

**MINUTES OF THE FOURTH MEETING OF THE GOVERNING BODY OF
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)**

Date : 28th May 2016

Time: 11.00 a.m.

**Venue: Conference Room, Parvatibai Chowgule College of Arts & Science,
Margao-Goa.**

Members / Invitees present :

- | | |
|----------------------------|---------------------------------------|
| 1. Shri. Umaji V. Chowgule | - Chairman, Management Representative |
| 2. Dr. Rohini Chowgule | - Member, Management Representative |
| 3. Shri. Arjun Chowgule | - Member, Management Representative |
| 4. Shri Nagesh V. Patil | - Member, Management Representative |
| 5. Prof. Y. V. Reddy | - Member, Goa University Nominee |
| 6. Prof. Santosh Tilve | - Member, State Government Nominee |
| 7. Dr. E.M. Travassos | - Member, Teacher Representative |
| 8. Prof. H.S.S. Nadkarni | - Member, Teacher Representative |
| 9. Dr. N.N. Sawant | - Member Secretary, Principal |
| 10. Dr. R. V. Gaonkar | - Special Invitee |

Members absent with intimation :

- | | |
|------------------------------|-------------------------------------|
| 1. Prof. Shyam R. Asolekar | - Member, Management Representative |
| 2. Dr. Manju Singh | - Member, UGC Nominee |
| 3. Principal V.R. Shirgurkar | - Member, Management Nominee |

Since there was a quorum, the meeting started at 11.20 a.m.

The Chairman, Shri Umaji V. Chowgule, welcomed the members and thanked them for attending the Fourth Governing Body meeting. He specifically thanked and welcomed Prof. Y. V. Reddy, Registrar, Goa University who is appointed on the Governing Body as Goa University Nominee in place of Prof. V. P. Kamat, Ex-Registrar, Goa University.

Thereafter, the agenda was taken up for discussion.

AGENDA

1. To approve the minutes of the previous Governing Body Meeting.
2. To approve the proposed syllabi of Semester I, II, III and IV of various courses of Under Graduate Degree Programmes and Post Graduate Degree Programmes in Arts & Science, which stand approved by the Academic Council.
3. Discussion on the list of fresh identified CPE Colleges under the CPE Scheme during the XII Plan Period.
4. Any Other Business (A.O.B.)

1. To approve the minutes of the previous Governing Body Meeting.

DISCUSSIONS :

Dr. N. N. Sawant read out the minutes of the third Governing Body meeting and highlighted the following resolutions along with action taken:

A. Policies pertaining to Credits for Non-Evaluative Component of the Undergraduate Courses.

- 1) Create a list of recognized acceptable institutions for dance, music, fine art.

Action taken -

- i) The college has identified two basic institutions viz. Trinity College, London for music and Kalangana affiliated to Akhil Bhartiya Ghandharva Mahavidyalaya Mandal, Gogol, Margao, Goa for dance.
- ii) The college recognized Dew Drops Institution, Margao, Goa for training in fine art.

- 2) Life skills to be redesigned by the college as per the WHO list.

- i) The following are the life skills approved by WHO.

- Critical Thinking and Decision Making.
- Communication and Interpersonal Relationship.
- Conflict Resolution.
- Coping with stress and emotion.

Action taken -

- ii) The college redesigned the following life skills as per WHO.

- Communication Skills and Self Management
- Interpersonal Relationship and Conflict Resolution.
These two courses will be conducted by the Student Support Services of the College.
- Universal Life Skills for Leadership and Personal Development will be conducted by Soidemer Learning & Development Institute, Navelim, Goa.
- Interpersonal Communications & Public Speaking to be conducted by Toast Master Club, Margao, Goa.

- 3) 20-25 ex-students to be identified by college for internship.

Action taken - List attached (as per Annexure I)

B. Academic Audit

- 1) The Academic Council has approved the recommendations made by Governing Body that Academic audit should be done at the process level and not at the content level.
- 2) The College has constituted the Academic Audit Committee comprising of the following members :
 - a) Three outside experts -
 - i) Dr. Manoj Borkar, Carmel College, Nuvem.
 - ii) Dr. Renji George, Government College, Quepem.
 - iii) Dr. Ashok D. Mangutkar, Government College, Quepem.
 - b) Three Deans -
 - i) Dr. E. M. Travassos, Dean of Social Sciences
 - ii) Dr. Ananya Das, Dean of Sciences
 - iii) Dr. Gunaji Desai, Dean of Languages
- 3) Dr. E. M. Travassos briefed the house on the academic audit conducted in the college. He informed that the Orientation for teachers on academic audit was conducted on 23rd April 2016 and Academic Audit was held on 25th, 26th and 27th April 2016, under which 51 courses were evaluated. He said that the findings / analysis of the academic audit will be presented during the next Governing Body meeting.

- C. As suggested in the third Governing Body meeting, a list of 15 assessment modes was compiled, for the benefit of teachers. This is enclosed in Annexure II.

After considering the above suggestions / recommendations, the house unanimously confirmed the minutes of the third Governing Body meeting held on 11th March 2016.

2. **To accept the proposed syllabi of (i) Semester I, II, III and IV of various courses of Under Graduate Degree Programmes and (ii) Post Graduate Degree and Diploma Programmes in Arts & Science, which were approved by the Academic Council.**

The syllabi of Semester I, II, III and IV of various courses of Under Graduate Degree Programmes and Post Graduate Degree and Diploma Programmes in Arts & Science were presented to the house as per Annexure III.

DISCUSSIONS :

One of the members inquired how Chowgule College is unique as far as the courses/ syllabus is concerned, to which Advisor, Dr. R. V. Gaonkar replied that Chowgule College has introduced courses like Biochemistry, Biotechnology, involving industry people while framing the syllabus, taking care of the needs of the industry. For example, Cipla has contributed tremendously in structuring the syllabus.

The college has introduced post-graduate programme in Child Psychology and Child Development, looking at the need of counselors in schools. This course is designed in such a way that students have to spend 4 days on the campus and 2 days on case studies in different schools.

Geology Department has offered a paper on Gemmology, which is not offered by any other college in Goa. Students offering this paper have a good scope in gem / jewellery market.

The college has also introduced post-graduate programme in Applied Economics.

SUGGESTIONS :

1. Attract students from other states by offering unique courses.
2. Uniqueness should not be momentary. Need to continuously upgrade / introduce new courses considering the needs of the Society.

The house unanimously passed the syllabi of Semester I, II, III and IV of various courses of Under Graduate Degree Programmes and Post Graduate Degree Programmes in Arts & Science.

3. Discussion on the list of freshly identified CPE Colleges under the CPE Scheme during the XII Plan Period.

Dr. R. V. Gaonkar briefed the Governing Body regarding the injustice done to our college in granting CPE Scheme.

In response to UGC's letter, Goa University had invited applications from all affiliated colleges to submit proposal for assistance under the UGC scheme of Potential for Excellence for the XII Plan Period. Under this scheme, the selected college receives additional grants to improve their teaching, research etc. Accordingly, our college submitted its proposal before the due date i.e. 15th February 2015. Five colleges had applied i.e (1) Chowgule College, Margao (2) Rosary College, Navelim (3) D.M's College, Mapusa (4) GVM's College, Ponda (5) Government College, Quepem.

Some of the pre-requisites as per UGC guidelines for selecting colleges for CPE are as follows:

- a. Preference would be given to Autonomous colleges.
- b. The college has to be accredited by NAAC.
- c. Preference will be given to those colleges where the Principal is a regular appointee and has a long tenure.

A Scrutiny Committee was appointed by Goa University to scrutinize the applications received from colleges and as per the order of merit, Chowgule College was placed first.

UGC Chairman appointed an Expert Committee to look into all the proposals and the Expert Committee listed the colleges on merit. In that list, for Goa, Chowgule College was placed first, Rosary College was placed second and Dhempe College was placed third, inspite of Dhempe College, not figuring in the list sent by Goa University.

After a year, we received a letter from UGC to attend an interface meeting with Expert Committee. After the interface meeting, the final result was announced on 21st April 2016 wherein, only one college was listed in Goa that was Dhempe College, which was very much shocking. Chowgule College fulfilled all the pre-requisites, mentioned in the UGC guidelines. Whereas, Dhempe College is not Autonomous, has Principal who is officiating and their CGPA score is also below ours. Dr. Gaonkar stated that we felt that injustice was done while selecting the college and we wrote to MHRD lodging our grievances, copies of which were sent to UGC Chairman & Secretary, Goa Government and Goa University. All have received the letters, but we have not received any reply from them. We have also asked information under RTI from UGC and Goa University. We have received a reply from Goa University in response to our RTI queries.

This matter was placed before the Governing Body to seek their advice and for future course of action.

RECOMMENDATIONS :

1. Meet the HRD Minister personally with prior appointment
2. Put the matter before the Academic Council of Goa University for which permission is to be sought from Goa University.
3. Seek legal recourse. Find out if other 3 colleges are willing to join us.

4. Any Other Business

a. Student Exchange Programme

Shri H. S. S. Nadkarni briefed the house about the Student Exchange Programme to Sweden. A group of 21 students of First Year accompanied by 5 faculty members visited Tullinge Gymnasium in Stockholm, Sweden from 22nd April to 4th May 2016. As a part of the programme, the students were exposed to the history, culture, social aspects, amongst others. Also small projects were undertaken to compare the biodiversity of Goa and Sweden.

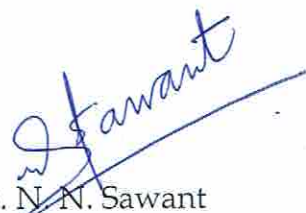
b. Dr. N. N. Sawant informed the Governing Body that presently, the Department of Geography has signed an MOU with Jayawardenepura University, Srilanka and there is a plan to expand it for Social Sciences.

c. He also informed that in future, there will be Faculty Exchange Programmes wherein faculty of our institution will visit the host institutions as Guest Faculty and a similar exchange of their faculty to our college.

Dr. N. N. Sawant thanked the Chairman for conducting the meeting and also other members on the Governing Body for attending the meeting. He specifically thanked Prof. V. P. Kamat, for being on the Governing Body as Goa University Nominee and for playing an important role as a Registrar in framing Statute SC.15 of Autonomous Colleges.

The meeting ended at 12.50 p.m.

Dated : 01/06/2016


Dr. N. N. Sawant
Member Secretary
Governing Body