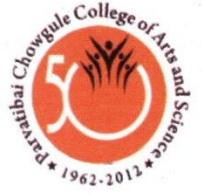




Parvatibai Chowgule College of Arts and Science
Autonomous

Accredited by NAAC with Grade 'A' (CGPA Score 3.41 on a 4 Point Scale)
Best affiliated College - Goa University Silver Jubilee Year Award



F.133A/904

August 6, 2018

All the members of the Governing Body

Sub: Minutes of the 9th meeting of the Governing Body held on 4th June, 2018.

Sir/Madam,

I am forwarding the Minutes of the 9th meeting of the Governing Body meeting of the Autonomous College, held on 4th June 2018, in the Conference Room of our College. If no exception is taken by any member who was present at the meeting to the correctness of the Minutes of the Meeting within 8 days of dispatch of the Minutes, they shall be deemed to be correct.

Yours faithfully,


Dr. N.N. Sawant
Member Secretary

Encl : Minutes of the Meeting.

**MINUTES OF THE NINTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

Date : 4th June 2018

Time : 11.00 a.m.

**Venue: Conference Room, Parvatibai Chowgule College of Arts & Science (Autonomous),
Margao- Goa.**

Members / Invitees present:

- | | |
|----------------------------|---------------------------------------|
| 1. Smt. Padma Chowgule | - Chairman, Management Representative |
| 2. Shri. Umaji V. Chowgule | - Member, Management Representative |
| 3. Dr. Rohini Chowgule | - Member, Management Representative |
| 4. Prof. Y.V.Reddy | - Member, Goa University Nominee |
| 5. Prof. Santosh Tilve | - Member, State Government Nominee |
| 6. Dr. Gunaji Desai | - Member, Teacher Representative |
| 7. Dr. Ananya Das | - Member, Teacher Representative |
| 8. Dr. N.N. Sawant | - Member Secretary, Principal |

Since there was a quorum, the meeting started at 11:00 am.

Dr. N. N. Sawant, Member Secretary of the Governing body welcomed the gathering.

Thereafter, the agenda was taken up for discussion.

Agenda:

1. Leave of absence.
2. To approve the minutes of the previous Governing Body meeting.
3. To approve the proposed syllabi of various courses of Under Graduate Degree Programs and Post Graduate Degree Programs in Arts & Science under Autonomy, which stand approved by the Academic Council.
4. To approve the amendment to Ordinance AO-1.3 pertaining to eligibility criteria for admission of students to Semester V and VI, Ordinance AO-3 pertaining to Course structure, and Ordinance AO-4 pertaining to Scheme of Examination.
5. To approve the policy on Transfer of credits to encourage students to take twinning courses at other Universities.
6. Presentation of the college report for 2017-18.
7. To discuss the plan for the year 2018-19.
8. Any Other Business (A.O.B.)

1. Leave of Absence

The following Governing Body members were absent with intimation:

- | | |
|-------------------------|-------------------------------------|
| - Shri. Arjun Chowgule | - Member, Management Representative |
| - Shri. V.R. Shirgurkar | - Member, Management Nominee |

- Dr. Manju Singh - Member, UGC Nominee
- Prof. Shyam R. Asolekar - Member, Management Representative

The minutes of the previous Governing Body meeting were approved with the following changes:

- Students from the faculty of languages will not be eligible to offer optional language in their core language course/programme, e.g. A student offering English as a major course should opt for language other than English as an optional language course. If a student is coming with no background of all the Optional language courses offered by the college, especially foreign students, alternate courses such as Programme languages, Elementary Mathematics, R-tool may be offered.

The approval of the minutes was proposed by Dr. Rohini Chowgule and seconded by Prof. Y.V.Reddy.

Suggestions:

- i. Mechanism to be put in place to ensure that whatever changes suggested by Academic Council and Governing Body are followed by respective departments. Academic audit report from the teachers and the feedback on the courses from students should be placed before the Governing Body.

The house approved the syllabi of all the Under Graduate Degree Programmes and Post Graduate Degree Programmes. In the case of Chemistry syllabus, revision is recommended. The following points as well as suggestions made in the Academic Council meeting held on 28.04.2018 are to be considered when reviewing the Chemistry syllabus:

- Add relevant topics in the syllabus especially in the emerging fields of Chemistry.
- One or two electives to be added which is industry oriented. The syllabus to be prepared by taking inputs from experts from industry.
- Any matter suggested by the Chairman of BoS should be communicated to the Governing Body by email after approval from Standing Committee.

4. To approve the amendment to Ordinance AO-1.3 pertaining to eligibility criteria for admission of students to Semester V and VI, Ordinance AO-3 pertaining to Course structure, and Ordinance AO-4 pertaining to Scheme of Examination.

After deliberation, following changes were suggested in the ordinances:

- i. **Ordinance AO-1.3 pertaining to eligibility criteria for admission of students to Semester V and VI.**
- a. Title to be replaced to "Eligibility for admission to Semester III and IV, V and VI of B.A./B.Sc degree programme".

Ordinance to be read as follows:

- i. **Eligibility for admission to Semester III and IV of B.A./B.Sc degree programme.**

- a. All registered first year students are eligible for admission to Semester III and IV, provided that, in:

- Core: a student earns all the credits in core courses offered in the previous semesters (I and II).
- Electives and other courses: a student has secured a minimum grade 'P' in the specified prerequisite courses.

- ii. **Eligibility for admission to Semester V and VI of B.A./B.Sc degree programme.**

- b. All registered second year students are eligible for admission to Semester V and VI, provided that, in:

- Core: a student earns all the credits in core courses offered in the previous semesters (III and IV).
- Electives and other courses: a student has secured a minimum grade 'P' in the specified prerequisite courses.

Since more deliberation is required to look at the practical implementation of the same, it was suggested that the same be implemented in the next academic year.

- b. **Maximum Duration of the programme**

A student is expected to complete the B.A. /B.Sc. degree programme in 6 semesters. However, a student may complete the programme in not more than 5 years commencing from the date of admission.

Ordinance AO-1.3 approved after incorporating the above suggestions.

- ii. **Ordinance AO-3 pertaining to Course structure.**
Approved

iii. **Ordinance AO-4 pertaining to Scheme of Examination**

Ordinance AO-4 approved after incorporating the below suggestions:

- a. Ordinance AO-4.2: Monitoring the Assessments is rephrased as under:
The responsibility for monitoring the assessment of courses offered by the Department will lie with the Head of the Department and the concerned Dean.
- b. Ordinance AO-4.3: Submission of Results is rephrased as under:
Marks scored by students in the courses offered by the Department during the semester should be submitted to Examination Cell of the College at least **one** week before the end of the semester (commencement of the winter/summer break) so as to facilitate the declaration of results.
- c. Ordinance AO-4.4: Pattern of Assessment pertaining to courses in component B:
Under Ordinance AO-4.1, it was discussed that assessment for all the courses will be the responsibility of the respective course teachers. Therefore, Ordinance 4.4 is deleted.

5. **To approve the policy on Transfer of credits to encourage students to take twinning courses at other Universities.**

Ordinance AO-8: Participation of a Student of Chowgule College in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits Earned

Delete point no. 3

'Courses chosen for such a study must correspond to the courses that the student would have studied at Chowgule College and must carry similar rigour and credits. The Board of Studies of a subject will be the appropriate body to determine the equivalence of such courses in the subject. This has to be done prior to joining the study programme.'

Ordinance AO-8 approved.

6. **Presentation of the college report for 2017-18.**

The Member secretary presented the college report for 2017-18.

7. **To discuss the plan for the year 2018-19.**

The Member secretary presented the following plan for the year 2018-19.

- Start Ph.D Research Centres in Zoology and Computer Science
- 4 students to submit their Ph.D thesis from the Research Centres (Geography and Hindi)


- Develop Centre for Spatial Studies and Centre for South Asia Studies.
- Increase college strength to 1700 + and by 2020: 2000 +
- Project Proposal: 8 to be submitted
- More short term courses like Konkani for Non Konkani Speakers, Vermi Compost
- Mapping of Villages
- Courses for Public
- Develop and Strengthen Alumni Connect

8. Any Other Business (A.O.B.)

- i. It was suggested that the college could have their academic calendar as follows:
Odd Semesters - July to November
December - Winter break
Even Semesters - January to May
After approval from Academic Council and Governing Body, the same has to be approved by Goa University.
- ii. Since the first batch of autonomous students has passed out, vertical mobility of the students should be mapped.

The meeting ended at 2.00 p.m., with a vote of thanks proposed by Dr. N. N. Sawant.

Dated: 06/08/2018


Dr. N. N. Sawant
Member Secretary
Governing Body