YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution Parvatibai Chowgule College of Arts and Science (Autonomous)

- Name of the Head of the institution Dr. Ananya Das

- Designation Officiating Principal

- Does the institution function from its own campus? Yes

- Phone No. of the Principal 08322722222

- Alternate phone No.

- Mobile No. (Principal) 9422064534

- Registered e-mail ID (Principal) principalchowgules@gmail.com

- Address Parvatibai Chowgule College of Arts and Science(Autonomous), Gogol, Margao-Goa

- City/Town Margao

- State/UT Goa

- Pin Code 403602

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) 19/06/2014

- Type of Institution Co-education

- Location Urban

- Financial Status   **Grants-in aid**

- Name of the IQAC Co-ordinator/Director   **Shri Kumaresh V.C**

- Phone No.   **08322722018**

- Mobile No: **9226290335**

- IQAC e-mail ID   **iqac@chowgules.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2020-21/AQAR%202020-21.pdf

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://node01.chowgules.ac.in/pub/webassets/right%20quick%20link/Academic%20Planner%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Four Star**	**Nil**	**October 1999**	**09/10/1999**	**07/03/2009**
Cycle 2	**A**	**3.29**	**March 2009**	**08/03/2009**	**07/03/2014**
Cycle 3	**A**	**3.41**	**May 2014**	**05/05/2014**	**28/03/2022**
Cycle 4	**A+**	**3.27**	**March 2022**	**29/03/2022**	**28/03/2027**

6.Date of Establishment of IQAC   **31/05/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Parvatibai Chowgule College of Arts and Science (Autonomous)	Autonomy (extension)	UGC	03/12/2021	1,56,550
Parvatibai Chowgule College of Arts and Science (Autonomous)	DBT Star Scheme	DBT, Ministry of Science and Technology, Government of Goa	26/02/2018	80,29,024
Parvatibai Chowgule College of Arts and Science (Autonomous)	RUSA	Central and State Government	02/02/2016	2,00,00,000
Parvatibai Chowgule College of Arts and Science (Autonomous)	Mentor Mentee	MoEs Innovation Cell, Government of India	15/09/2021	N.A.
Parvatibai Chowgule College of Arts and Science (Autonomous)	ARIIA-PERFORMER	MoEs Innovation Cell, Government of India	29/12/2021	N.A.

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   [View File](#)

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Planned and executed the restructuring of the library facilities and enhanced library services.`

`Organized Faculty Development Programme on Outcome Based Education (OBE)`

`Conducted activities to improve the alumni and industry connect with the college through the academic departments.`

`Analyzed the department level SWOC reports and prepared the perspective plan.`

`Department level Community Outreach Programmes.`

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

07-01-2023 01:48:46

Plan of Action	Achievements/Outcomes
1.Improve library services Providing better services and constantly upgrading the librarywould be the focus. a) Upgrade digital usage in library services. b) Library to conduct various activities like Book exhibition, quiz competition etc c) Create spaces in the library like separate reading room and reference section d) Develop a special section on Goa and Goan Literature.	1. Open access to library stack rooms for students. 2. Separate Arts and Science library stack rooms for easy accessibility. 3. Provision of a computer at the circulation counter for students to search the library resources.4. Updated library website with links to open source E-resources.5. Library Awareness through 4 activities: Book Exhibition in the library on the theme "Books on Goa"; A book fair was organised around the library premises to update the students and staff regarding latest collections; Conducted orientation programme about the library services for the new faculty members; Organized department-wise library visit for new students.
2. Enhance teaching learning Process. a. Conduct of faculty Develop Programme for the faculty. b. Intervention by the IQAC to mentor newly appointed faculty.	Enhancement of the Teaching-Learning Process was done by conducting FDPs related to OBE (Course Outcome Mapping, Framing and attainment of Outcomes). There were also workshops and webinars done on topics: Blogging as a Knowledge Sharing Tool and Reflective Teaching. A total of 5 FDPs were conducted. Induction Programme was conducted for newly appointed Faculty wherein they were briefed with respect to Teaching-Learning and Evaluation practices of the College as well as OBE Implementation. The HODs and the senior departmental Faculty assist the new faculty with respect to TLE from time to time.

3. Engagement and interaction of the college with various stakeholders There needs to be constant dialogue with stakeholder (Industry, parents, alumini) 1. Community outreach programme 2. Alumni dialogue 3. Academia- Industry interaction	Invited 5 Alumni for career talks, 19 alumni as resource persons for talk and interaction with students. All the departments are having Alumni in their Board of Studies (BOS). 145 Parents Feedbacks taken and analysed. 44 Community Outreach Programmes are conducted such as Andan Drive, Book Bank drive, Clothes contribution and distribution to needy, Financial Support along with training under scratch Programming, visit to old age home and Orphanage Matruchaya , empowering and sensitizing inmates through various awareness programmes on personal hygiene, kitchen waste disposal, first aid and other medical hygiene etc.
4. Research , consultancy and innovation There has been a constant effort to improve the quality of research and faculty involvement in consultancy and innovation. 1. Facilitating faculty to complete research 2. Emphasis on quality publications. (WOS , Springer , Scopus , Sage)	Encouraged faculty to write a research proposal to various research funding agencies (4 faculty members applied for research projects.). Taking periodic review of completion of research projects (5 research projects completed). Facilitating faculty for special leave to complete their Ph.D. (4 faculty members availed study leave to complete their Ph.D). Organized workshop on Scientific Research Writing for 45 students. A bridge course on research methodologyfor 42 students. Total no of publications Indexed in Scopus/ Web of Science – 5
5.Review of the Curriculum	Undertaken twice in a year by the departments in the Board of Studies Meetings by revising syllabi and course outcomes.

6.Frame mechanisms for Quality Enhancement and Effectiveness of TLE methods used by Faculty	The Centre for Teaching Learning (CTL) and IQAC of the College has prepared a Handbook of the TLE practices that the College adopts. In this handbook details are provided with respect to the Teaching-Learning and Evaluation Technique. This is made available on the CTL link on the college portal. A total of 05 workshops were conducted on this aspect. IQAC has prepared a standardised format as well as guidelines for designing the slides for uploading the course details on the College LMS (CLAAP) / Google-Classroom. The above format and guidelines are verified at the time of Academic Audit of each course. As an initiative by IQAC a "Positive Chowgules" program is organized every year, wherein each department is given a platform to present before the entire faculty the best practices they have adopted with respect to TLE.
7.Enhance TLE Skills : Organize and conduct training programmes in various areas like usage of new ICT tools, MOOCS	Two Workshops on OBE and Research Based Learning were conducted for faculty members. Faculty are also encouraged to enrol in various online courses offered on the MOOCs via SWAYAM NPTEL portal (One faculty member completed through SWAYAM).
8.Increasing quality publications and encouraging projects and innovation activities.	i.Total no of publications Indexed in UGC CARE list – 9 ii.Total no. of ongoing research projects – 15 iii.Activities organized on Innovation -15
9.Building : Maintenance	Apart from regular plumbing and electrical work following maintenance work was undertaken:

	i.Painting, water proofing, pre-monsoon cleaning workat Block 'D'. ii. Modification of ramps at library and Computer Science department. iv. Installation of LED floodlights and LED bulbs in College campus.
10.Website needs to be dynamically updated	**The following modules on the website are dynamically updated: Notices,Tender, Department profiles, Announcements, Career section, Policies etc.**
11.Motivate students to participate in National level competitions – min. one team from each department / year from each dept. (IIC, Sports and Cultural events)	**Due to pandemic students were not involved herein.**
12. Conduct workshops for 1. Newly appointed faculty: standard methods of teachinglearning and evaluation. 2. Departmental SWOC and preparing prospective plans	**No. of workshops organized by IQAC were 14. Two Workshops conducted for new Faculty on TLE methods. Departmental meetings conducted to analyse SWOC and prepared academic planner.**

13.Was the AQAR placed before the statutory body?   **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body Meeting	**13/07/2022**

14.Was the institutional data submitted to AISHE ?   **Yes**

- Year

Part A	
Data of the Institution	
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• Designation	**Officiating Principal**
• Does the institution function from its own campus?	**Yes**
• Phone No. of the Principal	**08322722222**
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• Mobile No. (Principal)	**9422064534**
• Registered e-mail ID (Principal)	**principalchowgules@gmail.com**
• Address	**Parvatibai Chowgule College of Arts and Science(Autonomous), Gogol, Margao-Goa**
• City/Town	**Margao**
• State/UT	**Goa**
• Pin Code	**403602**
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Name of the statutory body	Date of meeting(s)
Governing Body Meeting	13/07/2022

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021-22	30/12/2022

15.Multidisciplinary / interdisciplinary

The core focusses of NEP 2020 in higher education are to produce good, thoughtful, well-rounded and creative individuals. These can be accomplished through higher education by providing an environment for the holistic development of individual where the skill set of individuals can be identified and nurtured by adding human and social values. NEP 2020 recommends this can be achieved by having multidisciplinary colleges and universities offering multidisciplinary UG programmes. It also insists 21st century skills among the learners. It also suggests to have revamp in curriculum, pedagogy, assessment and support systems of higher education. In this context, at the college, having received autonomous status from academic year 2015-2016, sufficient care has been taken in the design of curriculum so as to cater the expectations of NEP 2020.

A second feature of curriculum in line with NEP 2020 is the introduction of skill-oriented courses that the college has already been implementing. The curriculum has wide scope for multidisciplinary/trans-disciplinary settings through honours and minors. A few courses are already introduced giving scope for the students on Environment & Sustainability, and initiatives are in progress to introduce new courses through the clusters that the DHE, Government of Goa has initiated, through which the College is looking to collaborate with other Colleges in areas like Commerce, Accounts, Management, Law and Music. This gives a chance to the interested students to register and undertake courses from other disciplines and graduate with multidisciplinary skillset. College can offer our Generic and Skill Enhancement courses to students from the cluster in the other colleges via hybrid or online or physical modes. This

enables the learners to sharpen the domain specific skills and 21st century skills.

With respect to the pedagogy, the institute had a foresight by adopting flipped classroom model, a form of blended learning, by deploying learning management system (LMS). This enables the digitization of resources that helps teachers to deploy flipped classroom. Also, the teachers are well educated in identifying the appropriate learning strategies for the courses they are teaching during the preparation of course plan itself. This also ensures that appropriate ICT tools are used to engage different types of learners in every academic activity.

With respect to assessment, few innovative strategies are deployed like video assignments and video assessment. The students are engaged through video assignments through assessment embedded in videos. Also, for skill-oriented courses, video assessments are deployed so as to enhance the presentational and oral communicational skills of learners.

The college has a Centre for Teaching Learning established (CTL) under RUSA since 2017 that takes care of all the requirements of Faculty training, enhancement etc. and is responsible for empowering Faculty and keeping them abreast always in Educational Pedagogy.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a National-level facility to promote flexibility of curriculum framework. Interdisciplinary or multidisciplinary academic mobility of students across HEIs in the country with appropriate credit transfer mechanism.

The college has registered with National Academic Repository (NAD) for storing online all the academic awards viz. certificates, diplomas, degrees, mark-sheets, creditsearned by the students etc. By registering with ABC the college is provided with variety of services including credit verification, credit accumulation, credit transfer or redemption and authentication of academic awards.

To align with NEP 2020 the college will facilitate the students to select multidisciplinary courses by allowing them to enroll for the courses offered by other HEIs and vice versa. In view of the above the college have registered for ABC.

17.Skill development:

The College offers BVoc in Software Development designed for Skill development in alignment with National Skill Qualification Framework. The Institute has taken utmost care in framing the Syllabus and has handpicked appropriate topics keeping students in view of various background. The Courses are designed in Such a way that multiple entry and exit is allowed.

The programme develops students in understanding English Language and making students ready to communicate in English. Students are given exposure in the field of Accounts, those who are from the non-Accounting Background. The Institute has hired Industry Experts to teach Specialised courses in Web Development, Mobile App Development, etc.

The College takes utmost interest in the implementation and internalization of Gender, Environment and Sustainability, Human Values and Professional Ethics through the undergraduate and postgraduate curriculum. The Curriculum is enriched at different levels, first through proper courses offered by the different departments of the college, second through foundation courses by the college in general and third through various talks and workshops. The curriculum designed in this regard ensures both professional competencies and general competencies (social, ethical values, human values and environment sensitivity).

Human values: The College propagates human values through the varied foundational, interdisciplinary and elective courses offered by the departments. The courses are aimed at *fostering humanistic, ethical, constitutional values* of honesty, integrity, transparency, accountability, confidentiality, objectivity, respect, obedience to the law and tolerance to each other.

Professional and Social Ethics: The college also tries to foster professional and social ethics through its varied 4 credit foundation, inter-disciplinary and elective courses. For Example the Academic writing and Research Writing course are aimed at establishing *Scientific Temper*.In addition to these courses the curriculum designed and Extra-Curricular activities i.e. National Service Scheme (NSS) and the College and departmental club outreach programmes mandates students to complete 60 hours to

earn two credits in an academic year by undertaking several activities aimed at nurturing the spirit of humanity and human values through social/community outreach programmes.

The College through varied departments integrates courses both core and electives in Gender or Gender related issues so as to propagate *the humanistic value of equality.*

Environment and Sustainability: The college understands the need for sustainability by focussing on the prerequisite of Clean and Green Environment. The College as a part of the foundation course component has compulsorily introduced a 4 credit course on Environment studies. This helps in the propagation and fostering of clean and green environment for sustainability.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Culture and traditions.

The College always takes pride in the Local Culture vis-à-vis the Indian Culture and has taken care to promote and propagate the same through the B.A. programmes. The B.A programmes in Hindi, Marathi, Konkani, Sociology History and English have a course or two to promote Indian and Goan Culture and also students activities. Given below are the list of Courses in B.A Programmes and the Activities;

1. Hindi: Hindi Natak (Course) HindhiSaptah (Student Activity)

2. Marathi: Marathi Natak and History of Marathi Literature in Goa and Kavya Sandhya (Student Activity)

3. Konkani: Study of Konkani Street Play and Study of Konkani Folklore (Courses) Shrujanoutsav (Student Activity)

4. Sociology: Understanding Goa's Culture (Course) and Goenkarponn (State Level Activity) and Goan Day (Student Activity)

5. History: Goan Heritage and Culture (Course) visit to heritage sites in Goa (student activity)

6. English: Goan Literature (Course) and Goan Day (Student

Activity)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In order to enhance the teaching learning process, the college took initiative to implement the Outcome Based Education (OBE) framework from 2018. TheIQAC and CTL has been organizing the series of Outcome Based Education workshops for all faculty members since then. OBE Workshops on attainment of Course Outcomes and Programme Outcomes are conducted by IQAC to all new faculty members

The Programme Outcomes and Course Outcomes for all programmes are stated and displayed on the website. Course Outcomes. The Course Objectives (COs) are also aligned to the PO-PSO philosophy.

All course syllabi have been designed to meet the industry requirements both at the local level and global level- with due consideration for macro-economic and social needs at large. The courses in the science and technology are regularly updated to include the latest global trends in the field. But care is also taken to discuss applications in the local context. Purely regional focused courses are offered by Konkani History and Sociology Departments as part of their syllabus. For every programme the LOCF document is prepared by the faculty members and was approved in the Board of Studies of the respective department. Subsequently LOCF documents were approved in the Academic council and Governing Body. The same is uploaded on the website

The Programme Outcomes are shared with students during the orientation programme conducted by the Institution at the beginning of the academic year. The course outcomes for all courses are uploaded by the faculty on the learning management system of college known as CLAAP, as per the college format. Also, during the introductory course, every faculty explains to students about the Course Outcomes. The LOCF document for all the programmes is also uploaded on the website.

To calculate CLO attainment, the following process was used:

1:Map the Course outcomes to the questions mentioned in the Continuous Assessment/Semester End Examination Question Paper.

2:Calculate the total marks scored by the student in the

Continuous assessment/Semester End

Examination with respect to Course Outcome.

3: Finalize the Threshold for Each Course Outcome.

1:Each Course Outcome can have a different threshold value.

2:Threshold can be decided based on

·Average percentage scored by the students of the previous batch OR

·Eligibility Criteria of the Programme.

Calculate the total marks for each CLO and compare it with the threshold assigned for each CLO. A common format of programmed excel sheet has been prepared and made available to all Faculty. This Excel sheet consists of the following parameters-

Question wise CO, mapping, Question wise marks distribution, Individual student wise marks statement, Consolidated mark statement, Level of attainment and Action plan. This programmed excel sheet is used for finding the average attainment of COs.

Attainment level of all course outcomes of a course is displayed in a table format wherein it is then later tallied against the designated target level defined by the institution.

20.Distance education/online education:

The Faculty in the College have been using an LMS like MOODLE and Google Classroom ever since 2007 and are well versed in using ICT in the teaching learning and evaluation process. Also, mechanisms have been made to ensure that whatever content that has been uploaded in the LMS is of good quality standards and formats that have been prepared by the IQAC of the college in terms of Instructional design of the E-Content that is displayed etc. During the COVID-19 pandemic, online classes were conducted very effectively by all faculties in all programmes. Both teachers and learners have experienced the online teaching and evaluation process through different video conferencing software for the teaching-learning as well as other digital tools that were available for assessments and evaluations. So, the institution is well prepared in this regard. Also, the College is a registered

centre for SWAYAM and NPTEL courses and many Faculty and Students periodically enrol and successfully complete the courses via this medium. Many Faculty and students have benefitted through this activity in terms for career advancement and extra credits respectively. Further, to that the faculty in the College have all contributed to a MOOC of the Directorate of Higher Education (DHE), Government of Goa in their respective subjects. This MOOC is called DISHTAVO. All the resources are available for students across various colleges in Goa and everywhere to access the resources like videos, activities, etc. In view of this, our College Faculty too are also now displaying content in the College LMS in the MOOC Four quadrant format for the regular programmes.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	36

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	1384

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 Number of outgoing / final year students during the year:	535

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	1368

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**669**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	**89**
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	**89**
Number of sanctioned posts for the year:	

4.Institution

4.1	**220**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	**49**
Total number of Classrooms and Seminar halls	

4.3	**209**
Total number of computers on campus for academic purposes	

4.4	**167.69418**
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College began to function as an autonomous institution from the academic year 2015-16. College offered range of undergraduate, postgraduate degrees, PGD programmes and doctoral programme.The new course structure through Autonomy provided students an opportunity to study under CBCS. The Curriculum design is whatmakes our College unique. The Uniqueness is an integrated and holistic Curriculum that consist of four components aimed at developing global competency, soft skills, skills in employability, technology, research,value orientation and social responsiveness in students. The Components are;

1.Disciple Specific Core Courses & Disciple Specific Elective Courses

2.Foundation Courses

3.Extra-Curricular

4.Internship

The other highlight is the Community Outreach Programme under the banner of Social Credits aimed at building a socially responsible citizen. The various components of the curriculum encompasses the synchronisation of the Vision-Mission of the College with the PO, PSOs Global, National and Local needs.The Curriculum is operationalized by using the Blooms Taxonomy that propels the design in establishment of precise and measurable outcomes relating to the PO's PSO's and CO's based on the OBE and LOCF vis-àvis the T-L-E. The Curriculum is designed by involving all the stakeholders ultimately leading the students for their upward mobility in education/life or for the purpose of employment.

File Description	Documents
Upload additional information, if any	[View File]()
Link for additional information	http://www.chowgules.ac.in/pccas2021/p/locf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

`06`

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

`192`

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

`32`

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College takes utmost interest in the implementation and internalization of Gender, Environment and Sustainability, Human Values and Professional Ethics through the undergraduate and postgraduate curriculum. The curriculum designed in this regard ensures both professional competencies and general competencies (social, ethical values, human values and environment sensitivity).

Gender:

The College through varied departments integrates courses both core and electives in Gender or Gender related issues.

Human Values and Professional Ethics:

The College propagates human values through the varied foundational, interdisciplinary and elective courses offered by the departments. The college fosters professional and social ethics through its foundation, inter-disciplinary and elective courses. The College and departmental club outreach programmes mandates students to complete 60 hours to earn two credits in an academic year through activities aimed at nurturing the spirit of human values through social/community outreach programmes.

Environment and Sustainability:

The College as a part of the foundation course component has compulsorily introduced 4 credit course on Environment studies. This helps in the propagation and fostering of clean and green environment for sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

08

File Description	Documents
List of value-added courses	[View File](#)
Brochure or any other document relating to value-added courses	[View File](#)
Any additional information	[View File](#)

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

106

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	[View File](#)

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1034

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	[View File](#)

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is	**A. All 4 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.chowgules.ac.in/pccas2021/p/feedback_analysis
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.chowgules.ac.in/pccas2021/p/feedback_analysis
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1384

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

220

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

COUNSELING AT THE TIME OF ADMISSION: Once the applicant has applied for admission to a Course, a Faculty from the Department counsels the applicant. The Faculty explains in detail the course structure, content and scope. If there is need for career counselling, then such applicants are referred to Counsellors.

ADMISSION ON MERIT: Departments like Computer Science & Life Sciences admit students to their courses based on merit.

COMPETENCY TEST(CT): The practice of administering CT at the commencement of semester continues.

CONDUCT OF ORIENTATION/INDUCTION Programme: This programme acts asa platform for students to understand the Course and other Curriculum information.

REMEDIAL & BRIDGE CLASSES: Remedial classes are conducted for students by engaging them in various tasks like reading material, watching videos and answering questions/completing task sheets and re- explaining concepts.

ONLINE COURSES/MOOCS: Students are encouraged to take up online classes and answer the certification provided on SWAYAM/NPTEL/Open Course Ware.

ASSISTANCE IN ACADEMIC WRITING: Sessions conducted by the Writing Center(WC) of the College improve the writing skills.The College encourages students who are good in skill-based activities, idea generation and have entrepreneurial spirit to display the same through Incubation and Innovation Centre(IIC).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2021-22/2.2.1/Additional%20information/2.2.1-2.%20SWAYAM%20Certificates.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/11/2021	1384	89

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The Governing Body has approved over 16 different TLE methodologies at the Institute that are well documented in the TLE Handbook prepared by the IQAC. The e-resources are made available to the students on a LMSnamed Chowgules-Learn-Anytime-Anyplacethat runs on MOODLE/Google Classroom.Faculty use Flipped Classroom strategies with the general idea that the responsibility of learning is owned by the students. Research projects by Final Year students are displayed on Science Day. Experiential and participative learning: This method is mainly used in skill-based courses/practicals. Every faculty practices BLOOMS Taxonomy during TLE process. At the end of each A.Y. the College organizes a programme known as Positive Chowgules wherein each department showcases at least two TLE methods that have worked best for their students. All Faculty seamlessly transitioned into using Technology Enabled Learning during the pandemic by incorporating online methods of assessments and teaching methods, facilitated by the CTL of the college. The four quadrant MOOC approach was adopted in the courses uploaded in the LMS.

LINK-PROOFS: http://www.chowgules.ac.in/p/tl_process1 In view of the pandemic, besides using an LMS like Googleclassroom and GMEET

as the Video Conferencing S/W there was a need to encourage student interaction via various ICT Tools in theTLE process.

Some of the ICT Tools that were used are:Mind Maps;Jamboard;StoryBoard;Powtoons;PollAnywhere;G Suite Utilities.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2021-22/2.3.1/Additional%20Information/2.3.1-1.%20Teaching-Learning%20and%20Evaluation%20Methods.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Continuing the legacy of being pioneers on using cutting edge technology in the teaching-learning process since early 2000, the College uses ICT enabled tools and resources in its teachinglearning and evaluation process keeping in mind Educational Pedagogy. In view of this we can proudly say that 100% Faculty use ICT in theory Teaching-Learning, Evaluation and Academic Administration process. Most of the departments made use of ICT enabled teaching-learning and used tools like Google Classroom, Moodle, Jam board, Mentimeter and Smart Board that aid in effective communication and demonstration. Due to the pandemic, there was a need to transition into online modes of teaching, learning, and assessment. As the teachers of the institute are well versed with LMS, this transition was relatively easier and smooth. During the lockdown period, most teachers were able to complete the syllabi and conduct effective evaluation of students using various web tools like google forms and record lectures through OBS. The Faculty are also involved in contributing to the state level MOOC of DHE called Dishtavo.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2021-22/2.3.2/Additional%20Information/2.3.2-Teachers%20use%20ICT.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

89

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

One of the important components of this introductory segment is the Teaching Plan. Teachers make a Teaching Plan outlining the sequence of the 45/60 lectures that will be conducted for that particular course. From this year most of the Faculty uploaded their teaching plans in the DHE UMS Portal especially set up to monitor the adherence to teaching during the pandemic. They had to upload the overall lecture plan for the entire semester duration and then also mark attendance on the portal indicating the dates the lectures where taken. Monthly reports were sent by the College to the DHE to adhere to compliance wrt the same. Overall, this process of the Teaching Plan enabled the teachers to plan their semester systematically and helped students to access all the information pertaining to the course content in a single document. The College also insisted that Course-related resources (Lecture notes, research articles, videos, weblinks) were also made available to students in an organized format through another separate template the College prepared and should be uploaded on the LMS. Hence, this allowed Faculty and students to access the resources as and when they were made available even in the pandemic.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

89

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

32

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

894

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

`34.83`

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

`47`

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Being the pandemic year Faculty thought of innovative ways to conduct formative and summative assessments. However, the exam department provided certain guidelines for End Semester Question Paper Setting and continuous evaluations. The continuous evaluations that were widely used during the pandemic was administering Google Quiz; conducting VIVA using GMeet; Assessing Portfolios through Google Classroom and Blogs. For the end semester there was a centralised time table wherein all Faculty were expected to upload their Question Paper online on a particular date and time and make it available to the students in their respective Google Classrooms. To ensure that the authenticity of the evaluation the students were told to answer the paper handwritten and sign on every sheet and at the time of final submission include a time stamp. They were also informed that if need be, the cameras also might have to be on. The entire examination system has been computerised so accepting the Internal

Marks and End-Semester marks entry took place on a continuous basis. The Exam Cell took the task of verification marks entry by calling respective faculty and thus the entire system went smoothly in spite of the prevailing pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2021-22/2.5.3/2.5.3-Additional%20Information.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institution adopts the Outcome based Education and following are the ways adopted by the institution to communicate the PO, PSO and CO to teachers and students .

The PO and COs for all programmes are stated and displayed on the website.

IQAC had organized the series of OBE workshops for all faculty members.For every programme the LOCF document is prepared by the faculty members and was approved in the BoS of the respective department. Subsequently LOCF documents were approved in the Academic council and Governing Body. The same is uploaded on the website .OBE Workshops on attainment of CO and PO are conducted by IQAC to all new faculty members Thus all faculty members participated and are well aware of the PO and COs.

The POs are shared with students during the orientation programme conducted by the Institution at the beginning of the academic year. The COs for all courses are uploaded by the faculty on the learning management system of college known as CLAAP, as per the college format. Also during the introductory course, every faculty explains to students about the Course Outcomes. The LOCF document for all the programmes are also uploaded on the website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://www.chowgules.ac.in/p/locf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

In order to enhance the teaching learning process, the college took initiative to implement the Outcome Based Education (OBE) framework.

To calculate CLO attainment, the following process was used:

1:Map the Course outcomes to the questions mentioned in the Continuous Assessment/Semester End Examination Question Paper.

2:Calculate the total marks scored by the student in the Continuous assessment/Semester End

Examination with respect to Course Outcome.

3: Finalize the Threshold for Each Course Outcome.

1:Each Course Outcome can have a different threshold value.

2:Threshold can be decided based on

•Average percentage scored by the students of the previous batch OR

•Eligibility Criteria of the Programme.

Calculate the total marks for each CLO and compare it with the threshold assigned for each CLO.

A common format of programmed excel sheet has been prepared and made available to all Faculty. This Excel sheet consists of the following parameters-

Question wise CO, mapping, Question wise marks distribution,

Individual student wise marks statement, Consolidated mark statement, Level of attainment, Action plan

This programmed excel sheet is used for finding the average attainment of COs.

Attainment level of all course outcomes of a course is displayed in a table format wherein it is then later tallied against the designated target level defined by the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2021-22/2.6.2/2.6.2-Additional%20Information/2.6.2-1.%20CO%20Attainment%20Manual.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

531

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2021-22/2.6.3/2.6.3-1.%20Annual%20Report%20of%20Examination.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/cri

teria2/2021-22/2.7.1/Report%20on%20the%20Student%20Satisfaction%20Survey%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Parvatibai Chowgule College of Arts and Science (Auotnomous) has a well documented research policy, approved by the academic council and has been uploaded on the college website. The document highlights research policies to encourage research activity among faculty members and students. Some of the other policies developed by the college that are related to research includes; Research Ethics Policy, Consultancy Policy, Institutional Ethical Committee Policy, Plagiarism Policy and IPR Policy.

The college frequently conducts Seminars/Workshops/Talks on topics based on current research and scientific trends and encourages participation of the faculty and students in such programs so as to promote research and develop skills among the faculty and students. Besides, a course on research writing is already a part of the curriculum, wherein the students gain knowledge about the various aspects of research and related methodologies. During the year, the College organized a workshop on Scientific Research Writing, which comprised of sessions on Research ethics, Navigating and Citing articles and writing methods. A Research, Development and Innovation Cell has been newly constituted as per the guidelines of UGC to promote and encourage students and faculty to carry out research in emerging areas of Science, Technology, Languages and Social Sciences.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.chowgules.ac.in/p/ext_work
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

8.14472

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

14

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

07

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

09

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.dhe.goa.gov.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Parvatibai Chowgule College of Arts and Science (Autonomous) established Innovation and Incubation Cell (IIC), in the year 2018-19, with a Vision and Mission to foster the primary mandate of MIC to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes.Activities are conducted regularly for students to be trained in becoming successful innovators by the IIC and Entrepreneurial Development Cell (EDC). In view of this, the IIC organized various workshops/seminars prescribed by MoE and MHRD Innovation Cell.Motivational sessions were conducted by successful innovators and entrepreneurs/start-up founders on the theme 'Inspiration, Motivation and Ideation'.Besides, under the themes of ' and 'Validation and Innovation & Business Model Development' the activities conducted includes; workshop on entrepreneurship, IPR, Design thinking, Critical thinking, Business model canvas and field visits to CIBA.Sessions on innovation/prototype validation, value proposition fit and business fit, Angel investment/VC funding opportunity, panel discussion with innovation and start-up ecosystem enablers from the region/state and national level were conducted on the theme 'A self-driven activity like 'Young Innovators Fest-2021' was organized to provide a platform for the students to test/showcase their entrepreneurial ideas on campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.chowgules.ac.in/p/ext_work

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

31

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	http://www.chowgules.ac.in/p/ext_work
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

09

File Description	Documents
List of research papers by title, author, department, and year of publication	*View File*
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

08

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria3/2021-22/3.4.4/3.4.4-Additional%20Information.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	*View File*

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

5

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.80991

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College regularly organises extension activities in diverse areas to connect our students with the community as well as the environment. Through the activities conducted by the NSS/NCC/RC units and the other departments of the college, students are made aware of the various social issues,environmental and health concerns thereby motivating and guiding them to work to make our society better and shoulder the responsibilities that will one day make them worthy citizens of thisgreat nation. Working through the post COVID-19 pandemic situation has been challenging. Even so, theNSS unit has carried out e-poster competitions, webinars, video screening and talks on health related awareness and social issues. Celebrations of Yoga Day,Blood Donation Camp, World Environment Day, Women'sDay,PoshanPakhwada, Electoral literacy, Celebration of Girl Child Day, Constitution Day,Flash Mob"- commemorate World's AIDS Day,Participation, Cyclothon, 75th azadi ka amrut Mohotsav, Voter's Awareness Campaign, Goa Liberation Day GOA@60 etc. have been conductedenthusiastically by the NSS unit. Through these extension activities, the students are sentient of the most pressing health, environmental and social concerns. Working towards up-lifting the society will also make them grow holistically.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.chowgules.ac.in/p/ext_work

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

06

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through

NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

51

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1584

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

275

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The core of any academic institution is to formulate a good curriculum supported by adequate infrastructure that would enhance the Teaching – Learning process. Following are the infrastructure for Teaching-Learning purpose:

1. Seven Academic Blocks (A to G) and Library.
2. Block A has 27 Laboratories, Blocks B to G have 47 classrooms and 5 Laboratories
3. Out of which 37 classrooms and 25 Labs are equipped with LCD Projectors.
4. The entire campus has Wi-Fi connectivity.
5. Classrooms with smaller capacity to conduct Core/Elective Courses.
6. Two Auditoriums with 140 and 90 seating capacities.

The College has gone beyond to enrich the learning experience of the students by developing specialized centres:

1. Centre for Teaching Learning: To educate faculty to integrate ICT in Higher Education effectively
2. Central Research Lab: Centre for enabling students and faculty to carry out their practical and research, which require usage of specialized equipment and laboratory setup.
3. Student Support Service: Comprises of Writing centre, Career and Personal Counselling centre, International Exchange Programme Office.

Examination Cell: Being an Autonomous College, independent Examination Cell was established. All examination related works

are carried out in this cell.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria4/2021-22/4.1.1/4.1.1-Additional%20Information/4.1.1-1.%20Chowgule%20College%20Map.jfif

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Auditoriums: Two air-conditioned auditoriums with capacity of 140 and 90 with area of155.25 Sq Mtrs and 115 Sq Mtrs respectively developed in 2008 for various curricular and extracurricular activities. Quad: buit in 2008, a multipurpose arena for cultural and sports events. (315 Sq Mtrs).The "Tiger Activity Centre" established in 2018-19 aims at providing space for extracurricular activities for staff and students. Tiger Multi Sports Courts: Facilities for Volleyball, Throwball, Tennis, Tennicoit, Handball, and Basketball established in 2007, with an area of 1800 Sq. Mtrs and a pavilion of sitting capacity 500 persons. Artificial Football Turf: The first artificial football ground in India in 2006 which was recarpeted in2017with an area of 7000Sq Mtrs. Tiger's Ghol — Indoor rubberized surface sports arena: Established in 2008 and has asurface area of 800 Sq Mtrs for Futsal, Badminton, Zumba, Aerobics and Yoga Activities. Chowgule Sports Centre: Constructed in 2007 with an area of 1500 Sq Mtrs. This facility houses a fitness centre (900 Sq Mtrs), a tartan rubberized Athletic track (150 Sq Mtrs) and wooden floor facility (200 Sq Mtrs) for Yoga, Zumba, Martial Arts and Aerobics.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/pccas_policy/Sports_Policy.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

49

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1726778

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of the ILMS software:Bibliotheca (in-house College Library Management Software)**
- **Nature of automation:Fully**
- **Version:2019**
- **Year of automation:1992**

Learning Resource Centre offers different service aiming to improve student experiences, including a physical space where students are able to find National-International magazines. Through the use of Computer and Mobile students can access Library resources.

The Library has a collection of 48995 books. Library subscribes to 33 Journals/Magazines and 4 Newspapers. The Library has a rare book section which has 573 collections, CD/DVD 576. Library has 554 UG/PG dissertations. The library website offers Open access links to various reference tools. Under E-resources Library provides access to NLIST, EPW Archives, National Digital Library

of India, E-ShodhGanga, E-ShodhSindhu, NISCAIR Open Periodicals Repository and old question Papers.

The Library subscribes to NLIST (INFLIBNET) Database which provides access to almost 6293 Journals and 195809 EBooks. Apart from it, Library subscribes to 13 E-Books provided by Wonderslate Technologies.

Library Services:

1. Reading Room section:
2. Reference Service:Rare and Goa book section.
3. Access to E-Books.
4. Circulation Service.
5. OPAC(Online Public Access Catalogue).
6. WIFI facility.
7. Media Reservation.
8. Access to NLIST.
9. 24 x 7 Access to digital resources.
10. Research Centre.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.chowgules.ac.in/library/Homepage.jsp

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

460562

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

6696

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Office of Information Technology (OIT): In 2008, a dedicated department was started to design and implement IT infrastructure. The College has its own centralized information software system for Administration and Academic Management. The present Internet Bandwidth is 200 Mbps. Currently it has 40 KVA systems to support power backup to the entire college for about 4 hours.

IT infrastructure

1) New server Lenovo Think system ST250 four cores with Xeon Processor

2) Create two inhouse virtual server and move all servers (Database, Web, DNS) from cloud to inhouse server.

3) Reduction of 20% cost of Leased line (1:1) internet.

4) Upgraded 30% surveillance camera from 1.3 Mega Pixel to 3 Mega

Pixel with high-definition quality

5) Change the surveillance display unit in security office from LCD monitor to smart TV full HD monitor

CEIIMS (Chowgule Educational Integrated Information Management System)

1) New software module

a) Facility Booking - To manage the college facility and online booking

b) Non-evaluative credit management system

2) Redesigned the college website with exclusive NAAC and IQAC Menus

3) Improve web security

a) Introduced captcha base authentication

b) Introduce encrypted mechanism to store the data, image & document in NAS as well as centralized

database.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/pccas_policy/itpolicy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1384	153

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2018-19/4.3.3.%20-%20Media%20Center%20&%20Recording%20Facility.mp4
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

15042639.94

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Utilization of Infrastructure: The College Timetable Management Committee prepares the timetable for the entire college including

allotment of classrooms. Subsequently, the concerned department prepares the timetable to conduct practical in the Laboratories.

Other facilities have to be booked by the concerned faculty/student. Maintenance of the Infrastructure: Maintenance of Entire Campus Infrastructure is carried out by Estate Department of the College under the guidance of the Finance Committee and Tender/Purchase committee. a) Minor Maintenance process such as electrical/electronic items, gas-pipelines for Labs, Civil work etc, are done by getting quotations from different parties, scrutinised by Tender/Purchase committee. b) Major maintenance undergoes the following procedure: - The items/work to be purchased/carried-out is advertised for tenders in the local Newspapers and/or in the college website. - All the vendors are invited on the day of opening the tenders by the tender committee and are allowed to go through the tenders received. From the comparative statements prepared, the purchase committee decides with justification, the vendor to be given purchase/work order.

As per the progress of utilization of the funds and the strategies adopted, the finance committee mobilize and optimize the resources utilized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2019-20/4.4.2-Procedures%20and%20Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

118

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria5/2021-22/5.1.3/5.1.3-Details%20of%20Capacity%20development,%20Skill%20Enhancement%20&%20Schemes.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

243

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

24

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

133

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

09

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Due to pandemic situation students were not permitted to be on campus hence there was no formal Student Council constituted.

Though students did be part as members of the various committees of the institution. They were members of the following committees

of the college:

1.Collegiate Student Grievance Redressal Committee

2. College Magazine Committee 3. Internal Complain Committee (Standing Committee on Prevention of Sexual Harassment) 4. Internal Quality Assurance Cell (IQAC) 5. Anti-Ragging and Students' Disciplinary Committee 6. NSS Advisory Committee

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/right%20quick%20link/NEW%20COMMITTEE%20LIST%20(2021-22).pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

95

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni of our college contributed and extended their support to our college in the following ways under specified titles of activities:

A. As Resource Persons in our college for the following:

  1. Alumni-Academia Connect by Geology department alumni Dr. Pratima Kesarkar, Mr. Akshay Kelkar, Mr. Dnyaneshwar Gaonkar, Mr. Akash Mokal, Mr. Shravan Prabhu, Ms. Deepti Lotlikar, Dr. Purushottam Verlekar, Mr. Satyam Sadekar, Ms. Saili Vernekar, Mr. Sanford Mascarenhas, Mr. Brahmanand

Sawant, Mr. Sachitanand Tiwari, Mr. Oswald Goes, Mr. Clifford Pereira,Mr. Muller Gomes, Ms. Praveena Miranda.

2. International Yoga Day by Ms. Samita Sethi
3. Induction Programme by Computer Science alumnus Prof. Allan Abreo
4. Talk on Career by Psychology department alumni Ms. Neha Pai Dukle, Ms. Ramya Warrier, Mr. Dion Rodrigues, Ms. Nikita Narvekar, Ms. Dashmi Phal Desai
5. Webinar on 'Opportunities for Students in Digital World' by Chemistry department alumnus Mr. Abhay Mishra

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria5/2021-22/5.3.3/5.3.3-1.%20Reports%20of%20the%20events.pdf

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision and mission of the college is well directed towards achieving highest standards of academics and deliverance of quality education through relevant curriculum, contemporary programmes and courses, promoting research and providing opportunities for skill development, liaising with stake holders, streamlining and monitoring administrative processes, need based infrastructural development for creating conducive learning environment and optimisation of financial resources.

Various committees and bodies of the institution work in synergy

to achieve institutional goals and subsequently the perspective plan. The academic bodies like Academic council and Board of Studies have focused on enhancing the academic quality of the programmes whereas the academic audit ensures the academic rigour and effectiveness.

With Principal at the apex, senior teachers as coordinators of various committee, along with the faculty members ensure implementing the smooth functioning of the curricular and extra-curricular activities. For example, the office of Student's Affair liasions with various committees to ensure that students complete Non Evaluative Credits (NEC) within the stipulated time span. The placement cell conducts various activities for the students to increase their employability while the office of internship facilitate students to complete their internship with various government and non government organisations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.chowgules.ac.in/p/visionandmission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Being autonomous, the college is responsible for conducting examination and timely declaration of the results. This needs effective management and separate examination cell, headed by The Controller of Examination.

During the academic year two major initiatives were taken.

a)Multiple mode of examination:

Multiple modes of assessment like i) Continuous Assessment only; ii) Continuous Assessment and Semester End Examination; iii) Continuous Assessment, Mid-Term Assessment and Semester End Examination.

b)Decentralization of the conduct of examination at the departmental level:

The faculty can adopt multiple modes of assessment which has been approved by IQAC. The schedule of continuous assessment (CA) is notified to the students through the LMS of the institution.

The examination cell engages all faculty and nonteaching staff in the smooth conduct of examinations. To facilitate the examination cell, a committee is formed for receiving the answer sheet and ensuring there is zero error in the entry of marks. Every faculty member takes the responsibility to ensure there is transparency in assessment through creation of rubrics and showing the answer sheets to the students after assessment. The outcome of decentralised and participative management is timely declaration of the results and significant reduction of the exam related grievances.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/2021-22/6.1.2/6.1.2-2.%20Addtional%20Information/6.1.2-3.%20Guidelines%20to%20Assessment%20&%20Evaluation%20Modes.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Improving the library services

In the current academic year, various initiatives were taken by the IQACto make library more accessible and student friendly such as:

1.Automation:

The Library Management System(LMS) was fully developed in-house with its own dedicated portal called "Bibliotech". Using this system the students and faculty members can search media, reserve books, and access E-resources as well as the list of DVD collections. The system also allows the library staff to issue and

return resources and generate usage reports.

2.Library Services:

a)Separate Arts and Science library stack rooms for easy accessibility.

b)Open access to library stack rooms for students.

c)Provision of a computer at the circulation counter for students to access the library portal.

d)Updated library website with links to open source E-resources.

3.Library Awareness through activities.

a)Book Exhibition in the library was organised on the occasion of 60th Goa Liberation Day, on the theme "Books on Goa".

b)A book fair was organised around the library premises to update the students and staff regarding latest collections.

c)Conducted orientation programme about the library services for the new faculty members.

d)Organized department-wise library visit for new students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://www.chowgules.ac.in/library/Homepage.jsp
Upload any additional information	[View File](#)

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

This college is managed by the Chowgule Education Society (CES) as an aided and self financed institution. All the crucial decisions are taken by the executive management committee of the CES.

The organogram depicts the current organizational structure. The Provost and Principal are the academic & administrative head -

responsible for academic & administrative functioning, finance and institutional growth. They are supported by Vice Principal, Deans and head of the Departments. The IQAC ensures quality in institutional development. The Controller of Examinations is responsible for the conduct of the end semester examination and publication of results on time. The Director of physical education is responsible for participation of students in sports events, functioning of the students clubs activity and students'affairs. The Librarian takes responsibility for maintenance and Upgradation of library resources and facilities. The Office Superintendent coordinates the functioning of the administrative staff for work allotted to them. There are other student support department that are managed by respective faculty. The management has appointed a cadre of staff: HR, Estate Officer, Internship officer. Purchase officer and accountant to assist and ensure smooth functioning of the autonomous college .

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.chowgules.ac.in/p/administration
Upload any additional information	View File
Paste link for additional Information	http://www.chowgules.ac.in/p/policies

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College has several welfare measures for the staff to develop and upgrade their professional and administrative competency.

Welfare schemes for academic and research Enhancement

1. Duty Leave for attending conferences and seminars 2. Financial support to attend workshops and present research papers at conferences /seminars 3. Free wi-fi facility on campus and email address using the domain name of the institution are provided to all the staff members. 4. Research cubicles and specialized labs for research 5. Sabbatical leave and study leave to Pursue PhD. 6. Duty leave and financial support for faculty accompanying students under international exchange Programme.
2. Welfare schemes : Wellness and financial 1. Group Insurance schemes. 2. Child care Leave 3. Availability of Loan facility through Madgaon School Complex. 4. Awareness programmes for Teaching and Non-Teaching Staff especially health and wellness 5. Commutation of Pension. 6. Reimbursement of fees and medical bills 7. Workshops and training Programmes for teaching staff on Wellness. 8. Earned Leave encashment. 9. Concession in fees for fitness center and physio center. 10. Reimbursement of medical bills and tuition fees. 11. Safety gadgets to staff working in laboratories . 12. Separate bed rest rooms facility, teaching and non-teaching staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/2021-22/6.3.1/Additional%20Information/6.3.1-2.%20Facilities%20for%20Staff.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

66

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The accounts are audited regularly by the internal and external auditors. The internal audit is conducted annually by Marathe Rao and Swaroop, a firm of chartered accountants appointed by the Chowgule Education and Society. The external audit will be conducted by the state government auditors covering the grants received from the State government.

The mechanism for internal and external audit adopted by the College is as follows. The accounts department of the College prepares the statement of accounts which is sent to the firm of chartered accounts for the purpose of conducting the audit. The firm subsequently deputes personnel to verify the authenticity and admissibility of the recorded transaction and the correctness of the records. Subsequently to this the audit report is prepared by the firm and given to the College. The audit statement reports that the auditors have obtained all information and explanations required for the purpose of the audit, that proper books of accounts as required by the law have been kept by the College, and that the Balance Sheet and Income & Expenditure accounts are in agreement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College receives funds from various governmental agencies.

For the government grants received, the Principal, in consultation with the management, is responsible for planning and assessing expenditure for college/department/activities as per the pattern of assistance. Each of the Departments submits a list of requirements. After scrutiny, tenders are floated in local dailies. Interested manufacturers/suppliers send their quotations within 15 days of the advertisement. A date is fixed for opening

of tenders. Interested parties/suppliers are invited to be present for the opening of tenders. Once the tenders are opened the concerned departments have to prepare comparative statements. In case no party or less than three parties have quoted under a particular head quotations are sought from other suppliers. After preparing the comparative statement, the same is scrutinized and signed by the purchasing committee and orders are placed accordingly. There is separate budget allocation for library and department of physical education. The Principal allocates department wise budget for the purchase of books and journals. All the funds generated are accounted and audited.

The management has formulated a clear cut policy document for receiving donations from Philanthropist and other agencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/2021-22/6.4.3/Additional%20Information/6.4.3-2.%20Finance%20Committee%20-Minutes%20of%20the%20Meeting.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC has contributed significantly in institutionalizing the following two important strategies.

1. Review of Course structure:Since its inception, College has always been at the forefront in educational innovation. In order to provide more flexibility to students to select various courses depending on their choice, the course structure of Undergraduate programmesis modified after having several interactions with the Heads of the Departments and IQAC members. More Generic Elective Courses were introduced so that students can opt courses from other subjects, rather than from their core subject, which provides students an opportunity to study other subjects and

also provides a multidisciplinary approach as suggested in NEP-2020.

1. **Effective management of Non-Evaluative Credits software: Our Undergraduate students have to complete 10 credits of non-Evaluative credits that includes Extracurricular activities and Internships. The extracurricular activities could be from Music, Dance, Sports, Exchange Programme, Outreach Programmes, etc. Students can choose different activities depending on their choice and can take up these activities during their course of study as per the guidelines. In order to manage the number of hours/credits completed by students and to maintain transparency of data, NEC-management software was developed by students of the Department of Computer Science.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/right%20quick%20link/Handbook%202022-23.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

I. ACADEMIC AUDIT

In an autonomous Institution, it is essential to ascertain and ensure the quality of different academic processes. With an aim to ensure Quality and Effectiveness of the teaching-learning and evaluation process, the IQAC decided to have the time of Academic Audit at the end of every semester. The main focus of the Academic Audit was to check for confirmation by course faculty members, to the academic standards prescribed by the College. It includes verification of contact hours engaged, using LMS, methods of Teaching-Evaluation, higher order questions, Laboratory hours conducted, etc.,

II. Outcome Based Education (OBE)

The college took initiative to implement the Outcome Based Education frame work. Every department has prepared LOCF Document

which has become the guiding principles for mapping Course Outcomes and Programme Outcomes. OBE is being implemented in a phased manner. The college has finalized the Programme Outcomes, Programme Specific Outcomes for various programmes offered by the College.

Students' performance is assessed by conducting formative and summative assessments related to COs. A common format of programmed excel sheet has been prepared and made available to all the faculty. The programmed excel-sheet is used for finding the average attainment of COs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.chowgules.ac.in/p/annualreports/
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In sync with the mission of institution, various measures have been taken for promotion of gender equity and sensitization by integration in the curriculum.

Curricular

The institution offers various courses on Gender equity and through these courses, the students become morally and socially responsible.

Co-curricular

Institution promotes gender sensitization through co-curricular activities like workshops, conferences, seminars, guest lectures, street plays, discussion forums, guest lectures, poster exhibitions, counselling, etc. International celebrations like Women's Day and World Population Day are observed.

Gender neutral administrative process

Admission process is carried out with utmost transparency offering equal opportunity for students. Policy Prevention of sexual harassment is implemented since 2015 to ensure and create a safe environment on campus.

Facilities for women on campus

Institution provides safety and security environment with CCTV surveillance throughout the campus and security arrangement. Students and staff wear identity cards at all times and outsiders are checked by security staff. Common room facility is available for female staff. Institution has Counseling center and mentoring system for students to take care of academic, emotional, social and cognitive development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.chowgules.ac.in/p/aqardetails2021-22

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy　　　Biogas plant Wheeling to the Grid　Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution has provided various facilities for the management of degradable and non-degradable wastes:

Solid waste management

Housekeeping staffs employed by the institution collect the waste from different locations, segregate systematically into degradable, non-degradable and finally dispose to the Municipality.

Liquid waste management

The various liquid wastes generated from canteen, laboratories and washrooms are drained to the Municipal Sewage system.

Laboratory waste management

The institution is committed to the proper management of hazardous wastes to minimize the risk to students, faculty and staff, including laboratory personnel and has framed guidelines for the safe disposal of chemical and biohazard wastes to ensure safety at workplace.

E-waste management

E-waste generated in the institution are collected through E-waste collective drives. They are inspected by the authorities and it's open for disposal through contractors or vendors. The departments spread the awareness about the harmful consequences of e-waste in various ways.

Curricular and Co-curricular activities conducted for promotion of management of wastes

Also, The Institution offers a Skill enhancement course on 'Waste Management Techniques' and Generic elective course on 'Vermicomposting technology' with the objective of understanding the importance of waste management and familiarizing with the techniques involved.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	`D. Any 1 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	`No File Uploaded`
Certification by the auditing agency	`No File Uploaded`
Certificates of the awards received	`No File Uploaded`
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	`A. Any 4 or all of the above`

reader, scribe, soft copies of reading materials, screen reading, etc.	

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has always been at the forefront of sensitizing students to the cultural,regional, linguistic communal and socioeconomic diversities of the state and the nation as evident from the activities conducted:

Cultural

- French Quiz - Cultural Diversity of France
- Club Carpe Diem poetry Sessions
- Lets go Gourmet: Cultural Cullinary Fusion of Goan and Western Cuisine
- Awareness- Mental health
- Christmas Celebration
- Eid Celebration

Regional

- 'ParvatiVachanMandir
- World Autism Day
- Pride Parade
- Excursion to Anscestral Goa
- Heritage Walk
- Goenkarponn', Goancultural event
- Portuguese Day
- Goa liberation day
- 'Birth Anniversary of ShennoiGoembab', Konkani writer and activist

Linguistic

- **Poetry recitation programs such as:**

1. **'KavyaSandhya' for Hindi**
2. **'Shrawandhara' for Marathi**
3. **'VachanMandir' for Konkani**

- **Language days are observed such as:**

1. **'Hindi Saptah'**
2. **'Marathi Bhasha Divas'**
3. **'Srujanutsav', a weeklong festival of creativity in Konkani**
4. **'Shakespeare', an English literary festival**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities through various curricular and extra-curricular activities.

Curricular activities

The curriculum offers courses as a small step to inculcate constitutional obligations among the students such as:

- **Introduction to Constitution of India**
- **Gandhian Economic Thought**
- **Moral Philosophy**
- **Practical Ethics**
- **Value Education**
- **Philosophy of Human Rights**
- **Applied Philosophy**
- **Certificate course on Legislative Assembly.**

Extra-curricular activities

- **Institution celebrates national festivals and invites eminent personalities to emphasize on the duties and responsibilities of citizens through talks.**
- **Staff and students participate in the national celebrations, flag day, Gandhi Jayanti, Constitution Day, take oaths and pledge for the cause of the nation.**
- **The institution conducts awareness campaigns, orientation programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.**
- **Various community outreach programme activities are conducted for inculcating values for being responsible citizens as follows:**

  - **Constitution Day**
  - **Mega Food distribution Drive**
  - **Responsibility & Duty Young Inspiratory Network**
  - **Book Bank Drive**
  - **Clothes Collection Drive**
  - **Anna Dan**
  - **World Autism Day**
  - **Awareness on Geriatric care, Blood Donation**
  - **Matdaan Ek Adhikar – Swarachit Haykukavita Sadrikaran**
  - **Awareness on Election By Poems**

Visit To Old Age Home

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	[View File]()
Any other relevant information	[View File]()

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events and festivals.

NATIONAL DAYS

- **Independence Day Institution encourages students to remember the national leaders through NCC parade, Flag hoisting, singing of patriotic song and street plays.**
- **Gandhi Jayanti wherein pledge is taken and all students and staff actively participate in the 'Cleanliness drive - Shramdaan' conducted on campus.**

- **RashtriyaEktaDiwaswherein pledge is taken and talks on the unity are conducted.**

- **Constitution Day The preamble was read and a brief talk about the 'rights and duties and their relevance in our lives' were conducted followed by pledge taking.**
- **Voters Day wherein the students are made aware about theirduties and rights as a loyal citizen.**
- **Republic day the celebration includes the marathon, NCC parade, flag hoisting, singing patriotic song and spreading a warm message of nationalism.**

Other important evnets includes:

French Cutural Day, Minerals&Fossil Day under AzadiKaAmritMohatsav Goa Liberation Day, Marathi BhashaDiwas

INTERNATIONAL DAYS

- **International Yoga Day Institution organizes yoga camp and a speech is conducted to make everyone aware on importance of balanced life.**

Other important events includes:

World Mangrove Day, World Philosophy Day, Women's Day, World Day of Portuguese Language , Latin Day, Celebrating Shakespeare

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE I-

1. Title: Internship

2. Objectives:To empower students' employability skills.

3. The Context:The existing higher education lacks in instilling employabilityskills amongst students; therefore an interface between institutions and industry linkage is relevant.

4. The Practice:A dialogue is initiated through the college or by students with industries / institutions to host the students as interns.After completion, students have to submit a report from the organization.

5. Evidence of Success: 575 students have completed internships.

6. Problems Encountered: nil

BEST PRACTICE II-

1. Title: Community Outreach Programme

2. Objective:To foster among the students the spirit of social service, environment consciousness and empathy towards the under-privileged of the society.

3. The Context:The intent is to engage the students in understanding socio-economic problems, where they develop insights into the challenges and leadership abilities.

4. The Practice:The College units of NSS, NCC, etcorganizes in various social activities..

5. Evidence of Success: The institution has organized various programmes like awareness on proper hygiene maintenance among the elderly at Sahara old age home, Annadan drive, Book bank drive, Blood Donation etc.

6. Problems Encountered: necessary permissions from concerned authorities and financial liability.

File Description	Documents
Best practices in the Institutional website	http://www.chowgules.ac.in/p/iqac_best_practices
Any other relevant information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria7/2021-22/7.2-Best%20Practises/7.2_Best%20Practice%201%20&%202%20.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Evaluation pedagogy

The assessment of teaching and learning can be viewedas overlapping activities that aim to benefit both the quality of student learning and the professional development of the faculty. Assessing learning alone is not sufficient because the ultimate success of students is also dependent upon their motivation and commitment to learning. Similarly, assessing only teaching and course activities is not sufficient because qualities of the

faculty may be appreciated by students but not optimally helpful to their learning andgrowth. To be successful, all types of learning programmes, including internships, must be underpinned by teaching, learning and assessment. Students are to be given a right blend of traditional and modern methods to make learning student-centric and a rewarding experience. Experiential learning, participative learning and problem solving methodologies are to be well adopted to ensure the holistic development of students and facilitate life-long learning and knowledge management.The importance of consistently good or outstanding teaching, combined withhigh quality assessment, which leads to very effective learning, has never beenmore significant in every type of provision.In view of this, Teaching-Learning and Assessment Handbook is prepared to streamline and standardise Teaching-Learning and Assessment Methodologies.

File Description	Documents
Appropriate link in the institutional website	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria7/2021-22/7.3-Distinctiveness/7.3.1-Distinctiveness-Evaluation%20Padegogy.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Preparing for adoption of NEP
2. Introduction of New Generic Elective Courses in Sync with NEP
3. Academic Alumni Connect
4. Academic Industry Connect
5. Implementation of OBE: POs for PG programme
6. CO/PO attainment for UG Programmes
7. Execution of Academic Bank of Credits (ABC)
8. Institutional Development Plan
9. Faculty Development Programme
10. Mentoring