

**MINUTES OF THE THIRD MEETING OF THE ACADEMIC COUNCIL OF PARVATIBAI
CHOWGULE COLLEGE OF ARTS AND SCIENCE, MARGAO - GOA
HELD IN THE COLLEGE ON 21st NOVEMBER 2015.**

Following the Chowgule College notice (F.133(B)/1221) dated 5th November 2015, convening a Meeting of the Academic Council of Parvatibai Chowgule College of Arts and Science (Autonomous) on November 21, 2015 at 10:30 a.m. in Room No. G-002 (Block G) of the College, the Meeting of the said Academic Council was held on the said day, date, time and at the appointed place. Since the members present represented the Quorum, the Academic Council began its proceedings as per the agenda.

Members present :

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| 1. Dr. N.N. Sawant | | - Chairman |
| 2. Dr. Manju Singh | - Governing Body Nominee | - Member |
| 3. Mr. Girish Bharne | - Governing Body Nominee | - Member |
| 4. Dr. Nitin Borkar | - Governing Body Nominee | - Member |
| 5. Prof. P.K. Sudarshan | - Goa University Nominee | - Member |
| 6. Ms. Rajashree R. Desai | - English | - Member |
| 7. Ms. M.D.S. Borkar | - French | - Member |
| 8. Dr. Omprakash Tripathi | - Hindi | - Member |
| 9. Dr. Gunaji S. Desai | - Konkani | - Member |
| 10. Mr. S.S. Adsul | - Marathi | - Member |
| 11. Ms. Gilda M. S. Machado | - Portuguese | - Member |
| 12. Dr. Sanjay Gaikwad | - Geography | - Member |
| 13. Ms. Sarita S. Naik Tari | - History | - Member |
| 14. Mr. R.V. Patil | - Philosophy | - Member |
| 15. Ms. Kavita A. Borkar | - Psychology | - Member |
| 16. Mr. Sachin Moraes | - Sociology | - Member |
| 17. Ms. Liesl Majella C. De Silva | - Biotechnology | - Member |
| 18. Dr. Sangeeta Sankhalkar | - Botany | - Member |
| 19. Dr. G.K. Naik | - Chemistry | - Member |
| 20. Mr. D. Prabakaran | - Computer Science | - Member |
| 21. Mr. H.S. S. Nadkarni | - Geology | - Member |
| 22. Mr. Anand P. Masur | - Mathematics | - Member |
| 23. Dr. Ananya Das | - Physics | - Member |
| 24. Mr. K. N. Mishra | - Zoology | - Member |
| 25. Dr. M.P. Shivalli | - Library | - Member |
| 26. Dr. Devashish Bagchi | - Physical Education | - Member |
| 27. Mr. N. G. Rivonkar | - Teacher Representative | - Member |
| 28. Ms. Shaila Ghanti | - Teacher Representative | - Member |
| 29. Dr. Sameena S. Falleiro | - Teacher Representative | - Member |
| 30. Ms. Rupali M. Tamuly | - Teacher Representative | - Member |
| 31. Dr. E.M. Travassos | - Economics | - Member Secretary |

Members absent with intimation

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| 1. Mr. Chandru Chawla | - Governing Body Nominee | - Member |
| 2. Dr. V. N. Jindal | - Governing Body Nominee | - Member |
| 3. Prof. K.R.S. Priolkar | - Goa University Nominee | - Member |
| 4. Prof. V.D. Sawant | - Goa University Nominee | - Member |

Agenda

1. Chairman's Welcome
2. Briefing on the Minutes of the Second Meeting of the Academic Council
3. Approval of the Proposed Grading System and the Proposal for Academic Audit

4. Approval of the Draft Policies pertaining to Credits for Non-Evaluative (extra-curricular subjects/activities and internship) Component of the Undergraduate Courses
5. Report on the Initiatives of the College under Autonomy
6. Nomination of two experts for the Board of Studies in Portuguese
7. Approval of the proposed syllabi of various courses of the Under-graduate and Postgraduate Degrees
8. Any Other Business (A.O.B.)

1. Chairman's Welcome

Chairman of the Academic Council, Dr. N. N. Sawant, welcomed all the members present and thanked them for giving their time and taking the trouble to attend the Academic Council Meeting.

2. Briefing on the Minutes of the Second Meeting of the Academic Council

The Chairman briefly went through the minutes of the previous Academic Council meeting held on 6th February 2015 as the same were circulated to all the members earlier. The same were unanimously approved and passed.

3. Approval of the Proposed Grading System and the proposal for Academic Audit

Dr. Ananya Das made a presentation on the proposed Grading System as well as on the proposal for Academic Audit. Following the discussions, the Academic Council made the following recommendations related to the Academic Audit: (a) There should be no student representative on the Academic Audit Committee, (b) Academic Audit should be conducted Semester-wise, (c) Minimum quorum for the Academic Audit Committee Meeting should be defined, and (d) Constitution of Academic Audit Committee should be as follows:

- a. Chairman - (To be nominated by Principal)
- b. Two subject experts (Nominated from the panel of Experts approved by the respective Board of Studies.)
- c. Member Secretary (nominated by the Chairman)

3.1 Resolution : The Academic Council unanimously passed the resolution to approve the proposed Grading System and also the proposal for Academic Audit after incorporating the suggestions listed above.

4. Presentation of the Draft Policies pertaining to Credits for Non-Evaluative (extra-curricular subjects/activities and internship) Component of the Undergraduate Courses

Dr. E. M. Travassos, Member Secretary, presented the draft policies on the requirements for obtaining a total of Ten Credits for the two non-evaluated components of the Undergraduate Programmes, i.e. Six Credits for Extra-curricular Subjects/Activities and Four Credits for Internship.

Following the presentation, the Academic Council made the following suggestions: (a) All extra-curricular subjects should be listed and should also include subjects related to life-skills development, (b) Students should be allowed to take either one subject or a combination of two or three subjects as listed, (c) Complete a minimum of 60 contact hours in a subject to earn every two credits or a total of 180 contact hours, spread over the six semester period, in order to obtain six credits, (c) Students should complete the non-evaluated component of the undergraduate programme, preferably, by the end of the fourth semester.

4.1 Resolution : After incorporating the above recommendations, the Policies pertaining to Credits for Non-Evaluative (extra-curricular subjects/activities and internship) Component of the Undergraduate Courses were unanimously approved and passed

5. Report on the initiatives of the College under Autonomy

The Chairman Dr. N. N. Sawant, gave a presentation of initiatives taken by the College to popularize its autonomous status and to develop good practices under autonomy. He briefed the house about the marketing efforts and the orientation programs conducted before the beginning of the academic year for staff, students and parents regarding Autonomy.

The Academic Council suggested that information on any new policy / new program that is introduced or proposed to be introduced should be put online and online feedback obtained from all stakeholders, i.e. students, parents, and faculty, if possible.

6. Nomination of two experts for the Board of Studies in Portuguese

The Academic Council has nominated the following subject-experts to the Board of Studies in Portuguese of the Parvatibai Chowgule College of Arts and Science (Autonomous):

- a) Ms. Scarlet Fernandes, Assistant Professor, Dept.of Portuguese, Goa University
- b) Mr. Dhruv Usgaonkar, Assistant Professor, Dept.of Portuguese, Goa University

7. Approval of the proposed syllabi of various courses and syllabi of Under Graduate and Postgraduate Degrees

Syllabi of Under Graduate Degree Programs (B.A. and B.Sc) and Post Graduate Degree Program (M.A. in Hindi), approved by the respected Boards of Studies, were presented to the Academic council by the Chairmen of those Board of Studies.

7.1 Resolutions : The table below shows at various serial numbers, the subjects in which the syllabi of the courses were presented, the suggestions made by the Academic Council, whether the suggestions were incorporated in the final drafts, and the resolutions passed by the Academic Council as shown below and the same were accepted and approved by the Academic Council.

| S.No. | Subject | Level | Suggestions made by Academic Council | Whether Suggestions are incorporated in final draft | Resolution of the Academic Council |
|----------|-----------|---------|--------------------------------------|---|--|
| 7.1- i | English | UG | Not made | --- | Approved all syllabi shown in Annexure A |
| 7.1- ii | French | UG | Not made | --- | Approved all syllabi shown in Annexure B |
| 7.1- iii | Hindi | UG & PG | Not made | --- | Approved all syllabi shown in Annexure C1 (UG) & C2 (PG) |
| 7.1- iv | Konkani | UG | Not made | --- | Approved all syllabi shown in Annexure D |
| 7.1- v | Marathi | UG | Not made | --- | Approved all syllabi shown in Annexure E |
| 7.1- vi | Economics | UG | Suggestions made ¹ | Suggestions incorporated | Approved all syllabi shown in Annexure F |

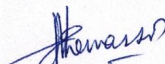
¹ In case of Economics Core paper "Empirical Techniques for Economic Analysis" point no. 2' of learning outcomes in the syllabus, i.e. 'Develop an investigative mindset for promoting interest in research' to be deleted and Unit II & III of the syllabus should be taught with specific reference to Economics. in case of the Interdisciplinary course - "Gandhian Economic thoughts", Unit I should include Sustainability - Economic, Environment, Social.


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| 7.1- vii | Geography | UG- Arts & Science | Not made | --- | Approved all syllabi shown in Annexure G1 (BA) & G2 (BSc.) |
| 7.1- viii | History | UG | Not made | --- | Approved all syllabi shown in Annexure H |
| 7.1- ix | Philosophy | UG | Not made | --- | Approved all syllabi shown in Annexure I |
| 7.1- x | Psychology | UG | Not made | --- | Approved all syllabi shown in Annexure J |
| 7.1- xi) | Sociology | UG | Suggestions made ² | Suggestions incorporated | Approved all syllabi shown in Annexure K |
| 7.1- xii | Biotechnology | UG | Not made | --- | Approved all syllabi shown in Annexure L |
| 7.1- xiii | Botany | UG | Not made | --- | Approved all syllabi shown in Annexure M |
| 7.1- xiv | Chemistry | UG | Not made | --- | Approved all syllabi shown in Annexure N |
| 7.1- xv | Computer Science | UG | Suggestions made ³ | Suggestions incorporated | Approved all syllabi shown in Annexure O |
| 7.1- xvi | Geology | UG | Not made | --- | Approved all syllabi shown in Annexure P |
| 7.1- xvii | Physics | UG | Suggestions made ⁴ | Suggestions incorporated | Approved all syllabi shown in Annexure Q |
| 7.1- xviii | Zoology | UG | Suggestions made ⁵ | --- | Not approved syllabi shown in Annexure R |

8. Any Other Business (A.O.B.)

The Board of Studies recommended that the component listed as Interdisciplinary Subjects in the course structure of the undergraduate programme should actually read as "Interdisciplinary / Multidisciplinary subjects".

The meeting ended at 3.15 p.m. with a vote of thanks to the Chair.


Dr. E.M. Travassos
Member Secretary
Academic Council


Dr. N.N. Sawant
Chairman
Academic Council

Date: 21/11/2015

² The Core paper "Introduction to Qualitative Research Methods" should be titled "Research Ethics"

³ Elective paper - "Software Testing and Quality Assurance" should be regarded as **Compulsory Elective Paper** so as to make it more job oriented.

⁴ Elective papers should not be termed or referred to as compulsory.

⁵ Academic Council requested the BOS Zoology to have a re-look into the syllabi and present it in the next Academic Council meeting.