

MINUTES OF THE THIRD MEETING OF THE ACADEMIC COUNCIL OF  
PARVATIBAI CHOWGULE COLLEGE OF ARTS AND SCIENCE, MARGAO - GOA  
HELD IN THE COLLEGE ON 16<sup>th</sup> APRIL 2016.

Following the Chowgule College notice (F.133(B)/02) dated 1<sup>st</sup> April 2016, convening a Meeting of the Academic Council of Parvatibai Chowgule College of Arts and Science (Autonomous) on April 16, 2016 at 10:30 a.m. in Room No. G-002 (Block G) of the College, the Meeting of the said Academic Council was held on the said day, date, time and at the appointed place. Since the members present represented the Quorum, the Academic Council began its proceedings as per the agenda.

Members present :

1. Dr. N.N. Sawant		- Chairman
2. Prof. K.R.S. Priolkar	- Goa University Nominee	- Member
3. Ms. Rajashree R. Desai	- English	- Member
4. Ms. M.D.S. Borkar	- French	- Member
5. Dr. Omprakash Tripathi	- Hindi	- Member
6. Dr. Gunaji S. Desai	- Konkani	- Member
7. Mr. S.S. Adsul	- Marathi	- Member
8. Ms. Gilda M. S. Machado	- Portuguese	- Member
9. Ms. Anagha Bicholkar	- Geography	- Member
10. Ms. Sarita S. Naik Tari	- History	- Member
11. Mr. R.V. Patil	- Philosophy	- Member
12. Ms. Kavita A. Borkar	- Psychology	- Member
13. Mr. Sachin Moraes	- Sociology	- Member
14. Ms. Liesl Majella C. De Silva	- Biotechnology	- Member
15. Dr. Sangeeta Sankhalkar	- Botany	- Member
16. Dr. G.K. Naik	- Chemistry	- Member
17. Mr. D. Prabakaran	- Computer Science	- Member
18. Mr. H.S. S. Nadkarni	- Geology	- Member
19. Mr. Anand P. Masur	- Mathematics	- Member
20. Dr. Ananya Das	- Physics	- Member
21. Mr. K. N. Mishra	- Zoology	- Member
22. Dr. M.P. Shivalli	- Library	- Member
23. Dr. Devashish Bagchi	- Physical Education	- Member
24. Ms. Shaila Ghanti	- Teacher Representative	- Member
25. Dr. Sameena S. Falleiro	- Teacher Representative	- Member
26. Ms. Rupali M. Tamuly	- Teacher Representative	- Member
27. Dr. E.M. Travassos	- Economics	- Member Secretary

Members absent with intimation

1. Mr. Chandru Chawla	- Governing Body Nominee	- Member
2. Dr. Manju Singh	- Governing Body Nominee	- Member
3. Mr. Girish Bharne	- Governing Body Nominee	- Member

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| 4. Dr. Nitin Borkar     | - Governing Body Nominee | - Member |
| 5. Dr. V. N. Jindal     | - Governing Body Nominee | - Member |
| 6. Prof. P.K. Sudarshan | - Goa University Nominee | - Member |
| 7. Prof. V.D. Sawant    | - Goa University Nominee | - Member |
| 8. Mr. N. G. Rivonkar   | - Teacher Representative | - Member |

### Agenda

1. To approve the minutes of the third meeting of the Academic Council held on 21<sup>st</sup> November 2015.
2. To approve the proposed syllabi of semester I, II, III & IV of various courses of Under Graduate Degree Program and Post Graduate Degree in Arts & Science.
3. Any Other Business (A.O.B.)

### 1. Chairman's Welcome

Chairman of the Academic Council, Dr. N. N. Sawant, welcomed all the members present and thanked the Chairmen of all the Board of Studies for the timely conduct of meetings. He briefly went through the agenda for the day's meeting. He informed the house that the Governing body met on 11<sup>th</sup> March 2016 and made two observations, one pertaining to credits for non-evaluative component, and, the other pertaining to academic audit, which they wanted to put forth to the Academic Council.

Policy pertaining to Credits for Non-Evaluative Component:

- Create a list of recognized acceptable institutions for dance, music, drama/ theatre.
- Life skills to be redesigned in the college itself as per the WHO list.
- Departmental Outreach programmes to be clarified.
- Some ex-students to be identified who can help the college in providing internship for the students.

Academic Audit

- Academic audit should be done at the process level and not at the content level.
- Only one committee should do the academic audit of all the departments and it should consist of two members from Arts, two members from Science and the three Deans. We have already nominated the members on the Academic Audit committee.
- Academic Audit process will start from 25<sup>th</sup> April 2016.
- Conduct a workshop for teachers on academic audit.

### 2. To Approve the Minutes of the Third Meeting of the Academic Council

The Member Secretary briefly went through the minutes of the previous Academic Council meeting held on 21<sup>st</sup> November 2015 as the same were circulated to all the members earlier. The same were unanimously approved and passed.

### 3. Approval of the proposed syllabi of various courses and syllabi of Under Graduate, Postgraduate Degrees and Diploma

Syllabi of Under Graduate Degree Programs (B.A. and B.Sc), Post Graduate Degree and Diploma Program, approved by the respected Boards of Studies, were presented to the Academic Council by the Chairmen of those Board of Studies.

**3.1 Resolutions :** The table below shows at various serial numbers, the subjects in which the syllabi of the courses were presented, the suggestions made by the Academic Council, whether the suggestions were incorporated in the final drafts, and the resolutions passed by the Academic Council as shown below and the same were accepted and approved by the Academic Council.

S.No.	Subject	Level	Suggestions made by Academic Council	Whether Suggestions are incorporated in final draft	Resolution of the Academic Council
3.1- i	Zoology	UG	Not Made <sup>1</sup>	---	Approved all syllabi shown in Annexure A
3.1- ii	Geography	UG- Arts & Science	Not made	---	Approved all syllabi shown in Annexure B1 (BA) & B2 (BSc)
3.1- iii	Biochemistry	UG	Not made	---	Approved all syllabi shown in Annexure C
3.1- iv	Botany	UG	Not made	---	Approved all syllabi shown in Annexure D
3.1- v	Chemistry	PG	Suggestions made <sup>2</sup>	---	Approved all syllabi shown in Annexure E
3.1- vi	Computer Science	PG	Not made	---	Approved all syllabi shown in Annexure F1 (PGDCA) & F2 (MSc IT)
3.1- vii	Mathematics	UG	Not made	---	Approved all syllabi shown in Annexure G

<sup>1</sup> Query raised in previous AC meeting held on 21<sup>st</sup> November 2016 was placed before the standing committee meeting held on 23<sup>rd</sup> January 2016. The paper ZOO-III.E-2 was accepted in toto and changes made in the core compulsory papers ZOO-I.C-1 and ZOO-I.C-2 were accepted.

<sup>2</sup> It was suggested to spend more time in laboratory and increase the number of credits for practical. It was suggested to change the nomenclature from "Instrumentation" to "Techniques". It was suggested to prepare a list of Industries that would provide internship to the students.

3.1- viii	History	UG	Suggestions made <sup>3</sup>	Suggestions incorporated	Approved all syllabi shown in Annexure H
3.1- ix	Philosophy	UG	Not made	---	Approved all syllabi shown in Annexure I
3.1- x	Psychology	UG /PG	Not made	---	Approved all syllabi shown in Annexure J1 (UG) & J2 (PG)
3.1- xi	Sociology	UG	Not made	---	Approved all syllabi shown in Annexure K
3.1- xii	Economics	UG	Not made	---	Approved all syllabi shown in Annexure L
3.1- xiii	English	UG /Diploma in Book Publishing	Suggestions made <sup>4</sup>	Suggestions incorporated	Approved all syllabi shown in Annexure M
3.1- xiv	Hindi	UG & PG	Not made	---	Approved all syllabi shown in Annexure N1 (UG) & N2 (PG)
3.1- xv	Konkani	UG	Not made	---	Approved all syllabi shown in Annexure O
3.1- xvi	Marathi	UG	Not made	---	Approved all syllabi shown in Annexure P
3.1- xvii	Portuguese	UG	Not made	---	Approved all syllabi shown in Annexure Q

<sup>3</sup> It was suggested that students who have taken Portuguese as an optional language at first year should not take elective Portuguese as one of the elective papers in History.

<sup>4</sup> It was emphasized that 240 hours is equivalent to 16 credits, so course cannot be a "Diploma course" it should be termed as "Certificate Course".

**8. Any Other Business (A.O.B.)**

- i. Examination committee felt a need for revision in the Examination ordinance as follows

**AO 4.2 (e) - Continuous Assessment (CA)**

Suggestion

To conduct four CAs out of which the three best CAs performances will be taken to consider the CA performance in the course.

**AO 4.3 (f) - Examination Schedule**

Suggestion

Needs further discussion


**AO 4.6 (c) - Project work**


Suggestion

Decision on allocating project work to the departmental faculty should be taken by the respective departments.

- ii. A standing committee, comprising of following members, was constituted for reviewing the syllabi of Academic Writing and Research Writing:-
- Dean of Social Sciences
  - Dean of Sciences
  - Deans of Languages
  - Dr. Sonia Fernandes da Costa - Department of English
  - Ms. Barkha Sharda - Advisor, Writing Center

The meeting ended at 01.00 p.m. with a vote of thanks to the Chair.

  
Dr. E.M. Travassos  
Member Secretary  
Academic Council

  
Dr. N.N. Sawant  
Chairman  
Academic Council

Date: 16/04/2016