

**MINUTES OF THE TENTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

Date : 12th February, 2019

Time : 10.30 a.m.

**Venue: Conference Room, Parvatibai Chowgule College of Arts & Science (Autonomous),
Margao-Goa.**

Members / Invitees present:

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| 1. Smt. Padma Chowgule | - Chairman, Management Representative |
| 2. Shri. Umaji V. Chowgule | - Member, Management Representative |
| 3. Dr. Rohini Chowgule | - Member, Management Representative |
| 4. Ms. Deepa Chowgule | - Member, Management Representative |
| 5. Mr. Arjun Chowgule | - Member, Management Representative |
| 6. Shri. V.R. Shirgurkar | - Member, Management Nominee |
| 7. Prof. AnuradhaWagle | - Member, Goa University Nominee |
| 8. Dr. Renji George Amballoor | - Member, State Government Nominee |
| 9. Shri. H.S.S.Nadkarni | - Member, Teacher Representative |
| 10. Dr. HanumantChopdekar | - Member, Teacher Representative |
| 11. Dr. N.N. Sawant | - Member Secretary, Principal |

Since there was a quorum, the meeting started at 10:30 am.

Dr. N. N. Sawant, Member Secretary of the Governing body welcomed the members of Governing Body. All new members were introduced and the Member Secretary gave a brief presentation on the composition, term and functions of Governing body.

The Chairman thanked everyone for attending the meeting.

Thereafter, the agenda was taken up for discussion.

Agenda:

1. Leave of absence.
2. To approve the minutes of the previous Governing Body meeting.
3. To approve the proposed syllabi including the Programme Outcomes, Programme Specific Outcomes and Course Outcomes of various courses of Under Graduate Degree Programmes and Post Graduate Degree Programmes in Arts & Science under Autonomy, which stand approved by the Academic Council.
4. To approve the amendments to the Scheme of examination.
5. To approve the ordinances of Post Graduate Diploma Programmes.
6. To approve the restructured budget for 2018-19 under pattern of Finance assistance of UGC under autonomy.
7. To propose the names of the members in the Academic Council (i.e. not less than four experts from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering etc)
8. To approve the AQAR report for 2017-18.
9. To explore the possibilities of external funding for development of infrastructure.
10. Any Other Business (A.O.B.)

1. Leave of Absence

The following Governing Body member was absent without intimation:

- Dr. Manju Singh
- Member, UGC Nominee

2. To approve the minutes of the previous Governing Body Meeting.

The Member Secretary read out the highlights of the previous meeting. The approval of the minutes was proposed by Shri. V.R. Shirgurkar and seconded by Ms. Deepa Chowgule.

3. To approve the proposed syllabi including the Programme Outcomes, Programme Specific Outcomes and Course Outcomes of various courses of Under Graduate Degree Programmes and Post Graduate Degree Programmes in Arts & Science under Autonomy, which stand approved by the Academic Council.

Suggestions:

- i. Wherever departments have mentioned 'Employability' as its Course Outcome, should list it under Programme Outcomes. Employability should become one of the important attributes of this college under Programme Outcome.
- ii. To a query, Member Secretary clarified that all modifications to the syllabi placed before the Governing body will be implemented from Academic year 2019-20.
- iii. Develop some methodology to evaluate the Course Outcomes and statistics to be presented.
- iv. There has to be alignment of teaching with learning outcomes with focus on students (student-centric). Further develop methodologies where both slow and advanced learners would be benefitted.
- v. If elective course 'Econometrics' can be made into a Core Course.

The house approved the proposed syllabi including the Programme Outcomes, Programme Specific Outcomes and Course Outcomes of various courses of Under Graduate Degree Programmes and Post Graduate Degree Programmes.

4. To approve the amendments to the Scheme of examination.

Resolution: Approved the Scheme of examination with the following recommendation:

- i. To provide statistics of students' performance under the new modes of evaluation, in the next Governing Body meeting.
- ii. As per Chowgule College policy, a student can take maximum 5 years to graduate but Goa University, the Parent University, allow students to take 6 years to graduate. Therefore, Chowgule College, though autonomous, should seek permission from Goa University to avoid any legal issues arising out of the difference in graduating years at a later stage.

5. To approve the ordinances of Post Graduate Diploma Programmes.

Resolution: Approved the ordinances of Post Graduate Diploma Programmes by adding the following sub point to clause AO-9.9 - Academic Audit Committee:

"4. (iii) To determine the alignment of the questions with the learning outcomes."

6. To approve the restructured budget for 2018-19 under pattern of Finance assistance of UGC under autonomy.

Resolution: Approved the restructured budget for 2018-19.

With regards to non-receipt of UGC Grants for autonomous college, representation to be made to the Directorate of Higher Education for onward submission to UGC.

7. To propose the names of the members in the Academic Council (i.e. not less than four experts from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering etc).

The following names were proposed as members on the Academic Council:

- i. Mr. D.S. Prashant
M.Sc. in Agricultural Economics and currently pursuing Ph.D. in Management Studies, from Goa University. Is the Chief Executive Officer of Forum for Innovation Incubation Research and Entrepreneurship Promoting technology based startups from Goa since October 2018.
- ii. Ms. Reboni Sana
Graduated from the National Institute of Design, Ahmedabad. Has formed Mozaic with Arch. Dean D'Cruz in 2002.
- iii. Mr. Mangirish Salelkar
B.E. from Padre Conceição College of Engineering, Verna. Is the Co-Founder and CEO of Umang Software Technologies.
- iv. Mrs. Ajanta Burman
Completed graduation in Economics. Is a CSR Consultant for Blue Cross Laboratories Pvt. Ltd., Mumbai, since March 2018.

The house approved the same - proposed by Dr. Renji George Amballoor and seconded by Prof. Anuradha Wagle.

8. To approve the AQAR report for 2017-18.

The Member Secretary gave a presentation on AQAR report for 2017-18 highlighting the following points:

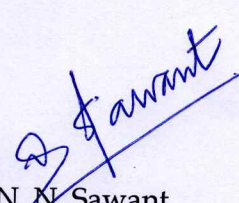
- i. College Achievements
- ii. Programmes offered
- iii. Students' enrollment (pre and post autonomous statistics) and academic performance of the first passed out autonomous batch.
- iv. Faculty Achievements
- v. International Initiatives and outcomes
- vi. Achievements (academics, Co-curricular activities, Sports)
- vii. Teaching Learning methodologies like Flipped Classroom, POGIL, Bloom's Taxonomy etc.
- viii. Future Plans

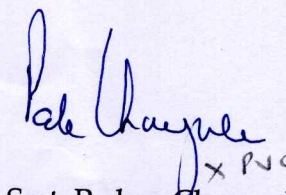
Resolution: Approved the AQAR report for 2017-18 with the following suggestions:

- i. Provide statistics of number of viewers from outside the State visiting our college website.
- ii. For improving passing percentage Bloom's Taxonomy methodology should be considered where lower order questions should carry at least 40% marks to enable average students to score and clear the course.
- iii. Using Bloom's Taxonomy pattern for assessment.

- iv. For additional information provide websites to students where free online resources/lectures are available along with the recommended text books.
 - v. Additional material to be given to students who do not attend lectures or understood what is taught.
9. To explore the possibilities of external funding for development of infrastructure.
The house suggested the following for raising funds:
- i. Writing to alumni
 - ii. Write to Corporates giving detailed proposal for funding.
10. Any Other Business (A.O.B.)
- i. Since the number of faculty with Ph.D. is 55%, it was recommended to publish the Ph.Ds procured by college faculty in a book form.
 - ii. Club with Cluster Research Centre for Ph.D.
 - iii. Write to the Government once again to consider our proposal to either:
 - a) Sanction intake capacity of students for freezing vacancies at the starting point of autonomy instead of actual strength of students for the academic year 2014-15; or
 - b) Permit us to hold back fees of students over and above the strength of the students during 2014-15.
 - iv. Educate some of the Higher Secondary Schools in the neighboring areas by organizing exhibitions showcasing the programmes offered by the college.

The meeting ended at 1.00 p.m., with a vote of thanks proposed by the Chairman.


Dr. N. N. Sawant
Member Secretary
Governing Body


Smt. Padma Chowgule
Chairman
Governing Body

Dated: 12/02/2019