

**Parvatibai Chowgule College of Arts & Science
(Autonomous)
Margao - Goa**

MINUTES OF MEETING OF THE BOARD OF STUDIES IN FRENCH

HELD ON 18th FEBRUARY, 2020

Vide Chowgule College notice (F.133(C)/1845 dated 3rd February, 2020) a meeting of this BOS was convened on 18th February, 2020 at the Conference room of Parvatibai Chowgule College of Arts & Science, Margao - Goa. Since the number of members present represented the Quorum, the BOS began its proceedings.

Minutes are presented in the format.

Members present:

1. Mrs. Carol Barreto Miranda - Chairperson
2. Dr. Irene Silveira – Academic Council Nominee
3. Ms. Kshama Dharwadkar – Academic Council Nominee
4. Ms. Exalta De Araujo – Industry Representative
5. Ms. Natasha Gomes – Alumni
6. Ms. Ivanka Telma De Maria Mascarenhas – Member Secretary

Members Absent with Intimation

1. Dr. Anuradha Wagle – Nominee of V.C

Proceedings

The Chairperson welcomed the members of the Board of Studies (BOS). The Chairperson introduced and explained the agenda for the meeting and Board transacted the following business:

Agenda Items:

- 1- To review the entire syllabus for the odd semesters.
- 2- The codes of the elective courses to be mentioned without mention of the semesters to allow flexibility.
- 3- To state the prerequisites for each course. (Not compulsory)
- 4- To change the term ' Learning Outcomes' to 'Course Outcomes', with a minimum of four Course Outcomes for each course.
- 5- Change in structuring of the course outcomes
- 6- To restructure the format of the syllabus into four equal units of 15 hours each.
- 7- To provide one mandatory reference, one supplementary reference and a minimum of five web references.

PART A: The BOS passed the resolutions as follows:

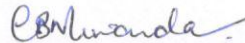
1. Minor changes were made in the syllabus.
2. The course outcomes of all the courses were reframed.
3. Suggestions were offered for reference books and online sources for all courses.
4. The codes of the Elective courses are to be written without mentioning the semester to allow flexibility.
5. To fix prerequisites for certain courses.
6. To divide the syllabus of each course into four equal modules of 15 hours each.

PART B: Important Points/ recommendations of BOS that require consideration / approval of Academic Council:

1. Minor changes were made in the syllabus.
2. The course outcomes of all the courses were reframed.
3. Suggestions were offered for reference books and online sources for all courses.
4. The codes of the Elective courses are to be written without mentioning the semester to allow flexibility.
5. To fix prerequisites for certain courses.
6. To divide the syllabus of each course into four equal modules of 15 hours each.

The foregoing minutes of the meeting were read out by the Chairman at the meeting itself and they were unanimously approved by all the members present.

Date: 18th February, 2020


Signature of the Chairperson

(Mrs. Carol Barreto Miranda)

1. Mrs. Carol Barreto Miranda – Chairperson 
2. Dr. Anuradha Wagle – Nominee of V.C
3. Ms. Kshama Dharwadkar – Academic Council Nominee 
4. Ms. Irene Silveira – Academic Council Nominee 
5. Ms. Exalta De Araujo – Industry Representative 
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PART C: The remarks of the Dean of the Faculty:-

- a. The minutes are in order
- b. The minutes may be placed before the Academic Council with remark, if any.
- c. Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date: 26/2/2020

Signature of the Dean: 