

**PARVATIBAI CHOWGULE COLLEGE OF ARTS & SCIENCE  
(AUTONOMOUS) MARGAO – GOA**

**MINUTES OF THE SECOND MEETING OF THE BOARD OF STUDIES IN  
BIOCHEMISTRY (ADHOC) HELD IN THE COLLEGE ON 16<sup>TH</sup> DECEMBER 2016**

Vide Chowgule College notice (F.133(C)/1196 dated 2<sup>nd</sup> December 2016) second meeting of this BoS (adhoc) was convened on 16<sup>th</sup> December 2016 at 10.30 a.m. in the Photogrammetry lab, Parvatibai Chowgule College of Arts & Science, Autonomous, Margao – Goa. Since the number of members present represented the Quorum, the BoS began its proceedings.

Minutes are presented in the format.

Members present:

- |                            |                   |
|----------------------------|-------------------|
| 1. Dr.R.Kanchana           | -Chairperson      |
| 2. Prof. Sarita Nazareth   | -Member           |
| 3. Ms.Sarah Mesquita       | -Member Secretary |
| 4. Ms. Asmita Naik Gaonkar | -Member           |
| 5. Mr.Deepak Bandari       | -Secretary        |

Members absent

- Nil

Proceedings

The Chairperson welcomed the members of Adhoc Board of Studies (BoS) and transacted the following business:

Agenda Items:

1. To approve the syllabi of Semester III and Semester IV for the academic year 2017 - 2018.
2. Any Other Business (A.O.B.)

PART A: RESOLUTIONS

A long discussion was held on the syllabi of the core and elective courses for undergraduate program in Biochemistry for the Semester III and Semester IV. The BoS then approved the syllabi and the redrafted syllabi is presented in Annexure.

A.O.B.

The Chairperson opined the need of an independent laboratory for the department of Biochemistry as there will be seven practical courses to be conducted during the academic year 2017-1018 (for semester I and III) and the BoS members have agreed for the same.

**PART B:** Resolutions/Recommendations of BoS that require consideration / approval of Academic Council:

The BoS approved the syllabi of Semester III and IV as presented in Annexure.

The minutes of the meeting along with the approved course syllabi will be circulated to all the BOS members by e mail prior to placing before the academic council.

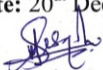
The Chairperson thanked the members of Board of Studies in Biochemistry for their valuable contributions and suggestions.


The meeting ended at 6.45 pm on 16<sup>th</sup> December 2016.

The following members of the Board of Studies in Biochemistry were present at the meeting:

- |                            |                   |
|----------------------------|-------------------|
| 1. Dr.R.Kanchana           | -Chairperson      |
| 2. Prof. Sarita Nazareth   | -Member           |
| 3. Ms.Sarah Mesquita       | -Member Secretary |
| 4. Ms. Asmita Naik Gaonkar | -Member           |
| 5. Mr.Deepak Bandari       | -Secretary        |

**Date:** 20<sup>th</sup> December, 2016

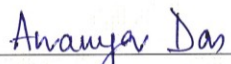
  
Ms. Sarah Mesquita  
Member Secretary  
BoS (Biochemistry)

  
Dr. R. Kanchana  
Chairperson  
BoS (Biochemistry)

**PART C:** The remarks of the Dean of the Faculty:-

- The minutes are in order
- The minutes may be placed before the Academic Council with remark, if any.
- Important points of the minutes which need clear policy decision of the Academic Council to be recorded.

Date: 23/12/2016

Signature of the Dean:   
(Faculty of Science) (Dr. Ananya Das)