



Parvatibai Chowgule College of Arts and Science
Autonomous

Accredited by NAAC with Grade A' (CGPA Score 3.41 on a 4 Point Scale 3rd cycle)
Best affiliated College-Goa University Silver Jubilee Year Award

IQAC Committee members Meeting of the college has been scheduled on 01st July 2021 at 02:30 p.m. in the Conference Room.

S.N.	ATTENDEES	Signatures
1.	Shaila Ghanti * - Chairman	
2.	H.S.S.Nadkarni - Coordinator	
3.	R.V.Gaonkar - Management Representative	
4.	Sachin Moraes - Members –Criteria I	
5.	Sameena Falleiro - Members –Criteria II	
6.	Nandini Vaz Fernandes - Members –Criteria III	
7.	V.C.Kumaresh - Members –Criteria IV	
8.	Andrew Barreto - Members –Criteria V	
9.	Nandkumar N. Sawant - Members –Criteria VI	
10.	R. Kanchana - Members –Criteria VII	
11.	Bhavana Sawardekar - Executive Assistant	

Sr. No.	AGENDA
1.	Presentation/ clarifications / queries of the respective NAAC Criteria by the Criteria Coordinator.
2.	Others, if Any





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MINUTES OF THE MEETING

IQAC MEETING		No: 12 Date:01.07.2021 Time: 02.30 p.m. to: 05.15 p.m. Venue: Conference room.	
Conducted by: Shaila Ghanti (CHAIRMAN)		Along With: H.S.S.Nadkarni (Coordinator) R.V. Gaonkar (Management Representative) Bhavana M. Sawardekar (Executive Assistant)	
ATTENDEES: 1. Nandkumar N. Sawant 2. Sameena Falliero		ATTENDEES: 3. Sachin Moraes 4. Nandini Vaz Fernandes	ATTENDEES: 5. V.C. Kumaresh 6. Andrew Barreto
		ATTENDEES: 7. R. Kanchana	
SN	Agenda / Topics	Discussion/Action Required	Action taken/Status
1.	Presentation/ clarifications / queries of the respective NAAC Criteria by the Criteria Coordinator.	NAAC Criteria I: Autonomy was granted in 2014-15 and implemented from 2015-16 in phases yearwise from there on. Therefore the new syllabus was introduced or revised yearwise for 2015-16, 2016-17, 2017-18, hence the calculation of the course revision for a year is 33%.	
		a. Can the poster prepared by College be displayed apart from the poster provided by NAAC for Students Satisfaction Survey (SSS)? - Yes both the posters can be displayed. Displaying poster by the NAAC SSS is compulsory.	Students are required to be informed about the NAAC student satisfaction survey well in advance - And specially a reminder to check their emails when the NAAC is going to validate the data i.e. the time when the NAAC office is likely to send emails to our students for their feedback.
		NAAC Criteria III: Queries reported – a. Point no. 3.1.2 – the college is not having a practice of sanctioning seed amount letter to an individual teacher from its end unless a teacher approaches to reclaim an approval for the same. - Yes special requisitions for constructing labs which are provided by management can be considered as seed money.	- Yes individual teacher making such requisition letter and college approving can be considered as its not possible for the institution to just structure random seed money without any such teacher willing to undergo on their own.



	<p>- NAAC Criteria IV: Geotagged photographs should have displayed marking details on the photographs to avoid misrepresentations by members of the NAAC office as the opinions of individuals differ from person to person. Avoiding all possibilities of cutting marks should be considered by nullifying options where scores can be considered.</p> <p>- Point no.4.1.3 – asked to make changes in the ICT facilities provided by our college to 100% as our campus has WIFI facility enabling students to use their own laptops / devices on campus.</p> <p>- Point no. 4.3.2 – the count of students in college and computers available for students is 177. – WIFI facility in campus enable our students to get their own laptops and also use the mobile devices apart from these colleges still provided 177 computer facilities for students.</p> <p>- College has attempted to provide Hostel like facilities to the needy girls in a building wherein 4 flats are owned by the college and providing 2 accommodations for boys under leave and license agreement signed by the college both facilities outside the campus area in nearby vicinity.</p> <p>- Can the Tiger gym be taken into consideration – Yes as our students do use that facility by availing the concession in payment.</p> <p>- Requirement putforth for a Girls common room and Multidisciplinary lab with minimum 15 computers.</p>	
	<p>- NAAC Criteria V: Query reported –</p> <p>a. How to acquire certificate/letter of employment of students who are self employed, free launches or independent professionals.</p> <p>- Suggested could take self declaration from such students and also mention details in the additional information.</p> <p>b. Point no. 5.1.3 – certificates of capability enhancement schemes/ activities are not maintained by the department, how to go about it? –NAAC office could be inquired about the question but if NAAC needs certificate we need to provide certificates only.</p> <p>- NAAC office has to be informed well in advance about the points that we want to opt out.</p>	
2.	Others, if any	

