

**Parvatibai Chowgule College of Arts and Science, Margao- Goa
(Autonomous)**

**MINUTES OF MEETING OF THE BOARD OF STUDIES IN BOTANY
HELD ON 12th September 2017 At Parvatibai Chowgule College of Arts and Science,
Margao- Goa.**

Vide Chowgule College notice (F.133/845 dated 21st August 2017), a meeting of this BoS was convened on 12th September 2017 at Geoinformatics Lab, Geography department, A Block, Parvatibai Chowgule College of Arts and Science, Margao- Goa. Since the number of members present represented the Quorum, the BoS began its proceedings.

Minutes are presented in the format.

Members present:

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| 1. Dr. Sangeeta Sankhalkar | - Chairman |
| 2. Mr. Niranjana Murty | - VC Nominee |
| 3. Mr. Ganesh Iyer | - Academic Council Nominee |
| 4. Dr. Vijaya Kerkar | - Academic Council Nominee |
| 5. Mrs. Amisha Shirodker Pednekar | - Member |
| 6. Ms. Divyarani S. Revankar | - Member Secretary |
| 7. Mrs. Janice Dias | - Member |
| 8. Ms. Shravani Korgaonkar | -Member |
| 9. Ms. Sankrita Gaonkar | - Alumnus |

Members Absent:

- | | |
|---|--------------------------|
| 1. Dr. Yogisha S.,
Skanda Life Sciences, Bengaluru | -Industry representative |
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Proceedings

The Chairperson welcomed the members of the Board of Studies (BoS). The Chairperson introduced the faculty members of newly formed BoS. The Chairperson read the minutes of last BoS meeting and then the Board then transacted the following business.

Agenda items:

1. To approve the course titles with course code of Sem. V & Sem VI for the undergraduate program in Botany.
2. To approve the proposed syllabi of Elective papers of Sem. V and Sem VI for the academic year 2017-2018.
3. To revise syllabi of Sem. I, II, III & IV.
4. Any Other Business (A.O. B)

PART A: Resolutions

1. The BoS passed the following resolution with respect to the approval of title of course paper with course codes of Sem. V & Sem VI i.e BOT- V. E-11 Plant Drug Technology and Pharmacognosy, BOT- VI. E-15 Economic Botany and BOT- VI. E-16 Applied Mycology.
2. The BoS revised and approved the syllabi of Elective papers of Sem V and Sem VI (BOT- V. E-11, BOT- VI. E-15 and BOT- VI. E-16) for the academic year 2017-2018.
3. The syllabi of Sem I, II, III & IV were presented and discussed in the meeting and modified accordingly. Necessary changes were accepted by the BoS for these semesters.
4. BOT- IV. E-6 'Systematics of flowering plants and Phylogeny' to be made compulsory elective.
5. BoS approved syllabus of Semester V and VI is presented in Annexure I.

A.O.B

Discussion on evaluation of project work of Sem V and VI was undertaken.

Part B

- i. **Important points/ recommendations of BoS that require consideration/ approval of academic council.**
 1. BoS approved syllabi of Semester V and VI presented in Annexure I.
 2. Preliminary core papers of Sem I and II should be focusing on basics in identification, Classification (Plant diversity/ Cell biology/ Anatomy) in order to understand the applied papers.
 3. While framing the syllabus of any paper it was recommended that syllabus should be elaborated with subtopics.
 4. Project work of Sem V and VI should be evaluated based on team work, practical work, writing, presentation and viva.
 5. Evaluation of the project to be done by internal and external examiners. External examiners list to be followed.

The foregoing minutes of the meeting to be circulated out by the Chairman via e-mail and the same was unanimously approved by all the members present.

The Chairman thanked the members of the Board of Studies in Botany for their valuable contributions, suggestions and participation.

The meeting was concluded on 12th September 2017 at 2:30 PM.

The following members of Board of Studies in Botany were present for the meeting

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|-----------------------------------|----------------------------|
| 1. Dr. Sangeeta Sankhalkar | - Chairman |
| 2. Mr. Niranjana Murty | - VC Nominee |
| 3. Mr. Ganesh Iyer | - Academic Council Nominee |
| 4. Dr. Vijaya Kerkar | - Academic Council Nominee |
| 5. Mrs. Amisha Shirodker Pednekar | - Member |
| 6. Ms. Divyarani S. Revankar | - Member Secretary |
| 7. Mrs. Janice Dias | - Member |
| 8. Ms. Shravani Korgaonkar | - Member |
| 9. Ms. Sankrita Gaonkar | - Alumnus |

Dr. Yogisha S., Industry representative from Skanda Life Sciences, Bengaluru was absent for the meeting.

D. S. Revankar

Ms. Divyarani S. Revankar
Member Secretary
Board of Studies

Sangeeta Sankhalkar

Dr. Sangeeta Sankhalkar
Chairman
Board of Studies

Date: 11.10.2017

PART C: The remarks of the Dean of the Faculty

- The minutes are in order
- The minutes may be placed before the Academic Council with remark, if any.
- Important points of the minutes which need clear policy decision of the Academic council to be recorded.

Date: 13/10/2017

Signature of the Dean: _____

S. S. Sankhalkar