



# Parvatibai Chowgule College of Arts and Science (Autonomous)

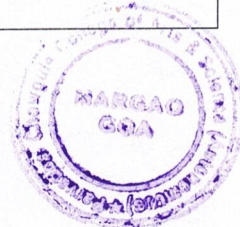
Accredited by NAAC with Grade 'A+'  
Best Affiliated College-Goa University Silver Jubilee Year Award



IQAC Committee members Meeting of the college has been scheduled on 11<sup>th</sup> March 2023 at 10.00 a.m. in the Conference Room.

S.N.	ATTENDEES	Signatures
1.	Prof. Sangeeta Sankhalkar* - Chairperson	
2.	Mr. V.C.Kumaresh - Coordinator	
3.	Cdr. Parijat Sinha (rtd) - Management Representative	
4.	Prof. Nandkumar N. Sawant - Members	
5.	Dr. Shaila Ghanti - do	
6.	Dr. Sachin Moraes - do	
7.	Dr. Meghana Devli - do	
8.	Dr. Ananya Das - do	
9.	Dr. Sameena Falleiro - do	
10.	Dr. Ashish Desai - do	
11.	Mr. Alberto Ian Barreto - do	
12.	Mr. D. Prabakaran - do	
13.	Mr. Ashwini Ashish - do	
14.	Mr. Aresh Naik - do	
15.	Dr. Shekhar Nayak - Alumni Representative	-
16.	Mr. Lalit Saraswat - Employer Representative	-
17.	Mr. Sarvesh Sawant - Industrialist Representative	
18.	Mr. Nilesh Narayan Sinai Walwatkar - Stakeholder Representative	-
19.	Ms. Suveena Tamse - Office Superintendent	
20.	Ms. Poonam M. Joshi - do	
21.	Ms. Sejal Lotlikar - Student Representative	
22.	Ms. Bhavana Sawardekar - Executive Assistant	

Sr. No.	AGENDA
1.	Presentation of NEP 2020 Programme Structure to be implemented from the AY 2023-24
2.	Student scholarship Policy and the process of scrutinizing.
3.	Ph.D ordinance
4.	Revised benchmark parameters for NAAC.
5.	Handling medical emergencies in the campus
6.	Others, if Any







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## MINUTES OF THE MEETING

<b>IQAC MEETING</b>		<b>No:</b> 03 <b>Date:</b> 11.03.2023 <b>Time:</b> 10.00 a.m. to: 12.55 p.m. <b>Venue:</b> Conference room.	
Conducted by: <b>Prof. Sangeeta Sankhalkar (CHAIRPERSON)</b>			
<b>ATTENDEES:</b> 1. Cdr.Parijat Sinha (rtd) 2. Prof. Nandkumar N. Sawant 3. Dr. Sachin Moraes 4. Dr. Meghana Devli 5. Dr. Shaila Ghanti 6. Dr. Ananya Das 7. Dr. Sameena Falliero 8. Dr. Ashish Desai 9. Mr. V.C. Kumaresh		<b>ATTENDEES:</b> 10.Mr. Sarvesh Sawant 11.Mr. D.Prabhakaran 12.Mr. Alberto Ian Barreto 13.Mr. Aresh Naik 14.Mr. Ashish Ashwini 15. Ms. Poonam Joshi 16. Ms. Suveena Tamse 17.Ms. Sejal Lotlikar 18.Ms. Bhavana Sawardekar	
		<b>ABSENTEES:</b> 1. Dr. Shekar Nayak 2. Mr. Lalit Saraswat 3. Mr. Nilesh Narayan Sinai Walwatkar	
<b>SN</b>	<b>Agenda / Topics</b>	<b>Discussion/ Suggestions</b>	<b>Action Required/Taken</b>
1.	<b>Presentation of NEP 2020 Programme Structure to be implemented from the AY 2023-24</b>	<ul style="list-style-type: none"><li>- The programme structure as per NEP 2020 was presented with the adoption of 4 years B.A. &amp; B.Sc. Degree Programme with honours and honours with research. The above proposal will be sent to Goa University and DHE for their consideration and approval.</li><li>- Changes suggested: Part I and Part II of PG structure to be swapped to align with 4th year UG Programme.</li><li>- The B.Voc. Structure under consideration by Goa University.</li><li>- <u>Suggestions:</u></li><li>- To present the entire course structure to the entire faculty and discuss.</li><li>- Brain storming sessions for students to orient them to NEP.</li><li>- Focus on Industry community exchange programme and Industry Academia exchanges.</li></ul>	<ul style="list-style-type: none"><li>- Changes suggested to be incorporated in the PG course structure.</li><li>- To orient entire staff to the 4 years course structure.</li></ul>





2.	<b>Student scholarship Policy and the process of scrutinizing.</b>	<ul style="list-style-type: none"> <li>- The policy has to be revised considering the eligibility for meritorious/ physically or economically challenged students for scholarships, the necessary aspects and terminologies which will provide clarity in the process.</li> <li>- Eligibility to be defined clearly.</li> <li>- Screening committee and selection committee to be formulated.</li> <li>- Both aided and self finance students are eligible to apply.</li> <li>- Student Aid Fund: Procedure of selection: <ul style="list-style-type: none"> <li>- Suggested – Merit list of students who have applied under students aid fund need to be prepared.</li> <li>- As per the availability of funds the no of students should be selected from the merit list.</li> </ul> </li> <li>- Eligibility- students should have no backlogs.</li> </ul>	<ul style="list-style-type: none"> <li>- To revise the students scholarship policy as per suggestions.</li> </ul>
3.	<b>Ph.D ordinance</b>	<ul style="list-style-type: none"> <li>- Ph.D. Ordinance was presented.</li> <li>- The approval of the Research guides and Research Centers will in accordance to the Goa University and UGC where in the appointed committee will be do the required approval. The constituent committee will have a representative from Goa University and DHE.</li> </ul>	<ul style="list-style-type: none"> <li>- Necessary changes to be incorporated in the ordinance by Prof. Nandkumar N. Sawant.</li> </ul>
4.	<b>Revised benchmark parameters for NAAC.</b>	<ul style="list-style-type: none"> <li>- Criteria coordinators to refer to the revised benchmark parameters for NAAC.</li> </ul>	<ul style="list-style-type: none"> <li>- To circulate the revised benchmark parameters for NAAC to the criteria coordinators and the members.</li> </ul>
5.	<b>Handling medical emergencies in the campus</b>	<ul style="list-style-type: none"> <li>- A Memorandum of Understanding (MoU) to be signed with the Victor Hospital for medical emergency cases, training for first aiders.</li> <li>- Display boards in campus with contact person and details for easy access.</li> <li>- Maintain register for first aid kit utilizations.</li> <li>- Posters of contact no. of first aid respondent to be put at relevant places.</li> <li>- Introduce a First Aid course under Value Added course.</li> </ul>	<ul style="list-style-type: none"> <li>- Process of MoU in Progress to be carried out by Dr. Bagchi convener of Disaster Management committee.</li> <li>- To be carried by estate officer.</li> <li>- do-</li> <li>- do-</li> <li>- Dean of Science to initiate the curriculum development with Life science department.</li> </ul>
6.	<b>Others, if Any</b>	<ul style="list-style-type: none"> <li>- As per the IQAC Composition Principal of the institution is the Chairperson for IQAC committee therefore Prof. Sangeeta Sankhalkar, Officiating Principal of the institution will be the new chairperson of the IQAC committee hereon.</li> <li>- Mr. Dilip Kare has voluntarily resigned from the committee and the same has been considered.</li> </ul>	<ul style="list-style-type: none"> <li>- Members are asked to suggest names for the local representative, as one of them could be incorporated in the committee.</li> </ul>





- Relevant documents where decisions are to be taken up in the meeting should be sent as attachments prior to the meeting, for members to come prepared for their inputs.	- The same is accepted.
- A policy to be framed for the students winning cash awards/prizes which are deposited in college account. - Ratio- 60:40 - 60% cash prize goes directly to the students/ the council winning the prize. - 40% cash prize to be utilized for the college activities for the benefit of the students.	- To frame a Policy for students winning cash prizes deposited in college account.
- To draft a policy for entering into MoU and Consultancy - A proposal of the MoU and Consultancy draft should be have clear objective and work plan and outcomes (joint seminar / exchange program / research collaboration / resource person). Upon acceptance the proposal to be presented in the IQAC meeting for approval after verification by the Principal and/or Vice Principal.	- To frame a Policy for entering into MoU and Consultancy.
- In special case of medical emergency that one of repetitive nature, should have a valid fitness certificate produced from authorized certified medical practioner while joining as a disciplinary actions.	-
- Suggestion box to be kept at relevant place for the student.	-