



Parvatibai Chowgule College of Arts and Science Autonomous

Accredited by NAAC with Grade 'A' (CGPA Score 3.41 on a 4 Point Scale)
Best affiliated College-Goa University Silver Jubilee Year Award



F.133A/623

July 21, 2017

All the members of the Governing Body

Sub: Minutes of the meeting of the Governing Body held on 6th June 2017.

Sir/Madam,

I am forwarding the Minutes of the meeting of the Governing Body held on 6th June 2017, in the Conference Room of our College. If no exception is taken by any member who was present at the meeting to the correctness of the Minutes of the Meeting within 8 days of dispatch of the Minutes, they shall be deemed to be correct.

Yours faithfully,


Dr. N.N. SAWANT
Member-Secretary

Encl : Minutes of the Meeting.

**MINUTES OF THE SEVENTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)**

Date : 6th June 2017

Time : 11.00 a.m.

Venue: Conference Room, Parvatibai Chowgule College of Arts & Science,
Margao - Goa.

Members / Invitees present:

- | | |
|----------------------------|--|
| 1. Shri. Umaji V. Chowgule | - Chairman, Management Representative |
| 2. Dr. R. V. Gaonkar | - Management Representative |
| 3. Prof. Santosh Tilve | - Member, Member, State Government Nominee |
| 4. Prof. Y.V. Reddy | - Member, Goa University Nominee |
| 5. Shri. V.R. Shirgurkar | - Member, Management Nominee |
| 6. Dr. Gunaji Desai | - Member, Teacher Representative |
| 7. Dr. N.N. Sawant | - Member Secretary, Principal |

Members absent with intimation:

- | | |
|----------------------------|-------------------------------------|
| 1. Dr. Rohini Chowgule | - Member, Management Representative |
| 2. Shri. Arjun Chowgule | - Member, Management Representative |
| 3. Prof. Shyam R. Asolekar | - Member, Management Representative |
| 4. Dr. Manju Singh | - Member, UGC Nominee |
| 5. Dr. Ananya Das | - Member, Teacher Representative |

Since there was a quorum, the meeting started at 11:10 am.

Dr. N. N. Sawant, Member Secretary of the Governing body welcomed the members to the Seventh Governing Body meeting.

Thereafter, the agenda was taken up for discussion.

Agenda:

1. To approve the minutes of the previous Governing Body Meeting.
2. To approve the proposed syllabi of various courses of Under Graduate Degree Programs and Post Graduate Degree Programs in Arts & Science under Autonomy, which stand approved by the Academic Council.
3. To approve the Autonomy Ordinances relating to the two year Post-graduate Degree Programmes.
4. To approve amendments pertaining to credits and evaluation.
5. Any Other Business (A.O.B.)

1. To approve the minutes of the previous Governing Body Meeting.

Dr. N. N. Sawant read out the minutes of the previous Governing Body Meeting held on 26th October 2016 and the same was approved by the House.

2. To approve the proposed syllabi of various courses of Under Graduate Degree Programs and Post Graduate Degree Programs in Arts & Science under Autonomy, which stand approved by the Academic Council.

The syllabi were approved by the Governing Body with the following suggestions that

- a. Each department should look at learning outcomes.
- b. The syllabi prepared by the BoS have to be rated by other external experts in the respective field.

3. To approve the Autonomy Ordinances relating to the two year Post-graduate Degree Programmes.

The Autonomy ordinances for B. Voc. course were approved with the following suggestions:

- a. The ordinances should be applicable to all vocational courses and not specific to Software development.
- b. Delete the words 'Software Development' wherever it is appearing in the ordinances.
- c. Point 5 of AO 5.2, should define the activities instead of stating 'any other activity'.
- d. Regarding AO 6.8 - Scheme of Examination, each teacher should specify at the beginning of the year the mode of assessment i.e. 100% CA or SEE exam or combination of both.

4. To approve amendments pertaining to credits and evaluation.

The Governing Body recommended that:

- a. The students should focus on 120 credits by investing time to expand their knowledge and skill horizon rather than take extra credits.
- b. In the context of evaluation, the teacher should define the method and number of CAs to be conducted.
- c. The current SY/TY students should continue with existing structure. For new batch, amendment needs to be changed. The entire ordinances need to be revised and placed before the Academic Council.

5. AOB

1. Dr. Sawant, Member Secretary briefly stated the action taken after the last GB meeting.

a. Appointment of five new members on the Academic Council

From the names suggested by Dr. R.V.Gaonkar, Prof. V.R. Shirgurkar and Dr. Sawant as Governing Body nominees of the Academic Council, Shri Umaji Chowgule and Dr. N. N. Sawant personally met the nominees and had a dialogue with them. The following

five members agreed to be on the Academic Council of our college and offered to contribute in the following areas:

1. Dilip Kare (Agreed to assist the department of Statistics)
2. Ramesh Chandwani (Agreed to assist the Chemistry department)
3. Kishor Shah (Agreed to assist the Social Science department)
4. Shirish Kotmire (Agreed to assist the Incubation Centre and Start up)
5. Bhama Venkatramani (Assist the Research department)

Chairman suggested that one member of the Governing Body should coordinate with the above members.

b. Getting departments recognized as Research Centres.

College identified faculty who could become Research Guides for Ph.D. programme. Applications of seven faculties from various departments were sent to Goa University for recognizing as Teacher of the University for Ph.D. programme. Based on approval from Goa University, college will send proposals for recognizing the departments as Research Centres.

2. Dr. Sawant made a brief presentation on:

College plan 2020

a. Syllabus

- i. Quantum of syllabus will be reduced
- ii. Syllabus will contain more skill learning modules
- iii. Practicals to be reduced by 50%
- iv. Restructure Choice based credit system (CBCS)

b. New Academic Programmes

- i. Three PG degree programmes in Life Science, English and Geoinformatics will be started from academic year 2018 and UG degree programme in Food Technology to be started from academic year 2019.

c. Research

The IQAC has streamlined specific three year plan for enhancing research capabilities among faculties and students. In tune with this, college has taken the following initiatives:

- i. Institutional Ethics Committee
- ii. Policy document on Research
- ii. Up gradation of "Research section" on college website
- iv. Prepared proposal for "STAR-DBT" which will be submitted in August 2017
- v. College journal in process of becoming Online with ISSN number

- vi. Prepared online software for submission of all research related reports
- vii. Research Discussion Forum (RDF) to initiate Interdisciplinary Collaborative Research
- viii. Preparation for funding agencies

d. Collaborations (National and International)

College has signed MOUs with following organizations (government and non government) for using research facility and expertise.

- i. National centre for Antarctic and Ocean Research (NCAOR), Vasco
- ii. Goa Institute of Public Administration and Rural development (GIPARD), Old Goa.
- iii. Goa State Biodiversity Board (GSBB)
- iv. Tullinge Gymnasium, Sweden
- v. Jayewardenepura University, Sri Lanka
- vi. Companies like Watson, Sanofi Aventis, and Aximsoft Inc, California has agreed support infrastructural development/research of the college.

e. Infrastructural Development

- i. The Centre for teaching learning will conduct research on methodologies.
 - ii. Translation Centre
- f. The matter pertaining to Writ Petition No. 40/2017 filed in High court of Bombay in Goa, Panaji, Goa was taken up and it was resolved that Principal, Dr. Nandkumar Narayan Sawant will represent the matter on behalf of Parvatibai Chowgule College of Arts & Science, Autonomous, Margao Goa.

The meeting ended at 2.00 p.m., with a vote of thanks proposed by Dr. N. N. Sawant.

Dated: 06/06/2017


Dr. N. N. Sawant
Member Secretary
Governing Body

**MINUTES OF THE EIGHTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

Date : 19th February 2018

Time : 11.00 a.m.

**Venue: Conference Room, Parvatibai Chowgule College of Arts & Science (Autonomous),
Margao - Goa.**

Members / Invitees present:

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|----------------------------|---------------------------------------|
| 1. Smt. Padma Chowgule | - Chairman, Management Representative |
| 2. Shri. Umaji V. Chowgule | - Member, Management Representative |
| 3. Prof. Santosh Tilve | - Member, State Government Nominee |
| 4. Dr. Gunaji Desai | - Member, Teacher Representative |
| 5. Dr. Ananya Das | - Member, Teacher Representative |
| 6. Dr. N.N. Sawant | - Member Secretary, Principal |

Since there was a quorum, the meeting started at 11:00 am.

Dr. N. N. Sawant, Member Secretary of the Governing body welcomed the members to the Eighth Governing Body meeting. He welcomed and briefed the new Chairperson, Smt. Padma Chowgule on Autonomy guidelines and the structure of academic bodies in the autonomous set up.

Thereafter, the agenda was taken up for discussion.

Agenda:

1. Leave of Absence
2. To approve the minutes of the previous Governing Body Meeting.
3. To approve the proposed syllabi of various courses of Under Graduate Degree Programs and Post Graduate Degree Programs in Arts & Science under Autonomy, which stand approved by the Academic Council.
4. To approve the proposal for Special Examination under Autonomy.
5. To approve the Modus of Operation for Online Courses.
6. To approve the budget for 2018 - 19.
7. To discuss the strategies to be adopted in order to address the efforts pertaining to the grading of the college by NAAC, NIRF, etc.

1. Leave of Absence

The following Governing Body members were absent with intimation:

- | | |
|-------------------------|-------------------------------------|
| - Dr. Rohini Chowgule | - Member, Management Representative |
| - Shri. Arjun Chowgule | - Member, Management Representative |
| - Shri. V.R. Shirgurkar | - Member, Management Nominee |

Members absent without intimation:

- | | |
|---------------------------|-------------------------------------|
| - Dr. Manju Singh | - Member, UGC Nominee |
| - Prof. Shyam R. Asolekar | - Member, Management Representative |
| - Prof. Y.V. Reddy | - Member, Goa University Nominee |

2. To approve the minutes of the previous Governing Body Meeting.

The minutes of the previous Governing Body meeting were approved with a suggestion to chalk out a year wise plan.

3. To approve the proposed syllabi of various courses of Under Graduate Degree Programs and Post Graduate Degree Programs in Arts & Science under Autonomy, which stand approved by the Academic Council.

The Governing Body members made the following suggestions:

- i. When Academic Council recommends addition of sub topics into the syllabus, the Chairman of Academic Council should ensure that equal amount of syllabus/topics are to be deleted and the same should be minuted under the 'Topic deleted' column.
- ii. The department should implement the recommended sub topics in the syllabus only if they have the expertise.
- iii. 'Bioethics' course run by Biochemistry department should be read as 'Medical Ethics' and syllabus should be related only to medical ethics. Ethics course run by Philosophy department should cover issues related to Bioethics replacing religious components. The same is to be suggested to the Board of Studies of Philosophy for incorporation.
- iv. History students should be encouraged to take up Portuguese as an Optional language instead of opting Portuguese as Interdisciplinary course. Under Interdisciplinary course, students should take up course relevant to History.
- v. Since the medium of instruction is English, English language should not be offered as an Optional paper. If a student is coming with no background of all the Optional language papers offered by us, alternatives such as Programme languages, Elementary Mathematics, R-tool language may be offered provided we have the necessary expertise.
- vi. Second language should not be offered as an Elective paper.
- vii. To the suggestion made by the Academic Council member regarding liaising with the organizers of Serendipity - 2019 to showcase 'Chowgule College Pavilion' with focus on art related to Goa/Contemporary art, core committee should be constituted to decide on the themes. The selected themes should be taken up as a Project by TY students or Internship by students. The nitty- gritty of the festival to be decided by the committee.

4. To approve the proposal for Special Examination under Autonomy.

Approved the proposal for Special Examination under Autonomy for only this Academic year i.e. 2017-18. From next academic year 2018-19 onwards, following suggestions to be implemented after placing it to Academic Council:

- i. Those students who have pre-knowledge of a particular course should be exempted from attending the course. Instead, they should be allowed to answer an entrance exam at the beginning of the course or at the end of the course along with the regular students.
- ii. Students, who were indisposed to answer exams due to medical grounds or other valid reasons, should be allowed to answer exams within two weeks or before going to the next semester. There should not be any backlogs. A list enumerating the various reasons should be drawn by the college.
- iii. Exams should be decentralized. Each faculty should conduct exams during regular lectures. Re-exam should be conducted within two weeks for those students who are unsuccessful in clearing the exams.

5. To approve the Modus of Operation for Online Courses.

Suggestions:

- i. Besides SWAYAM, include edX, MITOP etc.
- ii. Delete AO-7.5. Enrollment for online course should be open for all students irrespective of their passing grade.

Approved after incorporating the above suggestions.

6. To approve the budget for 2018 – 19.

Approved

7. To discuss the strategies to be adopted in order to address the efforts pertaining to the grading of the college by NAAC, NIRF, etc.

The Member Secretary informed the house that the college had applied for DBT STAR College Scheme, for enhancement of teaching and research of science and the college has been shortlisted. The college will receive a grant of 66 lakhs for the same.

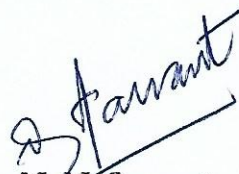
The Member Secretary appraised the house about NIRF and new NAAC guidelines (w.e.f. July 2017) and accordingly informed that the college has applied for NIRF in October 2017 (results awaited) and will apply for NAAC in December 2018.

8. Any Other Business (A.O.B.)

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The meeting ended at 1.30 p.m., with a vote of thanks proposed by Dr. N. N. Sawant.

Dated: 19/02/2018


Dr. N. N. Sawant
Member Secretary
Governing Body