

MINUTES OF THE SIXTH MEETING OF THE BOARD OF STUDIES IN BIOCHEMISTRY HELD ONLINE ON 15th MAY, 2021

Vide Notice sent via email dated May 4th, 2021 the sixth meeting of the BoS was conducted on the 15th of May 2021. Due to existing circumstances surrounding COVID19, the meeting was conducted online via Google Meet.

The meeting started at 10:00 a.m. and was concluded at 11:20 a.m. Since the number of members represented the Quorum, the BoS began its proceedings.

Minutes are presented in the format.

Members present:

- | | |
|---------------------------------------|--------------------------------|
| 1. Ms. Sarah T. Mesquita | -Chairperson |
| 2. Dr. Sandeep Garg | -VC Nominee |
| 3. Dr. Meenal Kowshik | -AC Nominee |
| 4. Ms. Alisha Dhiraj Satwani | -Member |
| 5. Dr. Aduja Naik | -Member |
| 6. Dr. Supriya N. Prabhu Khorjuvenkar | -Member Secretary |
| 7. Elissa Fernandes | -Alumni Student Representative |

Members absent:

1. Dr. Sunita Borkar (AC Nominee)
2. Mrs. Amba Hegde Bhat (Industrial Representative)

Proceedings

The Chairperson Ms. Sarah T. Mesquita welcomed the members of the Board of Studies (BoS), explained the agenda for the meeting and the Board transacted the following business:

Agenda Items:

1. To approve the course outcomes for the courses of "Clinical Biochemistry" and "Genetic Engineering and Biotechnology".
2. To approve the practical component of the course titled "Regulation of Gene Expression".
3. To approve the syllabi for the courses titled "Introduction to Pharmacology" and "Clinical Biochemistry".
4. To approve the LOCF (Learning Outcome Curriculum Framework) document of the Department of Biochemistry.
5. Any other business (A.O.B.)

PART A: RESOLUTIONS

- i. The Programme Outcomes, Programme Specific Outcomes were approved in the Fifth BoS meeting held on 21st and 22nd May 2020. This BoS meeting, i.e. the Sixth meeting, focused on the Course outcomes for the courses of “Clinical Biochemistry”, “Genetic Engineering and Biotechnology” that the members wished to review after corrections. As per the suggestions made by the members of the Board, amendments were made. Refer to Annexure I for the same.
- ii. The members of the Board approved the syllabus for “Clinical Biochemistry” that was proposed to them. Refer to Annexure II for the same
- iii. Practicals of the course “Regulation of Gene Expression” were presented to the BoS members. Some changes were suggested by the BoS members, which have been incorporated and approved by the BoS members. Refer to Annexure III for the same
- iv. The syllabus for the course “Introduction to Pharmacology” was presented to the BoS members which was revised based on the suggestions given during the fifth BoS meeting. The practical session under this course was discussed, and the experiments were finalized/reframed by the BoS members, followed by its approval by them. Refer to Annexure IV for the same.
- v. The LOCF document was presented to the BoS members. The BoS members confirmed that the syllabus related matter has been incorporated in the LOCF document. Refer to the LOCF document for the same

PART B: Resolutions/Recommendations of BoS that require consideration/approval of Academic Council:

The minutes of the meeting along with the approved course outcomes, course syllabi will be circulated to all the BoS members by e-mail prior to placing before the Academic Council.

The Chairperson thanked the members of the Board of Studies in Biochemistry for their valuable contributions and suggestions.

The meeting ended at 11:20 am on 15th May 2021.

Date: 15th May 2021

Sd/-
Ms. Sarah T. Mesquita
Chairperson
BoS (Biochemistry)

Sd/-
Dr. Supriya N. Prabhu Khorjuvenkar
Member Secretary
BoS (Biochemistry)

PART C: The remarks of the Dean of the Faculty:-

- a. The minutes are in order
- b. The minutes may be placed before the Academic Council with remarks if any.
- c. Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date:

Signature of the Dean:

(Faculty of Science)