

**MINUTES OF THE FIFTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)**

Date : 13th June 2016

Time: 11.00 a.m.

Venue: Conference Room, Parvatibai Chowgule College of Arts & Science,
Margao-Goa.

Pursuant to the Notice dated 31st May 2016 for the Governing Body meeting, the said meeting of the Governing Body took place on 13th June 2016.

Members / Invitees present :

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|----------------------------|---------------------------------------|
| 1. Shri. Umaji V. Chowgule | - Chairman, Management Representative |
| 2. Dr. Rohini Chowgule | - Member, Management Representative |
| 3. Shri. Arjun Chowgule | - Member, Management Representative |
| 4. Shri Nagesh V. Patil | - Member, Management Representative |
| 5. Dr. E.M. Travassos | - Member, Teacher Representative |
| 6. Dr. N.N. Sawant | - Member Secretary, Principal |
| 7. Dr. R. V. Gaonkar | - Special Invitee |

Members absent with intimation :

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|------------------------------|-------------------------------------|
| 1. Prof. Shyam R. Asolekar | - Member, Management Representative |
| 2. Dr. Manju Singh | - Member, UGC Nominee |
| 3. Prof. Y. V. Reddy | - Member, Goa University Nominee |
| 4. Prof. Santosh Tilve | - Member, State Government Nominee |
| 5. Principal V.R. Shirgurkar | - Member, Management Nominee |
| 6. Prof. H.S.S. Nadkarni | - Member, Teacher Representative |

Since there was a quorum, the meeting started at 11.20 a.m.

The Chairman, Shri Umaji V. Chowgule, welcomed the members and thanked them for attending the Fifth Governing Body meeting.

Thereafter, the agenda was taken up for discussion.

Agenda:

1. To approve the minutes of the previous Governing Body Meeting.
2. Report of Academic Audit.
3. Review of Academic year 2015-16.
4. Plans for the Academic year 2016-17.
5. Any Other Business (A.O.B.)

1. To approve the minutes of the previous Governing Body Meeting.

Dr. N. N. Sawant informed the Governing Body that the corrections suggested by Dr. R. V. Gaonkar, were incorporated in the minutes, circulated to members. These are:

- a) On page No. 4, it was written General Body, which was corrected to Governing Body.
- b) On page No. 5, it was mentioned that RTI queries were also asked from Dhempe College, which, Dr. R. V. Gaonkar corrected saying that RTI was not put forth to Dhempe College.

DISCUSSIONS :

- a) Shri Umaji V. Chowgule suggested to Dr. R. V. Gaonkar that we need to get RTI from Dhempe College also.
- b) As suggested in the last meeting, Mr. Umaji inquired with Dr. Gaonkar whether he was able to get an appointment with the HRD Minister, to which he replied that the HRD Minister was not in Delhi, but he contacted the OSD (Officer on Special Duty) who told them to get in touch with the Secretary on 15/06/2016, who will then fix their appointment with the HRD Minister. Mr. Umaji suggested making a small presentation to the HRD Minister highlighting only the main points.
- c) Further, Dr. N. N. Sawant said that Goa University has forwarded the representation of our college to UGC.
- d) Dr. R. V. Gaonkar informed that he got in touch with the Advocate, who said that there are serious procedural lapses on the part of Dhempe College, Goa University and UGC and he recommended that we file a Writ Petition.
- e) Mr. Umaji suggested that we need to brief the students, staff and alumni about the CPE issue and take their opinion also.

After considering the above suggestions, the house unanimously confirmed the minutes of the third Governing Body meeting held on 28th May 2016.

2. Report of Academic Audit.

Dr. E. M. Travassos presented the Academic Audit Report 2015-16 (Enclosed as Annexure I)

After due discussions, the Audit Report was unanimously accepted and the following recommendations were made :

- a) If a lecture is a scheduled lecture and if students bunk the lecture en masse, then all students should be marked absent. If a faculty is on leave, then she / he should make some alternate arrangements or compensate for the lectures missed.
- b) Mass bunking should be discouraged.
- c) It is observed that the use of resources like Journal articles and audio-visual resources at first year level is appreciable. It was suggested that this year, the college should join the OCW links. POGIL (Process Oriented Guided Inquiry Learning) and flipped classroom methods should be introduced.
- d) Centre for Enhanced Teaching and Learning (CETL) to be set up to enable teachers to develop and disseminate web-based learning resources.
- e) Course Units that are considered too heavy or too light must be referred to the Board of Studies for revision.
- f) Academic Audit Report should be presented in the staff meeting and subsequently to be discussed in the IQAC meeting. A mention of this should also be made to the NAAC.
- g) If faculty members participate in conferences, workshops etc during instructional days, then they must plan their schedule in advance and make up for the lectures missed or make an alternate arrangement for lectures.
- h) During the year 2016-17, Academic Audit to be conducted semester-wise (Semester 1, 2, 3 and 4).
- i) Academic Audit form should be revised for the year 2016-17.

3. Review of Academic Year 2015-16

At the foremost, Dr. N. N. Sawant thanked the Management for appointing him as the Principal. Thereafter, he gave a brief presentation of the Academic Year 2015-16:

- a. He said that after the implementation of Autonomy, the college adopted multiple strategies to bring awareness in the society like press conference, open seminars and participating in educational fair.
- b. Secondly, the college prepared handbooks that were given to the students prior to admissions. The admissions were very good during the academic year 2015-16. The admission for FYBA was 182 and for FYBSc, it was 314. If we compare the admissions before autonomy and after autonomy, we found an increase of 52% in FYBA and 126% in FYBSc.

- c. The Course structure was prepared with total 130 credits (120 academic and 10 non-academic).
- d. For BA, it was found that except a few subjects like Philosophy, Marathi, Konkani, there was more preference for double major subjects. Subjects like Psychology, Sociology and English became more popular. In B.Sc., more preference is shown towards single major subjects and there was more demand for subjects like Chemistry, Computer Science, Zoology and Geology.
- e. The college started new PG programmes in Economics and Hindi under autonomy.
- f. The college signed Memorandum of Understanding with (i) Jaywardenapura University, Srilanka (ii) SwifInc International USA (iii) Bromma Gymnasium, Stockholm. Within the country, the college has signed Memorandum of Understanding with (i) Gogte-Joglekar College, Ratnagiri and (ii) Parishkar College, Jaipur. And within the State, it is with (i) Government College, Quepem (ii) MES College, Zuarinagar and (iii) GIPARD (Goa Institute for Public Administration & Rural Development)
- g. During this year, four faculty members were awarded Ph.D degree. As of now, the college has 50% of faculty with Ph.Ds.
- h. It was informed that five students have registered for Ph.D in the department of Geography and Hindi.

6. Plans for the Academic year 2016-17.

Subsequently, Dr. N. N. Sawant gave a brief presentation on the plans for the Academic Year 2016-17:


- a. Dr. Sawant informed that last year, the college had conducted open house, but the response was not very good. So this year, the college publicized the courses it offers under autonomy through banners, newspapers, and open seminars. He also said that the college is trying to attract more students from outside.
- b. He said that admissions are still going on. However, till date, we have got 170 students for FYBA and 320 students for FYBSc. This year, the admissions are taken based on merit, with a cut off percentage of 50%. Interestingly, for some subjects, it has gone higher to 60%.
- c. This year, the college has started four new programmes viz:
 - (i) Masters in Child Psychology and Development.
 - (ii) Biochemistry at the undergraduate level.
 - (iii) PG Diploma in Techniques in Instrumentation.
 - (iv) Certificate course in Book Publishing.

- d. Cipla Company has instituted a total of 6 scholarships for meritorious students and 6 scholarships for economically backward students. The Company has also proposed to start M.Sc. in Industrial Biotechnology during the next academic year.
- e. Under International exchange programme, it was informed that a student from our college will spend one academic term in Waseda University, Japan and similarly, one student from their University will spend a term in our college. Likewise, our faculty member will teach one term in Kelinya University, Srilanka and one faculty of Kelinya University will teach one term in our college.
- f. As a part of Consultancy, Curtorim Heritage Biodiversity has selected two teachers, one from the department of Botany and the other from the department of Zoology to become Consultants for them.
- g. The college also has linkages with Oracle Academy, Mumbai IIT.
- h. Dr. Sawant said that during the last NAAC visit, the team pointed out that the college is not at the high end at Research. Hence, this year, the college has set a target for at least 40 publications, 5 workshops and 1 international conference. Teachers who are pursuing Ph.D will be motivated and will be given certain leverages.
- i. Apart from Geography and Hindi, Botany department has been recognized as a Research Centre by Goa University. Two more departments i.e. Chemistry and Computer Science will also submit their applications for recognition as Research Centres.
- j. Dr. R. V. Gaonkar suggested that we should inform Goa University whenever we are starting any new programmes as ultimately, it is Goa University who is going to award the degree.

Dr. N. N. Sawant thanked the Chairman for conducting the meeting and also other members on the Governing Body for attending the meeting.

The meeting ended at 1.30 p.m.

Dated : 14/06/2016


Dr. N. N. Sawant
Member Secretary
Governing Body