

**Parvatibai Chowgule College of Arts & Science
(Autonomous)
Margao – Goa**

MINUTES OF THE MEETING OF THE BOARD OF STUDIES IN SOCIOLOGY

Held on 05th April 2019 at 02.30 p.m.

Vide Chowgule College notice (F.133C/2180 dated 25.03.2019) a meeting of this BOS was convened on 05th April 2019 at 02.30 p.m. in the conference hall, Parvatibai Chowgule College of Arts & Science, Margao – Goa. Since the members present represented the Quorum, the BOS began its proceedings.

Members present:

- | | |
|------------------------------|--------------------------|
| 1. Dr. Sachin Savio Moraes - | Chairman |
| 2. Dr. Afonso Botelho - | Academic Council Nominee |
| 3. Mr. Peter Borges- | Industry Representative |
| 4. Ms. Sayali Gaunkar - | Member |

Members Absent with Intimation

- | | |
|---------------------------|--------------------------|
| 1. Dr. Joanna Coelho - | Vice-Chancellor Nominee |
| 2. Miss Kim Alemão - | Alumni |
| 3. Prof. Alito Siqueira - | Academic Council Nominee |

Proceedings

The meeting began with the chairperson welcoming the members of the Board of Studies (BoS). Followed by which, the chairperson introduced and explained the agenda of the meeting and briefed the members on the minutes of the previous BoS meeting held on 13th April 2018. After which the Board transacted the following business:

Agenda:

1. To provide approval for changing structured electives to floating electives.
2. To discuss the skill based courses/skill enhancement courses (SEC) and approve the syllabi of the skill based courses.
3. To provide permission and approval of converting the elective that is Teaching Sociology: Theory and practice to skill based course/skill enhancement course of Teaching-Learning: Theory and practice.
4. To approve the Programme Specific Outcomes (PSO) and Course Outcomes (CO)
5. Any Other Business (A.O.B.)\

PART A: Resolutions

1. The syllabi of the new undergraduate courses was presented and discussed at the meeting. After minor changes the BOS passed the resolution to adopt the syllabi for the following undergraduate courses

Sr No.	Course	Nature of the Course	Level at which Offered
1.	Teaching Learning: Theory and Practice	Core	B.A. (Sociology)
2.	Community Project Development	Core	B.A. (Sociology)

Resolutions:

1. The syllabus for Skill enhancement courses was approved by BOS members during the meeting. The new syllabuses of skill enhancement courses are attached with these minutes.
2. Approved the change in the elective course title Teaching Sociology: Theory and practice to skill enhancement course of Teaching-Learning: Theory and practice. This course was only offered as elective to the students of Department of Sociology and now changed as a skill enhancement course which will be offered to all social science students.
 - Current paper title: Teaching Sociology: Theory and practice
 - Suggestion: Teaching-Learning: Theory and practice, this suggestion was unanimously accepted by all and hence a resolution was passed to accept the same.
3. Approve the change in the course title 'Teaching Sociology: Theory and practice' to 'Teaching-Learning: Theory and practice'
4. Approved the change in Programme Specific Outcomes (PSO) and Course Outcomes (CO).

PART B: Resolutions / Recommendations of BOS that require consideration / approval of the Academic Council:

1. Approved the change from structured elective courses to floating electives.
2. Approved the syllabi of the skill enhancement courses.
3. Approve the change in the course title 'Teaching Sociology: Theory and practice' to 'Teaching-Learning: Theory and practice'
4. Approved the change in Programme Specific Outcomes (PSO) and Course Outcomes (CO)

The forgoing resolution of the meeting will be sent to all the member of the BOS and the members are expected to express their concerns if any within 2 days of the receipt. If there is no response received from the members the same shall be deemed to be accepted.

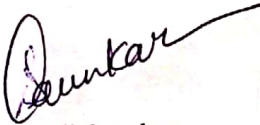
The Chairman thanked the members of the Board of studies in Sociology for their valuable contribution and active participation.

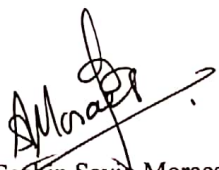
The vote of thanks was presented by the chairman and the meeting ended by 4.30 p.m.

The following members of the Board of Studies in Sociology were present for the meeting.

- | | |
|------------------------------|--------------------------|
| 1. Mr. Sachin Savio Moraes - | Chairman |
| 2. Dr. Afonso Botelho- | Academic Council Nominee |
| 3. Mr. Peter Borges- | Industry Representative |
| 4. Ms. Sayali Gaunkar - | Member |

Dr. Joanna Coelho, Prof. Alito Siqueira and Ms. Kim Alemao conveyed their inability to attend the meeting.


Ms. Sayali Gaunkar
Member Secretary
Board of Studies


Dr. Sachin Savio Moraes
Chairman
Board of Studies

Date: 15/04/2019

PART C: The remarks of the Dean of the Faculty:-

- a. The minutes are in order
- b. The minutes may be placed before the Academic Council with remark, if any.
- c. Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date: 15/04/2019

Signature of the Dean:
(Faculty of Social Sciences)


Dr. Debasish Majumdar

**PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)**

DEPARTMENT OF SOCIOLOGY

**COURSE STRUCTURE
THREE YEARS B.A. DEGREE COURSE IN SOCIOLOGY**

SEMESTER	CORE COMPULSORY		CORE ELECTIVE			
I	SOC-I.C-1 Fundamentals of Sociology	SOC-I.C-2 Social Change and Processes	-	-	-	-
II	SOC-II.C-3 Social Movements in India	SOC-II.C-4 Sociology of Religion	-	-	-	-
III	SOC-III.C-5 Social Institution in India	-	SOC-III.E-1 Understanding Goa's culture	SOC-III.E-2 Introduction to Qualitative Research Methods	SOC-III.E-3 Introduction to NGO Management-1	SOC-III.E-4 Globalization and New Media (Digital Story Telling)
IV	SOC-IV.C-6 Sociology of Education	-	SOC-IV.E-5 Teaching sociology: Theory and Practice	SOC-IV.E-6 Contemporary Goan Society: Issues and Concerns	SOC-IV.E-7 An Introduction to Sociology in India	SOC-IV.E-8 Family, Marriage and Kinship in India
V	SOC-V.C-7 Classical Sociology	-	SOC-V.E-9 Rural sociology	SOC-V.E-10 Social concerns in Contemporary India-1	SOC-V.E-11 Women and Society in India	SOC-V.E-12 Introduction to Social Work
VI	SOC-VI.C-8 Introduction of Schools of Sociological Theory	-	SOC-VI.E-13 Urban sociology	SOC-VI.E-14 Social Concerns in Contemporary India-2	SOC-VI.E-15 Contemporary Issues of Women in India	SOC-VI.E-16 Migration and Society in Goa

PROGRAMME OUTCOMES

Programme Outcomes (PO)	Short Title of the POs	Description of the Programme Outcomes
		Graduates will be able to :
PO-1	Problem Analysis and Solutions	Think critically, identify, analyze problems/ situations and further attempt to design/ develop solutions that meet the specified goals.
PO-2	Use of Technology	Apply appropriate IT tools efficiently in their daily activities of communication and academics.
PO-3	Environment and Sustainability	Analyze and attempt solutions to environmental issues and commit themselves to sustainable development in the local/ national and global context.
PO-4	Ethics	Recognize and understand professional ethics /human values and be responsible for the same.
PO-5	Individual and Team work	Function effectively at various levels, capacities and situations.
PO-6	Communication	Communicate proficiently (oral and written) as a responsible member of society.
PO-7	Research Aptitude	Understand general research methods and be able to analyse, interpret and derive rational conclusions.
PO-8	Life Skills	Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of domain specific change.
<u>PROGRAMME SPECIFIC OUTCOMES (PSO)</u>		
PSO-1	Sociological Perspective	Employ a Sociological Perspective in the critical Analyses of Varied aspects: Society, Change, Progress and Development learned the works of Western and Indian pioneers.
PSO-2	Cultural Understanding and appreciation	Understand, Appraise and Demonstrate the evolution of Goan and Indian Culture and appreciate the same.
PSO-3	Use of Digital Technology	Demonstrate the use of digital technology in narrating any sociological phenomena using sociological perspective
PSO-4	Research Aptitude	Apply the methods of Qualitative Research in planning, designing and execution of a Research Project
PSO-5	Social Work	Design and establish areas of Social Work i.e. NGO'S, Women Empowerment, Social issues and Social Welfare (Rural and Urban)
PSO-6	Educational Practice	Critically evaluate the issues arising in the contemporary system of education in India and demonstrate varied teaching-learning pedagogies to deal with the classroom thereby creating a foundation in Teaching as a profession

**PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE
(AUTONOMY)**

**SYLLABUS FOR SKILLED BASED COURSE OF BACHELOR OF ARTS IN
SOCIOLOGY**

SEMESTER III AND SEMESTER IV

Paper Title:COMMUNITY PROJECT DEVELOPMENT

Paper Code:

Name of Faculty: Dr. Sachin Savio Moraes

Marks: 100

Credits: 4

Course Overview

This course introduces you to the different elements that make up a project and the different phases of developing a project. You will be expected to demonstrate your ability to understand how these elements in a project relate and work together. In addition, to demonstrate your understanding of the project development processes particularly the planning phase and the development of project to meet the requirement for donor funding.

The practical experience of the course will help you engage in community development work based on real life situations. Such practical experiences make more effective learning in community development work. It also gives you an opportunity to establish and maintain relationships in the community as well as to build confidence and to enhance skills by working with people and helping the community in terms of training.

Course Objectives

1. To acquaint the students to the Community Project Development.
2. To help students apply the knowledge of Project management to Community Project Development.
3. To Prepare students to independently undertake Community Project Development.

Course Learning Outcomes

After completing this course learners will be able to:

1. Apply project management knowledge to conduct field work.
2. Apply project management knowledge to identify community problems and prepare a plan to execute a small scale community project.
3. Provide advice and advocacy on community development work.
4. Analyse community needs through the development of a community work.

Course Content

Unit 1: Project management and its Phases

Unit 2: Selection, Planning, and Management

Unit 3: Developing a project activity plan

Unit 4: Participatory Learning Action Tools and Quality Circle

Basic Readings

Pacific, T. U. (2014, June 4). Community Project Development. Fiji. Retrieved February 27, 2019, from <http://oasis.col.org/biystream/handle./11599/733/3-community-project-development-coursebook.pdf?sequence=1>

Additional Reading

Heinicke-Mitsch, K. (2003). Building An Inclusive Community Development. Los Angeles, USA: Mobility International.

Paper Title: TEACHING SOCIOLOGY: THEORY AND PRACTICE to TEACHING AND LEARNING: THEORY AND PRACTICE

Paper Code: SOC-IV.E-5

Marks: 100

Credits: 4

Course Objectives:

1. Gain insight into the general aims and specific objectives of teaching-learning.
2. Acquire knowledge of various methods of teaching and develop skills related to it.
3. Give practice in planning and the usage of teaching-learning material.
4. Identify and utilize appropriate resources in teaching-learning.
5. Acquire evaluation skills.

Learning outcomes:

1. Demonstrate knowledge of teaching philosophies including critical pedagogy.
2. Demonstrate familiarity with addressing diversity in the classroom.
3. Describe and use multiple methods for teaching-learning and evaluation of a lesson.
4. Locate and use a variety of resources for teaching-learning.
5. Plan a lesson and execute the lesson by demonstrating the plan in an actual classroom

Course Content:

Unit 1: Understanding Learners, Learning and Learning Styles

Unit 2: Approaches / Methods & Techniques of Teaching

- 2.1 Teacher – Centered Methods -Lecture, Lecture Cum Demonstration, Historical
- 2.2 Learner – Centered Methods- Project, Heuristic, Experimental, Activity, Problem Solving Methods, Group.
- 2.3 Techniques of Teaching, Supervisory Study, Source Method, Jurisprudential Enquiry, Dramatization, Role Play, Brain-Storming, Assignment and Quiz

Unit 3: Planning

- 3.1 Lesson Plan: Meaning, Components, objective and Construction

3.2 Unit Plan : Meaning, Components, objective and Construction

3.3 Course Plan: Meaning, Components, objective and Construction

Unit 4: Execution and Assessment (Practical)

1.1 Execution of the Lesson plan

1.2 Execution using multiple teaching-learning methods

1.3 Formative assessment: Types, objectives and construction

1.4 Summative assessment: Types, objectives and construction

Unit 5: Evaluation

5.1 Evaluating the process of teaching and learning

5.2 Reflection

5.3 Student feedback

Essential Readings

Heather, Fry. Ketteridge, Steve and Stephanie Marshal. (2009). A Handbook of Teaching and Learning in Higher Education. Routledge: New York.

Braun, Henry. Kanjee, Anil. Bettinger, Eric. and Michael Kremer. (2006). Improving Education, Through Assessment, Innovation and Evaluation. Cambridge: American Academy of Arts and Science.

Dummont, H. Instance, D. and Benavedes, F.(2010).The Nature of Learning: Using Research to Inspire Practice.OECD.

Additional Readings

Wirth, K. Perkins, D. .(2008). Learning to
Learn<http://www.macalester.edu/geology/wirth/CourseMaterials.html>

Kaur, B. (2012). Understanding Teaching and Learning: Classroom Research Revisited.
Rotterdam: Sense Publishers.