

Mentoring Committee Report 2020-21

Mentoring of students is an integral part of our educational system; it aims in providing guidance and support. Mentors play a key role in the college as they help the mentees deal with academic difficulties faced by them thereby helping them complete their credits in a smooth manner.

In order to incorporate the mentoring system in campus mentor mentee meets are held every semester to bring about the best potentials in our students.

The pandemic necessitated that mentoring take place in an online mode with homogenous group of students. The mentoring committee prepared guidelines for the mentor mentee meet by penning down objectives of the mentoring program in Parvatibai Chowgule College. An initiative taken by the Mentoring committee this year was to address the queries of mentees presented by the mentors in their report to the committee. The committee members sought information from respective authorities and shared the same with all the mentors.

Following is the detailed report for the academic year 2020-2021 of the mentoring committee along with the mentor mentee meets held thrice during the year - one in the odd semester (Nov 2020) and two in the even semester (Feb and May 2021).

Mentor Mentee Meetings

➤ 2nd -7th November 2020:

The first mentor mentee meet was conducted for from 2nd -7th November 2020. Mentors were given different google form links to submit report separately for FY, SY, TY, B.A/B.Sc. and P.G.

Following were the tasks done by mentors after mentor mentee meet:

- Mentors submitted the details of the TYs students who have not completed the internship.
- Mentors shared issues raised by mentees during the mentoring meeting (which were resolved by the mentors themselves)
- Mentors shared issues raised by mentees for which further clarification was needed.

A total of 84 mentors submitted the reports. A total of 736 mentees were allotted to these mentors out of which 592 mentees attended the meet.

After receiving reports from mentors, issues raised by mentors were resolved by the mentoring committee and the same was shared with all the mentors.

Upon receiving feedback from mentees some of the important issues that were taken up by mentoring committee with the concerned authorities were:

- Clarity on NEC
- Status of internship completion

Feedback from mentees pertaining to teachers was also shared with the mentors. These included:

- Rescheduling of lectures by teachers to be avoided
- Resources (books, PPTs recordings) to be made available to students

➤ **22nd-27th February, 2021:**

The first mentor mentee meet for even semester was held on 22nd -27th February, 2021 for FY/SY/TY/BA/BSC and PG through online and offline mode as per mentor's convenience. The reports of meet were shared through google form prepared by the mentoring committee Convenor.

The agenda for the meet was as follows:

- To inquire with the mentees about their performance in the odd semester examination.
- Details of students (Roll number and name) who are yet to register or complete their internship (TY)

Mentors were asked to submit a report stating

- Specific issues raised by mentees
- Clarification needed from the College if any
- Details of students (Roll number and name) who are yet to register or complete their internship (TY)

A total of 48 mentors submitted the report. A total of 291 mentees were allotted to these mentors out of which 246 mentees attended the meet.

Mentors shared reports of the various issues that were addressed by the mentors themselves. Other issues for which the clarification was addressed by the mentoring committee after obtaining the necessary information from the respective authorities. The clarifications of the issues were then mailed to the mentors.

➤ **3rd to 8th May, 2021:**

The 2nd mentor-mentee meet was conducted from 3rd to 8th May, 2021 through g-meet. The google form link was provided for swift collection of data from the mentees.

The agenda for the Mentor Mentee Meet was as follows:

1. Discuss the results of the odd semester with the mentees.
2. Address any issues faced by students during this time of distress.

A total of 23 mentors submitted the report. A total of 409 mentees were allotted to the mentors out of which 327 attended the meet.

Most mentees were contacted through g-meet while some who didn't attend the meet were contacted personally through WhatsApp by the mentors. The mentoring committee compiled the issues faced by the students and the clarifications to the same were mailed to the mentors.

Mentoring Committee Meetings

➤ 7th October, 2020:

A meeting was held on 7th October, 2020 by the mentoring committee to discuss the plan of action for the academic year 2020-21.

The UGC has laid guidelines for mentoring as a part of the induction program – Diksharambh. Incorporating the same and considering what has been the practice in Chowgule College, as also the current pandemic situation, a revision was needed in the mentoring process followed in College. However, due to Pandemic situation and the resultant burden faced by students and teachers, the same could not be executed.

Nevertheless, a major change adopted by the mentoring committee was to have a homogenous set of mentees to enable smooth conduct of mentor-mentee meet.

Objectives of the mentoring program were finalized as follows:

1. To ensure that students are clear about the Course Structure, Evaluation system, attendance, and credits.
2. Provide a safety net for students who may be facing problems – both academic and personal
 - a. Academic – attendance, performance in the CAs, teaching-learning process etc.
 - b. For personal problems inform them about Counsellors in college
3. Ensure that students are completing their required number of credits

➤ 19th February 2021:

A meeting was held on 19th February, 2021 by the mentoring committee. The agenda of this meeting was as follows:

- To prepare a schedule for mentor-mentee meetings
- To set the agenda for the upcoming mentor-mentee meet

The committee agreed that mentors should not take up complaints about faculty. Instead, mentees should be directed to submit their complaint about teachers in the suggestion/grievance

box. Thus, the committee decided to ask the principal to provide complaint/grievance box for the students near the office.

➤ **30th April, 2021:**

A google meeting was convened on 30th April, 2021 in lieu of rising cases in the state. The agenda of this meeting was as follows:

- To decide upon dates for Mentor-Mentee Meet
- To decide upon agenda for the upcoming Mentor Mentee Meet.
- AOB

It was decided that mentors should be asked to conduct meetings from 3rd to 8th May, 2021 through g-meet.

The agenda for the Mentor Mentee Meet was finalized as follows:

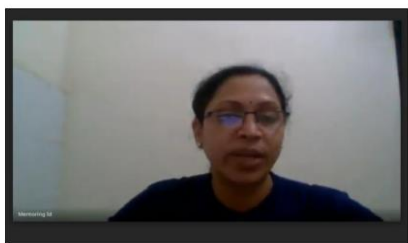
1. Discuss the results of the odd semester with the mentees.
2. Address any issues faced by students during this time of distress.

Talk by Counsellors

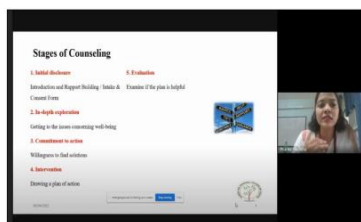
➤ **9th April 2021:**

The mentoring committee in collaboration with the college counsellors organized a talk on “Personal Counseling – An Overview of Academic Years 2019-2021” for the Teaching Faculty on Friday, 9th April 2021 at 2:30 p.m. to 3:30 p.m. This talk was attended by 21 faculties. The aim of this webinar was to sensitize faculty about the types of issues faced by students and also to provide a comparative analysis of cases handled prior to pandemic, during lockdown and since the pandemic.

This talk was conducted to provide an insight to the faculty about the difficulties and issues faced by students in their day-to-day life which at times does hamper their academic performance.



Dr. Sobita Kirtani, Convenor, Mentoring Committee welcoming the Speakers and Participants



Ms. Prianka Sardinha, College Counsellor, addressing the participants on the objective, stages and importance of counseling.