

Parvatibai Chowgule College of Arts and Science

Autonomous
Margao – Goa

F.Y.B.A. / F.Y.B.Sc.

Course Component: Foundation Course

Course Title: Academic Writing

Course Code: B. (1)

Course Credits: 4

Number of Hours: 60

This course introduces students to basic concepts and conventions of Academic Writing. It focuses on Academic Essay Writing in the form of – Expository, Argumentative and Compare & Contrast essays. It will include modules on writing a Paragraph, paraphrasing, summarizing and editing essays. The main aim of the course is to develop academic writing skills. The modules will include topics on developing coherent, compelling lines of argument as required to develop a student's thought process and writing skills.

Course Objectives:

- To provide valuable practice of essential academic structures, vocabulary, and organizational patterns
- To ensure that students will attain a level of writing expected by an academic audience.
- To enable students to understand a variety of academic genres.
- To ensure that students understand how to document their sources appropriately i.e use of citations and works cited/references.
- To ensure that students learn to quote, paraphrase, and summarize information accurately and with confidence
- To help students develop a formal tone and style (registers) expected in academic writing

Learning Outcomes:

- Students will gain a complete understanding of each stage of writing process
- Students will attain practical experience of writing essay outlines, editing drafts, and producing a completed essay for each of the three essay types.
- Students will learn to use sources and incorporate them effectively into an essay, adding valuable evidence and authority to an essay.
- Student will develop a strong academic vocabulary using transitional words and comparison and contrast phrases.

Course Content

Unit 1: Writing a Paragraph *10 Lectures*

- Brainstorming
- Writing a coherent paragraph
- Editing a paragraph
- Transitional words and phrases

Unit 2: Writing an Academic Essay *10 Lectures*

- Generating thesis statement
- From a Paragraph to an Essay
- Essay Structure
- Editing an Essay
- Writing an Expository Essay

Unit 3: Writing an Argumentative Essay *10 Lectures*

- Developing and Organizing Arguments
- Supporting Arguments
- Strengthening Arguments
- Reporting Verbs and Tones
- Editing an Argumentative Essay

Unit 4: The Compare and Contrast Essay *10 Lectures*

- Compare and Contrast Essay Structure
- Useful Vocabulary and Style
- Editing compare and contrast essays

Unit 5: Working with sources *10 Lectures*

- Avoiding plagiarism
- Selecting resources
- Citing the sources of information
- Citations, quotations and integration

Unit 6: Working with drafts *10 Lectures*

- Drafting
- Revising and Proof reading

Primary References

Fowler, R.H., Aaron, J.E. & McArthur, M., 2005. *The Little Brown Handbook*. 4th ed. Toronto: Pearson Longman.

Harris, M., 2008. *Prentice Hall Reference Guide*. 7th ed. New Jersey: Pearson Prentice Hall.

Heather, A., Lucille, S., Karen, T. & Kathleen, J.-C., 1995. *Thinking It Through: A Practical Guide To Academic Essay Writing*. 2nd ed. Peterborough: Academic Skills Centre Trent University Peterborough.

Hurling, S. et al., 2007. *Academic Writing Skills and Strategies II*. Shinjuku-ku: Waseda University International Co., Ltd.

Troyka, L.Q. & Hesse, D., 2005. *Simon & Schuster Handbook For Writers*. 4th ed. Toronto: Pearson Prentice Hall.

Graff, G., & Birkenstein, C. (2006). *"They Say/I Say"*. New York: W.W. Norton & Company Ltd.

Mode of Teaching the Academic Writing Paper

1. Lectures/sessions for Units I to VI: (60 hours in a semester)
 - a. All lectures/sessions involving Units I to VI are to be conducted through regular lectures/contact sessions.
 - b. The content delivery methods will be power point presentations, group discussions, practicals and class tests
 - c. Continuous assessments of the course work for 40 marks will be conducted for Units I to VI.
 - d. The term paper will be of 60 marks.