



Parvatibai Chowgule College of Arts and Science
Autonomous

Accredited by NAAC with Grade A' (CGPA Score 3.41 on a 4 Point Scale 3rd cycle)
Best affiliated College-Goa University Silver Jubilee Year Award

IQAC Committee Meeting of the college has been scheduled on 30th October 2019 at 03:00 p.m.
in Conference room.

S.N.	ATTENDEES	Signatures
1.	Nandkumar N. Sawant*	
2.	Deepa Chowgule	-
3.	H.S.S.Nadkarni	
4.	Shaila Ghanti	
5.	Nandini Vaz Fernandes	
6.	Sameena Falleiro	- leave
7.	Sachin Moraes	- Informed
8.	Aresh Naik	
9.	Ian Barreto	-
10.	Ashish Desai	-
11.	V.C.Kumaresh	
12.	D. Prabhakaran	-
13.	Devashish Bagchi	-
14.	Andrew Barreto	30 Oct 2019
15.	R. Kanchana	
16.	M.P. Shivali	-
17.	Greta Almeida	-
18.	Sandesh Narvencar	
19.	Dattaprasad Prabhudessai	
20.	Bhavana Sawardekar	

Sr. No.	AGENDA
1.	Finalization of AQAR 2018-19.
2.	Academic Administrative Audit (AAA)
3.	Finalise the 3rd Expert.
4.	Others, if Any



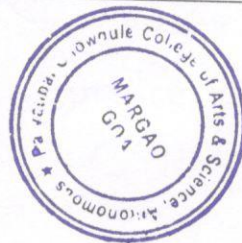


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MINUTES OF THE MEETING

IQAC MEETING	No: 30 Date: 30.10.2019 Time: 03.00 p.m. to: 05.00 p.m. Venue: Conference room.		
Conducted by: Nandkumar N. Sawant (CONVENOR)	Along With: H.S.S.Nadkarni (Coordinator) Bhavana M. Sawardekar (Executive Assistant)		
ATTENDEES: 1. Shaila Ghanti 2. Nandini Vaz Fernandes 3. V.C. Kumaresh 4. Andrew Barreto 5. Aresh Naik	ATTENDEES: 6. R. Kanchana 7. V.C.Kumaresh 8. Dattaprasad Prabhudessai 9. Sandesh Nagvenkar	ABSENTEES with intimation: 1. Deepa Chowgule 2. Sachin Moraes 3. Sameena Falleiro 4. Greta Almeida	ABSENTEE: 1. Devashish Bagchi 2. M.P Shivali 3. Ashish Desai 4. Ian Barreto 5. D. Prabhakaran
Agenda / Topics	Discussion/Action Required		Action taken/Status
1 Finalization of AQAR 2018-19.	- AQAR Report 2018-19 was reviewed till point no. 5.1.3. - Following members to provide write up on: - MIS – by V.C. Kumaresh - Point no. 2.6.1 – by Shaila Ghanti - Point no. 2.7.1 – by Nandkumar N. Sawant - Further continuation of AQAR Report 2018-19 to be taken up in next meeting.		
2 Academic Administrative Audit (AAA)	- AAA format was discussed. - Following parameters were discussed i.e. Infrastructure, Governance, Finances, To include purchase and tender committees, Standard operating procedures / Manuals, Audit and quality checks. - For fifth parameters all annual plans by the IQAC coordinators will be applicable.		- IQAC plan for the academic year 2019-20 to be provided. - An detail AAA form to be executed for the internal. - An external audit to be conducted for the academic year 2019-20.
3 Finalize the 3rd Expert.	- Dr. Sameer Terdalkar continues to be the external committee members - Names suggested for 3 rd external committee member are: ii. a. Bhaskar Nayak, Ex-Director, DHE – First Preference b. Rishikesh Samant, Vice Principal, Xavier College, Goa		- Dr. Surender Thakur Desai has been finalized for external committee members (instead of Dr. (Fr.) Roy Pereira S. J. – due to non active response from his end)
4 Others, if any			
PCC/IQAC-NAAC/2019/07-23 Rev:01 Prepared by: Bhavana Sawardekar Date: 02.11.2019 Page: 1 of 1			
Approved by Dr. Nandkumar N. Sawant, Convenor			



N. Sawant
PRINCIPAL
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