



Parvatibai Chowgule College of Arts and Science Autonomous

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Best Affiliated College-Goa University Silver Jubilee Year Award



F.133C/1189

27th February, 2021

All the members of Board of Studies in French

Sub: Minutes of the Meeting of the Board of Studies in French held on
18th February, 2021

Madam,

I am forwarding the minutes of the meeting of the Board of Studies in French held on 18th February, 2021 in Conference room of the College. If no exception is taken by any member who was present at the meeting to the correctness of the minutes of the meeting, within 5 days of receipt of the minutes, they shall be deemed to be correct and accepted.

Yours faithfully,

Carol Barreto Miranda

Mrs. Carol Barreto Miranda
Chairperson

Encl: 1. Minutes of the meeting.
2. Syllabi of courses for semesters II, IV & VI.



**Parvatibai Chowgule College of Arts & Science
(Autonomous)
Margao - Goa**

**MINUTES OF MEETING OF THE BOARD OF STUDIES IN FRENCH
HELD ON 18TH FEBRUARY, 2021**

Vide Chowgule College notice (F.133(C)/1074 dated 2nd February, 2021) a meeting of this BOS was convened on 18th February, 2021 via Google meet. Since the number of members present represented the Quorum, the BOS began its proceedings.

Minutes are presented in the format.

Members present:

1. Mrs. Carol Barreto Miranda - Chairperson
2. Ms. Irene Silveira – Academic Council Nominee
3. Ms. Kshama Dharwadkar – Academic Council Nominee
4. Ms. Natasha Gomes – Alumni
5. Mr. Nishad Sudesh Prabhudesai – Member Secretary

Members Absent with Intimation:

1. Dr. Anuradha Wagle – Nominee of V.C
2. Ms. Exalta De Araujo – Industry Representative

Proceedings:

The Chairperson welcomed the members of the Board of Studies (BOS). The Chairperson introduced and explained the agenda for the meeting and Board transacted the following business:

Agenda Items:

- 1- To replace "Learning Outcomes" with "Course Outcome"
- 2- To break up the syllabus of the courses for even semester into four equal modules of 15 hours each.
- 3- To approve course objectives and the course outcomes for all the courses of the even semester.
- 4- To add a minimum of three references sources and three web references for all courses of the even semester.
- 5- To approve the LOCF document of the department.

- 6- To approve the purchase of library resources for the Course Titled: "Introduction to Francophony" (Text books and Francophone Literature)
- 7- A.O.B.

PART A: The BOS passed the resolutions as follows:

1. The "Learning Outcome" was replaced with the word "Course Outcome"
2. Syllabus of the even semester courses were divided into four equal modules of 15 hours each.
3. Course objectives and course outcomes were approved with modifications.
4. Added three reference sources and three web references for all courses of the even semester.
5. LOCF document of the department was approved.
6. Approved the purchase of library resources for the Course Titled: "Introduction to Francophony".
7. Minor changes were made in the syllabus.
8. Uniform pattern to be followed for aligning the syllabus for all courses.

PART B: Important Points/ recommendations of BOS that require consideration / approval of Academic Council:

1. The "Learning Outcome" was replaced with the word "Course Outcome"
2. Syllabus of the even semester courses were divided into four equal modules of 15 hours each.
3. Course objectives and course outcomes were approved with modifications.
4. Added three reference sources and three web references for all courses of the even semester.
5. LOCF document of the department was approved.
6. Approved the purchase of library resources for the Course Titled: "Introduction to Francophony".
7. Minor changes were made in the syllabus.
8. Uniform pattern to be followed for aligning the syllabus for all courses.

The foregoing minutes of the meeting were read out by the Chairman at the meeting itself and they were unanimously approved by all the members present.

CB Miranda

Date: 27th February, 2021

Signature of the Chairperson

(Mrs. Carol Barreto Miranda)

1. Mrs. Carol Barreto Miranda – Chairperson

CB Miranda

2. Ms. Kshama Dharwadkar – Academic Council Nominee *Attended Online*

3. Ms. Irene Silveira – Academic Council Nominee *Attended Online*

4. Ms. Natasha Gomes - Alumni *Attended Online*

5. Mr. Nishad Sudesh Prabhudesai – Member Secretary *Nishad*

PART C: The remarks of the Dean of the Faculty:-

- The minutes are in order
- The minutes may be placed before the Academic Council with remark, if any.
- Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date: *18th March 2021*

Signature of the Dean: _____

M. Miranda

PART D: The remarks of the Members Secretary of the Academic Council:-

- a. The minutes are in order.
- b. The minutes may be placed before the Academic Council with remark, if any.
- c. Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date: 01/03/2021

Signature of the Member Secretary

Academic Council

M. S. Meena