YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Parvatibai Chowgule College of Arts and Science
• Name of the Head of the institution	Dr. Shaila Ghanti
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	08322722018
• Alternate phone No.	
• Mobile No. (Principal)	9423315655
• Registered e-mail ID (Principal)	principalchowgules@gmail.com
• Address	Parvatibai Chowgule College of Arts and Science (Autonomous), Gogol, Margao-Goa
• City/Town	Margao
• State/UT	Goa
• Pin Code	403602
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	19/06/2014
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Shri H.S.S.Nadkarni**
• Phone No.	**0832 2722016**
• Mobile No:	**9923686557**
• IQAC e-mail ID	**iqac@chowgules.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2019-20/AQAR%20Report%202019-20.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2020-21/4.%20Academic%20Calendar%202020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Four Star**	**Nil**	**October 1999**	**09/10/1999**	**07/03/2009**
Cycle 2	**A**	**3.29**	**March 2009**	**08/03/2009**	**07/03/2014**
Cycle 3	**A**	**3.41**	**May 2014**	**05/05/2014**	**31/12/2020**

6.Date of Establishment of IQAC	**31/05/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	**Nil**	**Nil**	**01/01/2021**	**Nil**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	[View File](#)
9.No. of IQAC meetings held during the year	**7**
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Developed Learning Outcome-based Curriculum Framework (LOCF) to enrich the curriculum

Strategized mechanisms to map Course Outcomes at first year of each UG programme

Organized Faculty Development Programmes (FDP) for effective Teaching Learning and Evaluation (TLE)

Conducted series of activities for students students' mental health & wellness during the pandemic - Positive Mental Health and Suicide Prevention, Building self confidence and positive attitude, Self Esteem, Personal Counseling .

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
i. In view of the college promoting the use of web-based LMS like moodle and Google classroom amongst the faculty and students over the past years, a need always remains to train and acclimatise the freshly appointed faculty in adopting this technology in their teaching-learning and evaluation process with the creeping in innovation methods in the usage of these tools, the college intends to conduct workshop /training sessions to keep the faculty abreast with new methods for effective teaching-learning and evaluation.	1. The College IQAC in association with CTL started the initiative of Expert Webinar Series. The Objective of the Expert FDP was to empower Faculty with new tools and techniques during pandemic by inviting Faculty and Researchers from across the globe. There were altogether 6 Expert FDPs on various topics. 2. Regular Induction and FDPs were conducted for College Faculty on topics like e-Portfolio, OBE, Script Writing, E content Development and Multimedia Editing. 3. Manual for Pandemic Teaching and video tutorials on various ICT tools that aid teaching-learning and evaluation were also prepared by CTL.
ii. The Board of Studies in every subject will be guided in preparing LOCF document in line with the guidelines set by the UGC. On procuring the approval of the Academic Council, the LOCF will serve to achieve the objectives set by a department in imparting quality education in the subject , keeping in line the vision of the department.	All the BOS of UG programmes prepared a LOCF document and was also approved by the BOS and academic Council.
iii. The attainment of the Course Outcomes set by a department for each of the course offered in its programme will be implemented in a phased manner with the course being offered at first year level to be set as the target.	The attainment of the Course Outcomes set by a Department for each of the courses offered in its programme was implemented in a phased manner. In the First Phase: • Course Outcomes were defined for each Course offered in the programme. In the Second Phase: • While framing the question paper, each question was mapped to particular course

	outcomes. Marks secured by students were entered in the excel file and threshold value was set for each Course Outcome. Based on the student marks and threshold value,course outcome attainment was calculated. • Google Classroom was created to store all the excel files of all the courses. LOCF document was also created mentioning all the teaching methodologies and evaluation
13.Was the AQAR placed before the statutory body?	**Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	**10/03/2022**

14.Was the institutional data submitted to AISHE ?	**Yes**

- Year

Year	Date of Submission
05/03/2020	**05/03/2020**

Extended Profile

1.Programme

1.1   **40**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **1487**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **593**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **3636**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **706**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **91**

Number of full-time teachers during the year:

25-03-2022 04:59:57

Extended Profile

1.Programme

1.1	**40**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**1487**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**593**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**3636**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**706**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**91**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.3 Number of sanctioned posts for the year:	**128**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**832**
4.2 Total number of Classrooms and Seminar halls	**49**
4.3 Total number of computers on campus for academic purposes	**177**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**122.39304**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College began to function as an autonomous institution from the academic year 2015-16. College offered range of undergraduate, postgraduate degrees, PGD programmes anddoctoral programme. The new course structure through Autonomy provided students an opportunity to study under CBCS. The Curriculum design is what makes Chowgule College unique. The Uniqueness is an integrated and holistic Curriculum that consist of four components aimed at

developing global competency, soft skills, skills in employability, technology, research,value orientation and social responsiveness in students. The Components are;

1.Disciple Specific Core Courses & Disciple Specific Elective Courses

2.Foundation Courses

3.Extra-Curricular

4.Internship

The other highlight is the Community Outreach Programme under the banner of Social Credits aimed at building a socially responsible citizen. The various components of the curriculum encompasses the synchronisation of the Vision-Mission of the College with the PO, PSOs Global, National and Local needs. The Curriculum is operationalized by using the Blooms Taxonomy that propels the design in establishment of precise and measurable outcomes relating to the PO's PSO's and CO's based on the OBEand LOCFvis-à-vis the T-L-E. The Curriculum is designed by involving all the stakeholders ultimately leading the students for their upward mobility in education/life or for the purpose of employment.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria1/1.1.1/1.1.1_NAAC%20Portal.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

109

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College takes utmost interest in the implementation and internalization of Gender, Environment and Sustainability, Human Values and Professional Ethics through the undergraduate and postgraduate curriculum. The curriculum designed in this regard ensures both professional competencies and general competencies (social, ethical values, human values and environment sensitivity).

Gender: 10 Courses

The College through varied departments integrates courses both core and electives in Gender or Gender related issues.

Human Values and Professional Ethics: 39 courses

The College propagates human values through the varied foundational, interdisciplinary and elective courses offered by the departments. The college fosters professional and social ethics through its foundation, inter-disciplinary and elective courses. The College and departmental club outreach programmes mandates students to complete 60 hours to earn two credits in an academic year through activities aimed at nurturing the spirit of human values through social/community outreach programmes.

Environment and Sustainability: 27 courses

The College as a part of the foundation course component has compulsorily introduced 4 credit course on Environment studies. This helps in the propagation and fostering of clean and green environment for sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

48

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

491

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni   A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria1/2020-21%20StakeholderFeedback%20Analysis%20and%20Report_FINAL.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria1/2020-21%20StakeholderFeedback%20Analysis%20and%20Report_FINAL.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1487

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

187

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

COUNSELING AT THE TIME OF ADMISSION: Once the applicant has applied for admission to a Course, a Faculty from the Department counsels the applicant. The Faculty explains in detail the course structure, content and scope. If there is need for professional counselling, then such applicants are referred to Counsellors appointed at the Student Support Services(SSS).

ADMISSION ON MERIT: Departments like Computer Science & Life Sciences admit students to their courses based on merit.

COMPETENCY TEST(CT): The practice of administering CT at the commencement of semester continues.

CONDUCT OF ORIENTATION/INDUCTION Programme: This programme acts as a platform for students to understand the Course and other Curriculum information.

REMEDIAL & BRIDGE CLASSES: Remedial classes are conducted for students by engaging them in various tasks like reading material, watching videos and answering questions/completing task sheets and re- explaining concepts.

ONLINE COURSES/MOOCS: Students are encouraged to take up online classes and answer the certification provided on SWAYAM/NPTEL/Open Course Ware.

ASSISTANCE IN ACADEMIC WRITING: Sessions conducted by the Writing Center(WC) of the College improve the writing skills.The College encourages students who are good in skill-based activities, idea generation and have entrepreneurial spirit to display the same through Incubation and Innovation Centre(IIC).

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2.2/2.2.1_Pictorial_Summary.pdf</u>

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/10/2020	1487	91

File Description	Documents
Upload any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The Governing Body has approved over 16 different teaching-learning and evaluation methodologies at the Institute. All these methods are well documented in the Teaching-Learning and Evaluation Handbook prepared by the IQAC. The e-resources are made available to the students on a Learning Management System(LMS) named CLAAP(Chowgules Learn Anytime Anyplace) that runs on MOODLE/Google Classroom. Most accepted by the students is Blended Learning. Faculty use Flipped Classroom strategies with the general idea that the responsibility of learning is owned by the students. Research projects done by Final Year students are displayed on Science Day(PrernaDiwas). Experiential and participative learning: This method is mainly used in skill-based courses/practicals. Every faculty practices BLOOMS Taxonomy during teaching-learning process and also in evaluations. At the end of each academic year the College organizes a programme known as Positive Chowgules wherein each department showcases at least two teaching-learning and evaluation methods that have worked best for their students.All Faculty seamlessly transitioned into using Technology EnabledLearningduring the COVID-19pandemicby incorporating online methods of assessments andteachingmethods, facilitated by the CTL of the college. The four quadrant MOOC approachwas adopted in the courses uploaded in the LMS.

LINK for PROOFS IS:http://www.chowgules.ac.in/p/tl_process1

In view of the pandemic, besides using an LMS like Google Classroom and GMEET as the Video Conferencing S/W there was a need to encourage student interaction via various ICT Tools in the teaching-learning and evaluation process.

Some of the ICT Tools that were used are:

Mind Maps; Jamboard; StoryBoard; Powtoons; PollAnywhere; G Suite Utilities.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	[http://www.chowgules.ac.in/pccas2021/p/tl_process](#)

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Continuing the legacy of being pioneers on using cutting edge technology in the teaching-learning process since early 2000, the College uses ICT enabled tools and resources in its teaching-learning and evaluation process keeping in mind Educational Pedagogy. In view of this we can proudly say that 100% Faculty use ICT in theory Teaching-Learning, Evaluation and Academic Administration process. Most of the departments made use of ICT enabled teaching-learning and used tools like Google Classroom, Moodle, Jam board, Mentimeter and Smart Board that aid in effective communication and demonstration. Due to the pandemic, there was a need to transition into online modes of teaching, learning, and assessment. As the teachers of the institute are well versed with LMS, this transition was relatively easier and smooth. During the lockdown period, most teachers were able to complete the syllabi and conduct effective evaluation of students using various web tools like google forms and record lectures through OBS. The Faculty are also involved in contributing to the state level MOOC of DHE called Dishtavo.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.chowgules.ac.in/p/online_teaching
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

91

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

One of the important components of this introductory segment is the Teaching Plan. Teachers make a Teaching Plan outlining the sequence of the 45/60 lectures that will be conducted for that particular course. From this year most of the Faculty uploaded their teaching plans in the DHE UMS Portal especially set up to monitor the adherence to teaching during the pandemic. They had to upload the overall lecture plan for the entire semester duration and then also mark attendance on the portal indicating the dates the lectures where taken. Monthly reports were sent by the College to the DHE to adhere to compliance wrt the same. Overall, this process of the Teaching Plan enabled the teachers to plan their semester systematically and helped students to access all the information pertaining to the course content in a single document. The College also insisted that Course-related resources (Lecture notes, research articles, videos, weblinks) were also made available to students in an organized format through another separate template the College prepared and should be uploaded on the LMS. Hence, this allowed Faculty and students to access the resources as and when they were made available even in the pandemic.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

91

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

33

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

805

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	[View File](#)

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

38

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	[View File](#)

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Being the pandemic year Faculty thought of innovative ways to conduct formative and summative assessments. However, the exam department provided certain guidelines for End Semester Question Paper Setting and continuous evaluations. The continuous evaluations that were widely used during the pandemic was administering Google Quiz; conducting VIVA using GMeet; Assessing Portfolios through Google Classroom and Blogs. For the end semester there was a centralised time table wherein all Faculty were expected to upload their Question Paper online on a particular date and time and make it available to the students in their respective Google Classrooms. To ensure that the authenticity of the evaluation the students were told to answer the paper handwritten and sign on every sheet and at the time of final submission include a time stamp. They were also informed that if need be, the cameras also might have to be on. The entire examination system has been computerised so accepting the Internal Marks and End-Semester marks entry took place on a continuous basis. The Exam Cell took the task of verification marks entry by

calling respective faculty and thus the entire system went smoothly in spite of the prevailing pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://node01.chowgules.ac.in/pub/ERP/Auto_uploaded/Activities/33026pccas5628.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has finalized and approved the Programme Outcomes, Programme Specific Outcomes for various programmes offered by the College in its respective BoS. The LOCF document has been approved by the Academic Council and displayed on the College Website. The faculty were then urged to frame Course Learning Outcomes (CLOs) to be central to the course curriculum of their department. They had to articulate these statements in words what students will achieve in each course and how their learning will be measured. Next, a Learning Outcome (LO) had to be framed. This LO should be a statement that is measurable, observable, and specific that clearly indicates what a student should know and be able to do as a result of learning. The Faculty had to keep in mind that a well-written learning outcome should involve Action verb, Subject content and Level of achievement. The LOs were generated using Bloom's Cognitive Taxonomy. In view of Outcome Based Education (OBE) each Faculty is encouraged to map each question in the Question Paper to its CO. All this mapping is done through Spreadsheet templates that have been provided to every Faculty.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	http://www.chowgules.ac.in/pccas2021/p/locf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The College has initiated the process for Attainment of COs. In view of OBE each Faculty is encouraged to map each question in the Question Paper to its Course Outcome. All this mapping is done through Spreadsheet templates that have been provided to every Faculty. The assessment process in College uses direct and indirect measures to measure the attainment of each outcome. To assess each course, we use CLOs defined for that course.

PROCEDURE ADOPTED FOR CO ATTAINMENT IN COLLEGE: Three internal tests (Two CAs and one SEE) conducted based on COs. Class performance activities consisting of subjective and objective tests/ presentations/ assignments/ multiple choice question quiz/any other activity related to COs conducted. A common format of programmed excel sheet is used for finding average attainment of COs. The Excel sheet consists of the following parameters: Questionwise CO mapping, marks distribution, Individual and Consolidated mark statement, Level of attainment and Action plan Three target levels: Low, Moderate and High attainment Level 1(Low) 0-30% Level 2(Moderate) 31-60% Level 3(High) 61% and above Attainment level of all COs of a course is displayed in a table format wherein it is then later tallied against the designated target level defined by the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102633/2.6.2_1630395606_6621.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

511

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria2/2.6/2.6.3/Scan-Annual%20Report-Passing%20perc-2020-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria2/2.7/2.7.1/2.7.1%20SSS%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Parvatibai Chowgule College of Arts And Science has formulated a research policy, approved by the academic council, and the same is uploaded on the website.The research policy document highlights research policies to encourage research activity among the faculty members and students. Some of the other policies related to research developed by the college are the Research Ethics policy, Consultancy Policy, Institutional Ethical Committee policy, Plagiarism policy, and IPR Policy.

The college regularly conducts Seminars/Workshops/Talks on research-oriented topics and also encourages participation of the faculty and students in workshops /training programmes/conferences to strengthen the research insight and skills of the faculty and students. A strategic plan was prepared for promoting quality research andgiven below are the key activities conductedduring the year:

- Talk on "Interdisciplinary Research" to promote interdisciplinary research among theDepartments of Social

Sciences and Languages.

- Talk on "Selection of a Journal for Publishing Research"to make faculty aware of predatory journals and how to select quality journals for publishing their research findings.
- Research Orientation Program on "Research Methodology and Research Ethics" toacquaint students with the process of scientific research, research ethics, and understand the process of research report writing.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria3/f-1Research%20Promotion%20Policy%20Document.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2500

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs. 13,50,968

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	http://www.chowgules.ac.in/pccas2021/p/ext_work
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

7

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://dstegoa.gov.in/schemes%20of%20DST.html
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Students should be trained to become successful innovators by implementing a curriculum that revolves around collaboration, multidisciplinary problem solving, and motivation. To imbibe entrepreneurial traits among the student community and to encourage the students to come up with new business ideas, the Entrepreneurial Development Cell of the institution functions to facilitate entrepreneurship, which in turn leads to value creation and job creation, to infuse technology-enabled real-world problem-solving skills into the education system through collaboration between industry, academia and to assist and nurture start-ups by students. In view of this, the various department of the institution organizes various workshops and seminars to impart knowledge for identifying the opportunities and to face the imperatives to become successful entrepreneurs.

Entrepreneurship and skill development activities like a webinar on Career Progression with Psychology, Seminar on "How to Register an NGO", CV Writing Workshop, e-Portfolio Workshop', Faculty

development program on Research-Based Learning, etc were conducted. To nurture the research ecosystem amongst students and faculties, several activities such as how to read Scientific Literature, Certificate course on Data Computation using R studio and Graphpad Prism were organized. To motivate students towards innovation and IPR, an orientation on National Innovation and Start-up Policy was conducted.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.chowgules.ac.in/pccas2021/p/ext_work

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

File Description	Documents
URL to the research page on HEI website	http://info.unigoa.ac.in/phd_univ_yrwise.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

13

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria3/3.4/3.4.4/3.4.4-additional%20information-Books%20Published.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

5

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College regularly organises extension activities in diverse areas to connect our students with thecommunity as well as the environment. Through the activities conducted by the NSS/NCC/RC unitsand the other departments of the college, students are made aware of the various social issues,environmental and health concerns thereby motivating and guiding them to work to make oursociety better and shoulder the responsibilities that will one day make them worthy citizens of thisgreat nation. Working through the COVID-19 pandemic situation has been challenging. Even so, theNSS unit has carried out e-poster competitions, webinars, video-screening and talks on healthrelated awareness and social issues.

Celebrations of Yoga Day, World Environment Day, Women'sDay, etc. have been done enthusiastically by the NSS unit. The Life and Social Sciences departmentshave been actively sensitizing students on matters such as human trafficking, mask wearing,importance of Covid vaccination, Environment Conservation, Home Composting, Wildlife trade, etc. The college has also held competitions based on the themes; Innovation Idea, Self-reliance,(Atmanirbhar)/Waste-Management and photography. Through these extension activities, thestudents are sentient of the most pressing health, environmental and social concerns. Workingtowards up-lifting the society will also make them grow holistically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria3/3.6.3%202020-21.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

10

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

56

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2877

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

59

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The core of any academic institution is to formulate a good curriculum supported byadequate infrastructure that would enhance

the Teaching – Learning process. Following are the infrastructure for Teaching-Learning purpose: ? Seven Academic Blocks (A to G) and Library. ? Block A has 27 Laboratories, Blocks B to G have 47 classrooms and 5Laboratories ? Out of which 37 classrooms and 25 Labs are equipped with LCD Projectors. ? The entire campus has Wi-Fi connectivity. ? Classrooms with smaller capacity to conduct Core/Elective Courses. ? Two Auditoriums with 140 and 90 seating capacities. The College has gone beyond to enrich the learning experience of the students by developingspecialized centres: ? Centre for Teaching Learning: To educate faculty to integrate ICT in HigherEducation effectively ? Central Research Lab: Centre for enabling students and faculty to carry out theirpractical and research, which require usage of specialized equipment and laboratory setup. ? Student Support Service: Comprises of Writing centre, Career and PersonalCounselling centre, International Exchange Programme Office. Examination Cell: Being an Autonomous College, independent Examination Cell wasestablished. All examination related works are carried out in this cell.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria4/4.1/4.1.1%20Teaching-Learning%20Facilities%20-%20Additional%20Information%20-photos.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Auditoriums: Two air-conditioned auditoriums with capacity of 140 and 90 with area of155.25 Sq Mtrs and 115 Sq Mtrs respectively developed in 2008 for various curricular and extracurricular activities. Quad: buit in 2008, a multipurpose arena for cultural and sports events. (315 Sq Mtrs).The "Tiger Activity Centre" established in 2018-19 aims at providing space for extracurricular activities for staff and students. Tiger Multi Sports Courts: Facilities for Volleyball, Throwball, Tennis, Tennicoit,Handball, and Basketball established in 2007, with an area of 1800 Sq. Mtrs and a pavilion of sitting capacity 500 persons. Artificial Football Turf: The first artificial football ground in India in 2006 which was recarpeted in2017withanareaof7000Sq Mtrs.

Tiger'sGhol – Indoor rubberized surface sports arena: Established

in 2008 and has asurface area of 800 Sq Mtrs for Futsal, Badminton, Zumba, Aerobics and Yoga Activities. Chowgule Sports Centre: Constructed in 2007 with an area of 1500 Sq Mtrs. This facilityhouses a fitness centre (900 Sq Mtrs), a tartan rubberized Athletic track (150 Sq Mtrs) andwooden floor facility (200 Sq Mtrs) for Yoga, Zumba, Martial Arts and Aerobics.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/pccas_policy/Sports_Policy.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

39

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

9.20704

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software – BIBLIOTHECA (In house College Library Management System) ? Nature of automation (fully or partially) - FULLY ? Version – 2019 ? Year of automation – 1992 The Library has a collection of 46,684 books and journals. The special collectionincludes books, extensive reference materials. The Library possesses more than 3227 bound volumes and about 1130 UG/PG dissertations.

Facilities Available

1. Reading room facility: This facility can accommodate 100 readers at a time. 2. Referencing and cyber facilities: 99 cubicle space and 10 cubicles with computerterminal. 3. Shodhaganga@inflibnet – Open access to various Ph.D. theses, and Synopses of theIndian Universities 4. INFLIBNET- N-LIST: An authorized access to the registered faculty and students ofthe college for the N-List program 5. E-ShodhSindhu: Provides access to E-ShodhSindhu, a Consortia for HigherEducation E-Resources. 6. Cubicle space for Researchers: has restricted entry through biometric to the specialresearch cubicles where research scholars can utilize the library services like journals,internet facilities and referencing materials. 7. Other Open Resources: 'N' numbers of open source databases are available, forBooks, Journals, Research, Translation, and Citation guide etc. like JSTOR ORG,SCIENCE DIRECT, CONNECT JOURNAL.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.chowgules.ac.in/library/Homepage.jsp

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources   A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

4.42137

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

35

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Office of Information Technology (OIT): In 2008, a dedicated department was started to design and implement ITinfrastructure. It is responsible for hardware and software design, development and maintenance.

Online Admission System with Payment Gateway:- The cashless payment of fees anIntegrated Payment gateway for Admission System was introduced from June 2017. The existing firewall, Cyberoam was

upgraded in 2019, to Sophos-SG430, which supports700 congruent users with better Internet speed and high security.

The College has its own centralized information software system for Administration andAcademic Management.A new high speed thermal printer was installed in June 2018. An Upgrade of the WiFi infrastructure was done on January 2018 by replacing 5 routers(with 2Mbps) and adding 2 Enterprise Router with high speed and higher configuration (1Gbps). The present Internet Bandwidth is 120 Mbps.

Audio-Visual room with state of the art Interactive Smart TV was added.Server/Storage/Intranet: Separate NAS (Network Access Storage) 4 TB and 2 TBmirroring NAS for storing digital media of events.UPS: Replacement of UPS was done in 2017 and 2020. Currently it has 40 KVA systems to support power backup to the entire college for about 4 hours.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/pccas_policy/itpolicy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1487	177

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webasset s/NAAC/aqar2018-19/4.3.3.%20-%20Media%20Ce nter%20&%20Recording%20Facility.mp4
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

109.18

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Utilization of Infrastructure: The College Timetable Management Committee prepares thetimetable for the entire college including allotment of classrooms. Subsequently, the concerned department prepares the timetable to conduct practical in the Laboratories. Otherfacilities have to be booked by the concerned faculty/student.

Maintenance of the Infrastructure: Maintenance of Entire Campus Infrastructure is carriedout by Estate Department of the College under the guidance of the Finance Committee andTender/Purchase committee. a) Minor Maintenance process such as electrical/electronic items, gas-pipelines forLabs, Civil work

etc, are done by getting quotations from different parties, scrutinised by Tender/Purchase committee. b) Major maintenance undergoes the following procedure: - The items/work to be purchased/carried-out is advertised for tenders in the localNewspapers and/or in the college website. - All the vendors are invited on the day of opening the tenders by the tender committee andare allowed to go through the tenders received. - From the comparative statements prepared, the purchase committee decides withjustification, the vendor to be given purchase/work order.

As per the progress of utilization of the funds and the strategies adopted, the finance committee mobilize and optimize the resources utilized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2019-20/4.4.2-Procedures%20and%20Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

27

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

22

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria5/5.1/5.1.3-Additional%20Information.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

216

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for

A. All of the above

**submission of online/offline students'
grievances Timely redressal of grievances
through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

159

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

7

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Due to pandemic situation students were not permitted to be on campus hence there was no formalStudent Council constituted. Though students did be part as members of the various committees of the institution. They were members of the following committees of the college:

1. Students Greviance Redressal Committee
2. Collegiate Student Grievance Redressal Committee
3. Internal Complain Committee (Standing Committee on Prevention of SexualHarassment)
4. Internal Quality Assurance Cell (IQAC)
5. Anti-Ragging and Students' Disciplinary Committee
6. NSS Advisory Committee

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/right%20quick%20link/COMMITTEE%20LIST%20(2020-21).pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

25

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni of our college contributed and extended their support to our college in the following ways under specified titles of activities:

A. As Resource Persons in our college for the following:

1. **Webinars On 'My Career Journey In Biotechnology' byMs. Divya Naik,Ms. Joans Pires,Ms. Sakshi Ahluwalia,Ms. Maclaez Vaz,Ms. Chaitra Shetty,Ms. Ankita Chattopadhyay,Ms. Saili Madangirikar,Ms. Rudraksh Madkaikar**
2. **Talk On "Geography And Skills: My Learning Experience' byMr. Rosario D' Costa**
3. **A Virtual Talk Entitled "My Career Journey In Chemistry – From Academics To Academics"**
4. **A Webinar Alumni Talk Series Titled "The One With Divya Naik"**
5. **Guest Lecture On "Entrepreneurship And Innovation As Career Opportunities" byMr. Ankur Kankonkar**
6. **Talk On "Planning A Career As An I.T. Graduate"byMr. Aditya**

Rane
7. Web Talk On 'Importance Of Yoga For Youth' byMs. Samita Sethi
8. Session on 'Career Guidance'byMs. Ravina Pai and Ms. Stacey Fernandes
9. Student- Expert cum alumni interactive session byVikas Peeru andSantosh Ghadi
10. 'Career Talks' byMs. Sangrail Brito Carvalho and Ms. Kimberly Pereira

B. Alumni Startups initiated under our college IIC

1. StudyNook – Annalise Benjamin and Finoshka Rodrigues
2. Mushroom Connect – Aduja Naik and Hashma Muhawar

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision and Mission statements aim at broadening the Education, knowledge and skill sets of the students with focus on making them more employable and sensitizing students to the social issues and inculcating values to demonstrate commitment to the society and environment. Further, specific courses such as academic writing, research writing and statistics are made mandatory. To rovide global exposure, exchange programme were initiated with 06 International institutions, visit of international visiting/ faculty was encouraged, and policy for international academic

credits transfer was formulated. Based on the Vision, value systems are directed to orient the students to inculcate transparency in behaviour coupled with high ethical and moral standards. Our equal opportunities endeavours seek to transform society by empowering the students and the faculty through community outreach programmes, mentoring and departmental extension activities, student club activities which provide equal opportunities to the students. Equal opportunity is practiced during admissions and employment to candidates and imposes no restrictions on the basis of gender, socio-economic status and physical abilities. Theinstitution has thus followed the stated policy of its quest for excellence in its vision and mission statements.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.chowgules.ac.in/pccas2021/p/visionandmission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Various academic and administrative positions to assist effective functioning of the college. For the administrative affairs, the principal is assisted by two vice principals for administrative affairs. Since autonomy demands deeper engagement of academic matters, Deans were appointed to look into the planning and functioning of qualitative matters of academic programmes. This is reflection of decentralization management to ensure smooth functioning. Subsequently, it was prudent to have functionaries and statutory committees to co-ordinate specific activities. Accordingly,co-ordinator for international exchange Programme, Placement Officer, coordinator for PG Programmes and co-ordinator for student affairs, were also appointed. Their roles and responsibilities were well defined. This controller of examination is responsible for smooth conduct of examination, formulating guidelines for examinations and timely declarations of results. Co-ordinator of Student Affairs monitors the student related activities and supports their welfare measures in the college. The other initiatives include Centre for Teaching – Learning, Academic Industry Interface, Innovation and incubation cell, Institution Innovation Council (IIC-MHRD), The coordinator for International exchange Programme works for promoting international

collaborations, academic credit transfer, co-ordination of student exchange Programme, hosting of international faculty on the campus. The management has also appointed HR for smooth liaising between the principal and the management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://www.chowgules.ac.in/pccas2021/p/iqac

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College has a strategic plan streamedlined and well articulatedd through participation of management, administration and respective committees. Various committees draw a perspecctive plan (short term and Long term objectives) which is executed in phase wisemanner. Here is a case study of research consultancy and extension activity committee strategic plan.The 'Research, Consultancy and Extension Activities committee of the college (RCEAPCCAS) redefined it's goals. Short term and long term goals were laid .The plan also included strategies to contribute to the society through various extension services and community outreach activities.

1.Strategic Plan: Short term goals of RCEAC:

1.Create conducive research environment

2.Promote research on the campus

3.Encourage research publications and Interdisciplinary research

4.Create Research Policies

5.Encourage community outreach activities at the departments

Long term goals of RCEAC:

1.Initiate international collaborations for research

2.Obtain funds for research infrastructure development

3.Create Portal for research.

Outcome: A significant number of faculty members are actively involved in by, undertaking research projects, publishing and presenting their research findings, providing consultancy and carrying out collaborative research activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.chowgules.ac.in/p/ext_work
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organogram depicts the current organizational structure. The Principal is responsible for overall functioning – academic, administrative, finance and institutional growth. Vice Principals and the Deans support the system. Academic Quality initiatives like academic audit processes and faculty performance appraisals are initiated and streamlined by the IQAC. Head of the department takes the responsibility of managing the academic programmes in the department. The Controller of Examinations is responsible for the conduct of the end semester examination and publication of results on time. The Director of physical education is responsible for participation of students in sports events, clubs activity and managing students'affairs. The Librarian maintains and Upgrades library resources and facilities. The Office Superintendent coordinates the functioning of the administrative staff. The multitasking staffs are entrusted with multiple task. There are other student support department that are managed by respective faculty. The management has appointed a cadre of staff: HR, Estate Officer, Internship officer. Purchase officer and accountant to assist and ensure smooth functioning of the autonomous college . The college being autonomous, the following structure is followed: Governing Body, academic council ,Board of Studies and Finance committee. Apart from there are various committees in effective management of the college .

File Description	Documents
Paste link to Organogram on the institution webpage	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/6.2.2-%201%20Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/6.1.2%204%20Academic%20and%20admistrative%20processes.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College has several welfare measures for the staff to develop and upgrade their professional and administrative competency.

Welfare schemes for academic and research Enhancement

1. **Duty Leave for attending conferences and seminars**
2. **Financial support to attend and present research papers at conferences and seminars or attend workshops in the domain subject**
3. **Free wi-fi facility on campus and email address using the domain name of the institution are provided to all the staff**

members.

4. Research cubicles and specialized labs for research
5. Sabbatical leave and study leave to Pursue PhD or higher education.
6. Duty leave and financial support for faculty accompanying students under international exchange Programme.

Welfare schemes : Wellness and financial

1. Group Insurance schemes.
2. Child care Leave
3. Availability of Loan facility through Madgaon School Complex.
4. Awareness programmes for Teaching and Non-Teaching Staff especially health and wellness
5. Personal Counseling for teaching and non teaching staff .
6. Commutation of Pension.
7. Reimbursement of fees and medical bills
8. Workshops and training Programmes for teaching staff on Wellness.
9. Earned Leave encashment.
10. Concession in fees for fitness center and physio center.
11. Reimbursement of medical bills and tuition fees.
12. Safety gadgets to staff working in laboratories .
13. Separate bed rest rooms facility, teaching and non-teaching staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/6.3.1-Facilities%20for%20Staff.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

13

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College accounts are audited regularly by the internal as well as the external auditors. The internal audit is conducted annually by Marathe Rao and Swaroop, a firm of chartered accountants appointed by the Management. The external audit is conducted by the state government auditors covering the grants received from the State government. The mechanism for internal and external

audit adopted by the College is as follows. The accounts department of the College prepares the statement of accounts which is sent to the firm of chartered accounts for the purpose of conducting the audit. The firm subsequently deputes personnel to verify the authenticity and admissibility of the recorded transaction and the correctness of the records. Subsequently to this the audit report is prepared by the firm and given to the College. The audit statement reports that the auditors have obtained all information and explanations required for the purpose of the audit, that proper books of accounts as required by the law have been kept by the College, and that the Balance Sheet and Income & Expenditure accounts are in agreement.

External audit is conducted by the state government.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.44 in lakhs

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As per the Institutional Policy, the College does not receive any donations for admissions, recruitments and any infrastructural development on the campus. For the government grants received, the Principal, in consultation with the management, is responsible for planning and assessing expenditure for college/department/activities as per the pattern of assistance. As a practice, each of the Departments submits a list of requirements. After scrutiny, the viable proposals are forwarded

to the Purchase Committee for further implementation. Subsequently, tenders are floated in local dailies. Interested manufacturers/suppliers send their quotations within 15 days of the advertisement. A date is fixed for opening of tenders. Interested parties/suppliers are invited to be present for the opening of tenders. Once the tenders are opened the concerned departments have to prepare comparative statements. In case no party or less than three parties have quoted under a particular head quotations are sought from other suppliers. After preparing the comparative statement, the same is scrutinized and signed by the purchasing committee and orders are placed accordingly. There is separate budget allocation for library and department of physical education. The Principal allocates department wise budget for the purchase of books and journals. All the funds generated are accounted and audited.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria3/3.3.1%20Mindmap%20of%20Innovative%20ecosystem.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Faculty training in use of online modes for teaching learning.

2. Creation of LOCF documents for Mapping COs an POs for various courses and Programmes.

3. Creation of SOPS during Pandemics.

4. Workshop on Reviewing of Quality Indicators based on NAAC Criteria

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Example 1: T-L-E processes through Academic Audit (AA):

AA is conducted faculty wise, to check for conformation to the academic standards prescribed by the college. It encompasses verification of TLE processes, innovations and research done by individual teachers. Based on the observation, an action plan is prepared.

Example 2: T-L-E processes through Feedbacks received

Various Review mechanisms are Academic Audit, Departmental review, teacher's assessment, student's Satisfaction survey, "Positive Chowgules" and Assessment of New teachers.

Feedback through SSS: The SSS is carried out annually as per the guidelines of NAAC.

Students Feedback of Courses, Teachers and Teaching methodologies: This feedback form reviews

04 aspects of T-L-E (Course Content and relevance, Teacher's performance, Teaching-Learning-Evaluation processes and infrastructural support). Feedback from other stakeholders: Feedback on course curriculum was obtained from employers and alumni. The same is reviewed by the Board of Studies also for necessary action.

Teachers feedback from AA: feedback is received from teachers as regards the course content. The same is then deliberated in the IQAC and necessary action plan is prepared.

Positive Chowgules: reviews and understand the TLE methodologies practiced in each of the department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria2/2.7/2.7.1/2.7.1%20SSS%202021-22.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.chowgules.ac.in/pccas2021/p/annualreports/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In sync with the mission of institution, various measures have been taken for promotion of gender equity and sensitization by integration in the curriculum.

Curricular

The institution offers various courses on Gender equity such as,

'Contemporary Issues of women in India', 'Women and Society in India', 'Representation of Gender and Sexuality in Literature', 'Women's Writing in India', 'Hindi Mahila Lekhan', 'Geography of Population Growth', 'Labour Economics' and 'Gandhian Economic Thought'. Through these courses, the students become morally and socially responsible as female students realize their self-worth and male students understand the importance and respect women.

Co-curricular

Institution promotes gender sensitization through workshops, conferences, seminars, guest lectures, guest lectures, counselling through online platform.

Gender neutral administrative process

Admission process is carried out with utmost transparency offering equal opportunity for students as reflected in the increase in number of female students being admitted. Also, there is a majority of women staff on campus. Institution has Counseling center and mentoring system for students to take care of academic, emotional, social and cognitive development through online platform.

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Curricular

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File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria7/activities/Activities%20on%20promotion%20of%20gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution has provided various facilities for the management of degradable and non-degradable wastes:

Solid waste management

Housekeeping staffs employed by the institution collect the waste

from different locations, segregate systematically into degradable, non-degradable and finally dispose to the Municipality.

Liquid waste management

The various liquid wastes generated from canteen, laboratories and washrooms are drained to the Margao Municipal Sewage system.

Laboratory waste management

The institution has framed guidelines for the safe disposal of chemical and biohazard wastes and all the stakeholders have responsibility to comply with these guidelines to ensure safety at workplace.

E-waste management

E-waste generated in the institution includes non-functional monitors, CPU, UPS, printers, key boards, Compact discs and pen drives, etc. through E-waste collective drives. At the end-of computers useful life, they are collected from different locations of the campus by designated technicians. They are inspected by the authorities and it's open for disposal through contractors or vendors.

Curricular and Co-curricular activities conducted for promotion of management of wastes

Also, The Institution offers a Skill enhancement course on 'Waste Management Techniques' and Generic elective course on 'Vermicomposting technology' with the objective of understanding the importance of waste management and familiarizing with the techniques involved.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	[View File]()
Various policy documents / decisions circulated for implementation	[View File]()
Any other relevant documents	[View File]()

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

B. Any 3 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the institution organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus to generate the feeling of oneness and social harmony.

The institution has always been at the forefront of sensitizing students to the cultural, regional, linguistic communal and socioeconomic diversities of the state. E-Workshop/ Webinars, Poetry recitation programs, Language days, Teacher's day, Orientation and Induction program, mask distribution, education drive, personality development oath, plantation, Blood donation camp, Women's day, Yoga day etc. are observed. Also, student's projects related to social issues were carried out.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations:

values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college has framed policies that reflect core values, code of conduct which needs to be followed by all.

Curricular activities

The curriculum offers courses as a small step to inculcate constitutional obligations among the students (details are shown under Any other information document).

Extra-curricular activities

Institution celebrates national festivals, encourages participation of students in Sports, NCC and NSS at National level to strengthen nationwide bond and relation. The institution takes pride of nurturing successful leaders among the students by conducting the Student Council election annually. Staff and students participate in the national celebrations, flag day, Gandhi Jayanti, Constitution Day, take oaths and pledge for the cause of the nation. The institution conducts awareness campaigns, orientation programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations. Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution/ Debates activities organized by various departments.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on   **A. All of the above**

the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NATIONAL DAYS

- **Kargil Vijay Diwas to commemorate the anniversary of Kargil war victory. Talk on the achievements of the soldiers and a documentary was screened.**

- **Independence Day to mark freedom of India, encourages students to remember the national leaders and their sacrifices towards the country.**
- **Gandhi Jayanti to understand the ideology of great leader Mahatma Gandhi wherein pledge is taken.**
- **Rashtriya Ekta Diwas to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel wherein pledge is taken and talks on the unity are conducted.**

- **Constitution Day -preamble is read and a brief talk about the 'rights and duties and their relevance in our lives' was conducted followed by pledge taking.**
- **Armed Forces Flag Day is celebrated towards collection of funds for the welfare of the Indian Armed Forces personnel.**
- **Voters Day wherein the students are made aware about their duties and rights as a loyal citizen.**
- **Republic day to commemorate the adoption of Indian**

constitution.

INTERNATIONAL DAYS

- **International Yoga Day - organizes yoga camp and a speech is conducted to on importance of balanced life.**
- **World Population Day wherein lectures and activities are organized on various themes.**
- **Hiroshima Nagasaki Day to mark the atomic bombings on the Japanese towns of Hiroshima and Nagasaki.**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. BEST PRACTICE –I

1. Title of the Practice:Teaching-Learning and Evaluation Pedagogy

2. Objectives of the Practice

- **To shift from teacher centric to student centric**
- **Development of team work, communication skillsandcritical thinking**
- **Inculcate research aptitude and innovation**

3. The Context:

- **As there is a need to shift from theoretical based learning to applied knowledge,effective learning is carried out through blended interactive mode of learning.**
- **Multiple modes of evaluation are required to cater different**

types of leaners.

4. The Practice

- Institute has organized workshops on Bloom's taxonomy, Information Communication Technology (ICT) in teaching and various Modes of Assessments for faculty.
- Students are encouraged to take SWAYAM/ NPTEL courses offered bypremier institutions of the country in lieu of internship during the pandemic.
- Faculty create course page on the Learning Management System LMS wherein Course Details are made available to the students.

5.Evidence of Success

Positive Chowgules is an initiative to bring together all the departments of the college with the sole intention of sharing their best practices of the year. Departments present and share their best practices in terms of academics, evaluations, teaching methodologies, extra-curricular activities, and motivational strategies.

6.Problems Encountered and Resources Required

- Faculty needed to be trained continuously on teaching, learning and evaluation.
- Multiple types of learners needed to be oriented.

Extended hours of working by faculty towards implementation.

BEST PRACTICE - II

1. Title of the Practice: GLOBAL EXPOSURE

2. Objectives of the Practice:

To provide global exposure to students and faculty andofferthemopportunities to experience academic environment, current research, industrial and cultural facets to prepare them

for international career.

3.The Context

- Identification of renowned international universities and having a Memorandum of Understanding
- Financial support.
- Training and motivating the students towards successful collaborative research projects.

4.The Practice

The practice begins with signing of MOUs with International Institutions:

1. Waseda University, Kansai University, Japan
2. Bromma Gymnasium, Tullinge Gymnasium Stockholm, Sweden
3. University of Porto, Portugal
4. University of Sri Jayewardenepura, Sri Lanka
5. La Re Union, France

The MOUs comprises Student and Faculty Academic and Cultural Exchange Programme, Transfer of Credits, Visits and Bilateral Programmes.

5. Evidence of Success

Due to pandemic, virtual Google meet was conducted on Exchange Programme between

foreign students and students of Chowgule College wherein the information like job prospects,

current careers in demand and how learning in foreign universities is closely connectedto

industry requirements etc. were discussed.

6. Problems Encountered and Resources Required

- Develop linkages with various institutions
- Continuous funding for sustenance.

- **Sustenance of the programmes due to various global and regional crisis**

File Description	Documents
Best practices in the Institutional website	http://www.chowgules.ac.in/pccas2021/p/iqac_best_practices
Any other relevant information	http://www.chowgules.ac.in/pccas2021/p/iqac_best_practices

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

CURRICULUM DESIGN

- **With the implementation of autonomy in 2015, Institution was able to design its own programmes, methods of instruction as well as the evaluation system thereby enabling students to select courses based on their individual aptitudes through Choice Based Credit System.**

Steps involved in designing the curriculum

- **Benchmarking trips to autonomous institutions of repute.**
- **Various workshops on curriculum design were conducted**
- **Establishment of the Governing Body, Academic Council and Board of Studies.**
- **Preparation of Learning Outcome Curriculum Framework (LOCF) document.**

Components of curriculum

- **Curriculum that comprises of four components aimed at developing employability skills,**

researchaptitude, global competency and socially responsible students are:

Core & elective Coursesfocuses on strong foundation in the major and exposure to the application of skills.

Foundation Coursescomprise of Languages, Academic Writing, Research Writing, Statistics, Cyber Security, Environmental Studies, Generic elective and Skill Enhancement Courses.

- offered are Music, Dance, Sports for earning credits. Also,students earn credits through NCC, NSS, Life-skills, Fine Arts, OutreachProgrammes and International exchange programmes.
- is compulsory and on successful completion, a student earns four credits.

- All of these four components ensure an ideal synchronization of the curriculum, the pedagogy and the assessment of the learning outcomes based on local/national and global standards/needs.

Supporting facilities on campus

- 'School for Foreign Languages' promotes foreign language learning.

- 'Translation Center' in translating different genera of literature and languages into other foreign languages and vice versa.

The Centre for Teaching and Learning educates faculty on how to go about integrating ICT in Higher Education effectively.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College began to function as an autonomous institution from the academic year 2015-16. College offered range of undergraduate, postgraduate degrees, PGD programmes anddoctoral programme. The new course structure through Autonomy provided students an opportunity to study under CBCS. The Curriculum design is what makes Chowgule College unique. The Uniqueness is an integrated and holistic Curriculum that consist of four components aimed at developing global competency, soft skills, skills in employability, technology, research,value orientation and social responsiveness in students. The Components are;

1.Disciple Specific Core Courses & Disciple Specific Elective Courses

2.Foundation Courses

3.Extra-Curricular

4.Internship

The other highlight is the Community Outreach Programme under the banner of Social Credits aimed at building a socially responsible citizen. The various components of the curriculum encompasses the synchronisation of the Vision-Mission of the College with the PO, PSOs Global, National and Local needs. The Curriculum is operationalized by using the Blooms Taxonomy that propels the design in establishment of precise and measurable outcomes relating to the PO's PSO's and CO's based on the OBEand LOCFvis-à-vis the T-L-E. The Curriculum is designed by involving all the stakeholders ultimately leading the students for their upward mobility in education/life or for the purpose of employment.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria1/1.1.1/1.1.1_NAAC%20Portal.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

109

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College takes utmost interest in the implementation and internalization of Gender, Environment and Sustainability, Human Values and Professional Ethics through the undergraduate and postgraduate curriculum. The curriculum designed in this regard ensures both professional competencies and general competencies (social, ethical values, human values and environment sensitivity).

Gender: 10 Courses

The College through varied departments integrates courses both core and electives in Gender or Gender related issues.

Human Values and Professional Ethics: 39 courses

The College propagates human values through the varied foundational, interdisciplinary and elective courses offered by the departments. The college fosters professional and social

ethics through its foundation, inter-disciplinary and elective courses. The College and departmental club outreach programmes mandates students to complete 60 hours to earn two credits in an academic year through activities aimed at nurturing the spirit of human values through social/community outreach programmes.

Environment and Sustainability: 27 courses

The College as a part of the foundation course component has compulsorily introduced 4 credit course on Environment studies. This helps in the propagation and fostering of clean and green environment for sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

48

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

491

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria1/2020-21%20StakeholderFeedback%20Analysis%20and%20Report_FINAL.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria1/2020-21%20StakeholderFeedback%20Analysis%20and%20Report_FINAL.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1487

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

187

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

COUNSELING AT THE TIME OF ADMISSION: Once the applicant has applied for admission to a Course, a Faculty from the Department counsels the applicant. The Faculty explains in detail the course structure, content and scope. If there is need for professional counselling, then such applicants are referred to Counsellors appointed at the Student Support Services(SSS).

ADMISSION ON MERIT: Departments like Computer Science & Life Sciences admit students to their courses based on merit.

COMPETENCY TEST(CT): The practice of administering CT at the commencement of semester continues.

CONDUCT OF ORIENTATION/INDUCTION Programme: This programme acts as a platform for students to understand the Course and other Curriculum information.

REMEDIAL & BRIDGE CLASSES: Remedial classes are conducted for students by engaging them in various tasks like reading material, watching videos and answering questions/completing task sheets and re- explaining concepts.

ONLINE COURSES/MOOCS: Students are encouraged to take up online classes and answer the certification provided on SWAYAM/NPTEL/Open Course Ware.

ASSISTANCE IN ACADEMIC WRITING: Sessions conducted by the Writing Center(WC) of the College improve the writing skills.The College encourages students who are good in skill-based activities, idea generation and have entrepreneurial spirit to display the same through Incubation and Innovation Centre(IIC).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria2/2.2/2.2.1_Pictorial_Summary.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/10/2020	1487	91

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The Governing Body has approved over 16 different teaching-learning and evaluation methodologies at the Institute. All these methods are well documented in the Teaching-Learning and Evaluation Handbook prepared by the IQAC. The e-resources are made available to the students on a Learning Management System(LMS) named CLAAP(Chowgules Learn Anytime Anyplace) that runs on MOODLE/Google Classroom. Most accepted by the students is Blended Learning. Faculty use Flipped Classroom strategies with the general idea that the responsibility of learning is owned by the students. Research projects done by Final Year students are displayed on Science Day(PrernaDiwas). Experiential and participative learning: This method is mainly used in skill-based courses/practicals. Every faculty practices BLOOMS Taxonomy during teaching-learning process and also in evaluations. At the end of each academic year the College organizes a programme known as Positive Chowgules wherein each department showcases at least two teaching-learning and evaluation methods that have worked best for their students.All Faculty seamlessly transitioned into using Technology EnabledLearningduring the COVID-19pandemicby incorporating online methods of assessments andteachingmethods, facilitated by the CTL of the college. The four quadrant MOOC approachwas adopted in the courses uploaded in the LMS.

LINK for PROOFS IS:http://www.chowgules.ac.in/p/tl_process1

In view of the pandemic, besides using an LMS like Google Classroom and GMEET as the Video Conferencing S/W there was a need to encourage student interaction via various ICT Tools in the teaching-learning and evaluation process.

Some of the ICT Tools that were used are:

Mind Maps; Jamboard; StoryBoard; Powtoons; PollAnywhere; G Suite Utilities.

File Description	Documents
Upload any additional information	View File
Link for additional Information	http://www.chowgules.ac.in/pccas2021/p/tl_process

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Continuing the legacy of being pioneers on using cutting edge technology in the teaching-learning process since early 2000, the College uses ICT enabled tools and resources in its teaching-learning and evaluation process keeping in mind Educational Pedagogy. In view of this we can proudly say that 100% Faculty use ICT in theory Teaching-Learning, Evaluation and Academic Administration process. Most of the departments made use of ICT enabled teaching-learning and used tools like Google Classroom, Moodle, Jam board, Mentimeter and Smart Board that aid in effective communication and demonstration. Due to the pandemic, there was a need to transition into online modes of teaching, learning, and assessment. As the teachers of the institute are well versed with LMS, this transition was relatively easier and smooth. During the lockdown period, most teachers were able to complete the syllabi and conduct effective evaluation of students using various web tools like google forms and record lectures through OBS. The Faculty are also involved in contributing to the state level MOOC of DHE called Dishtavo.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.chowgules.ac.in/p/online_teaching
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

91

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

One of the important components of this introductory segment is the Teaching Plan. Teachers make a Teaching Plan outlining the sequence of the 45/60 lectures that will be conducted for that particular course. From this year most of the Faculty uploaded their teaching plans in the DHE UMS Portal especially set up to monitor the adherence to teaching during the pandemic. They had to upload the overall lecture plan for the entire semester duration and then also mark attendance on the portal indicating the dates the lectures where taken. Monthly reports were sent by the College to the DHE to adhere to compliance wrt the same. Overall, this process of the Teaching Plan enabled the teachers to plan their semester systematically and helped students to access all the information pertaining to the course content in a single document. The College also insisted that Course-related resources (Lecture notes, research articles, videos, weblinks) were also made available to students in an organized format through another separate template the College prepared and should be uploaded on the LMS. Hence, this allowed Faculty and students to access the resources as and when they were made available even in the pandemic.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

91

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

33

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

805

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

38

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Being the pandemic year Faculty thought of innovative ways to conduct formative and summative assessments. However, the exam department provided certain guidelines for End Semester Question Paper Setting and continuous evaluations. The continuous evaluations that were widely used during the pandemic was administering Google Quiz; conducting VIVA using GMeet; Assessing Portfolios through Google Classroom and Blogs. For the end semester there was a centralised time table wherein all Faculty were expected to upload their Question Paper online on a particular date and time and make it available to the students in their respective Google Classrooms. To ensure that the authenticity of the evaluation the students were told to answer the paper handwritten and sign on every sheet and at the time of final submission include a time stamp. They were also informed that if need be, the cameras also might have to be on. The entire examination system has been computerised so accepting the Internal Marks and End-Semester marks entry took place on a continuous basis. The Exam Cell took the task of verification marks entry by calling respective faculty and thus the entire system went smoothly in spite of the prevailing pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://node01.chowgules.ac.in/pub/ERP/Auto_uploaded/Activities/33026pccas5628.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has finalized and approved the Programme Outcomes, Programme Specific Outcomes for various programmes offered by the College in its respective BoS. The LOCF document has been approved by the Academic Council and displayed on the College Website. The faculty were then urged to frame Course Learning Outcomes (CLOs) to be central to the course curriculum of their department. They had to articulate these statements in words what students will achieve in each course and how their learning will be measured. Next, a Learning Outcome (LO) had to be framed. This LO should be a statement that is measurable, observable, and specific that clearly indicates what a student should know and be able to do as a result of learning. The Faculty had to keep in mind that a well-written learning outcome should involve Action verb, Subject content and Level of achievement. The LOs were generated using Bloom's Cognitive Taxonomy. In view of Outcome Based Education (OBE) each Faculty is encouraged to map each question in the Question Paper to its CO. All this mapping is done through Spreadsheet templates that have been provided to every Faculty.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	http://www.chowgules.ac.in/pccas2021/p/locf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The College has initiated the process for Attainment of COs. In view of OBE each Faculty is encouraged to map each question in the Question Paper to its Course Outcome. All this mapping is done through Spreadsheet templates that have been provided to every Faculty. The assessment process in College uses direct and indirect measures to measure the attainment of each outcome. To assess each course, we use CLOs defined for that course.

PROCEDURE ADOPTED FOR CO ATTAINMENT IN COLLEGE: Three internal tests (Two CAs and one SEE) conducted based on COs. Class performance activities consisting of subjective and objective tests/ presentations/ assignments/ multiple choice question quiz/any other activity related to COs conducted. A common format of programmed excel sheet is used for finding average attainment of COs. The Excel sheet consists of the following parameters: Questionwise CO mapping, marks distribution, Individual and Consolidated mark statement, Level of attainment and Action plan Three target levels: Low, Moderate and High attainment Level 1(Low) 0-30% Level 2(Moderate) 31-60% Level 3(High) 61% and above Attainment level of all COs of a course is displayed in a table format wherein it is then later tallied against the designated target level defined by the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102633/2.6.2_1630395606_6621.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

511

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria2/2.6/2.6.3/Scan-Annual%20Report-Passing%20perc-2020-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria2/2.7/2.7.1/2.7.1%20SSS%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Parvatibai Chowgule College of Arts And Science has formulated a research policy, approved by the academic council, and the same is uploaded on the website.The research policy document highlights research policies to encourage research activity among the faculty members and students. Some of the other policies related to research developed by the college are the Research Ethics policy, Consultancy Policy, Institutional Ethical Committee policy, Plagiarism policy, and IPR Policy.

The college regularly conducts Seminars/Workshops/Talks on research-oriented topics and also encourages participation of the faculty and students in workshops /training programmes/conferences to strengthen the research insight and skills of the faculty and students. A strategic plan was prepared for promoting quality research andgiven below are the key activities conductedduring the year:

- Talk on "Interdisciplinary Research" to promote

- interdisciplinary research among theDepartments of Social Sciences and Languages.
- Talk on "Selection of a Journal for Publishing Research"to make faculty aware of predatory journals and how to select quality journals for publishing their research findings.
- Research Orientation Program on "Research Methodology and Research Ethics" toacquaint students with the process of scientific research, research ethics, and understand the process of research report writing.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria3/f-1Research%20Promotion%20Policy%20Document.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2500

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs. 13,50,968

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	http://www.chowgules.ac.in/pccas2021/p/ext_work
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

7

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://dstegoa.gov.in/schemes%20of%20DST.html
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Students should be trained to become successful innovators by implementing a curriculum that revolves around collaboration, multidisciplinary problem solving, and motivation. To imbibe entrepreneurial traits among the student community and to encourage the students to come up with new business ideas, the Entrepreneurial Development Cell of the institution functions to facilitate entrepreneurship, which in turn leads to value creation and job creation, to infuse technology-enabled real-world problem-solving skills into the education system through collaboration between industry, academia and to assist and nurture start-ups by students. In view of this, the various department of the institution organizes various workshops and seminars to impart knowledge for identifying the opportunities and to face the imperatives to become successful entrepreneurs.

Entrepreneurship and skill development activities like a webinar on Career Progression with Psychology, Seminar on "How to Register an NGO", CV Writing Workshop, e-Portfolio Workshop', Faculty development program on Research-Based Learning, etc were conducted. To nurture the research ecosystem amongst students and faculties, several activities such as how to read Scientific Literature, Certificate course on Data Computation using R studio and Graphpad Prism were organized. To motivate students towards innovation and IPR, an orientation on National Innovation and Start-up Policy was conducted.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.chowgules.ac.in/pccas2021/p/ext_work

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

File Description	Documents
URL to the research page on HEI website	http://info.unigoa.ac.in/phd_univ_yrwise.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

13

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

08

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria3/3.4/3.4.4/3.4.4-additional%20information-Books%20Published.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

5

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	<u>View File</u>
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	<u>View File</u>
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College regularly organises extension activities in diverse areas to connect our students with thecommunity as well as the environment. Through the activities conducted by the NSS/NCC/RC unitsand the other departments of the college, students are made aware of the various social issues,environmental and health concerns thereby motivating and guiding them to work to make oursociety better and shoulder the responsibilities that will one day make them worthy citizens of thisgreat nation. Working through the COVID-19 pandemic situation has been challenging. Even so, theNSS unit has carried out e-poster

competitions, webinars, video-screening and talks on healthrelated awareness and social issues. Celebrations of Yoga Day, World Environment Day, Women'sDay, etc. have been done enthusiastically by the NSS unit. The Life and Social Sciences departmentshave been actively sensitizing students on matters such as human trafficking, mask wearing,importance of Covid vaccination, Environment Conservation, Home Composting, Wildlife trade, etc. The college has also held competitions based on the themes; Innovation Idea, Self-reliance,(Atmanirbhar)/Waste-Management and photography. Through these extension activities, thestudents are sentient of the most pressing health, environmental and social concerns. Workingtowards up-lifting the society will also make them grow holistically.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria3/3.6.3%202020-21.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

10

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

56

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2877

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

59

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The core of any academic institution is to formulate a good curriculum supported byadequate infrastructure that would enhance the Teaching - Learning process. Following are the infrastructure for Teaching-Learning purpose: ? Seven Academic Blocks (A to G) and Library. ? Block A has 27 Laboratories, Blocks B to G have 47 classrooms and 5Laboratories ? Out of which 37 classrooms and 25 Labs are equipped with LCD Projectors. ? The entire campus has Wi-Fi connectivity. ? Classrooms with smaller capacity to conduct Core/Elective Courses. ? Two Auditoriums with 140 and 90 seating capacities. The College has gone beyond to enrich the learning experience of the students by developingspecialized centres: ? Centre for Teaching Learning: To educate faculty to integrate ICT in HigherEducation effectively ? Central Research Lab: Centre for enabling students and faculty to carry out theirpractical and research, which require usage of specialized equipment and laboratory setup. ? Student Support Service: Comprises of Writing centre, Career and PersonalCounselling centre, International Exchange Programme Office. Examination Cell: Being an Autonomous College, independent Examination Cell wasestablished. All examination related works are carried out in this cell.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria4/4.1/4.1.1%20Teaching-Learning%20Facilities%20-%20Additional%20Information%20-photos.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Auditoriums: Two air-conditioned auditoriums with capacity of 140 and 90 with area of155.25 Sq Mtrs and 115 Sq Mtrs respectively developed in 2008 for various curricular and extracurricular activities. Quad: buit in 2008, a multipurpose arena for cultural and sports events. (315 Sq Mtrs).The "Tiger Activity Centre" established in 2018-19 aims at providing space

for extracurricular activities for staff and students. Tiger Multi Sports Courts: Facilities for Volleyball, Throwball, Tennis, Tennicoit,Handball, and Basketball established in 2007, with an area of 1800 Sq. Mtrs and a pavilion of sitting capacity 500 persons. Artificial Football Turf: The first artificial football ground in India in 2006 which was recarpeted in2017withanareaof7000Sq Mtrs.

Tiger'sGhol – Indoor rubberized surface sports arena: Established in 2008 and has asurface area of 800 Sq Mtrs for Futsal, Badminton, Zumba, Aerobics and Yoga Activities. Chowgule Sports Centre: Constructed in 2007 with an area of 1500 Sq Mtrs. This facilityhouses a fitness centre (900 Sq Mtrs), a tartan rubberized Athletic track (150 Sq Mtrs) andwooden floor facility (200 Sq Mtrs) for Yoga, Zumba, Martial Arts and Aerobics.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/pccas_policy/Sports_Policy.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

39

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

9.20704

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software – BIBLIOTHECA (In house College Library Management System) ? Nature of automation (fully or partially) - FULLY ? Version – 2019 ? Year of automation – 1992 The Library has a collection of 46,684 books and journals. The special collectionincludes books, extensive reference materials. The Library possesses more than 3227 bound volumes and about 1130 UG/PG dissertations.

Facilities Available

1. Reading room facility: This facility can accommodate 100 readers at a time. 2. Referencing and cyber facilities: 99 cubicle space and 10 cubicles with computerterminal. 3. Shodhaganga@inflibnet – Open access to various Ph.D. theses, and Synopses of theIndian Universities 4. INFLIBNET- N-LIST: An authorized access to the registered faculty and students ofthe college for the N-List program 5. E-ShodhSindhu: Provides access to E-ShodhSindhu, a Consortia for HigherEducation E-Resources. 6. Cubicle space for Researchers: has restricted entry through biometric to the specialresearch cubicles where research scholars can utilize the library services like journals,internet facilities and referencing materials. 7. Other Open Resources: 'N' numbers of open source databases are available, forBooks, Journals, Research, Translation, and Citation guide etc. like JSTOR ORG,SCIENCE DIRECT, CONNECT JOURNAL.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.chowgules.ac.in/library/Homepage.jsp

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

4.42137

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

35

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Office of Information Technology (OIT): In 2008, a dedicated department was started to design and implement ITinfrastructure. It is responsible for hardware and software design, development and maintenance.

Online Admission System with Payment Gateway:- The cashless payment of fees anIntegrated Payment gateway for Admission System was introduced from June 2017. The existing firewall, Cyberoam was upgraded in 2019, to Sophos-SG430, which supports700 congruent users with better Internet speed and high security.

The College has its own centralized information software system for Administration andAcademic Management.A new high speed thermal printer was installed in June 2018. An Upgrade of the WiFi infrastructure was done on January 2018 by replacing 5 routers(with 2Mbps) and adding 2 Enterprise Router with high speed and higher configuration (1Gbps). The present Internet Bandwidth is 120 Mbps.

Audio-Visual room with state of the art Interactive Smart TV was added.Server/Storage/Intranet: Separate NAS (Network Access Storage) 4 TB and 2 TBmirroring NAS for storing digital media of events.UPS: Replacement of UPS was done in 2017 and 2020. Currently it has 40 KVA systems to support power backup to the entire college for about 4 hours.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/pccas_policy/itpolicy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1487	177

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2018-19/4.3.3.%20-%20Media%20Center%20&%20Recording%20Facility.mp4
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

109.18

File Description	Documents
Audited statements of accounts	[View File]()
Upload any additional information	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Utilization of Infrastructure: The College Timetable Management Committee prepares thetimetable for the entire college including allotment of classrooms. Subsequently, the concerned department prepares the timetable to conduct practical in the Laboratories. Otherfacilities have to be booked by the concerned faculty/student.

Maintenance of the Infrastructure: Maintenance of Entire Campus Infrastructure is carriedout by Estate Department of the College under the guidance of the Finance Committee andTender/Purchase committee. a) Minor Maintenance process such as electrical/electronic items, gas-pipelines forLabs, Civil work etc, are done by getting quotations from different parties, scrutinised by Tender/Purchase committee. b) Major maintenance undergoes the following procedure: - The items/work to be purchased/carried-out is advertised for tenders in the localNewspapers and/or in the college website. - All the vendors are invited on the day of opening the tenders by the tender committee andare allowed to go through the tenders received. - From the comparative statements prepared, the purchase committee decides withjustification, the vendor to be given purchase/work order.

As per the progress of utilization of the funds and the strategies adopted, the finance committee mobilize and optimize the resources utilized.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[http://node01.chowgules.ac.in/pub/webassets/NAAC/aqar2019-20/4.4.2-Procedures%20and%20Policies.pdf]()

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

27

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

22

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	http://node01.chowgules.ac.in/pub/webassets/AQAR/aqar_criteria/criteria5/5.1/5.1.3 -Additional%20Information.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

216

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

159

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

7

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Due to pandemic situation students were not permitted to be on campus hence there was no formalStudent Council constituted. Though students did be part as members of the various committees of the institution. They were members of the following committees of the college:

1. Students Greviance Redressal Committee
2. Collegiate Student Grievance Redressal Committee
3. Internal Complain Committee (Standing Committee on Prevention of SexualHarassment)
4. Internal Quality Assurance Cell (IQAC)
5. Anti-Ragging and Students' Disciplinary Committee
6. NSS Advisory Committee

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/right%20quick%20link/COMMITTEE%20LIST%20(2020-21).pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

25

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni of our college contributed and extended their support to our college in the following ways under specified titles of activities:

A. As Resource Persons in our college for the following:

1. Webinars On 'My Career Journey In Biotechnology' byMs. Divya Naik,Ms. Joans Pires,Ms. Sakshi Ahluwalia,Ms. Maclaez Vaz,Ms. Chaitra Shetty,Ms. Ankita Chattopadhyay,Ms. Saili Madangirikar,Ms. Rudraksh Madkaikar

2. Talk On "Geography And Skills: My Learning Experience' byMr. Rosario D' Costa

3. A Virtual Talk Entitled "My Career Journey In Chemistry – From Academics To Academics"

4. A Webinar Alumni Talk Series Titled "The One With Divya Naik"

5. Guest Lecture On "Entrepreneurship And Innovation As Career Opportunities" byMr. Ankur Kankonkar

6. Talk On "Planning A Career As An I.T. Graduate"byMr. Aditya Rane

7. Web Talk On 'Importance Of Yoga For Youth' byMs. Samita Sethi

8. Session on 'Career Guidance'byMs. Ravina Pai and Ms. Stacey Fernandes

9. Student- Expert cum alumni interactive session byVikas Peeru andSantosh Ghadi

10. 'Career Talks' byMs. Sangrail Brito Carvalho and Ms. Kimberly Pereira

B. Alumni Startups initiated under our college IIC

1. StudyNook – Annalise Benjamin and Finoshka Rodrigues
2. Mushroom Connect – Aduja Naik and Hashma Muhawar

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision and Mission statements aim at broadening the Education, knowledge and skill sets of the students with focus on making them more employable and sensitizing students to the social issues and inculcating values to demonstrate commitment to the society and environment. Further, specific courses such as academic writing, research writing and statistics are made mandatory. To rovide global exposure, exchange programme were initiated with 06 International institutions, visit of international visiting/ faculty was encouraged, and policy for international academic credits transfer was formulated. Based on the Vision, value systems are directed to orient the students to inculcate transparency in behaviour coupled with high ethical and moral standards. Our equal opportunities endeavours seek to transform society by empowering the students and the faculty through community outreach programmes, mentoring and departmental extension activities, student club activities which provide equal opportunities to the students. Equal opportunity is practiced during admissions and employment to candidates and imposes no restrictions on the basis of gender, socio-economic status and physical abilities. Theinstitution has thus followed the stated policy of its quest for excellence in its vision and mission statements.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.chowgules.ac.in/pccas2021/p/visionandmission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Various academic and administrative positions to assist effective functioning of the college. For the administrative affairs, the principal is assisted by two vice principals for administrative affairs. Since autonomy demands deeper engagement of academic matters, Deans were appointed to look into the planning and functioning of qualitative matters of

academic programmes. This is reflection of decentralization management to ensure smooth functioning. Subsequently, it was prudent to have functionaries and statutory committees to co-ordinate specific activities. Accordingly,co-ordinator for international exchange Programme, Placement Officer, coordinator for PG Programmes and co-ordinator for student affairs, were also appointed. Their roles and responsibilities were well defined. This controller of examination is responsible for smooth conduct of examination, formulating guidelines for examinations and timely declarations of results. Co-ordinator of Student Affairs monitors the student related activities and supports their welfare measures in the college. The other initiatives include Centre for Teaching - Learning, Academic Industry Interface, Innovation and incubation cell, Institution Innovation Council (IIC-MHRD),The coordinator for International exchange Programme works for promoting international collaborations, academic credit transfer, co-ordination of student exchange Programme, hosting of international faculty on the campus. The management has also appointed HR for smooth liaising between the principal and the management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://www.chowgules.ac.in/pccas2021/p/iqac

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College has a strategic plan streamedlined and well articulatedd through participation of management, administration and respective committees. Various committees draw a perspecctive plan (short term and Long term objectives) which is executed in phase wisemanner. Here is a case study of research consultancy and extension activity committee strategic plan.The 'Research, Consultancy and Extension Activities committee of the college (RCEAPCCAS) redefined it's goals.

Short term and long term goals were laid .The plan also included strategies to contribute to the society through various extension services and community outreach activities.

1.Strategic Plan: Short term goals of RCEAC:

1.Create conducive research environment

2.Promote research on the campus

3.Encourage research publications and Interdisciplinary research

4.Create Research Policies

5.Encourage community outreach activities at the departments

Long term goals of RCEAC:

1.Initiate international collaborations for research

2.Obtain funds for research infrastructure development

3.Create Portal for research.

Outcome: A significant number of faculty members are actively involved in by, undertaking research projects, publishing and presenting their research findings, providing consultancy and carrying out collaborative research activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.chowgules.ac.in/p/ext_work
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organogram depicts the current organizational structure. The Principal is responsible for overall functioning – academic, administrative, finance and institutional growth. Vice Principals and the Deans support the system. Academic

Quality initiatives like academic audit processes and faculty performance appraisals are initiated and streamlined by the IQAC. Head of the department takes the responsibility of managing the academic programmes in the department. The Controller of Examinations is responsible for the conduct of the end semester examination and publication of results on time. The Director of physical education is responsible for participation of students in sports events, clubs activity and managing students'affairs. The Librarian maintains and Upgrades library resources and facilities. The Office Superintendent coordinates the functioning of the administrative staff. The multitasking staffs are entrusted with multiple task. There are other student support department that are managed by respective faculty. The management has appointed a cadre of staff: HR, Estate Officer, Internship officer. Purchase officer and accountant to assist and ensure smooth functioning of the autonomous college . The college being autonomous, the following structure is followed: Governing Body, academic council ,Board of Studies and Finance committee. Apart from there are various committees in effective management of the college .

File Description	Documents
Paste link to Organogram on the institution webpage	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/6.2.2-%201%20Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/6.1.2%204%20Academic%20and%20admistrative%20processes.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College has several welfare measures for the staff to develop and upgrade their professional and administrative competency.

Welfare schemes for academic and research Enhancement

1. Duty Leave for attending conferences and seminars
2. Financial support to attend and present research papers at conferences and seminars or attend workshops in the domain subject
3. Free wi-fi facility on campus and email address using the domain name of the institution are provided to all the staff members.
4. Research cubicles and specialized labs for research
5. Sabbatical leave and study leave to Pursue PhD or higher education.
6. Duty leave and financial support for faculty accompanying students under international exchange Programme.

Welfare schemes : Wellness and financial

1. Group Insurance schemes.
2. Child care Leave
3. Availability of Loan facility through Madgaon School Complex.
4. Awareness programmes for Teaching and Non-Teaching Staff especially health and wellness
5. Personal Counseling for teaching and non teaching staff .
6. Commutation of Pension.
7. Reimbursement of fees and medical bills

8. **Workshops and training Programmes for teaching staff on Wellness.**
9. **Earned Leave encashment.**
10. **Concession in fees for fitness center and physio center.**
11. **Reimbursement of medical bills and tuition fees.**
12. **Safety gadgets to staff working in laboratories .**
13. **Separate bed rest rooms facility, teaching and non-teaching staff.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria6/6.3.1-Facilities%20for%20Staff.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

13

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College accounts are audited regularly by the internal as well as the external auditors. The internal audit is conducted annually by Marathe Rao and Swaroop, a firm of chartered accountants appointed by the Management. The external audit is conducted by the state government auditors covering the grants received from the State government. The mechanism for internal and external audit adopted by the College is as follows. The accounts department of the College prepares the statement of accounts which is sent to the firm of chartered accounts for the purpose of conducting the audit. The firm subsequently deputes personnel to verify the authenticity and admissibility of the recorded transaction and the correctness of the records. Subsequently to this the audit report is prepared by the firm and given to the College. The audit statement reports that the auditors have obtained all information and explanations required for the purpose of the audit, that proper books of accounts as required by the law have been kept by the College, and that the Balance Sheet and Income & Expenditure accounts are in agreement.

External audit is conducted by the state government.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.44 in lakhs

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As per the Institutional Policy, the College does not receive any donations for admissions, recruitments and any infrastructural development on the campus. For the government grants received, the Principal, in consultation with the management, is responsible for planning and assessing expenditure for college/department/activities as per the pattern of assistance. As a practice, each of the Departments submits a list of requirements. After scrutiny, the viable proposals are forwarded to the Purchase Committee for further implementation. Subsequently, tenders are floated in local dailies. Interested manufacturers/suppliers send their quotations within 15 days of the advertisement. A date is fixed for opening of tenders. Interested parties/suppliers are invited to be present for the opening of tenders. Once the tenders are opened the concerned departments have to prepare comparative statements. In case no party or less than three parties have quoted under a particular head quotations are sought from other suppliers. After preparing the comparative statement, the same is scrutinized and signed by the purchasing committee and orders are placed accordingly. There is separate budget allocation for library and department of physical education. The Principal allocates department wise budget for the purchase of books and journals. All the funds generated are

accounted and audited.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webasse ts/NAAC/naac_criteria/criteria3/3.3.1%20M indmap%20of%20Innovative%20ecosystem.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Faculty training in use of online modes for teaching learning.

2. Creation of LOCF documents for Mapping COs an POs for various courses and Programmes.

3. Creation of SOPS during Pandemics.

4. Workshop on Reviewing of Quality Indicators based on NAAC Criteria

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Example 1: T-L-E processes through Academic Audit (AA):

AA is conducted faculty wise, to check for conformation to the academic standards prescribed by the college. It encompasses verification of TLE processes, innovations and research done by individual teachers. Based on the observation, an action plan is prepared.

Example 2: T-L-E processes through Feedbacks received

Various Review mechanisms are Academic Audit, Departmental review, teacher's assessment, student's Satisfaction survey, "Positive Chowgules" and Assessment of New teachers.

Feedback through SSS: The SSS is carried out annually as per the guidelines of NAAC.

Students Feedback of Courses, Teachers and Teaching methodologies: This feedback form reviews

04 aspects of T-L-E (Course Content and relevance, Teacher's performance, Teaching-Learning-Evaluation processes and infrastructural support). Feedback from other stakeholders: Feedback on course curriculum was obtained from employers and alumni. The same is reviewed by the Board of Studies also for necessary action.

Teachers feedback from AA: feedback is received from teachers as regards the course content. The same is then deliberated in the IQAC and necessary action plan is prepared.

Positive Chowgules: reviews and understand the TLE methodologies practiced in each of the department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://node01.chowgules.ac.in/pub/webasse ts/AQAR/aqar_criteria/criteria2/2.7/2.7.1 /2.7.1%20SSS%202021-22.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.chowgules.ac.in/pccas2021/p/annualreports/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In sync with the mission of institution, various measures have been taken for promotion of gender equity and sensitization by integration in the curriculum.

Curricular

The institution offers various courses on Gender equity such as, 'Contemporary Issues of women in India', 'Women and Society in India', 'Representation of Gender and Sexuality in Literature', 'Women's Writing in India', 'Hindi Mahila Lekhan', 'Geography of Population Growth', 'Labour Economics' and 'Gandhian Economic Thought'. Through these courses, the students become morally and socially responsible as female students realize their self-worth and male students understand the importance and respect women.

Co-curricular

Institution promotes gender sensitization through workshops, conferences, seminars, guest lectures, guest lectures, counselling through online platform.

Gender neutral administrative process

Admission process is carried out with utmost transparency offering equal opportunity for students as reflected in the increase in number of female students being admitted. Also, there is a majority of women staff on campus. Institution has Counseling center and mentoring system for students to take care of academic, emotional, social and cognitive development through online platform.

In sync with the mission of institution, various measures have been taken for promotion of gender equity and sensitization by integration in the curriculum.

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The institution offers various courses on Gender equity such as, 'Contemporary Issues of women in India', 'Women and Society in India', 'Representation of Gender and Sexuality in Literature', 'Women's Writing in India', 'Hindi Mahila Lekhan', 'Geography of Population Growth', 'Labour Economics' and 'Gandhian Economic Thought'. Through these courses, the students become morally and socially responsible as female students realize their self-worth and male students understand the importance and respect women.

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File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria7/activities/Activities%20on%20promotion%20of%20gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution has provided various facilities for the management of degradable and non-degradable wastes:

Solid waste management

Housekeeping staffs employed by the institution collect the waste from different locations, segregate systematically into degradable, non-degradable and finally dispose to the Municipality.

Liquid waste management

The various liquid wastes generated from canteen, laboratories and washrooms are drained to the Margao Municipal Sewage system.

Laboratory waste management

The institution has framed guidelines for the safe disposal of chemical and biohazard wastes and all the stakeholders have responsibility to comply with these guidelines to ensure safety at workplace.

E-waste management

E-waste generated in the institution includes non-functional monitors, CPU, UPS, printers, key boards, Compact discs and pen drives, etc. through E-waste collective drives. At the end-of computers useful life, they are collected from different locations of the campus by designated technicians. They are inspected by the authorities and it's open for disposal through contractors or vendors.

Curricular and Co-curricular activities conducted for promotion of management of wastes

Also, The Institution offers a Skill enhancement course on 'Waste Management Techniques' and Generic elective course on 'Vermicomposting technology' with the objective of understanding the importance of waste management and familiarizing with the techniques involved.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the institution organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and

staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus to generate the feeling of oneness and social harmony.

The institution has always been at the forefront of sensitizing students to the cultural, regional, linguistic communal and socioeconomic diversities of the state. E-Workshop/ Webinars, Poetry recitation programs, Language days, Teacher's day, Orientation and Induction program, mask distribution, education drive, personality development oath, plantation, Blood donation camp, Women's day, Yoga day etc. are observed. Also, student's projects related to social issues were carried out.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college has framed policies that reflect core values, code of conduct which needs to be followed by all.

Curricular activities

The curriculum offers courses as a small step to inculcate constitutional obligations among the students (details are shown under Any other information document).

Extra-curricular activities

Institution celebrates national festivals, encourages participation of students in Sports, NCC and NSS at National level to strengthen nationwide bond and relation. The institution takes pride of nurturing successful leaders among the students by conducting the Student Council election annually. Staff and students participate in the national celebrations, flag day, Gandhi Jayanti, Constitution Day, take oaths and pledge for the cause of the nation. The institution conducts awareness campaigns, orientation programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations. Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution/ Debates activities organized by various departments.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NATIONAL DAYS

- **Kargil Vijay Diwas to commemorate the anniversary of Kargil war victory. Talk on the achievements of the soldiers and a documentary was screened.**

- **Independence Day to mark freedom of India, encourages students to remember the national leaders and their sacrifices towards the country.**
- **Gandhi Jayanti to understand the ideology of great leader Mahatma Gandhi wherein pledge is taken.**
- **Rashtriya Ekta Diwas to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel wherein pledge is taken and talks on the unity are conducted.**

- **Constitution Day -preamble is read and a brief talk about the 'rights and duties and their relevance in our lives' was conducted followed by pledge taking.**
- **Armed Forces Flag Day is celebrated towards collection of funds for the welfare of the Indian Armed Forces personnel.**
- **Voters Day wherein the students are made aware about their duties and rights as a loyal citizen.**
- **Republic day to commemorate the adoption of Indian constitution.**

INTERNATIONAL DAYS

- **International Yoga Day - organizes yoga camp and a speech**

is conducted to on importance of balanced life.
- **World Population Day wherein lectures and activities are organized on various themes.**
- **Hiroshima Nagasaki Day to mark the atomic bombings on the Japanese towns of Hiroshima and Nagasaki.**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. BEST PRACTICE –I

1. Title of the Practice:Teaching-Learning and Evaluation Pedagogy

2. Objectives of the Practice

- **To shift from teacher centric to student centric**
- **Development of team work, communication skillsandcritical thinking**
- **Inculcate research aptitude and innovation**

3. The Context:

- **As there is a need to shift from theoretical based learning to applied knowledge,effective learning is carried out through blended interactive mode of learning.**
- **Multiple modes of evaluation are required to cater different types of leaners.**

4. The Practice

- Institute has organized workshops on Bloom's taxonomy, Information Communication Technology (ICT) in teaching and various Modes of Assessments for faculty.
- Students are encouraged to take SWAYAM/ NPTEL courses offered bypremier institutions of the country in lieu of internship during the pandemic.
- Faculty create course page on the Learning Management System LMS wherein Course Details are made available to the students.

5.Evidence of Success

Positive Chowgules is an initiative to bring together all the departments of the college with the sole intention of sharing their best practices of the year. Departments present and share their best practices in terms of academics, evaluations, teaching methodologies, extra-curricular activities, and motivational strategies.

6.Problems Encountered and Resources Required

- Faculty needed to be trained continuously on teaching, learning and evaluation.
- Multiple types of learners needed to be oriented.

Extended hours of working by faculty towards implementation.

BEST PRACTICE - II

1. Title of the Practice: GLOBAL EXPOSURE

2. Objectives of the Practice:

To provide global exposure to students and faculty andofferthemopportunities to experience academic environment, current research, industrial and cultural facets to prepare them for international career.

3.The Context

- Identification of renowned international universities and having a Memorandum of Understanding
- Financial support.
- Training and motivating the students towards successful collaborative research projects.

4.The Practice

The practice begins with signing of MOUs with International Institutions:

1. Waseda University, Kansai University, Japan
2. Bromma Gymnasium, Tullinge Gymnasium Stockholm, Sweden
3. University of Porto, Portugal
4. University of Sri Jayewardenepura, Sri Lanka
5. La Re Union, France

The MOUs comprises Student and Faculty Academic and Cultural Exchange Programme, Transfer of Credits, Visits and Bilateral Programmes.

5. Evidence of Success

Due to pandemic, virtual Google meet was conducted on Exchange Programme between

foreign students and students of Chowgule College wherein the information like job prospects,

current careers in demand and how learning in foreign universities is closely connectedto

industry requirements etc. were discussed.

6. Problems Encountered and Resources Required

- Develop linkages with various institutions
- Continuous funding for sustenance.
- Sustenance of the programmes due to various global and regional crisis

File Description	Documents
Best practices in the Institutional website	http://www.chowgules.ac.in/pccas2021/p/iqac_best_practices
Any other relevant information	http://www.chowgules.ac.in/pccas2021/p/iqac_best_practices

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

CURRICULUM DESIGN

- **With the implementation of autonomy in 2015, Institution was able to design its own programmes, methods of instruction as well as the evaluation system thereby enabling students to select courses based on their individual aptitudes through Choice Based Credit System.**

Steps involved in designing the curriculum

- **Benchmarking trips to autonomous institutions of repute.**
- **Various workshops on curriculum design were conducted**
- **Establishment of the Governing Body, Academic Council and Board of Studies.**
- **Preparation of Learning Outcome Curriculum Framework (LOCF) document.**

Components of curriculum

- **Curriculum that comprises of four components aimed at developing employability skills,**

researchaptitude, global competency and socially responsible students are:

Core & elective Coursesfocuses on strong foundation in the major and exposure to the application of skills.

Foundation Coursescomprise of Languages, Academic Writing, Research Writing, Statistics, Cyber Security, Environmental

Studies, Generic elective and Skill Enhancement Courses.

- ■ offered are Music, Dance, Sports for earning credits. Also, students earn credits through NCC, NSS, Life-skills, Fine Arts, OutreachProgrammes and International exchange programmes.
- ■ is compulsory and on successful completion, a student earns four credits.

- • All of these four components ensure an ideal synchronization of the curriculum, the pedagogy and the assessment of the learning outcomes based on local/national and global standards/needs.

Supporting facilities on campus

- • 'School for Foreign Languages' promotes foreign language learning.

- • 'Translation Center' in translating different genera of literature and languages into other foreign languages and vice versa.

The Centre for Teaching and Learning educates faculty on how to go about integrating ICT in Higher Education effectively.

File Description	Documents
Appropriate link in the institutional website	http://node01.chowgules.ac.in/pub/webassets/NAAC/naac_criteria/criteria7/7.3/Institutional%20Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Improve library services :

Providing better services and constantly upgrading the librarywould be the focus.

a) Upgrade digital usage in library services.

b) Library to conduct various activities like Book exhibition, quiz competition etc

c) Create spaces in the library like spate reading room and reference section

d) Develop a special section on Goa and Goan Literature.

2. Enhance teaching learning Process.

1. Conduct of faculty Develop Programme for the faculty.
2. Intervention by the IQAC to mentor newly appointed faculty.

3. Engagement and interaction of the college with various stakeholders

There needs to be constant dialogue with stakeholder (Industry, parents, alumini)

1. Community outreach programme
2. Alumni dialogue
3. Academia- Industry interaction

4. Research , consultancy and innovation

There has been a constant effort to improve the quality of research and faculty involvement in consultancy and innovation.

1. Facilitating faculty to complete research
2. Emphasis on quality publications. (WOS , Springer , Scopus , Sage)

5. Review of the Curriculum

6. Frame mechanisms for Quality Enhancement and Effectiveness of TLE methods used by Faculty

7. Enhance TLE Skills : Organize and conduct training programmes in various areas like usage of new ICT tools, MOOCS

8. Increasing quality publications and encouraging projectsand innovation activities.

9. Building : Maintenance

10. Website needs to be dynamically updated

11. Motivate students to participate in National level

competitions – min. one team from each department / year from each dept. (IIC, Sports and Cultural events)

12. Conduct workshops for

   1. Newly appointed faculty: standard methods of teaching-learning and evaluation.
   2. Departmental SWOC and preparing perspective plans