

# Parvatibai Chowgule College of Arts and Science Autonomous

Accredited by NAAC with Grade A\* (CGPA Score 3.41 on a 4 Point Scale 3rd cycle)  
Best affiliated College-Goa University Silver Jubilee Year Award

## MINUTES OF THE MEETING

<b>NAAC MEETING</b>		<b>No:</b> 09 <b>Date:</b> 31.07.2018 <b>Time:</b> 12.30 p.m. to: 01.45 p.m <b>Venue:</b> Conference Room.
Conducted by: <b>Nandkumar N. Sawant (CONVENOR)</b>		
<b>ATTENDEES:</b> 1. H.S.S.Nadkarni 2. E.M. Travassos 3. Shaila Ghanti 4. Debasish Majumdar 5. Mitra Borkar		<b>ATTENDEES:</b> 6. Nandini Vaz Fernandes 7. Gunaji Desai 8. Bhavana M. Sawardekar 9. Pradnya Parab
<b>S.N.</b>	<b>Topics</b>	<b>Action Required</b>
1.	NAAC	<ul style="list-style-type: none"> <li>- E.M. Travassos mentioned to show a systematic transition of the phase from affiliated to autonomy by compiling the entire data i.e. two years under affiliation and three years under autonomous status. This collection of information will show the actual picture.</li> <li>- Whereas as it was brought to the notice that the scores under autonomous guidelines for NAAC will go down / reduce.</li> <li>- The college has already applied for an extension to cover-up under autonomy – An reminder to be sent again to the NAAC with two years extension by Ms. Greta Almeida.</li> <li>- E.M.Travassos suggested even if an extension is given still we have to show the accountability of the period that was not accessed by NAAC inorder to avoid future complications i.e. data for seven years (2 years under affiliation and 5 years under autonomy) or else prepare documentation for two years under affiliation guidelines and other three years under autonomy guidelines.</li> <li>- Need to find out college that have got their autonomous status during the academic year 2015-16 and how they have gone ahead with the transition phase of providing their data to NAAC.</li> <li>- All are been asked to start recording data since the academic year 2013-14 till 2019-20. (total seven years)</li> <li>- All the data has to be tallying with the reports sent to NIRF etc. As they will be verified.</li> <li>- Criteria I – Curriculum aspect.</li> <li>1.11 – Compilation of data through HODs inputs</li> <li>- Programme outcomes linked subject course mission and that linked to college missions.</li> <li>- Available Feedbacks are of only –</li> </ul>





	<p>i. Students: Exit survey, Student Employment, Students assessment forms.</p> <p>- Partially feedback is there but not structured properly hence need to work on the same by framing 10 questions each for the below mentioned:</p> <p>ii. Faculties: Academic Audit Reports can form faculty feedbacks but still we need to create a questionnaire.</p> <p>iii. Industrialist/Employers: They form members of the BOS committee hence their suggestion are considered and implemented. Than students under internship their feedbacks are also taken from the employers</p> <p>iv. Alumni: Is already available under BOS committee. Feedback questionnaires to be prepared and uploaded on alumni webpage asking alumni to fill them.</p> <p>- Need to acquire feedbacks from parents and Other Stakeholders.</p> <p>- Greta Almeida and Radhiya Amonkar require being present for the meetings hereafter.</p> <p>- Greta and Radhiya to create table format mentioning the changes taken place in Board of Studies (BOS), Academic Council (AC) and Governing Body (GB) meetings i.e. Changes suggested by BOS/AC/GB, what was the action taken on those changes and finally outcomes of those changes.</p> <p>- Radhiya to forward the Academic audit Report.</p> <p>- Responsibility of H.S.S.Nadkrni: - Members on Board:</p> <ol style="list-style-type: none"> <li>i. Vasant Hede (internship feedback),</li> <li>ii. HOD,</li> <li>iii. OIT,</li> <li>iv. Greta Almeida and Radhiya Amonkar (BOS, AC and Governing body meeting feedbacks)</li> </ol>
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b. Others, if any -

Approved by Dr. Nandkumar N. Sawant, Convenor

*Sawant*  
**PRINCIPAL**  
 PARVATIBAI CHOWGULE COLLEGE  
 OF ARTS & SCIENCE (AUTONOMOUS)  
 MARGAO-GOIA

