (DOEd) The Deputy Education Adviser (T), Division TD, VI, Department of Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi. e-mail:dhe-mhrd@nic.in web: www.mhrd.gov.in Fax: 011-2382365/23011097/2384093 Tel; 011-23782296/23383936-44	Strengthening Science Based Higher Education and Research in Universities Schemes Implemented Through Autonomous Organisations: Indian Council of Historical Research Indian Institute of Advanced Study (IIAS) Indian Council of Philosophical Research (ICPR) Project of History of Indian Science, Philosophy & Culture National Council of Rural Institutes (NCRI) Shastri Indo Canadian Institute (SICI)
6.	Ministry of new and renewable energy The Secretary, Department of Non Conventional Energy Sources, Block No. 14, CGO Complex, Lodhi Road, New Delhi, 110003 e-mail: aktripathi@nic.in web: http://www.mnre.gov.in Fax: 011- 24362772/24361298 Tel: 24361481/24362772	Implementation of Special Area Demonstration Project (SADP) Scheme Human Resources Development (HRD) Programme Seminar & Symposia scheme Information & Public Awareness Programme National Solar Science Fellowship Programme
7.	Department of Scientific & Industrial Research, Ministry of Science & Technology Technology Bhavan, New Mehrauli Road, New Delhi – 110016 Tel. No: (011) 26960629, Fax: (011) 26516078 E-mail: srv@nic.in, Website: www.dsir.gov.in	National Information System for Sci. & Technology (NISSAT) Technology Absorption and Adaptation Scheme(TAAS). Technology Promotion, Development and Utilization (TPDU) Programmes National S&T Human Resource development Scheme R&D Management Support Industrial R&D Promotion Programme Technology Development and Demonstration Programme Technopreneur Promotion Programme Technology Management Programme Technology Management Programme

	Department of Space (DOS). The Scientific Secretary, ISRO Headquarters, F-Block, Antariksh Bhavan, New BEL Road, Bangalore. 560 094 e-mail: scientificsecretary@isro.gov.in web: www.dos.gov.in Fax: (+91)80 23511984 Tel: (+91)80 23415275	 Performance related incentive scheme (PRIS) Professional update allowance (PUA) Ad hoc Launch Campaign Allowance Space technology allowance
9.	Science and Engineering Research Board (SERB) The Adviser & Member - Secretary, SERB Secretariat, Department of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi 110 016 e-mail: venktesh@alpta.nic.in, bghari.nic.in web: www.dst.gov.in Fax: 011-26963695 Tel: 011-26963695, 26590370	 Extra Mural Research Funding (Individual Centric) High Risk High Reward Research (HRHR) Industry Relevant R & D (IRRD) Empowerment and Equity Opportunities for Excellence in science (EMEQ) Intensification of Research in High Priority Area (IRHPA) Ayurvedic Biology Program International Travel Support (ITS) Assistance to Professional Bodies & Seminars/Symposia Start-up grant for Young Scientists(YSS)

	Market Ma	
10.	Science and Society Related Programmes Sci.& Society Division, Dept. of Sci. & Technology, Technology Bhavan, New Mehrauli Road, New Delhi. 110 016 e-mail: sunilag@alpha.nic.in web: www.scienceandsociety-dst-org, Fax: 011-26964793 Tel: 011- 26567373 Extn. 208	Schemes for young scientists Tribal sub plan Special component plan Technology intervention for addressing societal needs
	Science and Technology Application for Rural Development (STARD) Science and Society Related Programmes The Head, Sci.& Society Division, Dept. of Sci. & Technology, Technology Bhavan, New Mehrauli Road, New Delhi 110 016 e-mail; sunilag@alpha.nic.in web: www.scienceandtechnology-dst-org. Fax: 26864570, 26863847, 26862418 Tel: 011-26567373 Exm. 298	Financial Assistance for Children with Special Needs Financial Assistance to the Managements of Regular and Special Schools Incentive scheme for employment of differently abled persons Interest-free Education Loan Scheme (IFEL Scheme) Scheme for Adoption of Government Primary & Middle Schools by Government Aided Institutions/Managements
12.	Science & Technology for Weaker Sections (STAWS). Science and Society Related Programmes The Head, Sci.& Society Division, Dept. of Sci. & Technology, Technology Bhavan, New Mehrauli Road, New Delhi 110 016 e-mail: sunilag@alpha.nic.in web: www.scienceandsociety.dst.org. Fax:26864570, 26863847, 26862418 Tel:011-26567373 extn. 298	 Long term core support- Technological Advancement for Rural Areas (TARA) Technological Intervention for addressing Societal Needs (TIASN) Scheme for Young Scientists and Technologist (SYST) Scheme for Young Scientific professionals

	Science for Equity, Empowerment &	WCP (Women Component Plan) Science and Society Related Programmes Science & Technology Communication &
	Development (SEED) Division	Popularisation Programme
	Head /Scientist G Science for Equity, Empowerment & Development	S&T For Women
- 1	(SEED) Division	Tribal Sub-Plan: Technological Interventions for
	Department of Science & Technology	Tribal Empowerment (TITE)
	New Mehruali Road, New Delhi - 110016	Scheduled Caste Sub Plan (SCSP)
	chander[dot]m[at]nic[dot]in	Long Term Core Support - Technological
	011-26590355	Advancement for Rural Areas (TARA)
		 Technological Intervention for addressing Societal
		Needs (TIASN)
		Scheme for Young Scientists & Technologist
		(SYST)
		Core support Tribal cub plan (TSP)
- 2		 Tribal sub plan (TSP) Special component plan (SCP)
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		Technology
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14.	The same of the sa	State /U.T Plans and Central Ministries/Departments
	Special Component Plan The Head,	Special Central Assistance (SCA)
- 1	Sci. & Society Division, Dept. of Sci.&	• Grants under Article 275 (1) of the Constitution to
	Technology, Technology Bhavan, New Mehrauli	States/U.Ts
	Road, New Delhi-110016	Funds through Central Sector Schemes/ Centrally
2 00	-mail: web: www.scienceandsociety.dst.org.	Sponsored Schemes
	Fax: 26863847	Institutional Finance
	Tel:011-26863847	the second secon
15.	45 John Jay Jay and Jay Jay State of the Section of	R&D Medium Range Weather Forecasting
13.	National centre for medium range weather	(NCMRWF) and Crop Weather Relationships
P	forecasting (NCMRWF)	Sand Control of the C
	Dy.Secretary(Admin)	Managara Carlot
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	Phone: +91-120-2419480	The state of the s
	Phone: +91-120-2419480 Fax: +91-120-2419480	and the same of th
		S.C. Today
16.	Fax: +91-120-2419480	Science & Technology indicator and Manpower Studies
16.	Fax: +91-120-2419480 National Sci. & Technology Management	Studies
16.	Fax: +91-120-2419480 National Sci. & Technology Management Information System	Studies Science & Technology Investment
16.	Fax: +91-120-2419480 National Sci. & Technology Management Information System (NSTMIS), The Joint Adviser,	Science & Technology Investment Science & Technology Infrastructure
16.	Fax: +91-120-2419480 National Sci. & Technology Management Information System (NSTMIS),	Studies Science & Technology Investment
16.	Fax: +91-120-2419480 National Sci. & Technology Management Information System (NSTMIS), The Joint Adviser, Department of Sci. & Technology, Technology Bhawan,	Science & Technology Investment Science & Technology Infrastructure
16.	Fax: +91-120-2419480 National Sci. & Technology Management Information System (NSTMIS), The Joint Adviser, Department of Sci. & Technology, Technology Bhawan, New Mehrauli Road, New Delhi 110 016.	Science & Technology Investment Science & Technology Infrastructure
16.	Fax: +91-120-2419480 National Sci. & Technology Management Information System (NSTMIS), The Joint Adviser, Department of Sci. & Technology, Technology Bhawan, New Mehrauli Road, New Delhi 110 016. web: www.scienceandsociety-dst.org.	Studies Science & Technology Investment Science & Technology Infrastructure
16.	Fax: +91-120-2419480 National Sci. & Technology Management Information System (NSTMIS), The Joint Adviser, Department of Sci. & Technology, Technology Bhawan, New Mehrauli Road, New Delhi 110 016.	Studies Science & Technology Investment Science & Technology Infrastructure

17.	Central Board of Irrigation & Power Malcha Marg, Chanakyapuri, New Delhi – 110021 Telephone +91-11-2611 5984/2688 2866/2410 1591 Fax: +91-11-2611 6347 E-mail: cbip@cbip.org Website: www.cbip.org	 Research Scheme Applied to River Valley Projects(RSRVP) Research Scheme on Flood Control (RSFC) Research Scheme on Power – (RSOP) Research Scheme on River Valley Projects (RSRVP)
18.	Central Power Research Institute Additional Director Information & Publicity Division Central Power Research Institute, Bangalore Phone: +91 - 80 - 2360 2329(Off.) Mobile: +91-94490 72213 Email: hegde@cpri.in	Research Scheme on Power(RSOP) Research Contingency (RC)
19.	Ministry of Health and Family Welfare (MOW). The Director (NI), 5th Floor (509, 518), A Wing, Nirman Bhawan, Maulana Azad Road, New Delhi - 110108 E-mail: eval-nrhm@nic.in, dirstat-mohfw@nic.in	 Collapse Central Drugs Standard Control Organization (CDSCO), Online Application for Licensing Expand Central Government Health Scheme (CGHS) Collapse Food Licensing and Registration System of Food Safety and Standards Authority of India (FSSAI) Collapse Integrated Disease Surveillance Project (IDSP), Delhi Collapse National Leprosy Eradication Programm

43	The second of th	Expand National Rural Health Mission (2005-12) Collapse OncoNET Portal
	The same of the sa	Collapse Population Research Centres, Ministry of Health and Family Welfare
1	The second second	Collapse Report Sex Selection
1	Zalana, a	Collapse Sports Injury Centre (SIC) Collapse State Health Systems Resource Centre,
	A Complete Complete	Kerala (SHSRCK), Kerala
4	The state of the s	 Collapse The Clinical Establishments (Registration and Regulation) Act, 2010, New Delhi
All San	The second secon	Collapse The Clinical Establishments (Registration and Regulation) Act, 2010, New Delhi
	C The Library Education	Collapse The Pre-Conception and Pre-Natal
20.	The state of the s	Diagnostic Techniques, New Delhi Public Cooperation (PC)
	Council for Advancement of Peoples Action and Rural Technology (CAPART). The Director General.	Advancement of Rural Technology (Arts) Organization of Beneficiaries (OB) Disability
	Council for Advancement of Peoples Action and Rural Technology,	 Gram Shree Mela (GSM) / Buyer Seller Meet (BSM) / Workshop / Seminar (Marketing)
1	India Habitat Centre, Zone-V-A, 2nd Floor Lodhi Road, New Delhi-110 003.	Prime Minister's Rural Development Fellowship (PMRDF) Scheme
	e-mail: helpdesk@capart.nic.in web: http://capart.nic.in/	
	Fax: 91 - 11 - 2464 8607	
1.5	Tel: 91 - 11 - 2464 2391, 2464 2393, 2464 2395	

21.	Indian Council of Agricultural Research (ICAR) Officer on Special Duty (PI&M), Indian Counicl of Agricultural Research, Krishi Bhavan, Dr.Rajender Prasad Road, New Delhi 110 012 e-mail: ddgedn@icar.org.in Telex: 031-62249. ICAR IN Fax: 91-11-25843932 Tel: 91-11-25841760	 Directorate of Rice Research National Agricultural Science Fund 'Sitaram Jindal Research Fellowship Scheme' CRP- Biofortification
22.	Indian Council of Medical Research (ICMR) The Director General, Indian Council of Medical Research, Ansari Nagar, New Delhi 110 029 e-mail: icmrhqd@ren.nic.in Fax:011-6868662/6510896/6856713 Tel 011-65667136, 6963980m 6962794, 6962895:	Ad-hoc Research Schemes: Open-ended Research (Ad-hoc Projects) Senior Research Fellowship/Research Associate Junior Research Fellowships Emeritus Medical Scientist Scheme Centre for advanced research
23.	Council of Scientific and Industrial Research (CSIR) Scientist-in-Charge, Extramural Research Division, Council of Scientific Industrial Research, CSIR Complex, NPL campus, PUSA, New Delhi. 110012. e-mail: headhrdg@csirhrdg.res.in web: www.csir.res.in Fax: 011-25840887 Tel: (+91) 011-23736842	Research Schemes Sponsored Schemes Emeritus Scientist Scheme Research Fellowships/Associateships Other Science and Technology Promotion Programmes 'New Idea Fund' CSIR research grant

24.	Council of Scientific and Industrial Research(CSIR) Director General/Secretary, Council of Scientific and Industrial Research, Anusandhan Bhawan, Rafi Marg, New Delhi 110 001 e-mail: dgesir@csir.res.in; dg@csir.res.in web: www.csir.res.in Fax: 91-11-23710618 Tel: 23710472, 23717053	Csir research grants New idea fund scheme Senior research associateship Scientists' pool scheme Csir research grants Senior research grants Senior research grants Senior research grants
25.	Defence Research and Development Organisation(DRDO) The Director of Training and Sponsored Research, Defence R&D Organisation, Ministry of Defence, B Wing, Sena Bhavan, New Delhi 110 011 e-mail:erip_er@hqr.drdo.in	Extramural research (ER) scheme Aeronautics Research & Development Board
	web:-www.drdo.gov.in Fax: 011-23017582 Tel: 011-23017661	

26.	Ministry of Statistics and Programme Implementation Shri Harish Chandra, Joint Director, Ministry of Statistics and Prorgrammes Implementation,	Research Schemes-Award Fellowship for Outstanding and Meritorious Research Work in Statistics
	Sardar Patel Bhawan, Parliament Street, New Delhi 110001 e-mail:kmashish@nic.in web:www.mospi.nic.in Fax: 011-26876772 Tel: 011-26876772	
27.	Indian National Science Academy (INSA) The Chairman, Indian National Science Academy, Bahadur Shah Zafar marg, New Delhi 110002 e-mail: insa@delnet.ren.nic.in, council@insa.nic.in, esoffice@insa.nic.in web:wwwinsaindia.org Fax: 91-11-23235648/23231095 Tel: EPBAX No. 011-23221931 to 23221950 (20 Lines)	INSA young Scientists
28.	National Academy of Agricultural Sciences (NAAS) The Chairman, National Academy of Agricultural Sciences DPS Marg,Pusa ,New Delhi 110012. e-mail: naas@vsnl.com. web: www.naasindia.org Fax: 91-11-25846051 Tel: 91-11-25846051, 25846052, 25841253	
ō.	Control of the contro	Manufacture of the second seco
29.	Indian Council of Social Science Research(ICSSR), The Director, Indian Council of Social Science Research(ICSSR P.O. Box. 10528, Aruna Asaf Ali Marg, New Delhi 110067. e-mail: icssr@ride.vsnl.net.in web: www.icssr.vsnl.net.in Fax: 26321689 Tel: 011- 26321689	Research Projects (Major and Minor) Research Programmes Research Project Schemes Grants- in-Aid
30.	Indian National Committee on Irrigation & Drainage (INCID) Member Secretary, Indian National Committee on Irrigation & Drainage, 301 & 303, Ansal Chamber-II, 6, Bhikaji Gama Place, New Delhi. e-mail: incid@vsnl.net.in web: http://www.cwc.gov.in Fax: 011-27674508	Resea rch and Development (R&D) scheme

31.	University Grants Commission (UGC) The Secretary, University Grants Commission, Bahadur Shah Zafar Marg New Delhi – 110002, Tel. No: (011) 23234019, 23236350, Fax. No.: (011) 23239659 Website: www.ugc.ac.in	 Major and Minor Research Projects Faculty research promotion scheme. Minor research project Major research project Research project for teachers Basic scientific research
32.	Department of Ocean Development (DOD) The Director, Ocean Research & Manpower Development Programme; Department of Ocean Development ,Block 12, CGO Complex, Lodi Road;New Delhi – 110 003, Tel. No.: (011) 24306839, 24362278, Fax No.: (011) 24360336,24360779 E-mail: venkat@dod.delhi.nic.in Website: www.dod.nic.in	Assistance for Research Projects (ARPs) in Ocean Sciences (MRDF) Manpower Training for Ocean Research & Management (MMDP)

Policy initiated: December 2016
Revised and Approved in Academic council: 15/12/2018
Revised and Approved in Academic Council: 14/03/2019

Convener RCEA-PCCAS **IQAC** Co-Ordinator

Mean

Parvatibai Chowgule College of Arts & Science (Autonomous) Principal

Parvatibai Chowgule College of Arts & Science (Autonomous)