



Parvatibai Chowgule College of Arts and Science (Autonomous)

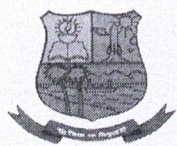
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Best Affiliated College-Goa University Silver Jubilee Year Award



IQAC Committee members Meeting of the college has been scheduled on 22nd November 2022 at 02.15 p.m. in the Conference Room.

S.N.	ATTENDEES	Signatures
1.	Dr. Ananya Das - Chairman	<i>Am</i> 22/11/22
2.	Mr. V.C.Kumaresh - Coordinator	<i>Kumaresh</i> 22/11/22
3.	Cdr. Parijat Sinha (rtd) - Management Representative	<i>P. Sinha</i>
4.	Prof. Nandkumar N. Sawant - Members	<i>N. Sawant</i>
5.	Dr. Shaila Ghanti - do	<i>Informeq</i>
6.	Dr. Sachin Moraes - do	<i>Present</i>
7.	Dr. Meghana Devli - do	<i>M. Devli</i>
8.	Dr. Sameena Falleiro - do	<i>S. Falleiro</i>
9.	Dr. Ashish Desai - do	<i>A. Desai</i>
10.	Mr. Alberto Ian Barreto - do	<i>Present</i>
11.	Mr. D. Prabakaran - do	<i>D. Prabakaran</i>
12.	Mr. Ashish Ashwini - do	<i>A. Ashwini</i>
13.	Mr. Aresh Naik - do	<i>A. Naik</i>
14.	Mr. Dilip Kare - Local Society Representative	-
15.	Dr. Shekhar Nayak - Alumni Representative	-
16.	Mr. Lalit Saraswat - Employer Representative	<i>L. Saraswat</i>
17.	Mr. Sarvesh Sawant - Industrialist Representative	-
18.	Mr. Nilesh Narayan Sinai Walwatkar - Stakeholder Representative	-
19.	Ms. Suveena Tamse - Office Superintendent	<i>On leave</i>
20.	Ms. Poonam M. Joshi - do	<i>P. Joshi</i> 22/11/2022
21.	Ms. Sejal Lotlikar - Student Representative	<i>Informeq</i>
22.	Ms. Bhavana Sawardekar - Executive Assistant	<i>B. Sawardekar</i>
23.	Prof. Nandini Vaz Fernandes Special Invitee	<i>Present</i>

Sr. No.	AGENDA
1.	Discussion on Institutional Development Plan <ul style="list-style-type: none"> - Developing Motivated and Energized faculty - Teaching, learning and Educational Technology - Research, Development and Innovation - Industry-Academic Partnership - Institutional Placement Plan for Students - Incubation and start-up - Alumni Engagement / Activities Plan - Skill Development of Non-teaching staff
2.	Certificate Courses and Academic Excellence
3.	Others, if Any



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MINUTES OF THE MEETING

IQAC MEETING		No: 02 Date:22.11.2022 Time: 02.15 p.m. to: 04.45 p.m. Venue: Conference room.	
Conducted by: Dr. Ananya Das(CHAIRMAN)			
ATTENDEES: 1. Cdr.Parijat Sinha (rtd) 2. Prof. Nandkumar N. Sawant 3. Prof. Nandini Vaz Fernandes 4. Dr. Sachin Moraes 5. Dr. Meghana Devli 6. Dr. Sameena Falliero 7. Dr. Ashish Desai 8. Mr. V.C. Kumaresh		ATTENDEES: 9. Mr. Lalit Saraswat 10.Mr. D.Prabhakaran 11.Mr. Ian Barreto 12.Mr. Aresh Naik 13.Mr. Ashish Ashwini 14. Ms. Poonam Joshi 15. Ms. Bhavana Sawardekar	
		ABSENTEES with intimation: 1. Ms. Sejal Lotlikar 2. Ms. Suveena Tamse 3. Dr. Shaila Ghanti ABSENTEES: 1. Dr. Shekar Nayak 2. Mr. Nilesh Narayan Sinai Walwatkar 3. Mr. Dilip Kare	
SN	Agenda / Topics	Discussion/ Suggestions	Action Required/Taken
1.	Review of the previous meeting	- Reviewed	
2.	Discussion on Institutional Development Plan - Developing Motivated and Energized faculty - Teaching, learning and Educational Technology - Research, Development and Innovation - Industry-Academic Partnership - Institutional Placement Plan for Students - Incubation and start-up - Alumni Engagement / Activities Plan - Skill Development of Non-teaching staff	- In order to line up with the IDP, Institutional SWOC analysis was viewed and certain changes were suggested. - The goals and plan for developing motivated and energized faculty was discussed. The plans with reference to designing Faculty Development Programmes (FDP) for newly joined and the existing faculty were discussed. - Identifying the benchmarking areas by focusing on the weakness of the college was discussed. Benchmarking not only with general stream colleges but also with engineering and other stream colleges would enhance the quality of the college.	- Institutional SWOC analysis is modified accordingly in IDP section 1.2 - The relevant inputs were included as short-term plan in IDP section 2.5 - The inputs were included as midterm plan in IDP section 2.5



	-	<ul style="list-style-type: none"> - Under Research, Development and Innovation section it was suggested to identify the non-governmental funding agencies. - All the lab attendants to be trained to handle the tasks required to carry out in all the Laboratories. - The need of a computation center for Social Science and Language Departments was discussed. <p>External Member Mr. Lalita Saraswat suggested the following:</p> <ul style="list-style-type: none"> - Institution should try for ISO certification - Compare different ERP software (CAMOS, INPOD, Master software etc.,) with their features to get best ERP facilities that can be useful to the institution. - To consider the use of smart phone technology for creating MOOCs via ODL as short-term plan. - Open up the college premises to the industries/companies so that the industrial sector has an insight about the college and vice versa. This will improve Industry -Academic connect. - Invite the HRs of the companies to interact with the students to know about the skill requirements of the companies - Start incubation center in college: <ul style="list-style-type: none"> - In stage I – set up a workstation for start-ups i.e. a cubicle/sharing space with table, chair and high speed internet facility with computer. 	<ul style="list-style-type: none"> - Included as short-term plan in IDP section 2.7 - Research and Development Cell to be requested to carry out the above task - Included in the IDP section 2.14. - Included as mid-term plan in IDP section 2.7 - IQAC will look into the feasibilities of the certification. - Since Directorate of Higher Education (DHE) is in the process of implementing the ERP systems (a few modules were already implemented) across all colleges we will explore the possibilities of incorporating in our system - Teaching Learning and Education Technology (TLET) cell to be requested to explore the possibility. - Placement cell to be requested to implement the same. - Included as mid-term plan in IDP section 2.11
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		<ul style="list-style-type: none"> - In stage II – monthly experts; CAs; lawyers can be invited to address their queries. - Visit to the incubators in Goa- Near Patto, Panaji; Manovikas, Margao; Atal Innovation Centre, Goa Institute of Management; Ignite Innovation Hub etc. 	<ul style="list-style-type: none"> - Included as short-term plan in IDP section 2.11
3.	Certificate Courses and Academic Excellence	<ul style="list-style-type: none"> - List of certificate courses identified to be offered to the students of Cluster HEIs. 	<ul style="list-style-type: none"> - To be implemented in the next semester on pilot basis. - On successful implementation the regular courses will be offered under NEP 2020 from next Academic Year.
4.	Others, if any		
a.	Memorandum of Understanding (MoU) updates	<ul style="list-style-type: none"> - Three MoUs signed for the A.Y 2022-23. - Suggestion: To monitor the plan of action for these MoUs and evaluate the tasks undertaken quarterly. 	<ul style="list-style-type: none"> - IQAC will monitor the same
b.	Hosting Full bright Scholars	<ul style="list-style-type: none"> - Suggested to verify the proposal in detail and analyze if there is any fund liability for the same. If no liability the college can go ahead with the proposal for MoU as it's a brand for the college. 	<ul style="list-style-type: none"> - The faculty of the concerned (psychology) department will scrutinize the proposal
c.	Policy to be adopted for CA Mode Evaluation	<ul style="list-style-type: none"> - The final Continuous Assessment (CA) of the only CA mode evaluation should cover the entire syllabus and to be conducted as per the schedule decided by the Examination cell. - The distribution of marks and the question paper should be collected by the examination cell. 	<ul style="list-style-type: none"> - The examination cell will implement and monitor the same.

PCC/IQAC/2022/07-58

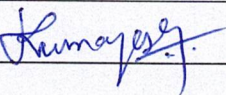
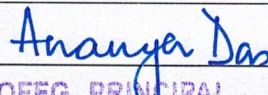
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Prepared by: Ms. Bhavana Sawardekar

Date: 23.11.2022

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Approved by Shri V.C. Kumaresh, IQAC Coordinator

OFFG. PRINCIPAL
PARVATIBAI CHOWGULE COLLEGE
OF ARTS & SCIENCE (AUTONOMOUS)
MARGAO-GOA

