Functional Memorandum of Understandings during the Academic Year 2023-24

Memorandum of Understanding between

Parvatibai Chowgule College of Arts & Science (Autonomous), Goa.



And

Sangath, Goa



This MEMORANDUM OF UNDERSTANDING is made and entered into on the 20th day of July 2023, between Sangath, which is a non-governmental, not-for-profit organization, working in Goa and in other Indian states, on the ONE PART and Parvatibai Chowgule College of Arts and Science (Autonomous) [hereinafter referred to as Chowgule College], Margao, Goa on the OTHER PART (who for the purpose of this MoU are hereinafter individually referred to as 'PARTY' and collectively referred to as the 'PARTIES').

AND WHEREAS Sangath is involved in research activities to improve psychological health across the life span by empowering existing community resources.





AND WHEREAS Chowgule College is involved in education, research and training of students in the streams of Sciences and Arts.

Now, therefore, in consideration of the premises and mutual covenants hereinafter contained, the parties hereto agree as follows:

Article 1. Objectives

- 1.1 To collaborate on scientific activities or research projects.
- 1.2 To jointly associate in providing innovative courses to students/ faculty of Chowgule College, and to other faculty/health practitioners/general public.
- 1.3 To enhance the curriculum of the programs and courses offered at Chowgule College.
- 1.4 To collaborate in community engagement activities/dissemination exercises, through mutual sharing of resources and by involving the student community.
- 1.5 To explore and collaborate on research and implementation projects based on mutual goals. This could include joint applications for national/international research/CSR grants.
- 1.6 To provide internship and placement opportunities at Sangath for students of Chowgule College.
- 1.7 To jointly provide hosting opportunities for national and international scholars, in research areas of mutual interest



1.8 Overall, to improve psychological health across the lifespan.

Article 2. Implementation

- 2.1 The Parties agree to constitute an Implementation Committee comprising the following officials:
 - o Dr. Ravindra Agrawal, Member Executive Committee, Sangath.
 - o Dr. Pattie Gonsalves, Member, Executive Committee, Sangath
 - o Dr. Sobita Kirtani, Assistant Professor, Chowgule College
 - o Aresh Naik, Assistant Professor, Chowgule College
- 2.2 The committee shall meet either in-person at Sangath or Chowgule College, or virtually at least once in 6 months to review the progress and suggest improvements.

Article 3. Deliverables

The deliverables expected from this collaboration are:

- 3.1 Collaborative scientific and outreach activities in areas of common interest
- 3.2 Innovative course/program offerings
- 3.3 Placement and internship opportunities for students of Chowgule College

Article 4. Report Submission

4.1 The Parties shall submit a joint-report on the realization of various objectives envisaged under this collaboration to Sangath Managing Committee and Management of Chowgule College.



4.2 The report will be prepared by the implementation committee and the two organisations will deploy the needed resources (including human resources) for the activities.

Article 5. Exchange of Information

5.1 The term "information" includes scientific or technical data, results and/or methods of investigation, and other information intended to be provided, exchanged or arising under the objectives identified under Article 1. The parties shall take all measures to ensure confidentiality and avoid disclosure and unauthorized use of the information which is confidential and outside the public domain.

Article 6. General Provisions

- 6.1 Based on the educational requirements of students and research scholars, the implementation committee shall, in consultation with the faculty of Chowgule College and research staff at Sangath, decide on topics and the mode of cooperation for each of the academic years during the tenure of this collaboration.
- 6.2 The institution organising/initiating an item of work shall have the nodal responsibility for mobilising resources and the management and supervision of these activities.
- 6.3 Each party shall bear the respective costs of carrying out the obligations under this agreement. Neither party shall make a claim against the other



- party for any expenditure unless such expenditure has been agreed upon in writing between the parties.
- 6.4 The implementation of the objectives identified under Article 1 shall be subject to the time and space constraints of students, researchers, faculties, and the availability of infrastructure and analytical facilities at their respective work locations.
- 6.5 Any research publications and commercially viable innovations arising out of the joint research and academic projects shall be jointly published or jointly patented with an appropriate share in the costs of patenting, and earnings if any, from their commercialization.
- 6.6 Any dispute or difference arising between the Parties shall be settled by mutual discussion. In case of any disputes, the Parties agree that the Chairperson of Sangath, and Principal of Chowgule College would be the final arbiters.
- 6.7 Nothing in this understanding is intended to affect other cooperation or collaboration between the parties.

Article 7. Tenure and Termination

7.1 This MoU shall come into force on 20th July, 2023 upon signatures by the authorized signatories of the parties and shall be valid for <u>five</u> years. It may be renewed at the end of 5 years or amended by mutual written agreement or may be terminated at any time by either party upon one month's written notice to the other party.



- 7.2 All joint activities not completed at the expiration or termination of this understanding may be continued until their completion under the terms of this understanding.
- 7.3 During the tenure of this Memorandum of Understanding and in case of courses which are co-developed and/or co—delivered, both parties agree to maintain exclusivity within the geographical boundaries of the state with respect to the shared copyright.

Article 8. Amendments

- 8.1 This MoU represents the entire understanding between the parties and supersedes any and all understandings either oral or written hitherto with respect to the subject matter of this understanding.
- 8.2 No amendment or modification of the MoU shall be valid unless the same is made in writing by both the parties and specifically stating the same to be an amendment of the MoU. The modifications/changes shall become part of the MoU and shall be effective from the date on which they are executed, unless otherwise agreed to.

Article 9. Assignment

9.1 This MoU is based on the professional competence and expertise of each party and hence neither party shall transfer or assign this agreement, or rights or obligations arising hereunder, either wholly or in part, to any third party.



This MoU has been executed in two originals, one of which has been retained by Sangath and the other by Chowgule College.

In WITNESS WHEREOF, the Parties have executed this MoU and represent that they approve, accept and agree to the terms contained herein.

For and on behalf of

Sangath, Goa.

For and on behalf of

Parvatibai Chowgule College of Arts

& Science (Autonomous), Goa.

Monica Bariya

Chairperson, Sangath, Goa.

Date: 20/07/23

Seal:

Witness:

Prof. (Dr.) Sangeeta Sankhalkar

Alchalkan

Officiating Principal Chowgule College, Goa

Date: 20/07/2023

Seal:

Do Ravindra Agrawal

Witness: $20|7|^2$

THIS MEMORANDUM OF UNDERSTANDING IS EXECUTED ON THIS

16th November 2023

BY AND BETWEEN



AND



Chowgule Education Society's

Parvatibai Chowgule College of Arts and Science (Autonomous)

Margao Goa







MEMORANDUM OF UNDERSTANDING

This memorandum of understanding is entered on this 16th Day of November 2023 (hereafter the "Effective Date") by and between **BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, PILANI** and **Chowgule Education Society's, Parvatibai Chowgule College of Arts and Science (Autonomous)**

BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, PILANI, is deemed to be a University established vide Sec.3 of the UGC Act, 1956, under notification # F.12-23/63. U-2 of June 18, 1964, and have been granted the status of Institute of Eminence by the Ministry of Education, having its registered office at Vidya Vihar, Pilani-333031 (hereinafter referred to as "BITS Pilani," which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and permitted assignees) of the FIRST PART;

BITS Pilani is an Institute for higher education *inter alia* offering undergraduate, postgraduate, and doctoral education programs having its campuses in Pilani, Goa, Hyderabad, Dubai, and Mumbai.

Chowgule Education Society's, Parvatibai Chowgule College of Arts and Science (Autonomous) Margao Goa (hereafter referred as "PCCAS"), a NAAC A+ College which has been awarded Autonomy in June 2014 has its registered office at Gogol Margao Goa

BITS Pilani and PCCAS, are hereinafter individually referred to as 'Party,' and collectively as the "Parties". The Parties have agreed to the following protocols governing their collaboration on academic activities.

BITS Pilani is also referred to as Host institution and CES, PCCAS referred to as Home institution.

1. Scope and Objectives

The scope of collaboration on academic and research activities in this Memorandum of Understanding includes the following categories:

- a) Academic and Research collaboration in areas of mutual interest. It is expected that this collaboration will, in due course, lead to collaborative research projects, joint workshops, seminars, etc.
- b) BITS Pilani allows students from home institute for project work, exchange of academic information, scholarly information, materials, and publications.
- c) Admission of PCCAS faculties and students to a PhD programme at BITS Pilani as per the Host Institutions norms.
- d) Explore the Academic Bank of Credits (ABC) and research dissertation between institutes.

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2. Research Collaboration

Faculty from both BITS Pilani and PCCAS will collaborate in the supervision and exchange of students and in joint research in disciplines of mutual interest. All such joint research activities will be governed by the terms given below:

- 2.1 The Parties shall establish a coordination committee consisting of the following members to coordinate and monitor the cooperative programme.
- i Head of the Department (BITS Pilani).
- ii Convener, DRC (BITS Pilani).
- iii Principal /Dean of the Department at PCCAS
- iv Head of the Department / RDC Convener of PCCAS

Respective departments of both parties will have such committees for coordination and monitoring.

- 2.2 Progress of work of any individual programme will be reviewed and approved by designated authorities of both parties.
- 2.3 Financial arrangements for each specific programme agreed under this MoU, will be decided mutually on a case- to-case basis and brought on record in each case after due approval from the competent authorities from the Parties. The final approval of any project will depend on the availability of guaranteed support funds and will be independent of the normal budget of home institutions.
- 2.4 Neither PCCAS nor BITS Pilani will be held responsible for any liability to either party. Neither party shall be required to purchase any insurance against loss or damage to any property due to activities to which this agreement relates and will stand indemnified by the beneficiaries.
- 2.5 Every specific collaboration will have its own agreement/contract, which addresses issues such as IPR, funding pattern, usage policies of research facilities, disclosure of information, etc. However, all IPRS under this MOU will be jointly held by both parties.

3. Students exchange

Pursuant to the agreement for academic exchange, PCCAS will send M.Sc./MA students to a BITS Pilani campus according to the terms laid out below.

- 3.1 Students under the students' exchange programme will be classified as special exchange students. Special exchange students will be permitted to participate in research activities/internships/research dissertation/project work.
- 3.2 In any case, the consent of the teacher/project supervisors/research supervisors is required. Such consent will take into account, among other things, whether the student has prerequisites for the course/ project.
- 3.3 Neither institution will require admission or tuition fees for exchange students under this MoU.

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- 3.4 Course credits and grades earned will be determined by the home institution based on the grade report from the host institution.
- 3.5 The number of students and duration will be worked out case-to-case basis. However, spending at least one semester at BITS Pilani is compulsory.
- 3.6 Participants may not normally spend more than one year in the exchange programme.
- 3.7 Participants will be subjected to the rules and regulations of the host institution.
- 3.8 The faculty of PCCAS may also participate in guiding the participants as co-supervisors or joint supervisors, depending on the contribution of the faculty from GU and its colleges and decided mutually by the concerned faculties of the two institution.

3.9 Selection and nomination

Every year there will be a common call for the academic program stated in the MoU for exchange in the month of May to June of the year. Students already admitted in the home institutions will be eligible.

The selection and nomination of students are open throughout the academic year. The student nomination should be accompanied by

- i Curriculum vitae
- ii Recommendation from a faculty member of the student's home institute.
- iii A specific outline of the programme of study at the host institution and a statement of objectives.

When a nomination is forwarded by the home institution, it is presumed that the home institution considers the students suitable for the proposed program and consents to send them if the host institution selects them.

The host institution will evaluate the nominations and determine their suitability for selection under the Student Exchange Programme.

Where the exchange student is pursuing a research or implementation project as part of the M.Sc./M.A. degree programme, the host institution will provide a suitable faculty member to assist the exchange student in formulating a research project or jointly supervising the exchange student in the event that a research project has already been identified at the home institute.

The host institution will inform the home institution of any academic or other problems that may arise during the period of the student's residence in the host institution. The host institution along with the home institution will jointly decide on such problems.

4. Direct admission to Ph.D.

Providing an opportunity to students currently pursuing M.Sc./M.A. to explore the option to undertake a research project at BITS Pilani and be considered for admission to the Ph.D. programme at BITS Pilani.

This scheme is intended to enable meritorious M.Sc. /M.A. students from PCCAS to carry out part of their studies, including project work at BITS Pilani, and offer an opportunity for direct admission to Ph.D. This will

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enable "early admission" to Ph.D. for PCCAS students as early as at the end of their 4th semester.

- 4.1 Under this scheme, PCCAS students who have a minimum CGPA of 8.00 at the end of their 2nd Semester will be eligible to apply for a project in the summer and complete their second year (3rd and 4th semester) at BITS Pilani, and then be considered for early admission into the Ph.D. program at BITS Pilani. Incase results have not been declared, the admission will be provisional.
- 4.2 The students will submit their transcript, other academic records and achievements, and documentary evidence of any research or internship experience.
- 4.3 Upon selection, through a selection committee set up for the purpose, the students will have an offer of admission to the Ph.D. programme. The students are expected to demonstrate sufficient merit in coursework, project work, and/or research during their 3rd and 4th semester of M.Sc./M.A. to continue to join the Ph.D. programme. If the performance of the students is not up to the mark as per the guidelines of BITS Pilani, the students will be sent back to home institutions with the credits earned. There shall be no liability on either institutions and decisions of the host institution is final and binding.
- 4.4 Students will actually join the Ph.D. program only after completion of all graduation requirements at home institution which would typically be in the month of July after 4th Semester. The student must satisfy all shortlisting and admission criteria when joining the Ph.D. programme.
- 4.5 During the stay at BITS Pilani, the student will have the status of visiting Student and enjoy all the privileges of a full-time student of BITS Pilani.
- 4.6 During the stay at BITS Pilani, the student may take courses to satisfy the credit requirements for their M. Sc./M.A. registration in their home institution PCCAS. BITS Pilani will certify the completion of the courses and the grades obtained, in them including project work done at BITS Pilani. The degree will however be awarded by Goa University and students deemed graduated from PCCAS.
- 4.7 The transcript will be provided with relevant credits in all academic/project work undertaken at BITS Pilani. However, consideration of these credits and mapping to the letter grades will be up to PCCAS as per their grading system. Students may also undertake additional credits as Pre-Ph.D. courses for their Ph.D. programme, during their stay (in a regular semester) at BITS Pilani.
- 4.8 During their stay at BITS Pilani as a Visiting Student, BITS Pilani will not be charging any academic fees to the student, except fixed charges as applicable, since these students will be paying their regular academic fees in their home institution. The visiting student may be provided accommodation in BITS Pilani hostels only when available. Hostel fees will be charged at regular rates.
- 4.9 Students coming under this program will not be entitled to participate in the Training and Placement process at BITS Pilani or PCCAS once they register as full-time Ph.D. students. This will be clearly stated in their offer of admission.

5. Commencement, renewal, termination, and amendment

This MoU will come into force upon affixing the signatures of the representatives of the Parties and will remain in effect for five (05) years. This MoU may be renewed upon its expiry, with the agreement of both Parties. If either Party wishes to terminate the MoU during the tenure of five years, must notify the other

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Party not less than six months prior to the expiry of the MoU.

This MoU or its renewal and its actions may be reviewed at any time. Modifications may be made by mutual agreement, and any amendment or extension to the agreement may be formalized by the exchange of letters between the two parties.

All students enrolled under the exchange program will continue to avail benefits till completion of their program/PhD, even if the MOU is terminated, provided their date of admission was prior to the date of termination.

6. Financial Commitment

- 6.1 This MoU does not involve any financial commitment from either party.
- 6.2 In any of the projects, wherever financial aspects are involved, amount, payment conditions, scope of work, etc. would be spelled out clearly by both the Parties and will be recorded in the definitive agreement, before starting a project.

7. Management of the MoU

- 7.1 The management of this MoU will be carried out by the Coordinating Committee, comprising representatives from each institution involved, which will be responsible for all aspects of their functioning.
- 7.2 The Coordinating Committee will prepare an annual follow-up report by the end of the term date of this MoU, which must describe all actions carried out, and should present an evaluation of their results.

8. Confidentiality and Non-Disclosure

Any information shall be deemed to be in private domain and it shall not be made public or shared with any other party without the prior written consent of the party which owns it. The material shall be treated as confidential for a minimum period of two years after this MoU comes to an end or as agreed from time to time in writing.

8.1 Exclusions to Confidential Information

The obligation of confidentiality with respect to Confidential Information will not apply to any information:

- i. If the information is or becomes publicly known and available other than as a result of prior unauthorized disclosure by the Receiving Party
- ii. If the information is disclosed by the Receiving Party with the Disclosing Party's prior written permission and approval in the event of any of the parties becoming legally compelled to disclose any confidential information, such party shall give sufficient notice to the other party so as to enable the other party to seek a timely protective order or any other as appropriate relief. If such an order or other relief cannot be obtained, the party being required to make such a disclosure shall make the disclosure of the confidential Information only to the extent that is legally required of it and no further.

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iii. In case of queries under RTI, the same shall be disposed as per appropriate provisions of the RTI Act.

8.2 Obligation to Maintain Confidentiality

- i. Both the Parties agree to retain the Confidential Information in strict confidence, to protect the security, integrity, and confidentiality of such information and to not permit unauthorized access to or unauthorized use, disclosure, publication, or dissemination of Confidential Information except in conformity with this MoU.
- ii. Confidential Information is and will remain the sole and exclusive property of the Disclosing Party and will not be disclosed or revealed by the Receiving Party, except (i) to other employees of the Receiving Party who have a need to know such information and agree to be bound by the terms of this MoU or (ii) with the Disclosing Party's express prior written consent.
- iii. Upon termination of this MoU, Receiving Party will ensure that all Confidential Information including all documents, memoranda, notes and other writings or electronic records prepared by the Receiving Party and its employees for this engagement are returned to the Disclosing Party.
- iv. Either Party shall at no time, even after termination, be permitted to disclose Confidential Information, except to the extent that such Confidential Information is excluded from the obligations of confidentiality under this MoU pursuant to Paragraph above. The onus to prove that the exclusion is applicable is on the Receiving Party.
- v. Students/teachers awaiting of the provisions of this MOU shall be liable and bound by the Confidentiality Clause.

9. Warranty

Any and all deliverables, information, proposed publication, materials, reports, Services, intellectual property, other property or rights ("Results") and Confidential Information, granted or provided by BITS pursuant to this MoU are on an as-is-where-is basis. BITS does not make any warranties of any kind, either express or implied, as to any matter including, but not limited to, warranty of fitness for particular purpose, or merchantability, exclusivity or results obtained from use. BITS or its personnel shall not be liable for any loss or damage including third party damage that may arise out of usage of the Results or/and Confidential Information, by PCCAS under this MoU.

10. Publications and intellectual property

The results from project work may be published in a standard journal as per BITS Pilani's guidelines. The project team will mutually decide and agree upon the co-authorship and their affiliations with due credits to both institutions.

Intellectual Property: IP policy and guidelines of the host institute will be followed. The intellectual property arising out of the project work conducted by the visiting student will be assigned to BITS Pilani or BOTH parties based on their contribution towards the inventive step. BITS Pilani and PCCAS may decide to safeguard any intellectual property generated as a result of this agreement.

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Each Party shall retain ownership of intellectual property rights of the existing background Intellectual Property as of the Effective Date, or developed or acquired independently of the Project, and nothing in this MoU and the definitive agreement signed for any individual Project shall assign any ownership to the other Party with respect to such background intellectual property rights.

Parties agree to collaborate towards the application of any joint intellectual property for commercial or other purposes on mutually acceptable terms to be negotiated in good faith between the parties.

11. Force Majeure

No Party shall be held responsible for non-fulfilment of their respective responsibilities under this MoU due to the exigency of one or more of the force majeure events such as but not limited to acts of god, war, flood, earthquakes, strikes not confined to the premises of the Party, lockouts beyond the control of the Party claiming force majeure, epidemics, riots, civil commotions etc., provided on the occurrence and cessation of any such event the Parties shall consult with each other on modalities of further execution of this MoU thereby shall give notice in writing to the other party/parties within thirty (30) days of such occurrence or cessation. If the force majeure conditions continue beyond three (3) months, the Parties shall decide the future course of action jointly.

12. Representations and Warranties

Both Parties hereby represents and warrants that:

- 12.1 It has all requisite power and authority to execute, deliver and perform its obligations under this Memorandum and has been fully authorized by all requisite coactions to do so.
- 12.2 It has all necessary statutory and regulatory permissions, approvals and permits for the running and operation of its Institute.
- 12.3 The execution and performance of this Memorandum by either of the Parties does not and shall not violate any provision of any existing MoU/Agreement with any Party.

13. Dispute Resolution

In the event of any dispute between the Parties arising out of or relating to this MOU, the Parties shall endeavor to amicably settle the same, failing which shall submit themselves to a formal dispute resolution by arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996. The arbitration shall be conducted by a single arbitrator appointed mutually by the Parties. The place of the arbitration shall be Goa, India and the language of the arbitration shall be English.

The arbitration award of the arbitrator shall be final and binding on the parties and shall be enforceable in accordance with its terms. The arbitrator shall state the reasons for their findings in writing. The costs of arbitration and the manner of bearing such costs shall be determined by the arbitrator.

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14. Governing Law and Jurisdiction

This Agreement shall be governed by and construed in accordance with Indian law. The courts at Goa, India, shall have exclusive jurisdiction to settle any dispute arising out of or in connection with this Agreement, and the parties submit to the exclusive jurisdiction of such courts.

15. General

- 15.1 Amendment: No modification, amendment, or waiver of any of the provisions of this Agreement shall be effective unless made in writing specifically referring to this Agreement and duly signed by each of the Parties.
- 15.2 **Relationship of Parties:** Nothing in this Agreement shall be deemed to constitute a partnership between the Parties or constitute either Party the agent of the other for any purpose.
- 15.3 **Non-Exclusivity:** The relationship of the Parties under this understanding shall be non-exclusive and both Parties are free to pursue other agreements or collaborations of any kind.
- 15.4 **Severability:** If any court of competent jurisdiction determines that any provision of this MoU is illegal, invalid or unenforceable, the remaining provisions will remain in full force and effect.
- 15.5 **Status:** This MoU is not intended to be legally binding, and no legal obligations or legal rights shall arise between the parties from this MoU. The parties enter into the MoU intending to honour all their obligations.
- 15.6 **Notices:** Any demand for payment, notice, or other communication required to be made or given by either Party to the other Party shall be sufficiently made or given if sent by that Party to the other Party by Registered Post Acknowledgement Due / by Courier at the addresses of the Parties mentioned hereinabove. Any change in address shall be notified by each Party to the other.
- 15.7 PCCAS undertakes to abide by all the applicable rules, regulations and byelaws laid down by any competent authority or any other relevant/authorized authority and/or department and that the BITS shall not be held responsible for any lapse on part of PCCAS in this regard.
- 15.8 The Parties herein expressly agree that amount of stamp duty/registration charges if any payable in respect of this MoU shall be borne and payable born by PCCA.
- 15.9 The Parties hereby represents, warrants and undertakes that in performing its obligations or exercising its rights etc. under this MoU, that they and their Representatives shall not pay, offer or promise to pay, or authorise the payment directly or indirectly of, any monies or anything of value to any government official or employee or any political party or any candidate for political office or employee of a private party for the purpose of influencing any act or decision of the government official or employee, political party or candidate in order to obtain or retain business or to direct business to any person and shall conduct themselves and all transactions under this MoU. Parties shall comply with applicable anti bribery laws.







15.10 Entire Agreement: It is mutually acknowledged and understood that this MOU constitutes the entire Agreement of the Parties with respect to the BITS Pilani student project program and would supersede all oral and written understandings and agreements with respect thereto including collateral agreements or any negotiations, discussions, understandings governing the terms, validity, interpretation, performance and/or enforcement of this Agreement.

IN WITNESS THEREOF, THE PARTIES HAVE ENTERED INTO THIS MOU ON THE DAY AND YEAR FIRST ABOVE WRITTEN BY SUBSCRIBING THEIR HANDS EITHER THEMSELVES FOR THROUGH THEIR AUTHORISED REPRESENTATIVES

FOR & ON AND BEHALF OF Birla Institute of Technology and Science, Pilani (HOST INSTITUTION)

Prof. Suman Kundu 16/11/2023

Director

FOR & ON AND BEHALF OF PCCAS, Margao Goa (HOME INSTITUTION)

Prof. Sangeeta G. Sankhalkar

Principal

Witness 1

Prof. Bharat Madhusudan Deshpande

Associate Dean, Academic Graduate Studies and Research

Witness 1

Prof. Alberto Ian Barreto

Associate Professor and IQAC Coordinator

Witness 2

Prof. Meenal Kowshik

Dean Administration

Witness 2

Prof. Meghana Devli

Associate Professor and Dean Academics

MEMORANDUM OF UNDERSTANDING





BETWEEN

Goa Institute of Public Administration & Rural Development (GIPARD)

And

CES, Parvatibai Chowgule College of Arts and Science, Margao-Goa.

Date: 06th March, 2024

Venue: Fort Alorna Hall, 2nd Floor, GIPARD, Ella Farm, Old Goa.

Memorandum of Understanding

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Goa Institute of Public Administration & Rural Development, Ella Farm, Old Goa, Goa.

and

CES, Parvatibai Chowgule College of Arts & Science, Margao, Goa (Autonomous)

Whereas, this Memorandum of Understanding (MoU) is entered into by the Goa Institute of Public Administration and Rural Development (GIPARD), Ella Farm, Old Goa, Tiswadi-Goa and CES, Parvatibai Chowgule College of Arts & Science, Margao, Goa (Autonomous) (hereinafter referred to jointly as the 'parties').;

Whereas, the parties having discussed the field of common interests for training, research and allied activities between the two institutions, have decided to enter into a mutual collaboration.;

Whereas, GIPARD, earlier known as Goa Institute of Rural Development & Administration (GIRDA), has been established by the Department of Personnel, Government of Goa vide Notification No. 10 / 1 / 2014 / PER (Part) published in the Official Gazette, Series I No. 15 dated 10/07/2014. GIPARD is the State of Goa's Apex Autonomous Training Institute, catering to the training, capacity building, research and consultancy activities in the areas of Rural Development, Panchayati Raj, Public Administration, etc. The major target audience are the elected representatives of all local bodies, officials &functionaries of State and Central Government Departments, Non Government Organisations, Self Help Groups, Academicians, Students, etc.;

Whereas, CES, Parvatibai Chowgule College of Arts & Science, Margao, Goa (Autonomous) is a premier Institution in the State of Goa that provides for higher education and is actively involved in research, training and consultancy. Recently it has been accredited by the National Assessment and Accreditation Council (NAAC) with Grade 'A+' with a cumulative grade point average of 3.27 on a 4 point scale.

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Whereas, there is a need for both parties to work jointly in order to efficiently achieve their goals through mutual sharing and cooperation and collaborate for mutual benefit.

Now, therefore, the parties agree to as follows:

Article - I

- The purpose of this MoU is to provide a framework of cooperation and facilitate collaboration between the parties to meet the broader goals of training and capacity building of Government employees, elected representatives and civil society in the State of Goa. This collaboration would enable GIPARD:
 - (a) to conduct a number of training programmes thereby trying to achieve the targets as mandated in the State Training Policy of Goa.
 - (b) to cater to the training programmes for the Elected Representatives at the block levels and district levels.

Article - II

- 2. The parties agree to cooperate in the following areas of activity:
 - (a) to conduct training programmes allotted by GIPARD.
 - (b) to provide faculty support in conducting the programmes at their premises.
 - (c) to collaborate in research activities wherever the need arises.
 - (d) to provide student support wherever needed for minor data collection.
 - (e) to provide their infrastructure to conduct the training programmes, workshops, seminars, symposiums, etc.
 - (f) to promote collaborative academic exchange through faculty, students, lectures and publications.

<u>Article – III</u>

Implementation of Memorandum of Understanding

3.1 All activities mentioned herein will be conducted as stipulated in the MoU.

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- (a) GIPARD will prepare a training calendar every year and also allocate the number of training programmes which will be conducted off campus at different levels.
- (b) The institution will have to identify one faculty as the *Coordinator* for conducting the programmes and research activities.
- (c) Budget for each programme will be prepared by GIPARD and allotted to the Institute concerned. 10% of the total programme cost as institutional charges will be provided to the concerned Institute, which will include payment of honorarium to Faculty/ Coordinator/Technical Assistant, etc., if any, or in lieu, rentals, establishment charges and honorarium to the Faculty / Coordinator / Staff concerned shall be paid as per actual; whichever is less. Funds will be released on a quarterly basis to the Institute.
- (d) The Institute concerned will adhere and provide the necessary arrangements required for conducting the programme as per details given in the Standard Operating Procedures (SOPs) to be determined by the parties to this MoU from time to time.
- (e) The Institute concerned will submit bills, vouchers and refund the unutilised funds to GIPARD, within 15 days after the programme is over.
- (f) The evaluation report and the report of the programme, group photo is required to be submitted along with the bills.
- 3.2 Neither party shall be agent, representative, or joint partner of the other party. Neither party shall enter into any contract or commitment on behalf of the other party.
- 3.4 Neither party shall use the name, logo of the other party or any abbreviation thereof without the prior written approval of the other party.
- 3.5 Nothing in this MoU grants either party the permission to create a hyperlink to the other's website, without the written authorization of the other party.

Article – IV

Term, Termination and Amendment

4.1 The proposed MoU is non-exclusive and shall be in force for a period of *two years* w.e.f. the date commencing on 06th March, 2024 and ending on

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05th March, 2026; unless terminated prior to the date of ending, upon mutual agreement by the parties.

- 4.2 The MoU may be amended mutually by written agreement of the parties.
- 4.3 GIPARD will reserve the right for weekly monitoring of the programmes and related activities assigned to the party.

This MoU is being signed on this 06th day of the month of March, in the year 2024 and shall remain in force till 05th March, 2026.

For and on behalf of

Goa Institute of Public Administration & Rural Development, Ella Farm, Old Goa.

For and on behalf of

CES, Parvatibai Chowgule College of Arts & Science, Margao, Goa (autonomous)

Name: Dr. Suresh Shanbhogue

Designation: Director (Training) &

Secretary, GIPARD Society

Date: 06 / 03 / 2024

In the presence of:

Name: Prof.(Dr.) Sangeeta Sankhalkar

Designation: Principal

Date: 06 / 03 / 2024

In the presence of:

Name: Dr. Seema Fernandes

Designation: Assistant Director,

GIPARD

Date: 06 / 03 / 2024

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Name: Dr. Ashish Mr. Desai

Designation: Coordinator

Date: 06 / 03 / 2024

Stamp/Office Seal





Memorandum of Understanding (MoU)

Between

Parvatibai Chowgule College of Arts & Science, Margao, Goa (Autonomous)

&

Dnyan Prabodhini Mandal's SHREE MALLIKARJUN COLLEGE, CANACONA-GOA.

This MEMORANDUM 0F UNDERSTANDING [hereinafter MoU] is made and entered into on this 21st February 2019 between *Parvatibai Chowgule College*, *Margao* [hereinafter PCC], Margao, Goa, on the ONE PART and *Dnyan Prabodhini Mandal's Shree Mallikarjun College*, *Canacona-Goa* [hereinafter SMC], on the OTHER PART (who for the purpose of this MoU are hereinafter individually referred to as 'PARTY' and collectively referred to as the 'PARTIES').

The PARTIES, having discussed the fields of common research interests and allied activities between the two institutions, have decided to enter into a long-term collaboration in the areas of education, training and research.

WHEREAS PCC is a premier institute in Goa involved in research, education and training in all the disciplines of Science and Arts, and reaccredited with Grade 'A' by NAAC. It was conferred Autonomous status in 2014.

AND WHEREAS SMC, an Institution of higher learning having Undergraduate Courses in Arts, Commerce and Science, accredited Grade 'B' (CGPA 2.81) by NAAC Bangalore, is involved in the dissemination of knowledge, research extension and Community Service.

AND WHEREAS it has been considered expedient to agree in writing to participate jointly in undertaking students- and research projects as per the expertise and logistics available with the PARTIES.

Article 1. Objectives

1.1 Faculty & student exchange

Participation of minimum of 2 faculty members from PCC and SMC in the area of cooperation identified and a minimum of 50 student participation in exchange programmes every year.







1.2 Sharing of resources and infrastructure

 Sharing of Library, E-learning Resources, Laboratories, and other resources and infrastructure.

1.3 Organization of joint activities in research, co and extra - curricular areas.

- Publication of minimum 2 co-authored research papers in journals/research magazines of repute every year.
- Mutual Invitation and Participation of Staff and Students in minimum two activities by both the parties in each academic year.
- Shree Malliakarjun College will partner with Chowgule College in Promoting Diversity and Tolerance through Interfaith and interclass Community Service Projects of United States.

Article 2. Areas of Research Cooperation

- 2.1 Chemistry
- 2.2 Geography
- 2.3 Sociology
- 2.4 Marathi

Article 3. Forms of Cooperation

3.1 Joint research projects

- Minimum One Joint Minor Research Project (JMRP) in identified area for a duration of two years.
- 3.2 Academic projects/ programmes
 - Mutual co-operation in execution of Under Graduate Projects at Second and Third Year
- 3.3 Seminars and lectures on topics of mutual interest and relevance
 - A minimum Two Guest lectures in each academic year in the area of co-operation.
- 3.4 Community Outreach Programmes

Article 4. Exchange of Information and Research Samples

4.1 The term "information" includes scientific or technical data, results and/or methods of investigation, and other information intended to be provided, exchanged or arising under the objectives identified under Article 1. The PARTIES shall take all measures to protect the secrecy of and avoid disclosure and unauthorized use of the information which is confidential and outside the public domain.







4.2 Samples exchanged between the PARTIES shall not be transferred to any third party for research and commercial purposes and that the unutilized portions of such samples must be sent back to the concerned coordinators identified under Article 6.1.

Article 5. Publications and Intellectual Property Rights

- 5.1 Any research publications and intellectual property rights arising out of the students- and joint research projects shall be jointly published and, when patented, will be jointly and equally owned by PCC and SMC.
- 5.2 The procedural formalities for securing and maintaining the intellectual property rights shall be the responsibility of both PCC /SMC and the expenditure incurred thereof shall be borne jointly and equally by PCC and SMC.
- 5.3 The upfront fee and royalty accrued from licensing of any intellectual property arising from this collaboration to other PARTY [IES] shall be shared between the PARTIES, the terms and conditions of which shall be the subject matter of a separate agreement between the PARTIES.
- 5.4 The PARTIES shall not assign any rights and obligations to any third PARTY [IES] without consent of the other party.

Article 6. Implementation

6.1 The PARTIES agree to constitute an Advisory Committee as follows:

Principal - Dr. N. N. Sawant	Principal - Dr. Manoj S. Kamat
Convener - Shri. H.S.S. Nadkarni	Convener - Dr. F. M. Nadaf
Members – Smt. Shaila Ghanti	Co-convener - Dr. Arvind Haldankar
Dr. Debasish Majumdar	Members - Dr. C. P. Hiremath
	Shri. Vividh Pawaskar

- 6.2 The Advisory Committee shall meet at least once in a year either at PCC or SMC to review the progress.
- 6.3 Based on the education, training and research requirements of students and staff, the advisory committee shall, in consultation with the faculty and scientists, decide on topics and the mode of cooperation for each of the academic years during the tenure of this cooperation.







6.4 The convener and co-convener shall be the contact persons for all the cooperation and other related issues identified in this understanding.

Article 7. Finance

7.1 Each PARTY shall bear the respective costs of carrying out the obligations under this agreement. Neither PARTY shall make a claim against the other PARTY for any expenditure unless such expenditure has been agreed upon in writing between the PARTIES.

Article 8. General Provisions

- 8.1 Research instrumentation, infrastructure and library facilities available at the PARTIES work place(s) shall be made available to the scientists, faculty, research scholars and students of the PARTIES.
- 8.2 The PARTIES shall not use any of the confidential information which is required to be held in confidence for any purpose other than performance of their obligations under this understanding.
- 8.3 The implementation of the areas- and forms of cooperation identified under Articles 2 and 3 shall be subject to the availability and convenience of research students, faculties and infrastructure facilities available at the PARTIES work places.
- 8.4 The PARTY organizing an item of work shall have the nodal responsibility for mobilizing resources and the conduct of such works.
- 8.5 There shall be exchange visits by faculty members for academic and research purposes.
- 8.6 There shall be exchanges of students between both the parties with the convenience of both the parties so that students can be benefitted by the good teachers of both parties.
- 8.7 All questions related to this understanding arising during its term shall be settled by the PARTIES by mutual agreement. The disagreements at the operating level shall be forwarded to the respective higher officials for appropriate resolution failing which an arbitrator of mutual acceptance may be identified.







- 8.8 Nothing in this understanding is intended to affect other cooperation or collaboration between the PARTIES.
- 8.9 All the collaboration activities pursuant to this agreement shall be conducted in accordance with the laws and regulations governing PCC and SMC.

Article 10. Entry into Effect and Termination

- 10.1 This MoU shall become effective on the date it is signed by the PARTIES and shall be valid for five years. This understanding may be amended by mutual written agreement and may be terminated at any time by either PARTY upon one month's written notice to the other PARTY.
- 10.2 All joint activities not completed at the expiration or termination of this agreement may be continued until their completion under the terms of this understanding.

Article 11. Amendments

- 11.1 This MoU represents the entire understanding between the PARTIES and supersedes any and all understandings either oral or written hitherto with respect to the subject matter of this understanding.
- No amendment or modification of the MoU shall be valid unless the same is made in writing by both the PARTIES and specifically stating the same to be an amendment of the MoU. The modifications/changes shall become part of the MoU and shall be effective from the date on which they are made/ executed unless otherwise agreed to.

Article 12. Assignment

12.1 This MoU is based on the professional competence and expertise of each PARTY and hence neither PARTY shall transfer or assign this agreement or rights or obligations arising hereunder, either wholly or in part, to any third party.

Article 13. Non-exclusivity

13.1 The relationship of the PARTIES under this understanding shall be non-exclusive and both PARTIES are free to pursue other agreements or collaborations of any kind. However, when entering into a particular education, training and research agreement, the participants may agree to limit each PARTY's right to collaborate with others on that subject.







This MoU has been executed in two originals, one of which has been retained by PCC and the other by SMC.

IN WITNESS WHEREOF, the PARTIES have executed this MoU and represent that they approve, accept and agree to the terms contained herein.

For and on behalf of

Parvatibai Chowgule College, Margao

Name: Dr. N. Sawant

Title: Principal

Seal:

In the presence

Name: Shri. H.S.S. Nadkarni

Title: Convener

Address: Post: Fatorda, Margao,

Goa - 403602

For and on behalf of

DPM's Shree Mallikarjun College, Canacona

Name: Qr. Mano S. Kamat

Title: Principal

Seal:

In the presence

Name: Dr. F. M. Nadaf

Title: Convener Address: Gogal

Margao- 403602, GOA













COOPERATION PROTOCOL

BETWEEN

CAMÕES, COOPERATION AND LANGUAGE INSTITUTE, I.P.

AND

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE, AUTONOMOUS (MARGÃO)

Camões, Institute for Cooperation and Language, I.P. (hereinafter referred as Camões, I.P.), legal person governed by public law with identification number 510322506, with its head-office at Avenida da Liberdade, n.º 270, 1250-149 Lisboa, Portugal, represented by the Consul General of Portugal in Goa, Prof. Dr. António José Chrystêllo d'Oliveira Santos Tavares, on behalf of the Chair of the Directive Board of Camões, I.P., Ambassador João Ribeiro de Almeida,

and

Parvatibai Chowgule College of Arts and Science, Autonomous (hereinafter referred as 'The College'), with its headquarters at Gogol, Margão 403 602, Goa, represented by its Principal, Dr. Shaila Ghanti, do hereby agree to sign the present Cooperation Protocol, in the terms and conditions mentioned here below:

Considering that

- The College intends to pursue with its efforts in promoting the teaching of the Portuguese language through the development of Portuguese Studies;
- The College desires to offer its teaching staff and students other means to reinforce their knowledge in the fields of Portuguese Language and Culture;





- The aim of Camões, I.P., is to promote the teaching and the dissemination of Portuguese Language and Culture through agreements of cooperation with institutions of higher education abroad;
- The cooperation between both the institutions goes back to 2008.

Clause 1

(Object of the Agreement)

The object of this Cooperation Protocol is to lay down the terms of the funding given by Camões, I.P., in order to implement through promotion of various courses of Portuguese Language and Culture, at The College.

Clause 2

(Appointment of teachers of Portuguese Language and Culture)

- 1. The College pledges to appoint one or more Portuguese Language and Culture teachers to carry out teaching and cultural activities.
- 2. The teachers are to be appointed through a joint Selection Committee comprising of the Head of the Centro de Língua Portuguesa in Panjim and by The College. The selection will have to be endorsed by Camões, I.P.

Clause 3

(Obligations of Camões, I.P.)

- 1. Under this Protocol of Cooperation, Camões, I.P. is committed to:
 - a) help in the appointment of a teachers selected through financial contribution;



- b) support scientifically and pedagogically the selected teachers, under this Protocol of Cooperation;
- c) promote cultural activities at The College, through the appointed teachers, in collaboration with the Centro de Língua in Panjim;
- d) ensure the updating of the bibliographical and audio-visual material at The College.
- e) follow up and monitor the implementation of this Cooperation Protocol;
- 2. In case Camões, I.P. approves general rules on the visibility and disclosure of the respective support, the same will be announced to The College, in order to verify the viability of its application to the actions taken or to be implemented under this Protocol of Cooperation.
- 3. The financial commitment established within this Protocol of Cooperation will be conditioned to the budgetary availability of Camões, I.P. for each year of the agreement.
- 4. The Centro de Língua Portuguesa in Panjim is committed to:
 - a) select the teachers, based on the assessment of their pedagogical and scientific qualifications, pursuant to paragraph 1 of Clause 2 of this Protocol (in consultation with The College);
 - b) ensure the training and the updating of the teachers, through the programmes of training offered by the Centro de Língua Portuguesa at Panjim.
 - c) monitor the final evaluation of the Portuguese Language Courses, through written and aural assessments certified by the Centro.
 - d) bestow certificates of conclusion, equivalent to those obtained at the Centro de Língua Portuguesa at Panjim, to students who successfully conclude course in Portuguese Language at The College, jointly endorsed by The College and Camões, I.P.





Clause 4 (Obligations of The College)

1. Under this Cooperation Protocol, The College is committed to:

- a) appoint the teachers selected by mutual agreement to carry out the activities throughout the period covered by this Cooperation Protocol, according to the rules valid in the institution in terms of teacher remuneration;
- b) define the remuneration of the teachers will be in accordance with the workload;
- c) In case of Portuguese nationality, grant the teacher the social and professional benefits as per Indian laws for engaging foreign national. Financial implications shall be borne by the teacher and agreed upon before the appointment;
- d) guarantee the necessary conditions for teachers to carry out their activity in accordance with the provisions of the Cooperation Protocol;
- e) provide spaces and equipment for carrying out activities for the dissemination and promotion of the Portuguese Language and Culture;
- f) inform Camões, I.P. any change or occurrence that compromises the assumptions concerning the signing of Cooperation Protocol;
- g) provide to Camões, I.P. the information and documents requested regarding the implementation of this Cooperation Protocol;
- h) pledge to supervise on the obligations of the teachers in the promotion of activities to spread the Portuguese Language and Culture, with the support of the Centro de Língua Portuguesa at Panjim;
- i) hand in the syllabus of the papers taught by the teachers, reports and other documents requested by Camões, I.P;



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- j) ensure the visibility and the requisite publicity of the grant given by Camões, I.P., under this Cooperation Protocol, making an express reference to Camões, I.P. namely by allowing the insertion of the logo of Camões, I.P. in folders, teaching and didactic material or any other similar, as well as in leaflets and posters;
- 2. The College will encourage periodical meetings and regular contacts between The College staff teaching Portuguese and the In-charge of the Centro de Língua Portuguesa, in order to:
 - a) articulate joint strategies to promote Portuguese Language in India in general and in Margão in particular;
 - b) produce didactic and teaching materials;
 - c) define curricular programs;
 - d) plan the teaching activity within the scope of the teaching-Learning process of Portuguese as Foreign Language at The College.

Clause 5

(Financial commitments)

1.The funding referred to in the subparagraph a) of the paragraph 1 of Clause 3, granted by Camões, I.P. will be in the total amount of Euros 6,000.00 (six thousand euros), to be transferred in two instalments in the months of June and January to an bank account number provided by The College. This amount may be increased to a maximum of Euros 9,000.00 (nine thousand euros) in case a programme of B.A. Major in Portuguese is offered.

2. The financial support referred to in the above paragraph is intended solely to cover the remuneration of the Lecturer of Portuguese Language and Culture appointed at The College.





Clause 6

(Representative for the monitoring of the cooperation)

For the purpose of monitoring the cooperation in conformity of this Protocol, the Signatories nominate as their representatives the following:

- a) Camões, I.P. The Director of Serviços de Língua e Cultura;
- b) The College Principal of College

Clause 7

(Termination)

This Cooperation Protocol may be terminated by any of the Signatories, for duly substantiated reasons, provided that such intention is communicated to the other Signatory, in writing, with a minimum prior notice of 120 consecutive days or upon completion of an ongoing program, whichever is later.

Clause 8

(Settlement of Disputes)

If a dispute arises regarding the implementation and interpretation of this Cooperation Protocol, the Signatories will be formally consulted, in order to resolve it under the principles that have guided the signing of the Agreement. Not withstanding anything the same will be resolved within the jurisdiction of State of Goa.



Clause 9 (Effects Production)

This Cooperation Protocol will be effective from the academic year 2021/2022, for a period of three academic years, till the academic year 2023/2024.

Margão, 28 - XII - 2021 2021

Margão, 28 - 12 - 2021

for Camões, Instituto da Cooperação e da Língua, I.P.

for Colégio Chowgule

Cônsul Geral de Portugal em Goa

Principal

(Dr. António José Chrystêllo Tavares)

(Dr. Shaila Ghanti)

MEMORANDUM OF UNDERSTANDING





BETWEEN

Goa Institute of Public Administration & Rural Development (GIPARD)

And

Parvatibai Chowgule College of Arts and Science, Margao-Goa.

Date: 02nd March, 2022

Venue: Fort Alorna Hall, 2nd Floor, GIPARD, Ella Farm, Old Goa.

Memorandum of Understanding

between

Goa Institute of Public Administration & Rural Development, Ella Farm, Old Goa, Goa.

and

Parvatibai Chowgule College of Arts & Science, Margao, Goa.

Whereas, this Memorandum of Understanding (MoU) is entered into by the Goa Institute of Public Administration and Rural Development (GIPARD), Ella Farm, Old Goa, Tiswadi - Goa and Parvatibai Chowgule College of Arts & Science, Margao, Goa (hereinafter referred to jointly as the 'parties').;

Whereas, the parties having discussed the field of common interests for training, research and allied activities between the two institutions, have decided to enter into a mutual collaboration.;

Whereas, GIPARD, earlier known as Goa Institute of Rural Development & Administration (GIRDA), has been established by the Department of Personnel, Government of Goa vide Notification No. 10 / 1 / 2014 / PER (Part) published in the Official Gazette, Series I No. 15 dated 10/07/2014. GIPARD is the State of Goa's Apex Autonomous Training Institute, catering to the training, capacity building, research and consultancy activities in the areas of Rural Development, Panchayati Raj, Public Administration, etc. The major target audience are the elected representatives of all local bodies, officials & functionaries of State and Central Government Departments, Non Government Organisations, Self Help Groups, Academicians, Students, etc.;

Whereas, Parvatibai Chowgule College of Arts & Science, Margao, Goa is a premier Institution in the State of Goa that provides for higher education and is actively involved in research, training and consultancy. Recently it has been accredited by the National Assessment and Accreditation Council (NAAC) with a cumulative grade point average of 3.41 out of 4.00.;

Whereas, there is a need for both parties to work jointly in order to efficiently achieve their goals through mutual sharing and cooperation and collaborate for mutual benefit.

Now, therefore, the parties agree to as follows:

Page | 1

Article - I

- 1. The purpose of this MoU is to provide a framework of cooperation and facilitate collaboration between the parties to meet the broader goals of training and capacity building of Government employees, elected representatives and civil society in the State of Goa. This collaboration would enable GIPARD:
 - (a) to conduct a number of training programmes thereby trying to achieve the targets as mandated in the State Training Policy of Goa.
 - (b) to cater to the training programmes for the Elected Representatives at the block levels and district levels.

Article - II

- 2. The parties agree to cooperate in the following areas of activity:
 - (a) to conduct training programmes allotted by GIPARD.
 - (b) to provide faculty support in conducting the programmes at their premises.
 - (c) to collaborate in research activities wherever the need arises.
 - (d) to provide student support wherever needed for minor data collection.
 - (e) to provide their infrastructure to conduct the training programmes, workshops, seminars, symposiums, etc.
 - (f) to promote collaborative academic exchange through faculty, students, lectures and publications.

<u>Article – III</u>

Implementation of Memorandum of Understanding

- 3.1 All activities mentioned herein will be conducted as stipulated in the MoU.
 - (a) GIPARD will prepare a training calendar every year and also allocate the number of training programmes which will be conducted off campus at different levels.
 - (b) The institution will have to identify one faculty as the *Coordinator* for conducting the programmes and research activities.

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- (c) Budget for each programme will be prepared by GIPARD and allotted to the Institute concerned. 10% of the total programme cost as institutional charges will be provided to the concerned Institute, which will include payment of honorarium to Faculty / Coordinator / Technical Assistant, etc., if any, or in lieu, rentals, establishment charges and honorarium to the Faculty / Coordinator / Staff concerned shall be paid as per actual; whichever is less. Funds will be released on a quarterly basis to the Institute.
- (d) The Institute concerned will adhere and provide the necessary arrangements required for conducting the programme as per details given in the Standard Operating Procedures (SOPs) to be determined by the parties to this MoU from time to time.
- (e) The Institute concerned will submit bills, vouchers and refund the unutilised funds to GIPARD, within 15 days after the programme is over.
- (f) The evaluation report and the report of the programme, group photo is required to be submitted along with the bills.
- 3.2 Neither party shall be agent, representative, or joint partner of the other party. Neither party shall enter into any contract or commitment on behalf of the other party.
- 3.4 Neither party shall use the name, logo of the other party or any abbreviation thereof without the prior written approval of the other party.
- 3.5 Nothing in this MoU grants either party the permission to create a hyperlink to the other's website, without the written authorization of the other party.

<u>Article – IV</u>

Term, Termination and Amendment

- 4.1 The proposed MoU is non-exclusive and shall be in force for a period of *two years* w.e.f. the date commencing on 02nd March, 2022 and ending on 01st March, 2024; unless terminated prior to the date of ending, upon mutual agreement by the parties.
- 4.2 The MoU may be amended mutually by written agreement of the parties.
- 4.3 GIPARD will reserve the right for weekly monitoring of the programmes and related activities assigned to the party.

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This MoU is being signed on this 02nd day of the month of March, in the year 2022 and shall remain in force till 01st March, 2024.

For and on behalf of

Goa Institute of Public Administration & Rural Development, Ella Farm, Old Goa.

For and on behalf of

Parvatibai Chowgule College of Arts & Science, Margao, Goa

Name: Shri. Michael M. D'Souza, IAS

Designation: Director (Training) &

Secretary, GIPARD Society

Date: 02 / 03 / 2022

Date: 027 037 2022

In the presence of:

Name Dr. Seema Fernandes

Designation: Assistant Director,

GIPARD

Date: 02 / 03 / 2022

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CO COLONIOS TRATION & PORTO OF THE PORTO OF

Name: Dr. Shavla

Designation: Principal

Selhanh

Date: 02 / 03 / 2022

In the presence of:

Name: or Bhann

Designation: Coordinator

Date: 02 / 03 / 2022

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ST. XAVIER'S COLLEGE
(AUTONOMOUS),
MUMBAI, 400001
INDIA



PARVATIBAI CHOWGULE
COLLEGE OF ARTS AND
SCIENCE, (AUTONOMOUS),
MARGAO, GOA,
403602, INDIA

Ananya Das

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(Principal)

PARVATIBAI CHOWGULL COLLEGE OF ARTS AND

SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal)
ST. XAVIER'S COLLEGE (AUTONOMOUS),
MUMBAI,400001, INDIA

MEMORANDUM OF UNDERSTANDING(MoU) Between

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE, (AUTONOMOUS), MARGAO, GOA, 403602, INDIA

And

ST. XAVIER'S COLLEGE (AUTONOMOUS), MUMBAI, 400001, INDIA

This Agreement is made on the 18 day of August 2022 between PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE, (AUTONOMOUS), MARGAO, GOA,403602, INDIA represented by **Dr Ananya Das, Officiating Principal** (hereinafter referred to as "CHOWGULE COLLEGE, GOA") as **the first party** and ST. XAVIER'S COLLEGE (AUTONOMOUS), MUMBAI, INDIA represented by **Dr Rajendra D. Shinde, Principal** (hereinafter referred to as "ST. XAVIER'S COLLEGE, MUMBAI") as **the second party.**

PURPOSE

Whereas

- a. CHOWGULE COLLEGE, GOAfounded in 1962 (UGC 12B and 2F) is managed and administered by the Chowgule Education Society, and located at Gogol, Margao, Goa India. CHOWGULE COLLEGE, GOA was granted Autonomous status in 2014 for UG and PG degree programs and is affiliated to the Goa University presently. NAAC has accredited the college as 'A+' in the fourth cycle.
- b. CHOWGULE COLLEGE, GOA is desirous to associate with ST. XAVIER'S COLLEGE MUMBAI, on various areas as discussed in the objectives of this MoU, which will be mutually beneficial to both organizations.

Whereas

a) ST. XAVIER'S COLLEGE, MUMBAI founded in 1869 (UGC 12 B and 2 F), accredited by NAAC with an A grade in its third cycle of assessment with CGPA 3.63. National Institutional Ranking Framework (NIRF). St. Xavier's

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(Principal)

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND

SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal)
ST. XAVIER'S COLLEGE (AUTONOMOUS),
MUMBAI,400001, INDIA

Ananya Das

College, Mumbai, affiliated with the University of Mumbai, conducts the B.A., B.Sc., and B.Com. Government Aided Degree Courses on campus along with the B.A.-M.C.J., B.M.S. and B.Sc. I.T. Degree Courses on a Self-Financing Basis. Masters Courses (Aided) in Botany, Geology, Life Sciences, Microbiology and Ancient Indian History, Culture and Archaeology, M.Sc. (Self-Financing) in Biotechnology, Physics, Big Data Analyticsand M.A. (Self-Financing) in Public Policy, Psychology are also conducted. The University of Mumbai awards Degrees for the above-mentioned courses. Diploma / Certificate courses in Bioinformatics, Clinical Research, Forensic Science and Criminal Law, Gemology & Gem Appreciation, Applied Philosophy and Ethics, Counselling Psychology, Expressive Arts Therapy and Aspects of Ancient Indian History, Culture and Archaeology are also held in collaboration with other institutions or groups.

b) ST. XAVIER'S COLLEGE, MUMBAIIS desirous to associate with CHOWGULE COLLEGE, GOA in various areas as discussed in the objectives of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by which they will carry out all the possible actions for their due fulfilment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end, they are of one accord in entering this MoU

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

1. OBJECTIVE:

The parties agree that objective of the present MoU is to establish a cooperationprogram toprovide collaborative platform to students, academics and researchers for the promotion and development of their respective areas of interest.

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(Principal)

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal)

ST. XAVIER'S COLLEGE (AUTONOMOUS),

2. METHOD FOR ACHIEVING THE OBJECTIVES:

To achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OFCO-OPERATION:

Whereas, both parties recognize that the academic collaboration would be of mutual benefit in research and education and their mutual interest nengaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

- i. Research Collaborations: Faculty / Researchers / Students of the two colleges, can collaborate in future research projects that either involve working cooperatively with partner institutions and/or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, establishing joint research centres etc. However, it will be necessary for all such activities to individually seek sanctions from the heads of partnering institutions and both parties are to be acknowledged in reports, publications.
- ii. Faculty Exchange with Partner Institutions: Faculty members of both parties can travel between to participate in activities that can enhancetheir international/national experience and knowledge and also foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc. No financial liability shall exist on either party.
- iii. Student Exchange with Partner Institutions: Students can be allowed to travel among parties to participate in activities/events that will enhance their international/intercultural experience and knowledge, on prior consent of both parties. No financial liability shall exist on either party.
- iv. Promotion of integrated studies: The parties can look at integrating an international/intercultural dimension into their teaching, research, and

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(Principal)

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND

SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal)
ST. XAVIER'S COLLEGE (AUTONOMOUS),
MUMBAI,400001, INDIA

Ananya Das

service functions of the institution which would enable the students to understand from a global perspective.

- v. Cooperate in the exchange of information relating to their activities inteaching and research in fields of mutual interests; sharing best practices adopted by each party; sharing of e-content between the parties; access to library and repository services, if possible.
- vi. Conduct cultural projects, and study tours as mutually agreed inwriting between the parties before commencement of this activity.
- vii. Explore the option of cross-utilizing Academic Bank of Credits (ABC).

4. FUNDING:

Since this is an academic MoU, no financial provisions shall be made by either party. All expenses will be borne by individual utilizing the MoU.

5. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, inall activities stemming from the present MoU and subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

6. CREDITS/ACCREDITATION:

a. Credits and grades shall be awarded by the academic achievement policies in force at

The Institution /Host Institution/ Government. However, the home institution / Institution reserves the right to accept or reject any accreditation leadingtoanacademic degree.

b. The Host Institution / Institution shall issue a certification recognizing the grades obtained and thehoursinvested or projects/paperscompletedbythestudents.

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(Principal)

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal)
ST. XAVIER'S COLLEGE (AUTONOMOUS),

7. RIGHTS AND DUTIES:

a. The host institution / Institution is committed to counselling and supporting

exchange students through advice on academic and administrative procedures, as

well as to fostering their integration, inviting, and encouraging guest students to

become involved in student life.

b. The institutions shall act as facilitators, but they will have no obligation

whatsoever in terms of the actions, behaviors or financial aspects of the students/

participants involved in the exchange.

c. The students/ participants shall enjoy the same rights and privileges as regular

students

/Faculty and shall observe the norms and rules of the Host Institution/ Institution

and in the host country. Any violation of the laws of the receiving country and/or

the rules of the Host Institution/ Institution by an exchange participant shall be

grounds for the immediate termination of the privileges in the context of this

Agreement.

d. The host institution agrees to assist in providing boarding, lodging, and

necessities and providing workspace, library, and laboratory facilities as

appropriate, however, any expenses will be borne directly by the individual.

8. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance

whatsoever, any financial obligations between the subscribing institutions.

9. TERM:

a. This MOU shall be effective for five (5) years from the date of execution of

this agreement and shall be automatically renewed thereafter for another five (5)

years unless written notice to terminate or amend this agreement is given to the

other party six (6) months in advance.

b. It is expressly agreed that neither party shall be liable for damages that they

mightcause each other as a result of a forceful suspension of a collaboration

program. Causes for forceful suspension must be explicitly outlined in the

action plans.

c. Notwithstanding the above, any ongoing joint research or project will continue

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PARVATIBAI CHOWGULE COLLEGE OF ARTS AND

SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal)

ST. XAVIER'S COLLEGE (AUTONOMOUS).

as per original arrangements, unless the individuals availing the terminated MoU decide otherwise.

10. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated to such end by each institution. Either party may propose to the other modification of the Agreement at any time in writing.

11. ACTION PLANS:

Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each institution / Institution, and which shall define the following aspects:

- a) Foundations or considerations that warrant the plan for interinstitutional collaboration;
- b) Objective of the action plan for inter-institutional collaboration;
- c) General conditions of the plan;
- d) Academic conditions of the plan;
- e) Administrative and organizational conditions of the plan;
- f) Duration of the protocol;
- g) Intellectual property;
- h) Differences between the parties;
- i) Development of the collaboration project;
- j) Project and/or program to be carried out;
- k) Financial budget;
- 1) Reference to the subject of medical insurance and information.
- m) Risk Assessment and Mitigation.

12. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party isconfidential, is the exclusive property of the latter and has been or will be disclosed to the former solely to enable the full accomplishment of the present

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(Principal)

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND

SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal)
ST. XAVIER'S COLLEGE (AUTONOMOUS),

Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

13. AMENDMENTS:

The parties may amend or amplify this Agreement through mutual agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them. And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be consideredoriginals.

Dr Ananya Nas (Officiating Principal)

PARVATIBAI CHOWGULE COLLEGE MARGAO-GOA, INDIA

Dr Rajendra Shinde (Principal)

ST. XAVIER'S COLLEGE. MUMBAI, INDIA

Representative of The St. Xavier's

Witnesses

Authorised Signatory of Chowgule Education Society

Cdr, Parijat Sinha (retd)

Provost

Parvatibai Chowgule College of Arts & Science (Autonomous), Margao,

Goa - 403602.

Dr Ms Karuna Gokarn

KRljokaur

College Society.

In-Charge Academic Collaborations

Vice-Principal, (Academics)

ST. XAVIER'S COLLEGE

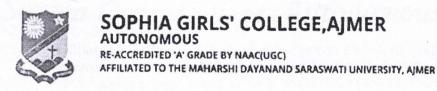
(AUTONOMOUS)

MUMBAI, 400001, INDIA.

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(Principal) PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS), MARGAO, GOA 403602, INDIA

(Principal) ST. XAVIER'S COLLEGE (AUTONOMOUS),



EXTENSION OF MEMORANDUM OF UNDERSTANDING

Our Memorandum of Understanding has expired on 01.01.2021. As per our prior agreement we jointly decide to continue our collaboration which has been mutually beneficial and fruitful to both the Institutions, Hence we wish to extend the validity of the existing MoU for a period of six years. This would facilitate further mutual growth and research collaborations between the two Institutions. As a part of the Memorandum of Understanding extension, the objectives and other terms and conditions will remain the same as per our prior agreement.

For and on behalf of:

Sophia Girls College (Autonomous), Ajmer

(Rajasthan)

Signature: Sheart

Name: Prof. Sr. Pearl

Title: Principal

Seal:

PRINCIPAL SOPHIA GIRLS' COLLEGE (AUTONOMOUS) AJMER

In the presence of:

Name: Prof. Monika Kannan

Title: Co-Convener & IQAC Coordinator

Address:

Sophia Girls' College (Autonomous), Ajmer

(Rajasthan)

Coordinator

Internal Quality Assurance Cell Sophia Girls' College (Autonomous), Ajmer

For and on behalf of:

Parvatibai Chowgule College of Arts

and Science (Goa)

Signature: Ananyar Das 23/07/2022 Name: Dr. Ananyar Das Title: Officiating Principal

Seal:

PARVATIBAL CHOWGULE COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)

MARGAO-GOA

In the presence of:

Signature:

Name: Dr. Meghana.

Title: Dean De Sciences

Address: Pawath bei Changa

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Sign	ea	DY
		- 4

Signed by

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE

howin Cletured

REBEL CORP PRIVATE LIMITED

Name: Ananya Nas

Ananya Das

Name: MONICA CHATURUEDI

Position: Utg!mily +

Position: DIRECTOR, A CAPEMY

Date: 18/10/2022

Date:

PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE RE

REBEL CORP PRIVATE LIMITED

Name: Pr. (Ms), Sanera Fallens

Name: P

rerna Sethiya

Position: Vice Principal Dr Loneur

Position:

lanager 1ega

Date: 18/10/2022

Date:





A MEMORANDUM OF UNDERSTANDING

Between



ESSO-National Centre for Polar and Ocean Research, Goa

And



Parvatibai Chowgule College of Arts & Science (Autonomous), Goa.

28/10/2022 NCPOR, Headland Sada

Memorandum of Understanding between ESSO-National Centre for Polar and Ocean Research, Goa



And

Parvatibai Chowgule College of Arts & Science (Autonomous), Goa.



This MEMORANDUM OF UNDERSTANDING is made and entered into on this 28th day of October 2022 between the ESSO-National Centre for Polar and Ocean Research, Goa 403 802, Ministry of Earth Sciences, Govt. of India [NCPOR] on the ONE PART and Parvatibai Chowgule College of Arts and Science (Autonomous) [hereinafter referred to as Chowgule College], Margao, Goa on the OTHER PART (who for the purpose of this MoU are hereinafter individually referred to as 'PARTY' and collectively referred to as the 'PARTIES').

AND WHEREAS NCPOR is involved in research, development, consultancy and training in polar and ocean research and allied fields.

AND WHEREAS Chowgule College is involved in education, research and training in sciences and arts.

Now, therefore, in consideration of the premises and mutual covenants hereinafter contained, the parties hereto agree as follows:

Article 1. Objectives

- 1.1 To associate with NCPOR staff on scientific activities or research projects, whereby the teaching staff of Chowgule College will be exposed to research being conducted at NCPOR.
- 1.2 Jointly associate in providing innovative courses and student / faculty training Programmes at Chowgule College.
- 1.3 To access the analytical and infrastructural facilities at NCPOR. This access shall be based on the terms and conditions governing such services at NCPOR.
- 1.4 Participation in NCPOR-conducted scientific expeditions based on the following criteria: i] the merit of Chowgule College research proposals ii] vacancies aboard the research vessels iii] terms and conditions governing the participation of research personnel from partner institutions of NCPOR.
- 1.5 Providing students with the technical expertise and interaction opportunities with NCPOR scientists.
- 1.6 Providing students internship opportunities at NCPOR, subject to the feasibility, terms and conditions at NCPOR.

Article 2. Implementation

- 2.1 The Parties agree to constitute an Implementation Committee comprising the following officials:
 - Dr. Rahul Mohan, Group Director, NCPOR.
 - Dr. Meghana S. Devli, Dean, Chowgule College



2.2 The committee shall meet either at NCPOR or Chowgule College to review the progress and suggest improvements.

Article 3. Deliverables

The deliverables expected from this collaboration are:

- 3.1 Collaborative scientific and outreach activities in areas of common interest
- 3.2 Innovative courses
- 3.3 Summer/winter training courses/projects for students and/or teaching faculty

Article 4. Report Submission

4.1 The College shall submit a report on the realization of various objectives envisaged under this collaboration.

Article 5. Exchange of Information

5.1 The term "information" includes scientific or technical data, results and/or methods of investigation, and other information intended to be provided, exchanged or arising under the objectives identified under Article 1. The parties shall take all measures to protect the secrecy of and avoid disclosure and unauthorized use of the information which is confidential and outside the public domain.

Article 6. General Provisions

6.1 Based on the educational requirements of students and research scholars, the implementation committee shall, in consultation with the faculty and

scientists, decide on topics and the mode of cooperation for each of the academic years during the tenure of this collaboration.

- 6.2 The institution organising an item of work shall have the nodal responsibility for mobilising resources and the conduct of such works.
- 6.3 Each party shall bear the respective costs of carrying out the obligations under this agreement. Neither party shall make a claim against the other party for any expenditure unless such expenditure has been agreed upon in writing between the parties.
- 6.4 The implementation of the objectives identified under Article 1 shall be subject to the time- and space constraints of scientists, faculties and the availability of infrastructure and analytical facilities at the work places.
- 6.5 Any research publications and commercially exploitable innovations arising out of the joint research and academic projects shall be jointly published or jointly patented with an appropriate share in the costs of patenting, and earnings if any, from their commercialization.
- 6.6 Any dispute or difference arising between the Parties shall be settled by mutual discussion. In case of any disputes, the Parties agree that the Director of NCPOR and Principal of Chowgule College would be the final arbiters.
- 6.7 Nothing in this understanding is intended to affect other cooperation or collaboration between the parties.

Article 7. Tenure and Termination

- 7.1 This MoU shall come into force on 28th October 2022 upon signatures by the authorized signatories of the parties and shall be valid for <u>five</u> years. It may be amended by mutual written agreement and may be terminated at any time by either party upon one month's written notice to the other party.
- 7.2 All joint activities not completed at the expiration or termination of this understanding may be continued until their completion under the terms of this understanding.

Article 8. Amendments

- 8.1 This MoU represents the entire understanding between the parties and supersedes any and all understandings either oral or written hitherto with respect to the subject matter of this understanding.
- 8.2 No amendment or modification of the MoU shall be valid unless the same is made in writing by both the parties and specifically stating the same to be an amendment of the MoU. The modifications/changes shall become part of the MoU and shall be effective from the date on which they are executed, unless otherwise agreed to.

Article 9. Assignment

9.1 This MoU is based on the professional competence and expertise of each party and hence neither party shall transfer or assign this agreement, or

rights or obligations arising hereunder, either wholly or in part, to any third party.

This MoU has been executed in two originals, one of which has been retained by NCPOR and the other by Chowgule College.

IN WITNESS WHEREOF, the Parties have executed this MoU and represent that they approve, accept and agree to the terms contained herein.

For and on behalf of

ESSO-National Centre for Polar & Ocean Research, Goa.

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For and on behalf of

Parvatibai Chowgule College of Arts & Science (Autonomous), Goa.

Dr. Thamban Meloth

Director ESSO-NCPOR, GOA.

Date:

Director

National Centre for Polar & Ocean Research

Ministry of Earth Sciences, Govt. of India

Seal:

Headland Sada Vasco-Da-Gama, Goa-403804

Witness 1:

Dr. Rahul Mohan

Witness 2:

Dr K P Krishnan

Ananya Das
Dr. Ananya Das

Officiating Principal Chowgule College, GOA.

WARGAO

Seal:

Date:28

Witness 1:

Cdr. Parijat Sinha (retd), Provost

Witness 2:

Dr Meghana Š Devli, Dean, Faculty of Science