

**MINUTES OF THE EIGHTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

Date : 19th February 2018

Time : 11.00 a.m.

**Venue: Conference Room, Parvatibai Chowgule College of Arts & Science (Autonomous),
Margao - Goa.**

Members / Invitees present:

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| 1. Smt. Padma Chowgule | - Chairman, Management Representative |
| 2. Shri. Umaji V. Chowgule | - Member, Management Representative |
| 3. Prof. Santosh Tilve | - Member, State Government Nominee |
| 4. Dr. Gunaji Desai | - Member, Teacher Representative |
| 5. Dr. Ananya Das | - Member, Teacher Representative |
| 6. Dr. N.N. Sawant | - Member Secretary, Principal |

Since there was a quorum, the meeting started at 11:00 am.

Dr. N. N. Sawant, Member Secretary of the Governing body welcomed the members to the Eighth Governing Body meeting. He welcomed and briefed the new Chairperson, Smt. Padma Chowgule on Autonomy guidelines and the structure of academic bodies in the autonomous set up.

Thereafter, the agenda was taken up for discussion.

Agenda:

1. Leave of Absence
2. To approve the minutes of the previous Governing Body Meeting.
3. To approve the proposed syllabi of various courses of Under Graduate Degree Programs and Post Graduate Degree Programs in Arts & Science under Autonomy, which stand approved by the Academic Council.
4. To approve the proposal for Special Examination under Autonomy.
5. To approve the Modus of Operation for Online Courses.
6. To approve the budget for 2018 - 19.
7. To discuss the strategies to be adopted in order to address the efforts pertaining to the grading of the college by NAAC, NIRF, etc.

1. Leave of Absence

The following Governing Body members were absent with intimation:

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|-------------------------|-------------------------------------|
| - Dr. Rohini Chowgule | - Member, Management Representative |
| - Shri. Arjun Chowgule | - Member, Management Representative |
| - Shri. V.R. Shirgurkar | - Member, Management Nominee |

Members absent without intimation:

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|---------------------------|-------------------------------------|
| - Dr. Manju Singh | - Member, UGC Nominee |
| - Prof. Shyam R. Asolekar | - Member, Management Representative |
| - Prof. Y.V. Reddy | - Member, Goa University Nominee |

2. To approve the minutes of the previous Governing Body Meeting.

The minutes of the previous Governing Body meeting were approved with a suggestion to chalk out a year wise plan.

3. To approve the proposed syllabi of various courses of Under Graduate Degree Programs and Post Graduate Degree Programs in Arts & Science under Autonomy, which stand approved by the Academic Council.

The Governing Body members made the following suggestions:

- i. When Academic Council recommends addition of sub topics into the syllabus, the Chairman of Academic Council should ensure that equal amount of syllabus/topics are to be deleted and the same should be minuted under the 'Topic deleted' column.
- ii. The department should implement the recommended sub topics in the syllabus only if they have the expertise.
- iii. 'Bioethics' course run by Biochemistry department should be read as 'Medical Ethics' and syllabus should be related only to medical ethics. Ethics course run by Philosophy department should cover issues related to Bioethics replacing religious components. The same is to be suggested to the Board of Studies of Philosophy for incorporation.
- iv. History students should be encouraged to take up Portuguese as an Optional language instead of opting Portuguese as Interdisciplinary course. Under Interdisciplinary course, students should take up course relevant to History.
- v. Since the medium of instruction is English, English language should not be offered as an Optional paper. If a student is coming with no background of all the Optional language papers offered by us, alternatives such as Programme languages, Elementary Mathematics, R-tool language may be offered provided we have the necessary expertise.
- vi. Second language should not be offered as an Elective paper.
- vii. To the suggestion made by the Academic Council member regarding liaising with the organizers of Serendipity - 2019 to showcase 'Chowgule College Pavilion' with focus on art related to Goa/Contemporary art, core committee should be constituted to decide on the themes. The selected themes should be taken up as a Project by TY students or Internship by students. The nitty- gritty of the festival to be decided by the committee.

4. To approve the proposal for Special Examination under Autonomy.

Approved the proposal for Special Examination under Autonomy for only this Academic year i.e. 2017-18. From next academic year 2018-19 onwards, following suggestions to be implemented after placing it to Academic Council:

- i. Those students who have pre-knowledge of a particular course should be exempted from attending the course. Instead, they should be allowed to answer an entrance exam at the beginning of the course or at the end of the course along with the regular students.
- ii. Students, who were indisposed to answer exams due to medical grounds or other valid reasons, should be allowed to answer exams within two weeks or before going to the next semester. There should not be any backlogs. A list enumerating the various reasons should be drawn by the college.
- iii. Exams should be decentralized. Each faculty should conduct exams during regular lectures. Re-exam should be conducted within two weeks for those students who are unsuccessful in clearing the exams.

5. To approve the Modus of Operation for Online Courses.

Suggestions:

- i. Besides SWAYAM, include edX, MITOP etc.
- ii. Delete AO-7.5. Enrollment for online course should be open for all students irrespective of their passing grade.

Approved after incorporating the above suggestions.

6. To approve the budget for 2018 – 19.

Approved

7. To discuss the strategies to be adopted in order to address the efforts pertaining to the grading of the college by NAAC, NIRF, etc.

The Member Secretary informed the house that the college had applied for DBT STAR College Scheme, for enhancement of teaching and research of science and the college has been shortlisted. The college will receive a grant of 66 lakhs for the same.

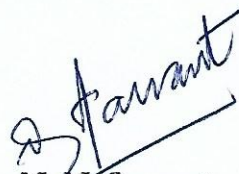
The Member Secretary appraised the house about NIRF and new NAAC guidelines (w.e.f. July 2017) and accordingly informed that the college has applied for NIRF in October 2017 (results awaited) and will apply for NAAC in December 2018.

8. Any Other Business (A.O.B.)

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The meeting ended at 1.30 p.m., with a vote of thanks proposed by Dr. N. N. Sawant.

Dated: 19/02/2018


Dr. N. N. Sawant
Member Secretary
Governing Body