

**PARVATIBAI CHOWGULE COLLEGE OF ARTS & SCIENCE  
(AUTONOMOUS)  
MARGAO - GOA**

**MINUTES OF THE FIFTH MEETING OF THE BOARD OF STUDIES IN  
BIOTECHNOLOGY HELD IN THE COLLEGE ON 14<sup>th</sup> MARCH, 2019 AT 10 AM**

Vide Chowgule College notice (F.133 C/ ~~1973~~ ) fifth meeting of the BoS was convened on 14<sup>th</sup> March 2019 at 10. a.m. in G Block, Room No 103, Parvatibai Chowgule College of Arts & Science, Autonomous, Margao - Goa. Since the number of members present represented the Quorum, the BoS began its proceedings.

Minutes are presented in the format.

Members present:

- |                            |                   |
|----------------------------|-------------------|
| 1. Ms. Liesl De Silva      | -Chairperson      |
| 2. Dr. Meenal Kowshik      | -AC Nominee       |
| 3. Dr. Sunita Borkar       | -AC Nominee       |
| 4. Ms. Madhavi M. Motankar | -Member           |
| 5. Ms. Lee-Anne DCosta     | -Member           |
| 6. Ms. Vallanka A. V. Dias | -Member           |
| 7. Dr. R. Kanchana         | -Member Secretary |

Members absent with intimation:

Prof. Savita Kerkar, VC Nominee (with prior intimation)

Proceedings

The Chairperson welcomed the members of Board of Studies (BoS), explained the agenda for the meeting and the Board transacted the following business:

Agenda Items:

1. To approve the Programme Outcomes, Programme Specific Outcomes and Course Outcomes for the Department of Biotechnology.
2. To review and approve the minor changes in the syllabi for the courses of Semesters I and II for the academic year 2019 - 2020.
  - a) Biomolecules (BIO-I.C-1)

- b) Cell Biology (BIO-I.C-2)
- c) Fundamental Genetics (BIO-II.C-3)
- d) Basic Microbiology (BIO-II.C-4)
- 3. To approve the syllabus for the Skill Enhancement Course "Food and Fermentation Technology".
- 4. To approve the common courses with the Department of Biochemistry.
- 5. To approve the list of Board of Examiners
- 6. Any Other Business (A.O.B.)

#### **PART A: RESOLUTIONS**

- i. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes for Semesters I and II were approved for the Department of Biotechnology.
- ii. The courses of Semesters I and II were reviewed and minor amendments in the syllabi for the courses of Semesters I and II for the academic year 2019 – 2020 were approved.
- iii. The syllabus for the Skill Enhancement Course "Food and Fermentation Technology" was approved for students of Biotechnology, Biochemistry, Zoology and Botany to be offered at Semesters III and IV.
- iv. The list of common courses with the Department of Biochemistry was approved which would be effective phase-wise from the academic year 2019-20.
- v. The list of Board of Examiners was approved.

#### **PART B: Resolutions/Recommendations of BoS that require consideration / approval of Academic Council:**

- 1. Approval of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes for Semesters I and II for the Department of Biotechnology.
- 2. Approval of minor changes in the syllabi for the courses of Semesters I and II for the academic year 2019 – 2020.
- 3. Approval of the syllabus for the Skill Enhancement Course "Food and Fermentation Technology".
- 4. Approval of the common courses with the Department of Biochemistry.
- 5. Approval of the list of Board of Examiners.

The minutes of the meeting along with the approved course syllabi will be circulated to all the BoS members by e-mail prior to placing before the Academic Council.

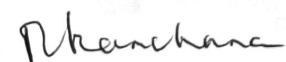
The Chairperson thanked the members of Board of Studies in Biotechnology for their valuable contributions and suggestions.

The meeting ended at 01.00 pm on 14<sup>th</sup> March 2019.

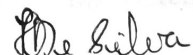
The following members of the Board of Studies in Biotechnology were present at the meeting:

- |                            |                   |
|----------------------------|-------------------|
| 1. Ms. Liesl De Silva      | -Chairperson      |
| 2. Dr. Meenal Kowshik      | -AC Nominee       |
| 3. Dr. Sunita Borkar       | -AC Nominee       |
| 4. Ms. Madhavi M. Motankar | -Member           |
| 5. Ms. Lee-Anne DCosta     | -Member           |
| 6. Ms. Vallanka A. V. Dias | -Member           |
| 7. Dr. R. Kanchana         | -Member Secretary |

Date: 3<sup>rd</sup> April 2019



Dr. R. Kanchana  
Member Secretary  
BoS (Biotechnology)



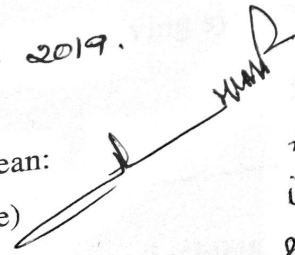
Ms. Liesl De Silva  
Chairperson  
BoS (Biotechnology)

PART C: The remarks of the Dean of the Faculty:-

- The minutes are in order
- The minutes may be placed before the Academic Council with remark, if any.
- Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date: 11<sup>th</sup> APRIL 2019.

Signature of the Dean:  
(Faculty of Science)

  
All initiatives recommended are incorporated in the BOS meeting & approved.