



Parvatibai Chowgule College of Arts and Science
(Autonomous)

Accredited by NAAC with Grade 'A' (CGPA Score 3.41 on a 4 Point Scale)

Best affiliated College-Goa University Silver Jubilee Year Award

NAAC CRITERIA V

5.1.5

ADDITIONAL INFORMATION

1. Committee List (2019 – 2021) : Link to website:

[node01.chowgules.ac.in/pub/webassets/right quick link/COMMITTEE LIST \(2020-21\).pdf](http://node01.chowgules.ac.in/pub/webassets/right%20quick%20link/COMMITTEE%20LIST%20(2020-21).pdf)

2. Report on Talk on Prevention of Sexual Harassment in the Workplace

3. Code of Conduct

Link to Website: [node01.chowgules.ac.in/pub/pccas_policy/Code of Conduct.pdf](http://node01.chowgules.ac.in/pub/pccas_policy/Code%20of%20Conduct.pdf)

4. Code of Ethics

Link to Website: [Code of Ethics.pdf \(chowgules.ac.in\)](http://Code%20of%20Ethics.pdf%20(chowgules.ac.in))

5. Sample of Handbook given to students which contain Anti-ragging policy, and code of conduct

Link to website: [Handbook 2020-21.pdf \(chowgules.ac.in\)](http://Handbook%202020-21.pdf%20(chowgules.ac.in))

**PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE - AUTONOMOUS, MARGAO-
GOA**

LIST OF COMMITTEES

2020-2021

The following are the committees for the academic year 2020-21

- 1. Admission Committee**
- 2. Examination Committee**
- 3. College Unfair Means Inquiry Committee (CUMIC)**
- 4. College Grievance Redressal Committee (CGC)**
- 5. Collegiate Student Grievance Redressal Committee (CSGRC): (As per DHE circular dt. 18/7/2019)**
- 6. Students' Welfare Committee (Scholarships, Freeships, Prizes, Students' Aid Fund):**
- 7. College Election Committee :**
- 8. Time-Table Committee:**
- 9. College Magazine Committee**
- 10. Tender and Purchase Committee**
- 11. Finance Committee**
- 12. Library Committee:**
- 13. Internal Complain Committee (Standing Committee on Prevention of Sexual Harassment):**
- 14. Internal Quality Assurance Committee:**
- 15. Research Committee:**
- 16. Anti-Ragging and Students' Disciplinary Committee:**
- 17. Mentoring Programme:**
- 18. Women Welfare & SC /ST Students Welfare Committee:**
- 19. Safety & Disaster Management Committee:**
- 20. Placement / Internship Cell :**
- 21. NSS Committee :**
- 22. NSS Advisory Committee :**
- 23. Institutional Ethical Committee:**
- 24. Academic Audit Committee :**
- 25. Planning and Evaluation Committee :**
- 26. Extra-curricular Activities Committee:**
- 27. Community Outreach Cell :**
- 28. Innovation and Incubation Cell:**
- 29. Alumni Connect :**
- 30. Advisory Committee of DBT Star College Scheme :**
- 31. Students' Leave Monitoring Committee :**
- 32. NIRF Committee :**
- 33. Institutional Academic Integrity Panel (IAIP):**
- 34. Students' Attendance Monitoring Committee (Adhoc):**
- 35. Publicity Committee:**
- 36. College Website/ Software Development Committee:**
- 37. Dead Stock Committee**
- 38. Co-ordinator for Foreign Students – Mr. H. S. S. Nadkarni (w.e.f. 30th January 2020 as per the directives of Goa University)**

39. Public Grievance Officer – Mr. H. S. S. Nadkarni (w.e.f. 23rd September 2020) as per the directives of Directorate of Higher Education

S. No.	Name of the Committee	Members
1	Admission Committee:	H.S.S. Nadkarni (Convener) Anand Masur G. K. Naik Kumaresh V. C. Rupali Tamuly Sobita Kirtani Andrew Baretto Shreya Patil Suveena Tamse
2	Examination Cell:	Alberto Ian Aquino Barreto (COE) D. Prabakaran Yatin Desai Meghana S Devli Manjita Porob Alka Gawas Aishwarya Babu G.V. K. Naglakshmi Vasant S. S. Shirwaikar Cedric Barretto Usha Alokhar
3	College Unfair Means Inquiry Committee (CUMIC):	H.S.S. Nadkarni Debasish Majumdar Alberto Ian Aquino Barreto Kumaresh V. C. D. Prabakaran Sonia Fernandes Da Costa
4	College Grievance Redressal Committee (CGC):	H. S. S. Nadkarni(Convener) Debasish Majumdar Alberto Ian Aquino Barreto Ananya Das Suchitra Bhat Rupali Tamuly Amisha Pednekar
5	Collegiate Student Grievance Redressal Committee (CSGRC): (As per DHE circular dt. 18/7/2019)	Shaila R. Ghanti H. S. S. Nadkarni Devashish Bagchi Alberto Ian Aquino Barreto Furtado Jesus Benino (Student Representative)
6	Students' Welfare Committee	Uma Masur (Convener)

	(Scholarships, Freeships, Prizes, Students' Aid Fund):	Judith Barreto (Co-Convener) Madhu Balekai Divyarani Revankar Sharmila Menezes Vasant Shirwaikar Greta Almeida
7	College Election Committee :	Manjita Porob (Convener) Aresh Naik (Co-Convener) Padmini Raiker Vanessa Barros Colaco Swati Ghadi Sarah Mesquita Stephen Dias Rishikesh Mishra Noel Goes
8	Time-Table Committee:	Kumaresh V. C. (Convener) Anand Masur Meghana Devli Sobita Kirtani
9	College Magazine Committee:	Vanessa Barros Colaco (Editor) Alka Gawas (Sub-Editor) Madhavi Motankar (Advisor) Andrew Barreto Diksha Khorjuvenkar Aduja Naik Rakhi Amonkar Golda Vas Wendham Gray Tiger Studio
10	Tender and Purchase Committee:	Shaila R. Ghanti (Chairman) H.S.S. Nadkarni Alberto Ian Aquino Barreto G. K. Naik Greta Almeida Sanjay Swain Rajesh Rao
11	Finance Committee:	Shaila R. Ghanti (Chairman) Deepa Chowgule Ramesh Pai Kumaresh V. C. Dattaprasad Prabhudessai Mahadev Sawant
12	Library Committee:	Nandkumar N. Sawant (Convener) Sangeeta Sankhalkar (Co-Convener)

		<p>Sonia Fernandes Da Costa Padmini Raiker Mahesh Matha Alka Gawas Supriya Khorjuvenkar Sangeeta More</p>
13	Internal Complain Committee (Standing Committee On Prevention Of Sexual Harassment):	<p>Rupali Tamuly (Presiding Officer) H.S.S. Nadkarni Suchitra Bhat Anagha Bicholcar Sachin Moraes Sobita Kirtani Anushka Fernandes Representative of Goa State Women's Commission Percy Cardozo, Sangath (NGO) Sidhali M. Kakodkar (Non Teaching Staff Representative) Furtado Jesus Benino (Student Representative PG) Rehmat Bi Shaikh (Student Representative UG) Mayuresh Sinai Khandeparker (Student Representative UG)</p>
14	Internal Quality Assurance Committee:	<p>Shaila R. Ghanti (Chairman) H.S.S.Nadkarni (Co-ordinator) Nandkumar N. Sawant Debashish Majumdar Devashish Bagchi Anand Masur Alberto Ian Aquino Barreto G. K. Naik Kumaresh V. C. D. Prabhakaran Sameena Falleiro Nandini Vaz Fernandes Sonia Fernandes Da Costa Sachin S. Moraes Ashish Desai Andrew Barreto Greta Almeida Dattaprasad Prabhudessai Sandesh K. Nagvenker Dr. R.V. Gaonkar (Management Representative) Sagar Uttagi (Industrial Representative/ Stakeholder) (Student Council General Secretary)</p>

		(Sports Council General Secretary) Dr. (Fr.) Roy Pereira S. J. Dr. Samir Terdalkar
15	Research Committee:	Sangeeta Sankhalkar (Convener) Ashish Desai (Co-Convener) Sanjay Gaikwad Sachin Moraes Sobita Kirtani Andrew Barreto Lactina Gonsalves
16	Anti-Ragging and Students' Disciplinary Committee:	Devasish Bagchi (Convener) Gunaji Desai Rupali Tamuly Anagha Bicholcar Manjita Porob Vanessa Barros Colaco Swati Ghadi Sarah Mesquita Greta Almeida Roselle Maria Figueiredo Solomon (NGO member) Sushant Cuncolikar (Representative from Local Media) Adv. Abhay Prabhudesai (Representative from Civil Society) Kapil Nayak (Representative from Police Dept.) Nanda Kare (Parent) Student - GS
17	Mentoring Programme:	Sobita Kirtani (Convener) Pooja Parab (Co-convener) Sarita Naik Tari Judith Dias Barreto Amisha Pednekar Ashish Ashwini Vallanka Dias Sayali Gaunkar Priyanka Sardinha
18	Women Welfare & SC /ST Students Welfare Committee:	Rupali Tamuly (Convener) Uma Masur (Co-convener) Judith Dias Barreto Padmini Raiker Lactina Gonsalves Alka Gawas Sayali Gaonkar Bhavya Bhat

		Reena Goes
19	Safety & Disaster Management Committee:	Sanjay Kumar Swain (Convener) Devashish Bagchi Sachin Kakodkar Yatin Desai Padmini Raiker Lactina Gonsalves Ashish Ashwini Aresh Naik Madhavi Motankar Deelip Satardekar Suveena Tamse
20	Placement / Internship Cell :	Sachin Kakodkar (Convener) Lactina Gonslaves Mahesh Matha Anil Yedage Madhavi Motankar Rishikesh Mishra Lawrie Colaco
21	NSS Committee:	Ashish Ashwini (Convener) Mayuri Naik Vanessa Barros Colaco Aresh N. Naik
22	NSS Advisory Committee:	Shaila R. Ghanti (Chairperson) Ashish Ashwini (Member Secretary) Sachin Kakodkar Amisha Pednekar Sachin Moraes Sofiya Riyaz Shaikh (Panch, Davorlim Panchayat) Paranjape Darshana Har, (TYBA student) Madhwani Mueen Mansoor Ali (TYBSc. student)
23	Institutional Ethical Committee (IEC):	Philip Mascarenhas (Chairperson) Nandkumar N. Sawant (Dy. Chairperson) Nandini Vaz Fernandes (Mem. Secretary) Kanchana R. Manoj Borkar Gautami Raikar Preetesh Kote Sachin Moraes Sanjay Gaikwad Andrew Barreto
24	Academic Audit Committee	Respective Deans Concerned HODs
25	Planning and Evaluation	Shaila R. Ghanti (Convener)

	Committee:	H.S.S. Nadkarni Anand Masur Alberto Ian Aquino Barreto Kumaresh V.C. Ananya Das
26	Extra-curricular Activities Committee:	Devashish Bagchi (Convener) Sachin Moraes Ashish Ashwini Andrew Baretto Sharmila Menezes
27	Community Outreach Cell:	Gunaji Desai (Co-ordinator) Rupali Tamuly Judith Barreto Sachin Moraes Ashish Ashwini Mayuri Naik
28	Innovation and Incubation Cell:	<u>Institution Innovation Cell</u> Shaila R. Ghanti (Convener) D. Prabhakaran (Co-Convener) R. Kanchana Mahesh Matha Ashweta Fondekar Abhishek Gudekar Anushka Fernandes Vallanka Dias Aduja Naik Aishwarya Babu Mahalaxmi Badiguir
29	Alumni Connect:	Uma Masur (Convener) Madhavi Motankar Judith Dias Barreto Malcolm Afonso Sayali Gaunkar Venkatesh Prabhugaonkar Castor Godinho
30	Advisory Committee of DBT Star College Scheme :	Shaila R. Ghanti (Chairperson) Arvind Duggal (Advisor DBT) Garima Gupta (Programme Officer Star College Scheme) Nandini Vaz Fernandes (College Co-ordinator) H. S. S. Nadkarni Suchitra Bhat Yatin Desai

		Meghana Devli Amisha Pednekar Sanjay Gaikwad Lactina R. Gonsalves Ashish Desai Padmini Raiker External Experts Dr. Samir Terdalkar Dr. (Fr.) Roy Pereira S. J.
31	Students' Leave Monitoring Committee :	Devashish Bagchi Debasish Majumdar Sachin Kakodkar Judith Dias Barreto
32	NIRF Committee :	Shaila R. Ghanti (Chairperson) H.S. S. Nadkarni (Co-ordinator) Sangeeta Sankhalkar (Co-Coordinator) Rupali Tamuly (Co-Coordinator) Ashish Desai Greta Almeida Abhiram Das Puja Prabhu
33	Institutional Academic Integrity Panel (IAIP):	Shaila R. Ghanti Nandkumar N. Sawant Nandini Vaz Fernandes V. Gopakumar, Librarian, Goa University
34	Students' Attendance Monitoring Committee (Adhoc):	Sanjay D. Gaikwad Swati Ghadi Ashweta Fondekar Rakhi Amonkar Mahalaxmi Badiguir Sunil Harmalkar Sayali Gaunkar
35	Publicity Committee:	Carol Baretto Miranda (Convener) Rakhi Amonkar Alka Gawas Trupti Fal Dessai Lester Almeida Sarah Mesquita
36	College Website/ Software Dev. Committee:	Anant Patil Vasant Shirwaiker G V K Nagalakshmi

37	Dead Stock Committee	H.S.S.Nadkarni (Convener) G.K.Naik Sarah Mesquita Anant Patil Deelip Satardekar Mahadev Sawant Rajesh Rao Sanjaya Swain
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Report on Talk on Prevention of Sexual Harassment at workplace

Standing Committee on Prevention of Sexual Harassment at Workplace (Now called as Internal Complaints Committee) of Parvatibai Chowgule College arranged a talk to sensitize on the topic '**Prevention of Sexual Harassment at Workplace**'.

The talk was arranged on two days: 5th and 6th April 2018. The resource person for this talk was **Adv. Prasanna Timblo**.

On 5th April 2018, the talk was arranged for teaching staff members of this college. Convenor of the Committee Mrs. Rupali Tamuly, Associate Professor, Department of Economics, welcomed the gathering and introduced the need for such talk. She briefed about the Committee structure in the College and highlighted the key features of the policy document which college has framed.

The speaker gave a very informative talk on the said topic. She also told about the important role that is played by Internal Complaints Committee. The talk ended with the question answer session.

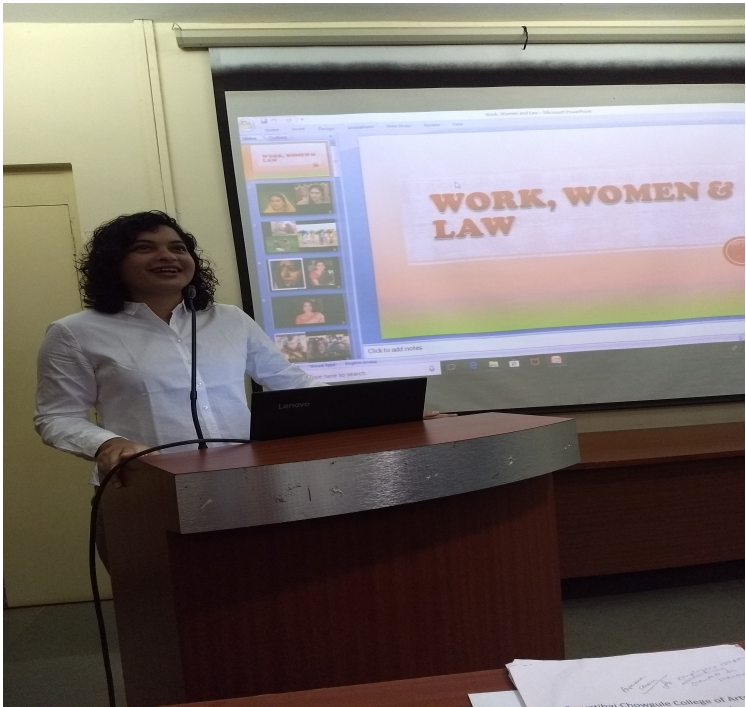
62 teaching staff members attended this talk.

On 6th April 2018, the same talk was arranged for Non-teaching staff members of the college. Mrs. Suchitra Bhat, Associate Professor, Department of Computer Science welcomed the gathering. She explained the committee structure and explained the Policy document which college has framed.

The speaker made the session very interactive and lively.

39 Non teaching staff members attended the talk.







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CODE OF CONDUCT

FOR

TEACHERS, GOVERNING BODY AND ADMINISTRATION



PREAMBLE

Parvatibai Chowgule College of Arts & Science follows the Code of Professional Ethics for College Teachers laid by the Goa University statutes (OA-4) and UGC guidelines entitled “Mulya Pravah - Inculcation of Human Values and Professionals Ethics in Higher Educational Institutions (2019).

Higher education should strive for academic excellence and progress of arts and science, education, research and extension should be conducted in conformity with our national needs and priorities and ensure that our best talents make befitting contributions to international endeavour on societal needs.

The basis purpose of education is to create skill, knowledge, and awareness of our glorious national heritage and achievements of human civilization, possessing a basic scientific outlook and commitment to the ideals of patriotism, democracy, secularism, socialism and peace, and the principles enunciated in the preamble to our constitution.

Higher education has to produce leaders of society and economy in all areas of manifold activities with a commitment to the aforesaid ideals.

Higher education should strive for academic excellence and progress of arts and science, education, research and extension should be conducted in conformity with our national needs and priorities and ensure that best talents make befitting contributions to international endeavour on societal needs.

TEACHERS AND THEIR RIGHTS

Teachers should enjoy full civic and political rights of our democratic country. Teachers have right to adequate emoluments, social position, just conditions of service, professional independence and adequate social insurance.

TEACHERS AND THEIR RESPONSIBILITIES

Whoever adopts teaching as a profession assumes the obligation to conduct him-self/her-self in accordance with the ideals of the profession. A teacher is constantly under the scrutiny of his/her students and the society at large. Therefore, every teacher should see that there is compatibility between his/her precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The



profession further requires that the teacher should be calm, patient, communicative by temperament and amiable indisposition.

Teachers should

- (i) Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- (ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- (iii) Seek to make professional growth continuous through study and research;
- (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge.
- (v) Maintain active membership of professional organizations and strive to improve education and profession through them;
- (vi) Perform their duties in the form of teaching tutorial, practical and seminar work conscientiously and with dedication;
- (vii) Cooperate and assist in carrying out functions relating to the educational responsibilities of the college and the University such as assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of University and college examination, including supervision, invigilation and evaluation; and
- (viii) Participate in extension, co-curricular and extra-curricular activities including community service.
- (ix) Teacher shall enjoy civic and political rights and enshrined in the constitution of India. This does not mean that they can indulge in malicious, defamatory activities which are prejudicial to the reputation and the growth of the University in which they are employed to serve.
- (x) Teachers shall show normal courtesy, decency and decorum in their individual and a collective behaviour or communication with the University authorities which in their turn, shall reciprocate in appropriate manner.

TEACHERS AND STUDENTS

Teachers should

- (i) Respect the right and dignity of the student in expressing his/her opinion;
- (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
- (iii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;



- (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.
- (v) inculcate among students scientific outlook and respect for physical labour and ideals of democracy patriotism and peace;
- (vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- (vii) Pay attention to only the attainment of the student in the assessment of merit;
- (viii) Make themselves available to the student even beyond their class hours and help and guide students without any remuneration or reward;
- (ix) Aid students to develop an understanding of our national heritage and national goals; and
- (x) Refrain from inciting students against other students, colleagues or administration.

TEACHERS AND COLLEAGUES

Teachers should

- (i) Treat other members of the profession in same manner as they themselves wish to be treated;
- (ii) Speak respectfully of other teachers, and render assistance for professional betterment;
- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities;
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

TEACHERS AND AUTHORITIES

Teachers should

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Cooperate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- (iv) Cooperate through their organization in the formulation of policies of the other institutions and accept offices;
- (v) Cooperate with the authorities for the betterment of the institutions keeping in view the interest



and in conformity with the dignity of the profession;

- (vi) Should adhere to the conditions of contract;
- (vii) Give and expect due notice before a change of position is made; and
- (viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

TEACHERS AND NON-TEACHING STAFF

- (i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative understanding within every educational institution; and
- (ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

TEACHERS AND GUARDIANS

Teachers should

Try to see through teachers' bodies and organizations that institutions maintain contact with the guardians of their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

TEACHERS AND SOCIETY

Teachers should

- (i) recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
- (ii) work to improve education in the community and strengthen the community's moral and intellectual life;
- (iii) be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv) perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices; and
- (v) refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religious or linguistic



groups but actively work for national integration.

CODE OF CONDUCT FOR GOVERNING BODY (UGC, 2019)

The governing body of the college is responsible for ensuring the effective management of the institution and for planning its future development.

- (i) The governing body should act to approve the mission and strategic vision of the institution, long-term academic plans and ensure that these meet the interests of stakeholders, including students, local communities, Government and others representing public interests.
- (ii) The body is formed to monitor institutional performance and quality assurance arrangements which should be, where possible and appropriate, benchmarked against other institutions.
- (iii) Governing bodies ensure compliance with the statutes, ordinances and provisions regulating their institution, including regulations by statutory bodies, such as UGC, as well as regulations laid out by the State government and affiliating university.
- (iv) The governing body should ensure that non-discriminatory systems are in place to provide equality of opportunity for staff members and students.
- (v) The governing body should actively monitor that the Institution implements the requirements of State and National Governments for reservations of seats and staff positions and provide required support to minority groups.
- (vi) The general principle of transparency of the governing body applies that students and staff of the institution should have appropriate access to information about the proceedings of the Governing body. All sorts of agendas of meetings, draft minutes (if cleared by the chair) and the signed minutes of governing body meetings together with the papers considered at meetings should generally be available for inspection by staff and students. There may, however, be matters covered in standing orders where it is necessary to observe confidentiality. Such matters are likely to concern individuals or have commercial sensitivity.

ADMINISTRATIVE /SUPPORT STAFF (UGC, 2019):

Administrative/ Support staff would

1. Carry out official decisions and policies faithfully and impartially, seeking to attain the highest possible standard of performances.
2. Encourage the staff to maximise their efficiency.
3. Create conditions that inspire teamwork.



4. Act timely to readdress the genuine grievances.
5. Maintain the confidentiality of the records and other sensitive matters.
6. Co-operate and liaison with colleagues, as appropriate, to ensure students receive a coherent and comprehensive educational service.
7. Care for the institute's property.
8. Facilitating congenial environment.
9. Refrain from any form of discrimination.
10. Not accept bribes or indulge in any corrupt practices.
11. Make every effort to complete the assigned work in a time-bound manner.

All the stakeholders are expected to follow the above mentioned code of conduct of the institution.

S. Savant
PRINCIPAL
PARVATIBAI CHOWGULE COLLEGE
OF ARTS & SCIENCE (AUTONOMOUS)
MARGAO-GOIA





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POLICY
ON
CODE OF ETHICS
FOR STUDENTS, FACULTY AND
ADMINISTRATION



The document on 'Code of Ethics for Students, Faculty and Administration' has been compiled to provide all the stakeholders of the institution, a broad view of the institutional policies and guidelines to be complied with, for the smooth and meaningful conduct of academic and co-curricular activities, along with the fulfilment of social responsibilities at designated levels. All the concerned stakeholders need to adhere to the highest ethical standards in the teaching/learning process. This system will help the administration to identify any kind of breach of code of conduct and immediately adopt necessary corrective steps for restoring the desired professional ethics and human values.

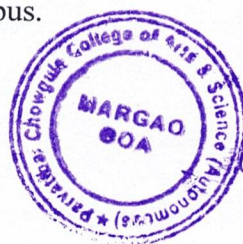
CODE OF ETHICS FOR STUDENTS

1. Treat Institute teachers, administrators, officers, employees and visitors and other students with respect, dignity, impartiality, courtesy and sensitivity.
2. Academic honesty and punctuality are mandatory in the completion of the assigned tasks as an individual and/ or a peer group.
3. Regularity to the college is a must and every student shall take the responsibility of keeping oneself informed of the academic responsibilities to be fulfilled in time.
4. Violations of academic conduct like cheating on an exam, plagiarism or unauthorized presentation of collaborative work will make the student liable for punishment.
5. Avoid any activity or behaviour that would unfairly give advantage or disadvantage to another student academically.
6. Stealing, misusing, destroying or damaging college property or personal property of others is prohibited.
7. Refrain from getting involved in or encouraging any sort of discrimination, harassment of employees and other students.
8. Posting derogatory comments about individuals of the Institute on the social media or indulging in any such related activities having grave ramifications on the reputation of the Institute is prohibited.
9. Possession, consumption or distribution of alcoholic drinks or any kind of narcotics or hallucinogenic drugs is prohibited.
11. Use of cell phones in the campus is prohibited.
12. Audio or video recording in class rooms or actions of other students, faculty, or staff shall not be done without prior permission



CODE OF ETHICS FOR FACULTY AND ADMINISTRATION

1. Maintain decorum both inside and outside the classroom and set a good example to the students.
2. Should act with integrity, comply with laws. Plagiarism of any nature is prohibited. College has created policy documents on Plagiarism for maintaining ethical practices in research activities to be abide by the students and teachers for their excellence in research.
3. Maintain a professional work environment and comply with institution policies.
4. Welcome and support people of all backgrounds and identities. This includes, but is not limited to members of any race, ethnicity, culture, social and economic class, educational level, colour, sex, age, size, family status, political belief, religion, and mental and physical ability.
5. Always conduct professionally. Be kind to others. Do not insult or put down others. Treat others as you would like to be treated. Harassment and exclusionary behaviour aren't acceptable.
6. It is essential that one should avoid relationships and activities that hurt, or appears to hurt, their ability to make objective and fair decisions and thus avoid conflict of interest.
7. Protect institution assets, including physical intellectual and electronic or digital properties.
8. To be regular and punctual in attendance. This means being in the college, ready to work, at starting time each day. Absenteeism and tardiness burden others and the institute.
9. As per the rules of the institute, staff members (in ordinary circumstances) must strictly follow the procedure of adjusting their classes and show the consent of the substitute teacher to the higher authority before going on leave, failing which the leave will be treated as unauthorized and necessary action will be taken up.
10. The institute executes a strict policy on prevention and prohibition of sexual harassment at workplace.
11. Being under the influence of illegal drugs, alcohol, or substances of abuse is prohibited.
12. Personal cell phone usage during work hour is discouraged, except in extreme cases such as an emergency.
13. Faculty should sport their ID cards in the campus.



S. Savant
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HANDBOOK
FOR B.A & B.SC. DEGREE
PROGRAMME
2019-2020

Applicable to students who have registered for First year B.A./B.Sc. in the academic year 2019-20 onwards



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Vision

“To be among global leaders
in imparting relevant education
of highest standard in a disciplined
and conducive environment”

Mission

“To continue to be pioneers of change using cutting edge
educational inputs and technology, providing equal
opportunities to all and inculcating social
and moral values that will
transform society and the
nation at large”

Personal Information

Name:

Address:

Class:

Department

Roll No.

Mobile No.

Vehicle Registration No:

Driving Licence No:

Blood Group

Name of the Mentor:

Table of Content

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I

ABOUT THE COLLEGE

INTRODUCTION

Parvatibai Chowgule College of Arts and Science is a premier educational institution in the State of Goa, offering courses at Graduate and Postgraduate levels and also, Ph.D. programmes. Parvatibai Chowgule College is accredited by NAAC with Grade 'A' (CGPA of 3.41 on a 4-point scale in the 3rd cycle). The college was adjudged by Goa University as the “Best Affiliated College” at the time of its Silver Jubilee celebrations in the year 2009; it was also conferred with the “Best Educational Institute” award by Business Goa in 2014.

Having been conferred with the autonomous status by University Grants Commission in June 2014, this college became the first autonomous college in the State of Goa. Our other recent achievements include, placement in Rank band '151-200' in the India Rankings 2019, for Colleges in the National Institutional Ranking Framework conducted by the Ministry of Human Resource Development, Govt. of India. It has been selected by Ministry of Science and Technology, Government of India, under 'DBT Star Scheme', the only college in Goa to receive this grant. Our college is honoured with the 'Best Internship Partner' award by Goa Rugby Union at the Goa Rugby Awards 2018.

Since its inception, the College has always been at the forefront in educational innovation. Presently the college offers undergraduate, postgraduate, postgraduate diploma, certificate courses and Ph.D. programmes in Arts, Science and Vocation. Today, the College offers twenty-six undergraduate and eight post-graduate programmes, some of these courses are unique in Goa

The various programmes offered at the undergraduate level in the Arts Stream are: *English, French, Hindi, Konkani, Marathi, Portuguese, Economics, Geography, History, Mathematics, Philosophy, Psychology, and Sociology*. Programmes in the Science Stream are: *Biochemistry, Biotechnology, Botany, Chemistry, Computer Science, Geography, Geology, Mathematics, Physics, and Zoology*, and the Programmes in B.Voc., stream are *Software Development, Multimedia and Digital Film making, 3D Media and Virtual Reality-VFX*.

The various Post Graduate degree programmes offered are *M.Sc. in Information Technology, M.Sc. in Analytical Chemistry, M.Sc. in Geoinformatics, M.A. in Geography, M.A. in Economics, M.A. in Hindi, M.A. in Child Psychology and Child Development, M.A. in English.*

The various Post Graduate diploma programmes offered are *Post Graduate Diploma in Computer Applications (PGDCA), Post Graduate Diploma in Geoinformatics and Post Graduate Diploma in Clinical Genetics and Medical Laboratory Techniques.*

Creation of knowledge remains a priority in this institution, with faculty members of most departments actively involved in research activities. Thus, the College boasts of the fact that 50 percent of its faculty have been awarded the Ph.D. degree in various streams. The College organizes numerous State / National / International Conferences, Workshops and Seminars. Numerous faculty members have been awarded research grants by various State and National funding bodies viz. University Grants Commission, Department of Science and Technology, Department of Biotechnology of the Government of India, Indian Council for Social Science Research, ESRI-India, Mineral Foundation Goa, and Government of Goa. Presently there are nine ongoing Research projects.

The College has state-of-the-art infrastructure. Science laboratories with facilities for research, multimedia-equipped auditoriums, classrooms, conference room, campus-wide Wi-Fi network, computer labs, web-based virtual infrastructure for teaching-learning (C-LAAP/Google Classrooms, C-mail, Online Library), computerized library, well equipped faculty offices, FIFA accredited football ground with field turf, multipurpose ground, gymnasium and fitness centre, sports medicine and physiotherapy centre, open-air seating arrangements, cafeteria, well maintained rest-rooms, spacious well-laid four-wheeler and two-wheeler parking grounds and new administrative offices.

This institution also renders various support services that seek to provide motivation for students to excel. These support services include the Office of Information Technology, Estate Office, Student Support Services, Centralized Printing Facilities and a Co-operative store. Two prominent student guidance facilities are available at the College: Staff Advisory Programme (mentoring) and Student Support Services. Mentoring of students is an integral part of our educational system, providing guidance and encouragement.

Mentors play a key role in this college as they nurture students and help them remain connected and engaged, thus strengthening students' performance. Student Support Services of our College has various arms such as Writing Centre, Career & Personal Counseling Centre (CPCC), Business English Certificate (BEC) Training, and Centre for Portuguese Language & Culture (CPLC).

The college has recently established a Centre for Teaching and Learning which aims to educate faculty and students on effective integration of ICT in regular teaching and learning and provide them with hands-on experience/training, and also, a Translation Centre which is first of its kind in Goa to promote the growth of indigenous literature and knowledge, and introduce the students to the field of translation.

The college has Memorandum of Understanding and collaborations with many foreign and Indian educational institutes. Under this, regular faculty and student exchange programmes are regularly initiated wherein the students can pursue their programme at a foreign University for a semester or for an academic year and can avail transfer of credits.

The College has remained committed to its mission of being an agent of change, assisting not only its stakeholders but also, through them, the community and the nation at large. The institution seeks to actively create well rounded students with positive values, who go to become contributors to society.

II IMPLEMENTATION OF AUTONOMY

Introduction:

Parvatibai Chowgule College of Arts and Science having been affiliated to Goa University, has been conferred with Academic Autonomy by the University Grants Commission, the Goa Government and the Goa University during the academic year 2014-15. The College functions as an autonomous institution from the academic year 2015-16.

The course structure of the Autonomous College provides students an opportunity to study under the Choice Based Credit System (CBCS). Thus, students can select subjects of their choice, based on their individual aptitudes and career goals. The CBCS also provides a 'cafeteria' type approach in which the students can take courses of their choice, learn at their own pace, undertake additional courses and acquire more than the required credits, while adopting an interdisciplinary approach to learning.

The College follows a uniform grading system, given its significant benefits over the conventional marks system. Numerous educational institutions of repute in this nation and abroad have also opted for grading, given its merits. The grading system at Chowgule College will facilitate student mobility across institutions within and across countries, while also enabling potential employers to assess the performance of students. The College has formulated guidelines based on the UGC recommendations to produce uniformity in the grading system and in the computation of the cumulative grade point average (CGPA) based on the performance of students in the examinations.

Another progressive change being implemented is the Credit Based Semester System. It provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching. The semester system thus accelerates the teaching-learning process and enables vertical and horizontal mobility in learning.

Objectives:

The College endeavours to provide its students with good communication skills, develop their problem solving abilities, help them to think outside the box and find new ways of doing things, and to provide them with skills that aim at tackling the problems of “know how” and “know why” – i.e. develop in them the ability to question and engage deeply, enable them to take responsibility for their careers in acquiring new skills and develop a professional and ethical personality.

Grading System:

The grading system shall apply to all undergraduate programmes under the credit system awarded by the College.

Definitions of Key Words:

1. **Programme:** An educational programme leading to the award of a degree, diploma or certificate.
2. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
3. **Semester:** Each semester will consist of 15 weeks of academic work. The odd semester may be scheduled from June to November and even semester from December to May, including breaks and vacations.
4. **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching or two hours of practical work/ field work per week.
5. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by students.
6. **Core Courses:** Core courses are those that are basic and essential to acquire the fundamentals in a subject.
7. **Elective Courses:** Elective courses are those that students can select from the options offered in the subject as per their interest.
8. **Foundation Courses:** Foundation courses are those that provide basic skills across disciplines.
9. **Choice Based Credit System (CBCS):** The CBCS enables students to make a selection from the prescribed courses (core and elective, soft skill and non-academic courses).

10. **Credit Point:** It is the product of grade point and number of credits for a course.
11. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
12. **Letter Grade:** It is an index of the performance of students in a given course. Grades are denoted by letters O, A+, A, B+, B, C, P and R.
13. **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
14. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
15. **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester.
16. **Generic Elective Courses:** Generic Elective is an elective course chosen generally from an unrelated discipline/subject. The interdisciplinary courses offered under the old course structure shall also be provided as generic elective courses under the current structure.
17. **Skill Enhancement Courses:** Skill Enhancement Courses are value-based and/or skill-based courses and are aimed at providing hands-on-training, competencies, skills, etc.

Under the CBCS the undergraduate degree programme is of three years duration and consists of six semesters. A student needs to offer a minimum of 130 credits to complete the programme.

Autonomy Ordinance (AO) relating to the Three Years Undergraduate Degree Programmes in Arts and Science:

Degree to be awarded:

Though autonomous status is conferred by UGC, the College continues to be affiliated to Goa University and degrees will be awarded by Goa University indicating the name of the College.

The following undergraduate degree programmes shall be conducted:

- (a) Bachelor of Arts (B.A.)
- (b) Bachelor of Science (B.Sc.)
- (c) Bachelor of Vocation (B.Voc)

Duration of course:

The afore-mentioned Undergraduate Degree Courses shall each have duration of three academic years. Every academic year shall consist of two semesters.

Eligibility for admission:

The College shall adopt the ordinance **OC-45.2** of Goa University with certain amendments.

AO-1: Eligibility for admission to Undergraduate Programme

Eligibility for admission to the undergraduate programme leading to the degrees of Bachelor of Arts and Bachelor of Science shall be as follows.

AO-1.1: Eligibility for admission to Semester - I and Semester - II (in the first year) B. A. course

- A. To be eligible for admission to the Semester-I of the Three Year course leading to the degree of Bachelor of Arts, the candidate should have passed (i) the Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board of Secondary and Higher Secondary Education in the Arts / Commerce stream, OR (ii) the Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board of Secondary and Higher Secondary Education in the Vocational stream in the subjects notified by the University under this clause from time to time, OR (iii) Std XII (Arts) or similar examination of any another body, equivalent to Goa Board of Secondary and Higher Secondary Education, Goa, and recognized as such by Goa University.

- B. A candidate satisfying the conditions laid down by the University for admission to the Semester-I course in B. Sc. shall also be eligible for admission to the Semester-I of B. A. course.
- C. A candidate not covered under any of the above categories but desirous of seeking admission to the said course may apply to the college. However, the Principal along with the Dean of concerned Faculty and the Chairperson(s) of Board(s) of Studies of concerned subjects shall decide the eligibility.
- D. A candidate admitted for Semester-I shall be deemed eligible for admission to Semester-II.
- E. A student will be allowed to undertake a core course (CC) / core elective (CE) having a prerequisite only if he/she has attained at least the grade P in the specified prerequisite course/s.

AO-1.2: Eligibility for admission to Semester-I and Semester-II (in the first year) B. Sc. course

- A. To be eligible for admission to the Semester-I of the three years course leading to the degree of Bachelor of Science, the candidate should have passed (i) the Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board of Secondary and Higher Secondary Education in the Science stream, OR (ii) the Higher Secondary Certificate (Std. XII) Examination conducted by the Goa Board of Secondary and Higher Secondary Education in the Vocational stream in the subjects notified by the University, under this clause, from time to time, OR (iii) Std XII (Science) or similar examination of another body equivalent to Goa Board of Secondary and Higher Secondary Education, Goa and recognised as such by Goa University.
- B. A candidate not covered under any of the above categories but desirous of seeking admission to the said course may apply to the college. However, the Principal along with the Dean of concerned Faculty and the Chairperson(s) of Board(s) of Studies of concerned subjects shall decide the eligibility.
- C. A candidate admitted for Semester-I shall be deemed eligible for admission to Semester-II.
- D. A student will be allowed to undertake a core course (CC) / core elective (CE) having a prerequisite only if he/she has attained at least the grade P in the specified prerequisite course/s..

AO-1.3: Eligibility criteria for admission to Semester III and IV, V and VI of B.A. /B.Sc. degree programme

- A. A student will be eligible to be admitted to each of the semester on completion of the previous semester.
- B. A student migrating from any other recognized University may be considered for admission to Semester-III of the B. A./ B. Sc. Programs provided: (a) he/she has passed the First Year B. A./ B. Sc. examination in all subjects from that University, (b) he/she had offered at the First Year the same subjects as prescribed under Major category available under the scheme of this College, (c) he/she undertakes to successfully complete the compulsory courses prescribed by this College for Semesters-I & II, if he/she has not already done so in the previous University. Result of Semester IV examination shall be withheld if the candidate fails to fulfil this undertaking.
- C. A student migrating from any other recognized University may be considered for admission to Semester-V of the B. A. /B. Sc. Programs provided: (a) he/she has passed the Second Year B. A. /B. Sc. Examination in all subjects from that University, and (b) he/she had offered at the First and Second Year the same subjects as prescribed under Major category available under the scheme of this College, (c) he/she undertakes to successfully complete the compulsory courses prescribed by this College for Semesters-I, II, III and IV if he/she has not already done so in the previous University. Result of Semester VI examination shall be withheld if the candidate fails to fulfil this undertaking.
- D. Direct admission to Semester-IV and VI shall not be permitted.
- E. A student will be allowed to undertake a core course (CC) / core elective (CE) having a prerequisite only if he/she has attained at least the grade P in the specified prerequisite course/s.

AO-1.4: Maximum Duration of the programme

The total duration available for students to complete the (course) Programme shall be twice the actual duration prescribed for the Programme as per Goa University ordinance OA-16.11.

AO-2: Class strength:

Maximum number of students in a class/ division shall not exceed sixty and eighty in Arts and Science faculty respectively.

AO-3: Courses and Credits:

1. **Courses without practical component:** A course without practical component will be of two or four credits. Each credit will be of 15 instruction hours. The course carrying two credits will have two instruction hours per week and a course carrying four credits will have four instruction hours per week.
2. **Courses with theory and practical components:** A theory-cum-practical course will be of four credits consisting of three credits for the theory component and one credit for the practical component. The theory component will have three instruction hours per week and the practical component will have a total of thirty instruction hours during the semester.
3. **Skill Courses:** A skill course will be of two or four credits. Each credit will be of 15 instruction hours. Twenty-five percent of the skill course will consist of theory and seventy-five percent of the course will consist of practice. (Theory should support practice; practice should not be confused with laboratory practical work. Practice requires repetitive performance of the work elements so to acquire dexterity or skill.)
4. Each credit of all courses will be evaluated for 25 marks.
5. Each credit of extra-curricular programme and internship will be of 30 hours.
6. The courses shall be offered to the students in the B.A. and the B.Sc. programmes as per the following Structure.

AO-3.1 Course Structure of the B.A. and B.Sc. Programmes

AO-3.1.1 Explanation

(A) Core Courses are compulsory courses in a specific subject.

(B) Elective Courses are subject-specific electives and generic electives.

Subject-Specific Elective is an elective in specific subject offered by the student.

Generic Elective is an elective course chosen generally from an unrelated discipline/ subject. The interdisciplinary courses offered under the old course structure may also be provided as generic elective courses under the current structure.

P.S.: A course – a core or elective course - offered in a discipline/ subject may be treated as a generic elective by a student of a different discipline/ subject and vice versa.

(C) Foundation Course: Foundation courses are Ability and Skill Enhancement Courses.

Ability Enhancement Courses (Compulsory Foundation Courses consisting of 20 Credits) are courses in: (i) Language, (ii) Academic Writing, (iii) Research Writing, (iv) Statistical Methods/Elements of Basic Statistics and (v) Environmental Studies. Skill Enhancement Courses (Elective Foundation Courses consisting of 8 Credits) are value-based and/or skill-based courses and are aimed at providing hands-on-training, competencies, skills, etc. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

Non-academic activities in a B.A. /B.Sc. programme comprise of two categories:

Extra-curricular Activities and Internship.

AO-3.1.2 Course Structure

STRUCTURE		CREDITS	SUBJECT SPECIFIC COURSES	Major(Core) + Project	Minor	Elective (Major/Generic)
Component A (92 Credits)	CHOICE 1 : Single Major	32+4	8 Core Courses (Major) + Project Paper	8 + 1		
		48	12 Elective Courses (Major)			12
		8	2 Generic Elective Courses			2
	CHOICE 2 : Major – Minor	32+4	8 Core courses (Major) + Project Paper	8 + 1		
		24	6 Elective Courses (Major)			6
		24	6 Core Courses (Minor)		6	
		8	2 Generic Elective Courses			2
	CHOICE 3 : Double Major	32+4	8 Core Courses (Major-1) + Project Paper	8 + 1		
		32	8 Core Courses (Major-2)	8		
		16	2 Elective Courses (Major-1) + 2 Elective Courses(Major-2)			4
		8	2 Generic Elective Courses			2
STRUCTURE		CREDIT S	FOUNDATION COURSES	Compulsory		Elective
Component B (28 Credits)	Foundation Courses	4	Language	1		
		4	Academic Writing (AW)	1		
		4	Research Writing (RW)	1		
		4	*Statistical Methods/ (SM) **Elements of Basic Statistics	1		
		4	Environmental Studies (EVS)	1		
		8=(4+4 or 4+2+2 or 2+2+2+2)	Skill Enhancement Courses (SEC) of 2 or 4 credits (Internal Option Offered)			2 to 4
Component C (6 Credits)	Extra-curricular	6 Or 3+3 Or 2+4 Or	Music / Dance Programme	One Or A Combination of Programmes		
			Sports Programme			
			NCC Programme			
			NSS Programme			
			Life-skills Programmes			
		2+2+2	Student Exchange Programme			
			Outreach Programme			
			Fine Art			
Component D	Internship	4	Internship (Minimum One Month / 120 Contact Hours)	1		
* Statistical Methods (For Economics, Geography, Psychology, Botany, Biotechnology, Biochemistry, Chemistry, Computer Science, Geology, Mathematics, Physics and Zoology) ** Elements of Basic Statistics (For English, French, Hindi, Konkani, Marathi, History, Philosophy and Sociology)						

AO-3.2: Semester-wise Course Distribution of the B.A. Programme**Option I: Single Major**

Semester	I	II	III	IV	V	VI
Component-A	2CC	2CC	1CC	1CC	1CC	1CC
(Major)			3CE	3CE	3CE	3CE
CC+CE					Project*	Project*
Component-A (Generic EC)	GEC	GEC				
Component-B	LANG	EVS	SEC*	SEC*		
	AW		SEC*	SEC*		
	SM/EBS*	SM/EBS*		RW		
Courses	5.5	4.5	5.0	6.0	4.5	4.5
Credits	22	18	20	24	18	18

(* 2 Credits Courses)

Option II: Major-Minor

Semester	I	II	III	IV	V	VI
Component-A	2CC	2CC	1CC	1CC	1CC	1CC
(Major)			1CE	1CE	2CE	2CE
CC+CE					Project*	Project*
Component-A (Minor)	1CC	1CC	1CC	1CC	1CC	1CC
Component-A (Generic EC)			GEC	GEC		
Component-B	LANG	EVS	SEC*	SEC*		
	AW		SEC*	SEC*		
	SM/EBS*	SM/EBS*		RW		
Courses	5.5	4.5	5.0	6.0	4.5	4.5
Credits	22	18	20	24	18	18

(* 2 Credits Courses)

Option III: Double Major

Semester	I	II	III	IV	V	VI
Component-A	2CC	2CC	1CC	1CC	1CC	1CC
(Major-1)					1CE	1CE
					Project*	Project*
Component-A	2CC	2CC	1CC	1CC	1CC	1CC
(Major-2)					1CE	1CE

Component-A (Generic EC)			GEC	GEC		
Component-B	LANG		AW	RW		
	SM/EBS*	EVS	SEC*	SEC*		
		SM/EBS*	SEC*	SEC*		
Courses	5.5	5.5	5.0	5.0	4.5	4.5
Credits	22	22	20	20	18	18

(* 2 Credits Courses)

AO-3.3: Semester-wise Course Distribution of the B.Sc. Programme

Option I: Single Major

Semester	I	II	III	IV	V	VI
Component-A (Major) CC+CE	2CC	2CC	1CC	1CC	1CC	1CC
			3CE	3CE	3CE	3CE
					Project*	Project*
Component-A (Generic EC)	GEC	GEC				
Component-B	EVS	LANG	SEC*	SEC*		
		AW	SEC*	SEC*		
	SM*	SM*	RW			
Courses	4.5	5.5	6.0	5.0	4.5	4.5
Credits	18	22	24	20	18	18

(* 2 Credits Courses)

Option II: Major-Minor

Semester	I	II	III	IV	V	VI
Component-A (Major) CC+CE	2CC	2CC	1CC	1CC	1CC	1CC
			1CE	1CE	2CE	2CE
					Project*	Project*
Component-A (Minor)	1CC	1CC	1CC	1CC	1CC	1CC
Component-A (Generic EC)			GEC	GEC		
Component-B		AW	SEC*	SEC*		
	EVS	LANG	SEC*	SEC*		
	SM*	SM*	RW			
Courses	4.5	5.5	6.0	5.0	4.5	4.5
Credits	18	22	24	20	18	18

(* 2 Credits Courses)

AO-3.4: This ordinance will not be applicable to students who have registered for First Year B.A. and B.Sc. Programme from Academic year 2019-20 onwards)

AO-3.5: Additional Courses

A student of B.A. /B.Sc. shall also be permitted to opt for additional courses so as to earn additional credits. In such cases the final grade shall be awarded by choosing the courses with the highest grades scored from the pool of completed Elective Courses so as to determine the credits for Elective Courses.

The final grade will be computed based on his/her performance in Core Courses of the Major/Minor subjects, the best performance in the Elective Courses of the Major subject/s, and the performance in the Foundation Courses.

Additional Elective Course and Other Courses not considered for computing the required credits shall be depicted in the final transcript/mark sheet as an extra course along with the credits and grade scored in the course.

AO-4: Scheme of Examination (B. A. and B. Sc.)

AO-4.1: Pattern of Assessment

Courses conducted in the B.A. and B.Sc. shall be assessed employing any one of the following options:

1. Continuous assessment only;
2. Continuous assessment and semester end examination; and
3. Continuous assessment, Mid-semester assessment and an end semester assessment.

The pattern of assessment can be based on alternative modes of evaluation. The pattern of assessment and modes of evaluation will be decided by the course instructor in consultation with the Department Faculty Council (DFC). The instructor will announce the pattern of assessment, the mode of evaluation and the time schedule of assessment right at the beginning of the semester. This disclosure will be a part of the course schedule.

Courses with practical components will have separate heads of passing.

AO-4.1.1 Pattern of Assessment for courses employing Continuous Assessment only (Theory)

- (a) The CA (Continuous Assessment) shall be conducted in a given Semester using alternate modes of evaluation such as assignment, seminar presentation, orals, demonstration, written etc.
- (b) Minimum 3 different assessments are to be conducted for the course. However, the teacher may conduct more than 3 mandatory assessments.

AO-4.1.2 Pattern of Assessment for courses employing Continuous Assessment and Semester End examination (Theory)

- a) The CA (Continuous Assessment) shall be conducted in a given Semester using alternate modes of evaluation such as assignment, seminar presentation, orals, demonstration, written etc.
- b) Minimum 3 different Assessments (including two CAs and one Semester End Examination (SEE) are to be conducted for the course. However, the teacher may conduct more than 2 mandatory CAs.
- c) Semester End Examination (SEE) to be conducted covering the entire syllabus.

AO-4.1.3 Pattern of Assessment for courses employing Continuous Assessment, Mid Semester Assessment (Midterm Assessment) and End Semester Assessment (Term End Examination) (Theory)

- a) The CA (Continuous Assessment) shall be conducted in a given Semester using alternate modes of evaluation such as assignment, seminar presentation, orals, demonstration, written etc.
- b) Minimum 3 different Assessments [including one CA, one Midterm Assessment (MA) and Term End Examination (TEE)] are to be conducted for the course. However the teacher may conduct more than one mandatory CA.
- c) Midterm Assessment to be conducted covering the 50% of the entire syllabus. Term End Examination to be conducted at the end of the semester covering the remaining 50% of the entire syllabus.

AO-4.2: Monitoring the Assessments:

The responsibility for monitoring the assessment of courses offered by the Department will lie with the Head of the Department, the concerned Dean in coordination with the Controller of Examinations.

AO-4.3: Retake examination and Submission of results:

- a) After completion of the regular entire course assessment in a semester, retake examination will be conducted within 15 days for the following specified reasons with prior approval from the concerned teacher:
 - Students participating in various events like NSS/NCC/conferences etc
 - Medical reasons such as hospitalization, etc with prior permission supported by the medical certificate
 - Unforeseen emergencies such as accidents, medical, curfew, bad weather etc.
 - Students who fulfill class policies and attendance policy but have acquired Grade R/ Ab.
- b) Marks scored by students in the examinations related to the courses offered by the Department during the semester should be submitted to Examination Cell of the College at least one week before the end of the semester (commencement of the winter/ summer break) so as to facilitate the declaration of results.
- c) Any issues related to conduct of examination should be addressed to Controller of Examination.

AO-4.4: Scheme of evaluation for courses (Theory)

- a) A student shall be required to score a minimum of 40% marks in the theory component, to obtain a minimum Grade P in the theory component.
- b) For a course with practical component, a student is required to score a minimum of 40% marks in theory and practical component separately to obtain a minimum Grade P for the theory and practical components of the course.
- c) In case the student has not obtained at least a Grade P in the theory component, marks scored by the student in the practical component of a course shall be carried forward if he/she has scored the minimum Grade P in that component.
- d) A student unable to obtain a minimum Grade P in core courses (CC) after the retake examination will have to repeat the core course credits as and when it is next offered.
- e) A student unable to obtain minimum Grade P in elective courses (CE) after the retake examination will have to repeat the course as and when it is next offered or choose any other elective (CE) offered by the respective department during the semester.
- f) A student unable to obtain the minimum Grade P in courses other than core and electives (CE) after the retake examination will be eligible for repeat exam as per the college/class policy.

AO-4.5: Scheme of evaluation for courses (Practical)

- a) No separate examination(s) in laboratory exercises shall be conducted for courses having practical(s) component. Each experiment/laboratory work carried out by the student shall be assessed by the teacher/s during the regular practical. Marks shall be allotted for journal/lab record book, field work and oral/viva voce. The teacher concerned will decide the distribution of marks under different heads.
- b) For assessing the candidate's performance in the assigned experiment, the examiner shall take into account the planning, the procedure and the technique followed by the candidate along with the readings/observations, the results and the presentation.
- c) In oral examination, the examiner(s) shall assess the knowledge of the candidate in the course as well as the experiment(s) performed by the candidate.
- d) Record of the marks obtained by the candidate shall be maintained by the respective department for Semesters I to VI, in a sealed envelope for a minimum period of 3 years.

- e) The practical assessment shall be treated as an independent head of passing.
- f) A candidate may be permitted, strictly on medical or other genuine grounds, to perform practical(s) missed, at the end of the course.
- g) A student unable to obtain a minimum Grade P in a practical component will be provided with a comprehensive repeat assessment provided the student fulfils the Course/Department policies and attendance policy.

AO-4.6: General guidelines for Project Work

- (a) A student registered for the three years B.A. /B.Sc. Degree programme shall be required to carry out a project in the subject (Major) during the Semesters-V and Semester-VI, and submit the Project Report at the end of Semester-VI for evaluation.
- (b) During the Semesters-V and Semester-VI, candidates of B.A./B.Sc. shall be assigned work for completing the Project in the area/ field of subject/s. Project work and the Report shall be based on field work/library work /laboratory work or on-the-job training or similar work assigned by the teacher on a topic identified by the latter.
- © Project work shall be assigned to a single student or to a group of 5 to 8 students. The teacher shall be assigned one or more such groups according to the requirement of the subject. Two contact hours per week shall be considered as teaching work load for a group of upto 8 students in Semesters-V and Semester-VI.

AO-4.7: Assessment of Project Work

The project work at the undergraduate level will be assessed by: i) Project Guide. ii) Departmental Faculty Council or the External Examiner. Each project will be assessed by the Internal Examiner (Project Guide) for 50% of marks and by the Department Faculty Council / External Examiner for the remaining 50% marks.

1. Constitution of Departmental Faculty Council / Appointment of External Examiner.
 - a. Constitution of Faculty Council: Faculty Council should consist of not more than three members. These members are to be nominated by the Head of the Department and communicated thereby to the Controller of Examination well in advance.
 - b. In case of the external faculty, the Head of Department should submit the names of the prospective external examiner to the office of Controller of Examination by the end of January.
2. The grade point of the project course shall be based on the total marks scored from internal and external assessments. A student shall earn 4 credits for the project course on obtaining a minimum Grade P.

AO-4.8: Procedure for preparing Results

I. Marks, Grades and Grade Points:

Absolute grading method shall be adopted for awarding grades in a course. Under the absolute grading, the marks are converted to grades based on pre-determined class intervals. To implement the grading method, a 10-point grading system shall be used.

- ii. The following table gives the conversion of percentage, grade points and letter grades to indicate the performance of the candidate in each course at the undergraduate level.

Range of percentage scored	Grade Points	Letter Grade	Grade Description
85 - 100	10	O	Outstanding
75 - < 85	9	A+	Excellent
65 - < 75	8	A	Very Good
55 - < 65	7	B+	Good
50 - < 55	6	B	Above Average
45 - < 50	5	C	Average
40 - < 45	4	P	Pass
0 - < 40	0	R	Reappear
Absent	0	Ab	Absent

- iii. A student obtaining Grade R/ Ab in a course shall be required to reappear for the examination in that course.
- iv. For non evaluative courses (Component C and D of the structure) the letter grade shall be indicated on the grade card and this will not be counted for the computation of CGPA.
- v. Computation of SGPA and CGPA:

The following procedure shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

The performance of a student in a semester is indicated by a number called SGPA. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student,

$$\text{SGPA}(S_i) = \frac{\text{Sum of the product of the number of credits with the grade points scored in a semester}}{\text{Total number of credits in that semester}}$$

$SGPA(S_i) = \Sigma(C_i \times G_i) / \Sigma C_i$ where C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course in each semester. Here, $i = 1, 2, 3, \dots, n$, represent the number of courses in which a student is registered in the concerned semester.

The SGPA is rounded up to two decimal places.

Illustration of Computation of SGPA :

Course	Credit	Grade letter	Grade Point	Credit Point =(Credit x Grade Point)
Course 1	4	A	8	4 x 8 = 32
Course 2	4	B+	7	4 x 7 = 28
Course 3	4	B	6	4 x 6 = 24
Course 4	4	A+	9	4 x 9 = 36
Course 5	4	B	6	4 x 6 = 24
	20			144

Thus, SGPA=144/20=7.2

The CGPA is also calculated in the same manner, taking into account all the courses undergone by a student over all the semesters of a programme,

CGPA= Sum of the product of the total number of credits in a semester with its grade point average
Total number of credits in the entire programme

$$CGPA = \Sigma(C_j \times S_j) / \Sigma C_j$$

where S_j is the SGPA of the j^{th} semester and C_j is the total number of credits in that semester.

$j = 1, 2, 3, \dots, m$, represent the number of Semesters of an entire programme for which the CGPA is to be calculated.

Percentage = CGPA x 10

The CGPA is rounded up to two decimal places

Illustration of Computation of CGPA

Semester	Credit	SGPA	Credit x SGPA
Semester I	20	7.2	20 X 7.2 = 144
Semester II	20	6.8	20 X 6.8 = 136
Semester III	20	7.4	20 X 7.4 = 148
Semester IV	20	6.6	20 X 6.6 = 132
Semester V	20	7.0	20 X 7.0 = 140
Semester VI	20	6.4	20 X 6.4 = 128
	120		828

Thus, CGPA=828/120=6.9 (Grade: B+)

- vi. The Undergraduate Degree shall be awarded according to the following classification:

CGPA	Grade	Classification of Final Result
9.0-10	O	Outstanding
8.0-8.99	A+	Excellent
7.0-7.99	A	Very Good
6.0-6.99	B+	Good
5.5-5.99	B	Above average
4.5-5.49	C	Average
4.0-4.49	P	Pass

AO-4.9: Revaluation

There shall be no revaluation of answer books of the candidates at Semester-I to Semester-VI examinations. Personal verification of marks shall be granted to the candidate in the presence of Principal/Vice-Principal/Member of Examination Cell and the concerned Examiner, provided the candidate has applied for the same along with payment of prescribed fees within one week of the declaration of result.

The following shall be the procedure for the verification of marks:

- a) On a notified day and time, which should be not later than 10 days after the receipt of application from the candidate, the candidate shall be shown the answer book in the chamber of the Principal/Vice-Principal/COE in the presence of the Examiner concerned
- b) If the candidate is not satisfied with the result on personal verification of answer book, he may apply to College Grievance Committee within a week.
- c) The College Grievance Committee shall take appropriate action as per the relevant Ordinance and inform the candidate of the decision taken accordingly.

AO-4.10: Provision for Improvement

A candidate who has passed B.A. / B.Sc. Programme and desires to improve his/her performance / grade shall be permitted to appear again only in the core courses(CC) and core elective courses(CE) from semester I to semester VI.

This facility to reappear under improvement in a course shall be made available only during the immediately subsequent regular odd/even semester subject to the approval of the concerned Departmental Faculty Council (DFC).

To avail of this facility, a student will have to register at the beginning of the semester. As part of the improvement process, the student will have to answer all assessments of the course as per the class policy.

The candidate shall be required to surrender the original statement of marks and other relevant documents at the time of receiving the fresh statement of marks in the event of improvement of performance/total score. The performance of a candidate, who appears under this provision and fails to improve, shall be ignored. A candidate can appear only once under this clause.

AO-4.11: Format of Statement of Marks

The semester-wise SGPA secured by the candidate in Semester-I to Semester-VI examinations shall be indicated in the final statement of marks issued to the candidate after the Semester-VI examination for the B.A. /B.Sc. degree programme. In case the student passes any Semester or part thereof in the second appearance, it shall be so indicated in the statement of marks of Semester I to Semester-VI.

AO-4.12: Guidelines for Exemption

- i. A candidate who obtains a minimum Grade P in a course(s) shall be exempted from reappearing in that course(s).
- ii. He/She shall be declared to have passed the full examinations on his/her obtaining a minimum Grade P in all the courses.

AO-4.13: Constitution and working of College Examination Committee (CEC)

- (A) The CEC shall be constituted by the Principal of the college for the terms of 3 years and shall work subject to control and supervision of the Principal.
1. The College Examination Cell (CEC) shall be constituted with the following members.
 2. A senior teacher as the Controller of Examination and three/four more regular teachers (in addition to the Chairman) as members.
 3. The CEC shall arrange to get the results prepared, announced, individual statement of marks prepared and issued to the candidates.
- B) Functions of College Examination Cell:
1. This CEC shall be generally in-charge of all matters pertaining to F.Y., S.Y. and T.Y. examinations in the College.
 2. The CEC shall prepare the examination time-table, arrange to get the question paper sets printed or duplicated and answer books assessed.
 3. The CEC shall arrange to get the results prepared, announced, individual statement of marks prepared and issued to the candidates.

AO-4.14: Constitution and working of College Unfair Means Inquiry Committee (CUMIC)

(A) The CUMIC shall be constituted by the Principal of the college for a term of 3 years and shall work subject to control and supervision of the Principal.

1. The College Unfair Means Inquiry Committee (CUMIC) shall be constituted with the following members:

The Vice-Principal or a senior teacher as Chairman and two other regular teachers as members, who are also members of the College Examination Committee.

2. This committee shall investigate into cases of unfair means and malpractices reported in a manner prescribed by the college and shall recommend a course of action to the Principal.

(B) Procedure for investigating cases of unfair means:

The following procedure shall be followed for investigating the cases of candidates alleged to have used unfair means at the First Year and/or Second Year and/or Third Year B.A. and B.Sc., examinations.

1. The candidates will be served a show cause notice and made aware of the charges/allegations reported against him so as to enable him to prepare his defence at the time of this appearance before the Unfair Means Inquiry Committee. The candidate will be informed of the proposed action to be taken in his case, with a request to reply to the show cause notice as to why the action proposed under it should not be taken against him.
2. The reply received by the Committee from the candidate when he appears before it will be considered by the Committee and the final recommendation in the matter be taken and reported to the Principal for his approval.
3. The punishment finally awarded can be equal to or less than what is mentioned in the show cause notice, but not more than what is mentioned therein.
4. The College Unfair Means Inquiry Committee is a recommendatory body. The Principal has to exercise his power under Statute SB-13(iv) of the University and issue final order.
5. The broad category of malpractice and the quantum of punishment for each category thereof shall be as given in general Ordinance on malpractices i.e. OA-5.14.19 of Goa University. Besides these guidelines, each case will be examined in detail and punishment awarded on the merit of each case.

AO-4.15: Constitution and working of College Grievance Committee (CGC)

(A) The CGC shall be constituted by the Principal of the college for a term of 3 years and shall work subject to the control and supervision of the Principal.

1. The College Grievance Committee shall be constituted with the following members:
The Vice-Principal or a senior teacher as Chairman, provided that the person is not the Chairman of CUMIC, and two other regular teachers as members, preferably not members of CUMIC and CEC.
2. In case the grievance concerns any member of the committee, the Principal shall reconstitute the committee, excluding the concerned member.
3. This committee shall investigate written complaints from the students referred to them by the Principal in the conduct of examinations and recommend a course of action to the Principal.

(B) Procedure for Investigation of Grievance by the College Grievance Committee:

1. The committee shall consider the written complaint by a student on the conduct of examination provided that (i) the complaint is submitted by the student within 15 days after the declaration of results; (ii) the complaint is accompanied with a fee of Rs.200/- (refundable if the complaint is found genuine); and (iii) the matter is referred to the committee by the Principal. The committee shall invite a reply to the allegations (if any are made by the student) from the concerned party.
2. After considering the reply of the concerned party, the committee shall recommend a course of action in writing to the Principal.
3. The Principal may inform the student about the findings of the committee and shall take appropriate action including reassessment of the said answer book. However, if the marks are reduced after revaluation of the said answer book the original marks shall be retained and the student will be informed that there is no change in his/her results.

A fine, ranging from a minimum of Rs.200/- to a maximum of Rs.500/- shall be imposed on the student complainant, if the said allegation(s) is (are) found to be a deliberate attempt at casting aspersions on the teacher(s) concerned. If the allegations are found to be genuine and the same is recorded with appropriate reasons, action shall be taken as provided under OA-5.2.6 of Goa University.

AO 4.16 Award of entitlement credit points for National/International level participation in N.C.C./N.S.S./Sports/Cultural events to be used under the choice Based Credit System (CBCS) for B.A./B.Sc./B.Voc. Programmes.

AO 4.16.1 Scheme for Award of Entitlement Credit Points:

A student shall be eligible for the credit points only once after her/his participation in a national/international N.C.C./N.S.S./Sports/Cultural event during her/his academic programme term and the credit points so allotted shall be added to her/his cumulative credit points used for the calculation of her/his C.G.P.A.

A. Credit points will be allotted as per the following :

Category	Credit points
Participation in an International N.C.C./N.S.S./Sports/Cultural event	12
Participation in a National N.C.C./N.S.S./Sports/Cultural event	06

AO-5: Ordinance pertaining to Post Graduate Degree Programme

AO-6: Ordinance pertaining to the Degree in Bachelor of Vocation (B.Voc) is available on college website.

AO-7: Adoption of Open Online Courses

AO-7.1: The College may adopt, under the various categories of elective courses, some open online courses listed by the UGC under its Massive Open Online Courses (MOOCs) programme and offered on the SWAYAM (Study Web of Active Learning by Young and Aspiring Minds) learning platform, edX, etc.

AO-7.2: Objectives of adopting the open online courses:

- i. To enrich its existing curriculum
- ii. To provide an opportunity to students to acquire expertise that is presently not offered by the academic departments of the College.
- iii. To make students self-learners.

AO-7.3: Boards of Studies in different subjects may identify the open online course offered under the SWAYAM platform for adoption by the Department as an additional option to existing electives. The rigour of the online courses shall be equivalent to the regular courses. There will be a faculty-in-charge for the course.

AO-7.4: The adopted open online courses will be learnt through the online mode offered by the course providers. Periodic contact sessions consisting of 2 hours per credit shall be conducted by the department offering the course.

AO-7.5: The open online courses so adopted shall be evaluated as per the undergraduate evaluation policy and ordinances of the College.

AO.8 Participation of a Student of Chowgule College in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits Earned

1. A student is permitted to join a study programme of another reputed institution / university overseas with which Chowgule College has a Memorandum of Understanding.
2. The minimum period of such a study programme will be one semester and a maximum one year.
3. On completing the study programme at the overseas institution, the student will submit the transcripts of the courses studied/completed at the overseas institution/university to the respective academic department so as to integrate the courses with their accompanying grades and credits into the regular study programme of the student at Chowgule College.

AO-9: Ordinance related to Postgraduate Diploma Programmes is available on college website.

III

A. BACHELOR OF ARTS - B.A ENGLISH

SEMESTER	CORE COMPULSORY		CORE ELECTIVE				
I	ENG-I.C-1 Understand- ing Poetry & Drama	ENG-I.C-2 History of English Literature from Fourteenth Century to the Twentieth Century (1901-1939)	----	----	----	----	----
II	ENG-II.C-3 Understand- ing Fiction	ENG-II.C-4 An Introduction to Linguistics & Stylistics	----	----	----	----	----
III	ENG-III.C-5 Contemporary Indian Writing in English	----	ENG-III. E-12 Women's Writing in India	ENG-III. E-2 American Literature of the Twentieth Century	ENG-III. E-4 New Literatures in English	ENG-III.E-3 Writing for the Media I [SEC]	ENG-IV.E-6 Creative Writing I [SEC]
IV	ENG-IV.C- 6 Literary Criticism	----	ENG-IV.E-5 Indian Diaspora Writing	ENG-IV.E-7 Visual Literature	ENG-VI.E-16 World Literature	ENG-IV.E-6 Creative Writing II [SEC]	ENGIII .E-3 Writing for the Media II [SEC]
V	ENG-V.C-7 Nineteenth Century English Literature	-----	ENG-V.E-9 Shakespeare Today	ENG-V.E-10 Ancient Indian Classics in Translation	ENG-V.E-11 Film Studies	ENG-V.E-12 Goan Literature & Culture	----
VI	ENG-VI. C-8 Twentieth Century English Literature	-----	ENG-VI.E-13 English Language and Literature Teaching	ENG-VI.E-14 Latin American Literature	ENG-VI.E-15 Contemporary Literary Theory	ENG-IV.E-8 Representation of Gender & Sexuality in Literature	----

SEMESTER	OPTIONAL	GENERAL COMPULSORY	INTERDISCIPLINARY
I	Effective Use of English (Arts Stream)		-----
II	Effective Use of English (Science Stream)		-----
III	-----		-----
IV	-----		-----
V	-----	-----	Film studies (Elective Paper offered as ID)
VI	-----	-----	

FRENCH

SEMESTER	CORE COMPULSORY		CORE ELECTIVE		
I	FRE-I.C-1 Language in Context: Developing Reading and Writing Skills Level 1 Part 1	FRE-I.C-2 Language in Context: Developing Listening and Speaking Skills Level 1 Part 1			
II	FRE-II.C-3 Language in Context: Developing Reading and Writing Skills Level 1 Part 2	FRE-II.C-4 Language in Context: Developing Listening and Speaking Skills Level 1 Part 2			
III	FRE-III.C-5 Language in Context: Developing Reading and Writing Skills Level 2 Part 1		FRE-III.E-1 Language in Context: Developing Listening and Speaking Skills Level 2 Part 1	FRE-III.E-2 French for Tourism and Hospitality Part 1	FRE-III.E-3 Study of Selected Elementary Texte in French
IV	FRE-IV.C-6 Language in Context: Developing Reading and Writing Skills Level 2 Part 2		FRE-IV.E-5 Language in Context: Developing Listening and Speaking Skills Level 2 Part 2	FRE-IV.E-6 French for Tourism and Hospitality Part 2	FRE-IV. E-7 Introduction to Francophony
V	FRE-V.C-7 Language in Context: Developing Reading and Writing Skills Level 3 Part 1		FRE-V.E-9 Initiation to Translation	FRE-V.E-10 Overview of 17 th Century French Literature	FRE-V.E-11 Overview of 18 th Century French Literature
VI	FRE-VI.C-8 Language in Context: Developing Reading and Writing Skills Level 3 Part 2		FRE-VI.E-13 Overview of 19 th Century French Literature	FRE-VI.E-14 Business Communication in French	FRE-VI.E-15 Study of Collection of French Short Stories

SEMESTER	COURSE CODE	OPTIONAL COURSES
I	FC-FRE-I	French for beginners – LEVEL 1
II	FC-FRE-II	French for beginners – LEVEL 2

HINDI

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	HIN-I.C-1 हिन्दी कहानी एवं शब्द साधन	HIN-I. C-2 हिन्दी कविता एवं काव्य सौंदर्य	-	-	-	-
II	HIN-II. C-3 हिन्दी नाटक : वृत्तचित्र एवं फीचर फ़िल्म	HIN-II. C-4 हास्य-व्यंग्य निबंध एवं पत्रकारिता	-	-	-	-
III	HIN-III. C-5 प्रयोजनमूलक हिन्दी: अनुवाद एवं पत्रलेखन	-	HIN- E-1 हिन्दी साहित्य का इतिहास (आदिकाल, भक्तिकाल एवं रीतिकाल)	HIN- E-2 मध्यकालीन काव्य (चयिनत कविताएँ)	HIN- E-3 हिन्दी महिला लेखन	HIN- E-4 हिन्दी दार्शनिक लेखन
IV	HIN-IV. C-6 हिन्दी पत्रकारिता: मह्वित एवं इलेक्ट्रॉनिक	-	HIN- E-5 हिन्दी साहित्य का इतिहास (आधुनिक काल)	HIN- E-6 विशेष अध्ययन: सूर्यकांत त्रिपाठी निराला	HIN-E-7 विशेष अध्ययन: हिन्दी कहानी	HIN- E-8 हिन्दी साहित्य का आस्वादन एवं समीक्षा (कविता, कहानी एवं उपन्यास)
V	HIN-V.C-7 मीडिया लेखन: रेडियो एवं टेलीविजन	-	HIN- E-9 कथेतर गद्य साहित्य: संस्मरण, यात्रावृत्त, आत्मकथा एवं जीवनी (किसी विधा की एक पठ्यपुस्तक)	HIN- E-10 विशेष अध्ययन: हिन्दी उपन्यास	HIN- E-11 भारतीय काव्यशास्त्र	HIN- E-12 हिंदी नाटक
VI	HIN-VI. C-8 हिंदी भाषा, लिपि एवं व्याकरण	-	HIN- E-13 हिंदी निबंध	HIN- E-14 भाषाविज्ञान	HIN- E-15 पाश्चात्य काव्यशास्त्र	HIN- E-16 साहित्य का अंतराज्ज्ञानात्मक अध्ययन

SEMESTER	OPTIONAL PAPER
II	भाषा कौशल

SEMESTER	SKILL ENHANCEMENT COURSE
III	HIN-SEC-1 हिन्दी पथनाट्य (नकुड़नाटक)
IV	HIN- SEC-2 हिन्दी एकांकी

KONKANI

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	KON-I.C-1 कोंकणी भास आनी साहित्याचो इतिहास – एक वळख (आरंभा साकून 1858 वर्स मेरेनचो काळ) (Outline History of Konkani Language and Literature) (From beginning till 1858)	KON-I.C-2 शणै गोंयबाबांचें कोंकणी अस्मिताये खातीर योगदान (Contribution of Shennoy Goembab towards Konkani Identity)	-----	-----	-----	-----
II	KON-II.C-3 कोंकणी भाशीक चळवळीचो इतिहास- एक वळख (1858 वर्स ते 1992 वर्स मेरेनचो काळ) (Outline History of Konkani Language Movement) (Period from 1858 till 1992)	KON-II.C-4 कोंकणी बोलींचो अभ्यास (Study of Konkani Dialects)	-----	-----	-----	-----
III	KON-III.C-5 कोंकणी भाशेचो व्याकरणीक आनी भाशाशास्त्रीय अभ्यास (Grammatical And Linguistic Study of Konkani)	-----	KON-III.E-1 कोंकणी कवितेचो खाशेलो अभ्यास (Special Study of Konkani Poetry)	KON-III.E-2 कोंकणी कथेचो खाशेलो अभ्यास (Special Study of Konkani Short Story)	KON-III.E-3 कोंकणी कादंबरेचो खाशेलो अभ्यास (Special Study of Konkani Novel)	KON-III.E-4 कोंकणी साहित्याचें आस्वादन) भाग- (1 (Appreciation of Konkani Writings) (Part-1)

IV	KON-IV.C-6 कोंकणी लोकवेदाचो अभ्यास (Study of Konkani Folklore)		KON-IV.E-5 कोंकणी नाटक –एक खाशेलो अभ्यास (Special Study of Konkani Drama)	KON-IV.E-6 कोंकणी तियात्राचो अभ्यास (Special Study of Konkani Tiatr)	KON-IV.E-7 कोंकणी निबंदाचो खाशेलो अभ्यास (Study of Konkani Essays)	KON-IV.E-8 कोंकणी साहित्याचें आस्वादन)भाग -2 (निबंद नाटक तियात्र) (Appreciation of Selected Konkani Writings) (Part-2)
V	KON-V.C-7 गोंय मुक्ती उपरांतचीं कोंकणी साहित्यांतलीं स्थित्यंतरां)कोंकणी कविता ,कथा आनी नाटकाचीं स्थित्यंतरां()Important Trends in Post Liberation Konkani Literature)	-----	KON-V.E-9 चित्रपट आनी नाटक आस्वादन (Film and Drama Appreciation) <i>*(offered as Generic Elective for Odd Semester)</i>	KON-V.E-10 वेंचीक कोंकणी कादंबरेचो समाजीक अभ्यास (Social Study of Selected Konkani Novel)	KON-V.E-11 कर्नाटक आनी केरळ राज्यांतल्या कोंकणी साहित्याची वळख (Introduction of Konkani Literature from Karnataka and Kerala)	KON-V.E-12 कोंकणीच्या भोवआयामी वावरांत वेंचीक व्यक्तीमत्वांचो अभ्यास (Special Study of Multifacets Konkani Personalities)
VI	KON-VI.C-8 भारतीय आनी पाश्चात्य काव्यशास्त्राची वळख (Introduction to the Study of Indian and Western Poetics)	-----	KON-VI.E-13 कोंकणी अध्यापनाची पद्दत (Konkani Teaching Methodology)	KON-VI.E-14 अर्विल्ल्या प्रसारमाध्यमांचो अभ्यास (Study of Modern Medias)	KON-VI.E-15 कोंकणी लिप्यंतरीत साहित्याचो अभ्यास)कन्नड आनी रोमी लिपींतल्यान(Study of Transliterated Konkani Literature (From Kannada and Romi Script)	KON-VI.E-16 अनुवाद अभ्यास)Translation Study) <i>*(offered as Generic Elective for Even Semester)</i>

SEMESTER	OPTIONAL
I	FC-KON-I कोंकणी वाचन लेखन कौशल्य (Spoken and Written Skills in Konkani) <i>(Arts Stream)</i>
II	FC-KON-I कोंकणी वाचन लेखन कौशल्य (Spoken and Written Skills in Konkani) <i>(Science Stream)</i>

SEMESTER	SKILL ENHANCEMENTCOURSE
III	कोंकणी एकांकी आनी पथनाट्य – एक अभ्यास (भाग1 – (A Study of Konkani One Act Play and Street Play) (Part – 1)
IV	कोंकणी एकांकी आनी पथनाट्याचो अभ्यास)भाग - (2 (Study of Konkani One Act Play & Street Play) (Part – 2)

MARATHI

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	MAR-I.C-1 मराठी कथा स्वरूप आणि उपयोजन (1945 – 2000)	MAR-I.C-2 आधुनिक मराठी कविता स्वरूप व उपयोजन (आरंभते2000)	-	-	-	-
II	MAR-II.C-3 मराठी कादंबरी स्वरूप व उपयोजन (1945-2000)	MAR-II.C-4 मराठी नाटक स्वरूप व उपयोजन (1950 - 2000)	-	-	-	-
III	MAR-III.C-5 काव्यशास्त्र (भारतीय व पाश्चात्य)	-	MAR- E-1 प्राचीन मराठी वाङ्मय (प्रारंभ – 1650)	MAR- E-2 मराठी ललितगद्यः स्वरूप आणि उपयोजन	MAR- E-3 साहित्याभिरूचीचे स्वरूप	MAR- E-4 गोमंतकीय मराठी साहित्यःसमीक्षा आणि संशोधन (कविता, कथा, कादंबरी, बालसाहित्य)
IV	MAR-IV.C-6 रसविचार आणि समीक्षाविचार	-	MAR-E-5 प्राचीन मराठी वाङ्मय (1651 – 1818)	MAR- E-6 प्रवासवर्णनः एक अभ्यास	MAR-E-7 कार्यक्रम संयोजन व संचालन कौशल्य	MAR-E-8 गोमंतक आणि कोकण या प्रदेशातील लोककला
V	MAR-V.C-7 व्याकरण	-	MAR- E-9 मराठी वाङ्मयाचे सांस्कृतिक स्वरूप	MAR- E-10 आत्मचरित्रः साहित्यप्रकार आणि उपयोजन	MAR- E-11 पत्रकारिताः स्वरूप आणि कौशल्ये	MAR- E-12 भाषिककौशल्ये आणि व्यक्तिमत्त्व विकास
VI	MAR-VI.C-8 भाषाविज्ञान	-	MAR- E-13 मुक्तीपूर्व गोमंतकीय मराठी वाङ्मय	MAR- E-14 मराठी प्रादेशिक कादंबरी : स्वरूप आणि उपयोजन	MAR- E-15 भाषांतरविद्या	MAR- E-16 माहितीपट (डॉक्युमेंटरी) :लेखन आणि उपयोजन

PORTUGUESE

SEMESTER	CORE COMPULSORY		CORE ELECTIVE		
I	Portuguese Language Part 1- A2.1.POR-I.C-1	Introduction to the Portuguese Culture Part 1 POR-I.C-2			
II	Portuguese Language Part 2- A2.2.POR-I.C-3	Introduction to the Portuguese Culture Part 2 POR-I.C-4			
III	Portuguese Language Part 3- B1.1.POR-I.C-5		Introdução à Tradução I POR-III.E.1	Português Técnico POR-III.E.2	Introdução aos Estudos Literários POR-III.E.3
IV	Portuguese Language Part 4 - B1.2.POR-I.C-6		Introdução à Tradução II POR-III.E.5	Português para Negócios POR-III.E.6	O Texto Narrativo e o Texto Lírico POR-III.E.7
V	Portuguese Language Part 5- B2.1.POR-I.C-7	Project	Os Mass Media na Sociedade Contemporânea POR-III.E.9	Culturas Lusófonas POR-III.E.10	O Texto Dramático e o Teatro Português POR-III.E.11
VI	Portuguese Language Part 6- B2.2.POR-I.C-8	Project	Prática de Tradução Português-Inglês POR-III.E.13	Introdução à Literatura Lusófona POR-III.E.14	Literatura Portuguesa: Contos e Crónicas POR-III.E.15

SEMESTER	INTERDISCIPLINARY
I	Portuguese Language A1.1
II	Portuguese Language A1.2

ECONOMICS

SEMESTER	CORE COMPULSORY		CORE ELECTIVE				
I	ECO-I.C-1 Principles of Economics	ECO-I.C-2 Mathematical Techniques for Economic Analysis					
II	ECO-II.C-3 Economics of Growth and Development	ECO-II.C-4 Empirical Techniques for Economic Analysis					
III	ECO-III.C-5 Micro-economics		ECO-E-14 Environmental Economics	ECO-E-13 Labour Economics	ECO-E-5 Economics and Governance	ECO-E-8 Economics and Law	
IV	ECO-IV.C-6 Macro-economics		ECO-E-4 Regional Economics	ECO-E-3 Emerging Market Economies	ECO-E-15 Introduction to Industrial Economics	ECO-E-7 Accounting for Non-accountants	
V	ECO-V.C-7 Public Economics	ECO-V/VI.C-9 Project	ECO-E-9 Introduction to Econometrics	ECO-E-1 Indian Economy	ECO-E-11 Actuarial Economics	ECO-E-12 Micro-economic Analysis	
VI	ECO-VI.C-8 International Trade and Policy	ECO-V/VI.C-9 Project	ECO-E-10 Introduction to Operations Research for Economists	ECO-E-2 Economics of Foreign Exchange	ECO-E-16 Financial Economics	ECO-E-17 Macroeconomic Analysis	
SEMESTER	GEC						
I,II,III,IV	ECO-INT-1 Entrepreneurship	ECO-INT-2 Gandhian Economic Thought		ECO-INT-3 Financial Investments for All		ECO-INT-4 Taxation for All	

GEOGRAPHY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	GEG-I.C1: Introduction to Geography	GEG-I.C2: Fundamentals of Physical Geography				
	GEG-I.C1: Measurement Systems in Geography (Practical)	GEG-I.C2: Practicals in Physical Geography (Practical)				
II	GEG-II.C3: Basics of Human Geography	GEG-II.C4: Basics of Regional Geography				
	GEG-II.C3: Practicals in Human Geography (Practicals)	GEG-II.C4: Practicals in Regional Geography (Practicals)				
III	GEG-III.C5: Cartography		GEG- E1: Socio-Economic Survey	GEG- E2: Field Survey in Physical Geography	GEG- E3: Participatory Rapid Appraisal Techniques	GEG- E4: Application of Computer in Geography
IV	GEG-IV.C6: Advanced Regional Geography And Development		GEG- E5: Regional Geography of Goa	GEG- E6: Regional Geography of India	GEG- E7: Regional Geography of South Asia	GEG- E8: Regional Geography of USA
V	GEG-V.C7: Basics of Geomorphology		GEG- E9: Basics of Climatology	GEG- E10: Basics of Oceanography	GEG- E11: Geography of Rural Settlements	GEG- E12: Geography of Urban Settlements
VI	GEG-VI.C8: Geography of Population Growth		GEG- E13: Introduction to Regional Planning	GEG- E14: Fundamentals of Economic Geography	GEG- E15: Geography of Tourism	GEG- E16: Quantitative Techniques in Geography

HISTORY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	HIS- I.C-1 History of Goa from Earliest Times to 1961	HIS- I.C-2 History of India from Earliest Times to 3 rd Century CE	-	-	-	-
II	HIS II.C-3 History of Goa from 1961 to the Present	HIS II.C-4 History of India from 4 th Century to 1206 CE	-	-	-	-
III	HIS III.C-5 History of Medieval India from 1206 to 1526	-	HIS.E-1 History of South India From Earliest Times to C. 1250	HIS.E-2 World Civilisations: Egypt, Persia, Greece and Rome (Earliest Times to 500 CE)	HIS.E-3 Introduction to Archaeology	HIS.E-4 Socio-Economic History of Europe (c.800 A.D.-1700)
IV	HIS IV.C-6 History of Medieval India from 1526 to 1707	-	HIS.E-5 Goan Heritage and Culture	HIS.E-6 History of the Marathas	HIS.E-7 Indian Archaeology	HIS.E-8 Western Civilisation (Renaissance to French Revolution)
V	HIS V.C-7 History of India from 1757 to 1857	-	HIS.E-9 History of Modern China and Japan (1839-1949)	HIS.E-10 World Revolutions	HIS.E-11 Introduction to Constitution of India	HIS.E-12 Introduction to Historical Method and Indian Historiography
VI	HIS VI.C-8 Indian National Movement from 1857 to 1947	-	HIS.E-13 History of USA (1776 – 1963)	HIS.E-14 India After Independence (1947 – 1996)	HIS.E-15 Introduction to History of West Asia (1900-2000)	HIS.E-16 History of Modern Europe (1815 – 1945)
SEM	INTERDISCIPLINARY COURSES (FOUNDATION GROUP) FOR SEMESTER V AND VI					
V/VI	HIS-INT-I Culture and Heritage of Goa	HIS-INT-II Introduction to Constitution of India		HIS-INT-III Issues and Perspectives in Goa Since 1961		

PHILOSOPHY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE				GEC/SEC/ ID
I	PHI-I.C-1 Moral Philosophy	PHI-II.C-4 Practical Ethics	-	-	-	-	Current Ethical Issues (GEC) Eco Philosophy (GEC)
II	PHI-II.C-3 Philosophy of Religion	PHI-I.C-2 Logic	-	-	-	-	Philosophy and Films (GEC) Value Education (GEC)
III	PHI-III.C-5 Classical Indian Philosophy	-	PHI-E-1 Study of World Religions	PHI-E-2 Philosophy of Mind	PHI-E-3 Symbolic Logic	PHI-E-4 Value Education	
IV	PHI-IV.C-6 Orthodox Indian Philosophy	-	PHI-E-5 Problems of Philosophy	PHI-E-6 Political Philosophy	PHI-E-7 Philosophy of Human Rights	PHI-E-8 Eco- Philosophy	
V	PHI.C-7 Ancient Greek & Medieval Philosophy	-	PHI-E-9 Philosophy of Science	PHI-E-10 Contemporary Indian Philosophy	PHI-E-11 Philosophy of Education	PHI-E-12 Philosophy of Management	PHI.INT-01 Current Ethical Issues (ID) Philosophy of Human Rights (ID)
VI	PHI-VI.C-8 Modern Western Philosophy	-	PHI-E-13 Contemporary Western Philosophy	PHI-E-14 Vedanta Philosophy	PHI-E-15 Philosophy of Law	PHI-E-16 Applied Philosophy (Yoga & Art of Living)	PHI.INT-03 Philosophy of Existentialism in Literature and Films (ID)

PSYCHOLOGY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	PSY-I.C-1 Basic Course in Psychology	PSY-I.C-2 Emotional Development (Practical Component)				
II	PSY-II.C-3 Personality Theories	PSY-II.C-4 Basics of Counseling (Practical Component)				
III	PSY-V.C-7 Experimental Psychology (Practical Component)		PSY- III.E-2 Child Psychology	PSY- III.E-4 Sports Psychology	PSY-III. E-3 Interpersonal Relationships	PSY- III.E-17 Biological Basis of Behaviour
IV	PSY-VI.C-8 Psychological Testing (Practical Component)		PSY- IV.E-7 Psychology of Adolescence	PSY- IV.E-6 Criminal Psychology	PSY- IV.E-5 Psychology of Adjustment	PSY- V.E-9 Cognitive Psychology
V	PSY-III.C-5 Psychopathology I (Practical Component)	PSY-V.CP Project Paper	PSY- V.E-12 Psychology of Adulthood	PSY- IV.E-8 Positive Psychology	PSY- V.E-11 Environmental Psychology	PSY-V.E-15 Neuropsychology I
VI	PSY-IV.C-6 Psychopathology II (Practical Component)	PSY-VI.CP Project Paper	PSY-VI. E-13 Gerontology	PSY- VI.E-14 Organizational Behaviour	PSY- VI.E-16 Cross Cultural Psychology	PSY- VI.E-18 Neuropsychology II

SEMESTER	INTERDISCIPLINARY COURSES		
V/VI	PSY-INT-1 Business Psychology	PSY-INT-2 Sports Psychology	PSY-INT-3 Environmental Psychology

SOCIOLOGY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	SOC-I.C-1 Introducing Sociology	SOC-I.C-2 Social Change and Processes	-	-	-	-
II	SOC-II.C-3 Social Movements in India	SOC-II.C-4 Sociology of Religion	-	-	-	-
III	SOC-III.C-5 Social Institution in India	-	SOC- E-1 Understanding Goa's culture	SOC- E-2 Introduction to Qualitative Research Methods	SOC- E-3 Introduction to NGO Management-1	SOC- E-4 Globalization and New Media (Digital Story Telling)
IV	SOC-IV.C-6 Sociology of Education	-	SOC- E-5 Teaching sociology: Theory and Practice	SOC- E-6 Contemporary Goan Society: Issues and Concerns	SOC- E-7 An Introduction to Sociology in India	SOC- E-8 Family, Marriage and Kinship in India
V	SOC-V.C-7 Classical Sociology	-	SOC- E-9 Rural sociology	SOC- E-10 Social concerns in Contemporary India-1	SOC- E-11 Women and Society in India	SOC-E-12 Introduction to Social Work
VI	SOC-VI.C-8 Introduction of Schools of Sociological Theory	-	SOC- E-13 Urban sociology	SOC- E-14 Social Concerns in Contemporary India-2	SOC- E-15 Contemporary Issues of Women in India	SOC- E-16 Migration and Society in Goa

SEC – Teaching Learning: Theory and Practice

MATHEMATICS

Course Structure for Mathematics Major

SEMESTER	CORE COMPULSORY		CORE ELECTIVE				
I	Basic Algebra	Basic Real Analysis	-----	-----	-----	-----	
II	Coordinate Geometry	Mathematical Analysis	-----	-----	-----	-----	
			Elective-I	Elective-II	Elective-III	Elective-IV	Elective-V
III		Differential Equations –I	Abstract Algebra-I	Number theory-I	Combinatorics	Numerical Methods	
IV		Linear Algebra	Advanced Analysis	Abstract Algebra-II	Operations Research	Cryptography	
V		Functions of Several Variables	Metric Spaces	Differential Equations-II	Graph Theory	Pedagogy of Mathematics	
VI		Vector Analysis	Complex Analysis	Number Theory-II	Probability Theory	Computers for Mathematics	Computational Linear Algebra

Course Structure for Mathematics Minor

SEMESTER	CORE (MINOR)
I	Basic Algebra
II	Coordinate Geometry
III	Real Analysis
IV	Mathematical Analysis/ Differential Equations –I
V	Lin. Algebra/ Graph Theory / Numerical Methods
VI	Operations Research/ Probability Theory/ Vector Calculus

BACHELOR OF SCIENCE – B. Sc.

BIOTECHNOLOGY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	BIO-I.C-1 Bio molecules	BIO-I.C-2 Cell Biology	-----	-----	-----	-----
II	BIO-II.C-3 Fundamental Genetics	BIO-II.C-4 Basic Microbiology	-----	-----	-----	-----
III	BIO-III.C-5 Molecular Biology		BIO-E-1 Basics of Plant and Animal Sciences	BIO-E-2 Metabolism of Biomolecules	BIO-E-3 Biostatistics	BIO-E-4 Enzymology
IV	BIO-IV.C-6 Immunology		BIO-E-5 Plant and Animal Physiology	BIO-E-6 Tools & Techniques in Biotechnology	BIO-E-7 Evolution and Anthropology	BIO-E-8 Molecular genetics
V	BIO-V.C-7 Concepts in Genetic Engineering		BIO-E-9 Molecular medicine	BIO-E-10 Environmental Biotechnology	BIO-E-11 Plant Biotechnology	BIO-E-12 Bioinformatics
VI	BIO-VI.C-8 Industrial Biotechnology		BIO-E-13 Bioethics and Bio-safety	BIO-E-14 Advanced Cell Biology	BIO-E-15 Food Biotechnology	BIO-E-16 Animal Cell Culture

GENERIC ELECTIVE COURSE

Mushroom Cultivation & Vermicomposting Technology (Theory)

SKILL ENHANCEMENT COURSE

Food & Fermentation Technology

BIOCHEMISTRY

Semester	Core		Elective			
I	BCH-I.C-1 Molecules of Life	BCH-I.C-2 Cell Biology	-----	-----	-----	-----
II	BCH-II.C-3 Protein chemistry	BCH-II.C-4 Biophysics	-----	-----	-----	-----
III	BCH-III.C-5 Metabolism of Biomolecules		BCH-E-1 Tools & Techniques in Biochemistry	BCH-E-2 Enzymology	BCH-E-3 Fundamentals of Microbiology	BCH-E-4 Plant Biochemistry
IV	BCH-IV. C-6 Immunology		BCH-E-5 Human physiology	BCH-E-6 Nutritional Biochemistry	BCH-E-7 Endocrinology	BCH-E-8 Advanced Cell Biology
V	BCH-V.C-7 Molecular biology		BCH-E-9 Concepts in genetics	BCH-E-10 Regulation of gene expression	BCH-E-11 Food and Industrial Biochemistry	BCH-E-12 Bioinformatics
VI	BCH-VI.C-8 Clinical Biochemistry		BCH-E-13 Introduction to Pharmacology	BCH-E-14 Intermediary Metabolism	BCH-E-15 Genetic Engineering and Biotechnology	BCH-E-16 Environmental Chemistry

BOTANY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	BOT-I.C-1 Plant diversity	BOT-I.C-2 Cell Biology & Biomolecules	-----	-----	-----	-----
II	BOT-II.C-3 Plant Anatomy and Embryology	BOT-II.C-4 Microbiology	-----	-----	-----	-----
III	BOT-III.C-5 Physiology of Plants		BOT-E-1 Ecology & Conservation	BOT-E-2 Techniques and Instrumentation in Botany	BOT-E-3 Enzymes and metabolic pathways	BOT-E-4 Herbal Cosmetology
IV	BOT-IV.C-6 Cytogenetics		BOT-E-1 Plant Breeding and Biostatistics	BOT-E-2 Systematics of Flowering plants and Phylogeny	BOT-E-3 Plant pathology	BOT-E-2 Algal Biotechnology
V	BOT-V.C-7 Plant Molecular Biology		BOT-E-1 Bioinformatics	BOT-E-2 Seed Technology	BOT-E-3 Plant drug Technology & Pharmacognosy	BOT-E-4 Organic Farming
VI	BOT-VI.C-8 Plant Biotechnology and Genetic Engineering		BOT-E-1 Plant tissue culture	BOT-E-4 Horticulture, Floriculture & Landscaping	BOT-E-3 Economic Botany	BOT-E-4 Applied Mycology

CHEMISTRY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	CHE-I. C-1 General Physical and Inorganic Chemistry	CHE-II. C-2 General Organic and Inorganic Chemistry	---	---	---	---
II	CHE-II. C-3 Concepts in Physical and Analytical Chemistry	CHE-II. C-4 Concepts in Organic and Inorganic Chemistry	---	---	---	---
III	CHE-III. C-5 Comprehensive Chemistry –I	---	CHE-E-1 Name Reactions and Synthetic Methodologies	CHE- E-2 Introduction to Industrial Chemistry	CHE- E-3 Surface Chemistry and Catalysis	CHE- E-4 Bioinorganic Chemistry
IV	CHE-IV. C-6 Comprehensive Chemistry –II	---	CHE- E-5 Pharmaceutical Chemistry	CHE- E-6 Polymer and Colloid Science	CHE- E-7 Spectroscopic Techniques	CHE- E-8 Chemistry of Natural Products
V	CHE-V. C-7 Advanced Chemistry – I (Physical & Inorganic Chemistry)	---	CHE- E-9 Heterocyclic Chemistry	CHE- E-10 Nanomaterials and solid state Chemistry	CHE- E-11 Organometallic Chemistry	
VI	CHE-VI. C-8 Advanced Chemistry-II : Organic and Analytical Chemistry	---	CHE- E-13 Spectroscopic Methods in Organic Chemistry	CHE- E-14 Environmental Chemistry	CHE- E-15 Selected Topics in Inorganic Chemistry	

COMPUTER SCIENCE

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	COM-I.C-1 Mathematical foundation of Computer Science – I	COM-I.C-2 * Introduction to Programming	---	---	---	---
II	COM-II. C-3A ** Database Management System I	COM-II.C-4 * Data Structures	---	---	---	---
III	COM-III.C-5A * Object Oriented Programming		COM-III.E-1 Software Engineering	COM-III. E-2 Digital Logic Design	COM-III.E-3 Mathematical Foundation of Computer Science – II	COM-III.E-4 Web Designing
IV	COM-IV.C-6 Computer Architecture and Organization	---	COM-IV.E-5 Design & Analysis of Algorithms	COM-IV.E-10 Mobile Application Development	COM-IV.E-7 Server Side Programming	COM-IV.E-8 HCI
V	COM-V.C-7 * Operating Systems		COM-V.E-9 Embedded Systems	COM-V. E-06 Data Base Management System II	COM-V. E-11 Introduction to Data Science	COM-V.E-12 Software Testing
VI	COM-VI.C-8 * Computer Networks	---	COM-VI.E-13 Network Security	COM-VI. E-14 Cloud Computing	COM-VI.E-15 Multimedia Techniques	COM-VI. E-16 Digital Marketing

GEC: E-Learning

Note: * Core Compulsory Courses also offered for minor subject combination.

** Core Compulsory Courses also offered for minor subject combination in 4th Semester.

GEOGRAPHY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	GEG-I.SC1: Introduction to Geography	GEG-I. SC2: Fundamentals of Physical Geography				
	GEG-I.SC1: Measurement Systems in Geography (Practical)	GEG-I. SC-2: Practical's in Physical Geography (Practical)				
II	GEG-II.SC3: Basics of Human Geography	GEG-II. SC4: Basics of Regional Geography				
	GEG-II.SC3: Practical's in Human Geography (Practical's)	GEG-II. SC4: Practicals in Regional Geography (Practical's)				
III	GEG-III. SC5: Fundamentals of Remote Sensing and GIS		GEG-SE1: Spatial Analysis	GEG-SE2: Raster and Vector Data Models in GIS	GEG-SE3: Participatory GIS	GEG-SE4: Applied GIS
IV	GEG-IV. SC6: Fundamentals of Geomorphology		GEG-SE5: Coastal Geomorphology	GEG-SE6: Fluvial Geomorphology	GEG-SE7: Watershed Management	GEG-SE8: Biogeography
V	GEG-V. SC7: Fundamentals of Climatology		GEG-SE9: Geography of Soil Studies	GEG-SE10: Agro-Meteorology: Principles and Applications	GEG-SE-11: Field Survey in Physical Geography	GEG-SE12: Quantitative Techniques in Geography
VI	GEG-VI. SC8: Ecology and Terrestrial Environment		GEG-SE13: Remote Sensing and Forest Ecology	GEG-SE14: Advanced Coastal Geomorphology	GEG-SE15: Ecology of Estuarine Environment	GEG-SE16: Disaster Management: Urban and Coastal

GEOLOGY

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	GEL-I.C-1 Fundamentals of Mineralogy	GEL-I.C-2A Earth's Dynamics and Tectonics	----	----	----	----
II	GEL-II.C-3A Elementary Petrology	GEL-II.C-4 Principles of Stratigraphy and Paleontology	----	----	----	----
III	GEL-III.C-5A Advanced Mineralogy and Geochemistry		GEL-III.E-1 Physical Geology	GEL-III.E-2 Groundwater and Hydrogeology	GEL-III.E-3A Ore Genesis	GEL-III.E-4 Marine Geology
IV	GEL-IV.C-6 Structural Geology		GEL-IV.E-5A Engineering Geology	GEL-IV.E-6A Optical Mineralogy	GEL-IV.E-7 Natural Hazards and Management	GEL-IV.E-8 Geotectonics
V	GEL-V.C-7 Sedimentary Petrology		GEL-V.E-9B Precambrian Stratigraphy of India	GEL-V.E-10 Petroleum Geology	GEL-V.E-11A Metamorphic Petrology	GEL-V.E-12 Remote Sensing and Digital Image Processing
		GEL-V.CP Core Project				
VI	GEL-VI.C-8A Igneous Petrology		GEL-VI.E-13B Phanerozoic Stratigraphy of India	GEL-VI.E-14A Rock Structures and Deformation Microstructures	GEL-VI.E-15A Surveying, Mapping and Field Geology	GEL-VI.E-16A Principles of Geophysical Exploration and Mining
		GEL-VI.CP Core Project				

Core Courses for students offering **Geology as the Minor**

SEMESTER	CORE (MINOR)
I	GEL-I.C-1: Fundamentals of Mineralogy
II	GEL-II.C-3A: Elementary Petrology
III	GEL-III.C-5A: Geochemistry and Systematic Mineralogy
IV	GEL-IV.C-6: Structural Geology
V	GEL-V.C-7A: Sedimentary Petrology
VI	GEL-VI.C-8A: Igneous Petrology

MATHEMATICS

Course Structure for Mathematics Major

SEMESTER	CORE COMPULSORY		CORE ELECTIVE				
I	Basic Algebra	Basic Real Analysis	-----	-----	-----	-----	
II	Coordinate Geometry	Mathematical Analysis	-----	-----	-----	-----	
			Elective-I	Elective-II	Elective-III	Elective-IV	Elective-V
III		Differential Equations –I	Abstract Algebra-I	Number theory-I	Combinatorics	Numerical Methods	
IV		Linear Algebra	Advanced Analysis	Abstract Algebra-II	Operations Research	Cryptography	
V		Functions of Several Variables	Metric Spaces	Differential Equations-II	Graph Theory	Pedagogy of Mathematics	
VI		Vector Analysis	Complex Analysis	Number Theory-II	Probability Theory	Computers for Mathematics	Computational Linear Algebra

Course Structure for Mathematics Minor

SEMESTER	CORE (MINOR)
I	Basic Algebra
II	Coordinate Geometry
III	Real Analysis
IV	Mathematical Analysis/ Differential Equations –I
V	Lin. Algebra/ Graph Theory / Numerical Methods
VI	Operations Research/ Probability Theory/ Vector Calculus

PHYSICS

SEMESTER	CORE COMPULSORY		CORE ELECTIVE				
I	PHY-I.C-1 Introduction to Mathematical Physics	PHY-I.C-2 Mechanics-I	-----	-----	-----	-----	-----
II	PHY-II.C-4 Heat and Thermodynamics	PHY-II.C-4 Electricity and Magnetism	-----	-----	-----	-----	-----
III	PHY-III.C-5 Electromagnetic Theory-I	-----	PHY-E-1 *Optics	PHY-E-2 Modern Physics	PHY-E-3 Oscillations, Waves and Sound	PHY-E-17 Introduction to Astronomy and Astrophysics	PHY-E-8 Instrumentation
IV	PHY-IV.C-6 Quantum Mechanics	-----	PHY-E-5 *Electronics-I	PHY-E-18 Introduction to Error Analysis	PHY-E-4 Properties of Matter and Acoustics	PHY-E-7 Computational Physics	-----
V	PHY-V.C-7 Electromagnetic Theory-II	-----	PHY-E-9 *Solid State Physics	PHY-E-10 Thermodynamics and Statistical Mechanics	PHY-E-11 Electronics-II	PHY-E-12 Mathematical Physics	PHY-E-6 Solid State Devices
VI	PHY-VI.C-8 Atomic and Molecular Physics	-----	PHY-E-13 *Mechanics II	PHY-E-14 Nuclear and Elementary Particle Physics	PHY-E-15 Introduction to Special Theory of Relativity	PHY-E-16 Introduction to Material Science	

Note:

- BoS Physics recommends these elective courses to be taken by students as a prerequisite to the M.Sc. (Physics) Program.

Interdisciplinary courses

- Elementary Physics
- Elementary Physics
- The Physics of Energy and Energy Sources
- The Physics of Energy and Energy Sources

CODE

- I PHY-I1
- II PHY-I2
- I PHY-I3
- II PHY-I4

ZOOLOGY

SEMESTER	CORE		ELECTIVE			
I	ZOO-I.C-1 Animal Diversity : Non Chordates	ZOO-I.C-2 Cell and Molecular Biology / BOT-I.C-2 Cell Biology & Bio molecules	-----	-----	-----	-----
II	ZOO-II.C-3 Diversity and Biological Systems of Chordates	ZOO-II.C-4 Fundamentals of Animal and Human Genetics	-----	-----	-----	-----
III	ZOO-III.C-5 Human Physiology		ZOO-III.E-1 Vertebrate Endocrinology	ZOO-III.E-2 Basic microbiology and Fundamentals of Animal Biotechnology	ZOO-III.E-3 Environmental Toxicology	ZOO-III.E-4 Parasitology SEC-(Sem III) ** ZOO-SE-1 Waste management techniques
IV	ZOO-IV.C-6 Biochemistry and Metabolic Regulation		ZOO-IV.E-5 Animal Cell culture and Applications	ZOO-IV.E-6 Aquaculture and Fisheries	ZOO-IV.E-7 Immunology	ZOO-IV.E-8 Evolutionary Biology SEC-Sem IV ** ZOO-SE-1 Waste management techniques
V	ZOO-V.C-7 Developmental Biology		ZOO-V.E-9 Molecular Genetics and Forensic Science	ZOO-V.E-10 Economic Zoology	ZOO-V.E-11 *Basic and Applied Entomology	ZOO-V.E-12 Fish Preservation and Processing
VI	ZOO-VI.C-8 Wildlife Biology		ZOO-VI.E-13 / *ZOO-VI-GE-1 *Health and Nutrition	ZOO-VI.E-14 Ecology and Ethology	ZOO-VI.E-15 Laboratory Techniques in Pathology	ZOO-VI.E-16/ Bio Entrepreneurship **ZOO-SE--2 Bio Entrepreneurship
*Generic Elective / ** Skill Enhancement courses						

GECs and SECs offered by the Department of Zoology:

Generic Electives(GEC):

- 1) Health and Nutrition. ZOO-VI-GE-1

Skill enhancement Course (SEC):

- 1) Waste management techniques: ZOO-SE-1 (Semester III and IV).
- 2) Bioentrepreneurship: ZOO-SE-2

C CREDITS FOR EXTRA CURRICULAR SUBJECTS/ACTIVITIES

The following categories of extra-curricular subjects are available to students under the undergraduate curriculum of Parvatibai Chowgule College of Arts and Science (Autonomous)

These are:

1. Music, Dance Programme
2. Sports Programme
3. NCC Programme
4. NSS Programme
5. Life-skills Programmes
6. Exchange Programme
7. Outreach Programme (initiated by Academic Departments of the College)
8. Fine Art

The policy pertaining to credits for the above extra-curricular subjects /activities shall be as follows:

1. Extracurricular subjects / activities carry a total of six credits, involving 180 hours of contact training / practice.
2. Students can choose any activity listed above and specialize in the activity fully to earn six credits. In such a case, he/ she will have to complete 180 hours of contact training in that chosen activity over the six semester period, but preferably in the first four semesters.
3. Students can also choose multiple activities from those listed above. In such a case, a student has to complete at least a minimum of 60 hours of contact training / practice in the activity to earn a minimum admissible two credits in any activity or subject. Three such activities can be pursued by a student to earn the total of six credits. Students can schedule the training in these activities so as to complete it at one's own pace.
4. However, if a student opts to earn credits by participating in an exchange programme, then he/she has to actually work as part of the exchange programme for two weeks. This will fetch the student two credits. The remaining four credits can be earned by a student by opting for any other subject / activity listed above.
5. A student should schedule the training, preferably, in such a way as to complete it within the first four semesters. A student may complete this training in two semesters or may schedule it evenly over a four semesters' period so as to complete it at her/his own pace.
6. It is important that records of such training sessions are maintained accurately and in a transparent manner by a supervising authority responsible for it. These records must be vetted every semester by the faculty member overseeing the activity. It is important that College Clubs as well as outside institutes/trainers provide transparent records of the duration of contact training.
7. Every student should submit, every semester, authentic report about their training/participation in the extracurricular activity, and the number of contact hours maintained in it, to the College through the faculty in charge of the activity.
8. To impart training it is important that the Clubs have a structured training regime and the training programme is well scheduled with increasing level of difficulty as the training sequence progresses.

1. Enrolling for Music and Dance Programme

A student opting for an activity under this head should enroll with the designated club/s of the College. The minimum duration of contact training will be 60 hours. Successful completion of 60 hours of training will entitle a student for the award of two credits.

In case such activity is not offered by any club of the College, a student, on seeking the permission from the College, may enrol with an accredited outside institute imparting such training or with an accredited outside trainer. Outside institutions approved for training are the Trinity College of Music, London, and Kalangan, Margao, or any such registered organisation.

It is important that records of such training sessions are maintained accurately and in a transparent manner by a supervising authority responsible for it. These records must be vetted every semester by the faculty member overseeing the activity. It is important that College Clubs as well as outside institutes/trainers provide transparent records of the duration of contact training.

2. Enrolling for Sports Programme

A student has to enroll in sports activities as per the Sports Policy of the College. A student is required to enrol with a specific sports club of the College and attend the required number of practice and training sessions. Sixty hours of contact practice or training is the minimum required to obtain two credits. Students can choose to pursue only sports as an extra-curricular activity to earn the maximum of six credits by putting in 180 hours of contact practice or training over a period of six semesters, preferably the first four semesters.

3. Enrolling for the National Cadet Corps (NCC) Programme

A student should enroll in the NCC as per the NCC charter. Students need to complete a minimum of 60 contact hours of NCC training to be eligible for two credits. Minimum number of hours permitted to be completed in a semester is 30 hours. If a student wants to obtain all six credits of extra-curricular activities by opting for NCC, he/she has to continue with NCC in all the semesters so as to complete the 180 hours of contact sessions.

4. Enrolling for the National Service Scheme (NSS) Programme

A student should enroll in the NSS as per the NSS policy. Students need to complete a minimum of 60 contact hours of NSS work to be eligible for two credits. Minimum number of hours required to be completed in a semester is 30 hours. If a student wants to obtain all six credits of extra-curricular activities by opting for NSS, he/she may have to continue with NSS and participate/undertake the activities offered so as to complete the 180 hours of contact sessions.

5. Enrolling for the Life-Skills Programme

Students may choose to pursue life-skills programme as one of the extracurricular subjects. In such cases, students could pursue activities/training like public-speaking, leadership training, and other similar life-skill programmes accepted by the College. Students may enroll with clubs sponsored by the College for imparting such skills as the Toastmasters' Club for public speaking. Student Support services of the College conducts two life-skills courses: (1) Communication Skills and Self Management, and (2) Interpersonal Relationships and Conflict Resolution

6. Enrolling for the Students' Exchange Programme

To be selected as participant of a students' exchange programme (International Exchange Programme – with educational institutions overseas – as well as National Exchange Programme – with educational institutions within the country but outside the state of Goa), students will have to apply to the College when there is a call for such applications and comply with all the formalities of the selection process. Students will have to clearly follow the guidelines given to them on the Exchange Programmes. These guidelines include dos and don'ts before, during and after the programme. Students are expected to attend lectures, field-visits and/or laboratory work, present cultural programmes and behave in a manner consistent with being an ambassador of the College. On return from the exchange programme, students will have to present a report.

7. Enrolling for the Outreach Programme

Students may choose to get involved in the outreach programme initiated by the College or by the academic departments of the College. Outreach programmes will be notified by the College and by the academic department of the College from time to time. Conditions required to be fulfilled to obtain two credits are sixty hours of contact time. The students need to meet the other conditions specified above in this policy to obtain credits for the outreach programme.

8. Enrolling for Fine Art Programme

Students may choose to develop their skills in Fine Art. The student may approach the College for a Fine Art course of 60 hours duration involving 2 credits.

Table: Requirements for Earning Credits under Extra-curricular Activities

Sr. No.	Category	Minimum Credits	Minimum Contact Hours	Maximum Credits	Maximum Contact Hours	Confirmation Required
1	Music / Dance	2	60 Hours	6	180 Hours	Authentic Records
2	Sports	2	60 Hours	6	180 Hours	Authentic Records
3	National Cadet Corps	2	60 Hours	6	180 Hours	Authentic Records
4	National Service Scheme	2	60 Hours	6	180 Hours	Authentic Records
5	Life Skills Programme	2	60 Hours	6	180 Hours	Authentic Records
6	Student Exchange Programme	2	60 Hours	2	2 Weeks	Authentic Records
7	Outreach Programme	2	60 Hours	6	180 Hours	Authentic Records
8	Fine Art	2	60 Hours	6	180 Hours	Authentic Records

D. CREDITS FOR INTERNSHIP

Internship is a compulsory and an inherent part of the undergraduate curriculum of Parvatibai Chowgule College of Arts and Science (Autonomous). On successful completion of the internship programme a student will earn four credits. Successful completion means that a student has to *participate in the internship programme for at least four weeks and adhere to all the other requirements* of the programme. These include:

- Strictly following the guidelines given to them while on internship. These guidelines include adhering to the dos and don'ts before, during and after the programme.
- Attending the internship work in a manner deemed fit and expected of him or her as representative or ambassador of the College.
- Presenting a report of his or her learning from internship after the return from the internship programme

The College visualizes internship, in the current form, to be subject related rather than general. Hence it expects academic departments to get directly involved with internship programme and explore as well as monitor the internship opportunities pertaining to the students majoring in their subjects.

As such, internship work of the students will be supervised by the respective academic department of the College. The department will obtain periodic feedback on the performance of the student during internship. It will also ask the student to make a presentation about his or her experience from internship and on the amount of skills and learning accumulated from internship.

Depending on the subject, internship work for a student may be explored and pursued in organizations outside the College such as a manufacturing plant / commercial firm / laboratory / NGO / or in a department within the College.

Internship work outside the College should be pursued by a student during the summer and/or the winter vacations. A student should schedule the internship work in such a way as to complete it, preferably, by the end of the fourth semester.

ENROLLMENT FOR ADDITIONAL COURSES

A student may choose to enroll for additional courses and acquire additional credits. Such a request may be granted by the Department offering the course if the student is able to attend it under the existing timetable schedule. The student must ensure that he/she is able to maintain at least a minimum of 75 percent attendance in the course and complete the entire course-work, including the assessments, so as to obtain the credits and grade in the course.

Additional conditions are as follows:

- a. Enrollment for additional courses will depend on the availability of seats.
- b. Students are required to pay the prescribed fees to enroll for additional courses.
- c. A student will have to obtain official permission, through the College office, to enroll for the additional course/s.

IV STUDENT RESOURCES

1. LIBRARY

The College has an impressive library building with a built-up area of 1200 sq. mtrs. The library has worldwide links, giving end users easy access to scholarly material that is relevant and current. A vast collection of 65,000 items covering every field of knowledge serves to make resources available to faculty and students.

Contact Person: Dr. M.P. Shivalli

Email: mps001@chowgules.ac.in.

2. LABORATORIES:

Department Labs: Physics, Botany, Biotechnology , Biochemistry, Computer Science, Zoology, Chemistry, Geography, Geology & Psychology departments are equipped with modern laboratories that have provision for research facilities.

Computer Labs: The college has well equipped Computer Labs for the use of staff and students. The college has its own server for these computers, ensuring continuous and reliable access and networking.

Research Laboratory: The college houses a centralized research laboratory equipped with modern equipments.

3. STUDENT SUPPORT SERVICES DEPARTMENT

This college extends support to students with regards to various activities required for a well-developed academic life. Student Support Services department ensures that students receive friendly and easily accessible guidance and support.

The Student Support Services provides a host of specialized services to students, which are aimed at developing well-round personality of the students, offering them counseling on academic and non-academic concerns.

a. International Student and Teachers Exchange Programmes

The College has an ongoing international student-teacher exchange programme with institutions of higher learning in Sweden, Japan and Portugal. Under these exchange programmes, students from the College visit these institutes to learn about the education, culture and experience the unique hospitality of the families of students there have to offer. Similarly, students from these institutes visit our college and undergo a similar programme in India.

Contact Person: Mrs. Sharmila Menezes

Email: ssm004@chowgules.ac.in

b. Writing Centre

The Writing Centre at Parvatibai Chowgule College was founded with the help of International experts to teach, develop and improve the writing skills of the students. The writing centre aims to develop the academic writing skills of the students and provides assistance and help with other forms of writing required by students and faculty in the general academic atmosphere.

Contact Person: Ms. Anila K.P.

Email: akp003@chowgules.ac.in

c. Career and Personal Counselling Centre

In order to help students to make a well-researched choice of careers, the Career and Personal Counseling Centre offers a range of counseling solutions such as Vocational Guidance (aptitude testing), Career Counseling. Personal Counseling with a personal counselor is also available to tide over personal issues and concerns. The centre aims at developing a career plan for students by helping them to connect with their field of study to different occupational alternatives, create a post-graduate educational plan and explore job-opportunities.

Contact Person: Mrs. Sharmila Menezes

Email: ssm004@chowgules.ac.in

d. Business English Certificate (BEC)

The College conducts a coaching programme for students and members of the public who would like to obtain the prestigious Business English Certificate (BEC) of the Cambridge University, UK, under its English for Speakers of Other Language (ESOL) programme.

Contact Person: Ms. Anila K.P.

Email: akp003@chowgules.ac.in

e. School for Foreign Languages

School for Foreign Languages at Parvatibai Chowgule College of Arts and Science promotes foreign language learning and culture. Experts and native speakers conduct following foreign language course for the students and public at the College.

- Portuguese language courses for basic, elementary and intermediate levels are conducted and certificates are issued by Instituto Camoes, Portugal.

4. THE TIGER STUDIO

The College is the first educational institution in Goa to have a full-fledged studio for pre & post production of videos for film and television. The studio is well equipped with HD Cameras, Crane, Professional Indoor & Outdoor Lights, MAC and Windows workstations as well as professionally sound proofed areas.

Tiger Studio runs a number of short term and advanced courses in Video-Editing, Animation, Sound-Editing, Photography, Videography, Special Effects and many more.

Contact Person: Mr. Shubhajit Datta

Email: sud005@chowgules.ac.in

5. PHYSICAL FITNESS CENTRE AND REHABILITATION & SPORTS MEDICINE CENTRE

Spread over 35000 Square feet, the Centre is equipped with sports and recreational fitness facility, featuring cardio equipment, selector machines, Iso kinetic machines, free weights, indoor running track, plyometrics platforms, dot drill mats and Olympic platforms. These are useful for a wide range of users, from elite athletes to recreational gym goers.

The sports medicine centre is designed to cater to all the sports persons and others who are suffering from all musculoskeletal alignments. It is equipped with x-ray unit to conduct thorough diagnostics of the athletes as well as other individuals who are seeking for pain relieving modalities. The centre also has hydro therapy pool to treat athletes and others who are suffering from injuries to lower extremities.

Contact Person: Sanjaya Kumar Swain

Email: sks003@chowgules.ac.in.

6. STUDENT CLUBS

The sports department has clubs like tiger volleyball club, tiger table tennis club, tiger hockey club etc. The Tiger Studios also have the clubs such as trekking club, click club and dance club.

Contact Person: Dr. Devashish Bagchi

Email: dvb001@chowgules.ac.in.

7. TRANSLATION CENTRE

The Translation Centre was inaugurated in 2017 and is first of its kind in Goa. The objective of the centre is to promote the growth of indigenous literature and knowledge, induce the students to the field of translation and assignment of translation work.

Contact Person: Dr. Rakhi Amonkar

Email: rva002@chowgules.ac.in

8. CENTRE FOR TEACHING AND LEARNING

The Centre for Teaching and Learning was inaugurated in November 2017 and is the first in the State of Goa and one of the few Centres in the country.

This Centre will educate faculty on how to go about integrating ICT in Higher Education effectively by conducting workshops, seminars and provide them with hands-on experience/training, innovate, Implement and Share different ICT tools in teaching like Simulation, Gamification, LMS, Mobile Applications, etc. develop E-content for the various courses offered by the college and other educational institutions, conduct Research related to use of ICT, Learning Analytics, Mobiles, LMS, etc. and provide Assessment/evaluation strategies to track student progression to graduation.

Contact Person: Dr. (Ms). Sameena Fernandes e Falleiro

Email: ctl@chowgules.ac.in.

HOSTEL

Accommodation with basic facilities is available for boys and girls. For more details, please

Contact Mr. Sameer V.G. Desai on 9823669898

Email at svd001@chowgules.ac.in

V
COLLEGE POLICIES
SPORTS POLICY

Sports activities at Chowgule College are considered an important component of overall personality development of students. Sport is an integral part of social development and therefore needs to be encouraged. Our aim is to produce young men and women who play with good sportsmanship and are competitive every time they step onto the field. We want to teach our pupils to be committed to their team and take responsibility for their actions.

The main objective of the College Sports Policy is to include SPORTS as an important part of the overall curriculum offered by the college to its pupils.

The objectives of the college sports policy are:

1. To motivate students to become part of the ongoing recreational and competitive sports programme.
2. To inform the students about the benefits of sports and active lifestyles.
3. To involve faculty members to assist the Department of Physical Education and Sports in promoting, organizing and supervising the college sports programme.
4. To feature 'Sports Hour' in the Time Table and to assign a faculty member to monitor the students' presence in the activities conducted during the sports hour.

Features:

1. The college considers sports to be an integral part of the college academic programme.
2. The college makes available necessary funds and infrastructure to implement the sports policy.
3. The college encourages talented sportsmen to join its academic programmes.
4. The college makes provision in the time table to involve students in sports.

Roles and Responsibilities of Director of Physical Education:

1. To organize, supervise and administrate all competitive, recreational and leisure time sports activities.
2. To organize orientation programme for students for better understanding of sports facilities and programmes of the college.
3. To organize talent search programme to identify talented sportsmen eligible to join the college at graduate and post graduate levels.
4. To organize "Sports Test" for all the students joining at graduate and post graduate levels for the respective term.

Responsibilities of the Faculties:

1. To sensitize the students about the sports policy of the college and to motivate them to take part in sports.
2. To assist the Department of Physical Education and Sports in promoting, organizing and supervising the college sports programme.
3. To recognize the sports achievements of their students.
4. To assign “duty leave” to students on sports duties authorised by the college.

Responsibilities of the Students:

1. To associate themselves with sports activities and to motivate fellow students to take part in sports.
2. To appear in the “SPORTS TEST” conducted by the Department of Physical Education and Sports.

College Team/ Attendance/ Annual Weekly Training Program/ Academic Performance

In order to avail themselves of the benefits of the College Sports Facilities, Tiger Sports Club system and the new sports policy of Government of Goa and Goa University, a student of this college must abide by the following guidelines of the sports policy of the college.

1. A student must be a regular member of a students' sports club (Students' Sports Club affiliated to the Department of Physical Education and Sports).
2. A student must be registered for the annual weekly training program in order to represent the college in the extramural tournaments.
3. The student must have 75% of attendance in the annual weekly training program as well as in the academic programme for which he or she is admitted.
4. The student must represent the college team in the inter-institutional and other tournaments authorized by the college.
5. The student must appear in all the continuous assessments and semester end examinations.
6. The college team will withdraw from any tournament if there is no sufficient number of players to form a team.
7. College teams that travel are representatives of Chowgule College and the college expects very high standards of behaviour from them. They are also proud members of a team and their behaviour should in no way cast aspersions on themselves, their team members, the coaching staff and most importantly the college.

Consequently all college teams show a sense of belonging by adhering to the dress code while the Tiger team travels.

8. The Director of Physical Education will inform the Principal before starting any new sports programme.
9. Captains of all the teams will meet the Principal before they leave college for external sports competitions.

Annual Athletic Meet / Intramural / Mentor Sports

1. It is desirable that every student participates in either or all of the above mentioned events.
2. The request for participation in any of the above activities should be routed through their respective clubs.

LIBRARY POLICY

The library policy is designed to provide maximum benefits to the users of the Learning Resources Centre (LRC). The resources include books, reference materials, journal editions and VCDs. The LRC also has access to INFLIBNET, other OPEN SOURCE Books, e-journals and SCHOLARLY ARTICLES.

Facilities Available

- Reading Facilities
- Referencing (Cyber) Facilities
- Lending Facilities

Who can use the LRC Facilities

- Students of the College
- Faculty and Non-teaching Staff of the College
- Members of the Public

All students and staff possessing a valid College Identity can use LRC facilities. Members of the public can apply for membership of the LRC (College Library) by filling the online form available at the Library link on the College website and paying the required fees in the LRC.

Policies pertaining to the Use of Facilities

- **READING FACILITY:** This facility is located on the First Floor of the LRC building. It can accommodate 100 readers at a time. The reading facility is available on first-come-first-served basis and no reservation of sitting place is entertained. This facility is available between 8.30 a.m. and 5.30 p.m. on all working days.
- **REFERENCING AND CYBER FACILITIES:** This facility is located on the Ground Floor of the LRC building. It has work places for 99 persons at a time. Each work place has a desk with computer terminal and internet access. These work places provide seamless access to digital learning resources of the LRC as well as to the internet. Each work place is connected to the printing facility located on the Ground Floor. The reading facility is available on first-come-first-served basis. This facility is available between 8.30 a.m. and 5.30 p.m. on all working days. Online resources of the LRC can be accessed through the internet from anywhere.

CENTRE FOR RESEARCH IN LEARNING RESOURCE CENTRE (LIBRARY): RESEARCH ENVIRONMENT:

- A reference library is a book and E- collection that caters to non-fiction subjects. It is commonly used by people researching history, religion, geography, languages, science and more. Research Collection is rarely lending materials, because of the value of primary and secondary sources. They must also be kept current, in order to ensure they are as factual as possible.

PRESENT OVERVIEW OF LEARNING RESOURCE CENTRE PRIVILEGES:

- At present our research students can benefit from access to world-class facilities including in house books, the latest research resources and equipment, dedicated postgraduate work spaces, and information technology including Databases
- The Learning Resource Centre is your gateway to high quality information relevant to research.
- Access to a huge range of specialist information resources including a print collection of over one 65,000 odd books.
- **DIGITAL LIBRARY OF INDIA:** Digital Library of India is a part of the online service of Indian Institute of Science, Bangalore and partner of the Million Book Project, provides free access to more than 1.5 million books in English and other Indian languages, available to everyone over internet.
- **Ph.D. THESIS FROM INDIAN UNIVERSITIES FOR PUBLIC DOMAIN:** Shodhaganga@Inflibnet Centre provides to Research students of 325 Indian Universities 193961 Full Text Theses ,3900 Synopses are available to the entire scholarly community in open access. The repository has the ability to capture, index, and store, disseminate and preserve ETDs submitted by the researchers.
- **INFLIBNET- N-LIST:** N-List program provides an authorized user from colleges registered in the N-List program to access the e-resources nearly about 97,000 E-Books and 6000 E-Journals
- **ELECTRONIC RESOURCE AT CHOWGULES:** Chowgule's authorized end user has privilege to access 1500 E-titles and 500 previous year question papers through LRC.
- **RESEARCH WORK BY CHOWGULE COLLEGE STUDENT AND FACULTY:** About 1224 dissertations submitted by Third Year students are available with full text for view.
- **OTHER OPEN SOURCES:** 'N' numbers of open source databases are available, for Books, Journals, Research, Translation, and Citation guide etc. like JSTOR ORG, SCIENCE DIRECT, CONNECT JOURNAL
- Help in finding and using information - online
- Individual and group work spaces - including the dedicated Reading Room
- PCs, wireless networking for your laptop services for distance learning research students

- The College Library also offers dedicated services for researcher to support their specialist information needs
- Student email - access your email and calendar anywhere, including on your Smartphone or other mobile device.
- Printing - print, copy, or scan on campus and pay by topping up your print and copy account.
- **LENDING FACILITY:** The lending counter is located on the Ground Floor of the LRC building. Students and staff of the College can borrow up to twenty books for seven days and two VCD for five days. Members of the public can borrow up to two books for seven days and two VCD for five days. Journals and Reference books are not issued out of the LRC. If books are not returned on the due date the borrowers will have to pay a penalty which is as follows:
 - Overdue charges for a delay of up to three days are Rs. 10.00 per book per day.
 - For a delay of four to fifteen days, the overdue charges are Rs. 20.00 per book per day.
 - For a delay of sixteen to thirty days, the overdue charges are Rs. 30.00 per book per day.
 - For a delay of more than thirty days the overdue charges are Rs. 50.00 per book per day from day one.

The overdue charges will have to be paid at the issuing counter of LRC. No complaints on the issue of overdue shall be entertained.

- **LOSS OF BORROWED ITEMS:** If borrowers have lost any item they have to inform the Librarian immediately through email at library@chowgules.ac.in. A penalty equivalent to 150 percent of the current cost of the item will be imposed on all lost items.
- **BEHAVIOUR IN THE LRC:** Users of the LRC should adhere to the code of conduct. Users are advised to familiarize themselves with this code which is available at the library link on the College website <http://www.chowgules.ac.in>.
- **GRIEVANCES WITH RESPECT TO THE FUNCTIONING OF LRC:** All grievances /complaints with respect to the function of the library should be brought to the notice of the College authorities. Grievances can be written on paper and dropped in the complaint box kept at the lending counter of LRC. Alternatively, grievances can be emailed to the Principal at principal@chowgules.ac.in.

- **RESPONSIBILITIES OF THE BORROWER:** The borrowers are personally responsible for items borrowed from the library. They must ensure that the material borrowed from the LRC is not misused or soiled or in any form mishandled. The ultimate liability for the penalty will lie with the borrowers.
- **AUTHORITY OF APPEAL:** The final authority for appeal and for adjudication is the Principal.
- **IMPORTANT PROVISION – RIGHT TO AMMEND:** The College reserves to right to amend these policies whenever the need arises.

The following policies are available on college website:

1. Statement on Plagiarism
2. Information Technology (IT) Policy
3. Information Systems Security Policy

VI CODE OF CONDUCT

Students are required to take note of the following and to adhere to the requirements:

Classroom Attendance:

The College runs full time programmes and requires the students to attend classroom sessions. Minimum attendance for eligibility to appear for Examinations as per Goa University ordinance OA-17

- A student registered in a Semester / Term / Year, for any Programme (Degree or Diploma), shall ordinarily be required to have a minimum cumulative attendance of 75% of the total lectures and practicals engaged during that Semester / Term / Year and a minimum of 50% attendance of the total lectures and practicals engaged in any individual paper / course.
- A student, not fulfilling the minimum attendance requirements mentioned above, shall not be eligible to appear for that Semester / Term / Annual Examination. Such student shall have to seek re-admission to the Course/Programme during the subsequent Academic Year /Term / Semester by paying the requisite fees.
- For a student registered for subject / subjects having practical component, attendance for both theory and practical component shall be treated separately for the requisite attendance mentioned above.

Wearing of Identity Cards:

While on the College Campus the student must compulsorily wear their Identity Cards and must produce the same when any staff member of the College asks for identification. Library cards are not substitutes for official Identity Cards.

Please note the following fines as applicable:

- If a student is found to be not wearing ID card – Rs 500/-
- If students have swapped cards – Rs. 1000/- per defaulter
- Crossing over Library flowerbeds or Behind animal house –Rs. 500/-
- Damage to College property – Estimated cost of damage payable at full cost
- If a card is lost, a new one can be procured at a cost of Rs. 350/- The cost of lanyard is an additional Rs 20/-

All money transactions within the campus are to be made through smart cards only. Students can recharge the card in the College Canteen.

Campus Discipline and Conducive Environment

The College is making concerted efforts to provide relevant education of global standards in a disciplined and conducive environment. The following regulations are some building blocks of this environment and all students are required to take note of them.

Computers Usage Rules

College encourages students to use laptops and to bring their personal laptops to the class. Students may also use computers available in the Computer Lab I. Users must be fully aware of the usage rules and the IT protocol of the College. Disciplinary action will be taken against violators.

Vehicle Parking Rules

The College is not responsible for the safety of vehicles parked at the vehicle parking area of the college. Persons must vacate the parking space after parking the vehicles. The college is also NOT responsible if the vehicle is towed away if parked in 'No Parking Area'. Misusing the parking ground is an offence and would invite fine of Rs. 5000/- and disciplinary action.

Stand against Ragging

The college recognizes the criminality of ragging and strictly prohibits it within the institution. Whoever directly or indirectly commits, participates in, abets or instigates it shall be suspended/expelled/rusticated and shall be liable to pay a fine. Ragging includes display of noise, disorderly conduct, teasing, rough or rude treatment, indulging in rowdy, undisciplined and obscene activities which cause or are likely to cause annoyance, undue hardship, physical or psychological harm or mental trauma or raise apprehension or fear on a fresher, other students or other persons, or forcing students to do any act which such a student or person is not willing to do or which cause him/her harm, shame, embarrassment or danger to his/her life or limb or indulging in eve teasing or sexual harassment or instigating others to do so.

The college will abide by "UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009"

In case of any grievance related to sexual harassment on the campus students can directly write a letter addressed to Presiding Officer Internal Complaint Committee Chowgule College. For further details refer to college policy on prevention prohibition and redressal of sexual harassment at workplace.

Students can also send an email to presidingofficericc@chowgule.ac.in

ADDITIONAL OPPORTUNITIES

Value Addition Courses

There exists a divide of different degrees between what students learn in colleges and what is required at places of employment. The value adding courses and programmes being offered by the College are aimed at bridging this divide so that the candidates become immediately productive on employment. Students should take maximum advantage of these courses.

Time-table Spread

Additional skills possessed by employment-seekers make a big difference to their earning ability when employed. The College has restructured the time-table for the First Year and the Second Year degree programmes in order to provide students with an opportunity to acquire additional skills by participating in new programmes being offered to them. Students are encouraged to choose those programmes that are suitable to their needs and benefit from them.

Job Opportunities& Career Development

On completion of their learning programme at Chowgule College students can target various employment opportunities allied to their expertise and aim at careers in those fields. The College has a Career Development and Guidance Cell that provides additional help in this regard.

VII

ADMINISTRATION

THE COLLEGE OFFICE

Office Hours for Students: 10.00 am to 1.00 pm

1. Request for certificates, testimonials and other documents requiring the Principal's signature should be addressed to the Principal and submitted to the College Office.
2. The Principal will take into consideration the reports of the departments when issuing academic/ conduct / attendance / other certificates.
3. A student desiring to obtain a certificate (transfer / conduct / age etc) shall apply for it in the prescribed form available in the College office. The application should be submitted along with a search fee.
4. Certificates will not be issued at less than 48 hours notice.

VIII

SCHOLARSHIPS AND PRIZES

A. GOVERNMENT SCHEMES/SCHOLARSHIPS

- Post Matric Scholarship to SC/ST/OBC students
- Post Matric Scholarship for Minority Students/Central Sector/Disabled and others (National Portal Scholarship) Kindly visit <https://scholarships.gov.in> for further details and after applying please submit hardcopy to college office for verification.
- Promotion of Science Scheme (Above 75 % Students at HSSc & Renewal 60%)
- Scholarship for Service Personnel
- Fee Waiver Scheme for SC/ST Students
- Dayanand Bandodkar Scheme for Higher Education for Orphans
- The Bursary Scheme
- Six Scholarship Schemes for Students with disabilities
- Jauhar National Fellowship for Muslim Minority Students
- Free-ship to children of persons from Armed Forces killed or disabled.
- Free-ship to physically handicapped students.
- Free-ship to students belonging to Scheduled castes and tribes.
- Free-ship to Repatriates from Portuguese colonies etc.
- Financial help from the Institute of Public Assistance.
- National Loan Scholarships.

NOTE: Eligible students can apply for the above scholarships/schemes and requested to contact college office for further details. Those who apply for any scholarships/schemes through online mode should submit application form along with hardcopies of the documents.

B. MERIT SCHOLARSHIPS:

The first 3 students in a class (not division) for each academic discipline shall be awarded the first, second and third merit scholarship, provided they obtain at least 60% of marks in the examination.

C. FINANCIAL HELP FROM STUDENTS AID FUND

The college has 'STUDENTS AID FUND' to render financial assistance (Rs. 3,000/-per student) to poor students to meet part or full tuition fee or examination fee or purchase of books or similar other expenses. Income of the parents of the applicant student should not exceed Rs. 2,00,000/- per annum.

GENERAL RULES APPLICABLE TO ALL THE ABOVE SCHOLARSHIPS

1. The amount of scholarship will be adjusted against the fees and other dues(if any) and will NOT be given in cash.
2. The scholarships are not transferable (Government or any other)
3. In case a student is awarded a better scholarship by the private agency, the college scholarship will be withdrawn.

ENDOWMENT PRIZES:

1. Dr. S.S.Phadke Prize – in the form of Konkani books will be awarded to a student who passes T.Y.B.A. degree examination at the first due attempt with highest total marks in aggregate from amongst students from this College offering Konkani as a major subject at T.Y.B.A. University Examination by securing a minimum of 50% marks in the subject . If no candidate qualifies, the amount will be utilized by the College by organizing Inter collegiate Essay Competition / Own Poetry recitation competition in Konkani.
2. Prof. Devidas Jaiwant Malkernekar Memorial Prize will be awarded to a student passing T.Y.B. Sc. University Examination from this college at first attempt, securing highest total marks in Physics (obtaining min. 60% marks).
3. Shri R. S. Rao Prize will be awarded to a student passing XII Examination conducted by Goa Board, securing highest marks in Mathematics and taking admission to F.Y.B. Sc. with Mathematics as one of the subjects in Chowgule College.
4. Shri R. S. Rao Prize will be awarded to a student passing T.Y.B. Sc. University Examination from this college at first attempt, securing highest marks in Mathematics.
5. Ms. Pratima Naik Memorial Prize will be awarded to a student of this college, scoring highest total marks in final Examination of M.A. Part II in Geography.
6. Ms. Pratima Naik Memorial Prize will be awarded to a student passing TYBA University Examination from this college at first attempt, securing highest marks in Geography.
7. Shri Raghunath & Smt Laximibai Raghunath Nagwenkar Memorial Prize will be awarded for the best student who scores highest aggregate marks in Chemistry.
8. Dr. K. U. Rao Prize for BA student securing maximum marks with English (Single Major) as his/her subject.
9. Ms. Pratima Naik Memorial Prize will be awarded to a girl student passing TYBA University Examination from this college at first attempt, securing highest marks in Geography.

10. Physics dept prize will be awarded to a student from amongst the regular TYBSC students who has scored highest percentage of marks in aggregate at the first due attempt in the subject of Physics as a major subject till the last semester end examination held.
11. Dr N.N.Sawant and Dr S.S.Hiremath Scholarship for students of PG Diploma in GIS.
12. Late Afroz Sheikh Memorial Scholarship will be awarded to a student who scores highest in semester I and II in MA Geography.
13. Prof. M.S. Honarao and Dr. S.S. Hiremath scholarship will be awarded to needy and meritorious students to pay part of the fee of the M.A. programme in Geography.

HIRA WAGH AWARD:

Will be awarded to the deserving student of the year in the College on the grounds of achievements in studies, sports and extra-curricular activities.

N.C.C. PRIZES:

- Best Cadet Prize – will be awarded to the best male/female cadet of N.C.C. (Navy, Infantry).
- Best Under-officer Prize – will be awarded to the best eligible male/female under-officer of N.C.C. (Navy, Infantry).
- Special Principal Award – will be awarded to the cadet selected for Republic Day Parade at Delhi.

N.S.S. PRIZE:

N.S.S. will be awarded to the best male and female N.S.S. volunteers.

CAUSE FUND:

Teachers' fund for needy students.

IX
CONTACT DETAILS

Name	Designation	Department	Email ID
Dr. N.N. Sawant	Principal	Geography	nns001@chowgules.ac.in
Shri. H.S.S.Nadkarni	Assoc. Prof & Vice Principal	Geology	hsn001@chowgules.ac.in
Dr. Shaila Ghanti	Assoc. Prof, Vice Principal & Dean of Physical and Earth Sciences	Computer Science	srg001@chowgules.ac.in
Dr. Debasish Majumdar	Assoc. Prof & Dean of Social Sciences	Economics	dbm001@chowgules.ac.in
Dr. Hanumant C. Chopdekar	Asst. Prof, Head & Dean of Languages & Literature	Konkani	hcc001@chowgules.ac.in
Dr. Nandini Vaz Fernandes	Asst. Prof, Head & Dean of Life Sciences	Zoology	nvf001@chowgules.ac.in
Mr. Alberto Ian Barreto	Assoc. Prof & Controller of Examination	Computer Science	aib001@chowgules.ac.in
Mrs. Amisha G. Shirodker	Asst. Prof & Incharge	Botany	ags001@chowgules.ac.in
Dr. R. Kanchana	Asst. Prof & Head	Biotechnology	rkr002@chowgules.ac.in
Ms. Sarah Mesquita	Asst. Prof & Incharge	Biochemistry	stm009@chowgules.ac.in
Dr. Manjita R. Porob	Asst. Prof & Head	Chemistry	mrp001@chowgules.ac.in
Mrs. Suchitra Bhat	Assoc. Prof & Head	Computer Science	srb001@chowgules.ac.in
Mr. Anand P. Masur	Assoc. Prof & Head	Mathematics	apm001@chowgules.ac.in
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Dr. Anagha D. Bicholcar	Asst. Prof & Head	Geography	add001@chowgules.ac.in
Mrs. Sarita S. Naik Tari	Assoc. Prof & Head	History	sst001@chowgules.ac.in
Dr. Sobita V. Kirtani	Asst. Prof & Incharge	Psychology	svk004@chowgules.ac.in

Dr. Sachin S. Moraes	Asst. Prof & Incharge	Sociology	ssm005@chowgules.ac.in
Dr. Sonia Fernandes Da Costa	Asst. Prof & Head	English	sof002@chowgules.ac.in
Mr. Pradeep R. Jatal	Asst. Prof & Incharge	Hindi	prj002@chowgules.ac.in
Mrs. Mitra D.S. Borkar	Assoc. Prof & Head	French	mdb001@chowgules.ac.in
Mr. S.S. Adsul	Assoc. Prof & Head	Marathi	ssa001@chowgules.ac.in
Dr. M.P. Shivalli	Librarian	Library	mps001@chowgules.ac.in
Dr. Devashish Bagchi	Director	Physical Edu. & Sports	dvb001@chowgules.ac.in
Mrs. Greta Almeida	Head Clerk	Administration	gta001@chowgules.ac.in
Mr. D.M. Prabhudessai	Accountant	Accounts	dmp001@chowgules.ac.in
Mr. Mahadev Sawant	Accountant	Accounts	mss006@chowgules.ac.in
Mr. Sameer V.G. Desai	Estate Officer	Estate	svd001@chowgules.ac.in
Mr. Abhiram Das	Head	Office of Information Technology	abd005@chowgules.ac.in
Mrs. Sharmila Menezes	Career Counsellor & Coordinator – International Exchange Programme	Student Support Services	ssm004@chowgules.ac.in
Ms. Anila K.P.	Writing Advisor	Student Support Services	akp003@chowgules.ac.in
Mr. Shubhajit Datta	Technical Director	Tiger Studio	sud005@chowgules.ac.in
Mr. Pio Colaco	Lead Coordinator	CCAPS	pjc002@chowgules.ac.in
Ms. Radhiya Amonkar	HR Executive	Administration	rda004@chowgules.ac.in
Mr. Vishnu Londhe	Assistant	COOP	vpl000@chowgules.ac.in

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ACADEMIC CALENDAR 2019- 2020

Academic calendar for semester I, III and V

Semester begins	- 17 June 2019
First CA for semester I, III and V	- Dates will be announced by the respective departments
Second CA for semester I, III, and V	- Dates will be announced by the respective departments
Ganesh Chaturthi Break	- 2 September 2019 to 7 September 2019
Semester End Examinations	- 21 October 2019
Semester ends	- 9 November 2019
Winter Vacation	- 11 November 2019 to 30 November 2019

Academic Calendar for Semester II, IV and VI

Semester begins	- 2 December 2019
First CA for semester II, IV and VI	- Dates will be announced by the respective departments
Second CA for semester II, IV and VI	- Dates will be announced by the respective departments
Christmas Break	- 24 December 2019 to 1 January 2020
Semester End Examinations	- 13 April 2020
Semester ends	- 2 May 2020
Summer Vacation	- 4 May 2020 to 14 June 2020

Note: In case of any changes in the handbook, the same will be uploaded on the college website.