



Meeting of the IQAC Committee Members is being scheduled on pth September 2016 at 12.00 p.m. in Conference Room.

Signatures
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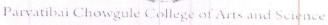
AGENDA

Sr. No.	Items
1.	Review on the preparation of the IQAC report, 2015-16.
2.	Others, if any





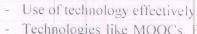






Gogol, Margao, Goa - 403602. MINUTES OF THE MEETING

[MIN	UTES OF THE MEETING	
	IQAC COMMITTEE MEMBERS	No: 11 Date: 20.09.2016	
	MEETING	Time: 12.00 p.m. to: 01.30 p.m	
		Venue: Conference Room.	
Can	ducted by:	venue. Comerence Room.	
Conc			
	Nandkumar N. Sawant (CHAIRMAN) ATTENDEES:		
		ATTENDEES:	
	1. H.S.S Nadkarni (Convener) 2. E.M. Travassos (member)	8. Sachin S. Moraes	(member)
	B. Gunaji S. Desai (member)	9. Manjita Porob	(member)
No.	Ananya Das (member)	10. Andrew Barreto	(member)
	5. Nandini Vaz Fernandes (member)	11. D. Bagehi 12. Bhayana M. Sawardekar	(member)
(5. Sameena Falleiro (member)	12. Bhayana W. Sawardekar	(Secretary)
7	7. Kumaresh V.C. (member)	913 (50.0) 80.00 (6.0)	
S.N	Topics	Action F	Required
1	Review of previous minutes dtd. 18.06.16	- Minutes of the last meeting were read and approved.	
		- The following points were taken	
	I tri keracinaman regenera	a. software / system for data	
		faculties / departments :	concetton of demovements thy
		- V.C. Kumaresh informed the	development of the system is in
		progress and will take some tin	
		- Decision taken that temporal	rily OIT and computer science
	A 1 TO TEXT OF THE PROPERTY OF	students will work on prepar	ing a system for data collection
			bs te in view of the IQAC report
		- Simultaneously the alternate so	oftware to be developed. Once its
			ould be transferred to this
	la ven lamerenamen li	software/system.	
			rovide the required support and
		matters to V.C.Kumaresh.	S PRI WALLEY
		b. Center for Teaching Learning:	
			the concept of the center being
	a translation of the second	formed to upgrade teaching an	
			C



Technologies like MOOCs, FLIP classroom, POGIL etc. to be propagated.

Continuous monitoring of teaching methodologies

Forming a training center on teaching learning technologies for our college faculties.



- Plans to thereafter provide consultancies to the neighboring schools and colleges.
 - Basic plan/goals for
 - i. Short term -workshops on MOOCs etc.
 - ii. Medium term Consultancy to train other schools/colleges
 - iii. Long term start with degree or diploma in ICT.
- Nandkumar N. Sawant shared his 3 goals for the year. They are:
 - i. Center for teaching learning
 - Training new faculties
 - Identifying technologies for teaching learning
 - Branding Name
 - ii. Center for Language/s Translations
 - iii. Center for Psychology
- c. Sameena Falleiro mentioned about a workshop being organized by the IQAC on 13th 14th October 2016, wherein the resource person has asked the participants should be limited to 15 only.
 - Sameena Falleiro had proposed to add another three members, making it 18 members/participants for the workshop.
 - The committee accepted 12 participants from our college and 2 participants each from M.E.S. College, Government College, Sanquelim and Government College, Quepem.
 - H.S.S.Nadkarni and Sameena Falleiro to shortlist the participants for the workshop.
- d. Examination and evaluation:
 - As recommended by the Academic Audit Committee every question paper should have a standardized template (common format) i.e. College name, subject name, paper title, year, duration of examination, marks, instructions etc.
 - Suggested following:
 - A meeting should be conducted of the heads of departments requesting them to bring along their question papers for a review.
- e. Nandini Vaz Fernandes. Sachin Moraes, to formulate guidelines with regards to evaluation and V.C. Kumaresh and Sameena Falleiro to similarly formulate guidelines for the teaching learning and submit in the month of October.



Rev	iew on the preparation of the IQAC	- welfare scheme for non teaching s aff
repo	ort, 2015-16.	- Propose to organize workshops on computer literacy, tear work etc.
		- Following IQAC committee member's assigned criterias for IQA0
		report 2015-16 to complete their part and submit by the first wee of October 2016.
		Teaching, learning and Evaluation –Sameena S. Fernande e Falleiro
		ii. Research, Consultancy and Extension -Nandini Va Fernandes
		iii. Infrastructure and Learning Resources –V.C. Kumaresh
		iv. Student Support & progress on –D. Bagchi
		v. Governance, Leadership and management - Nandkumar N
		Sawant and Mr. H.S.S.Nadkarni
C 0 1		vi. Innovation and best practices – Ananya Das
f. Oth	ers, if any	- IQAC is for the introspection i.e. the examination or observation
		of one's own mental and emotional processes.
		- H.S.S.Nadkarni informed members to look into the quality
		work that is being put forth. This can reflect in teaching learning
		methodologies, setting of quality question papers and strategic
		used to evaluate them etc.
		- Quality means standards one is benchmarking i.e. locals, stan
		national or international levels.
		- Suggested to have a half day Workshop for 'brainstormin
		within the committee members on the IQAC criterias that they a
		working on or they can team up and discuss the same.
		- College needs to improve on following areas:
		a. Alumni and socializing
		b. Research
		c. Outreach programme
		- Suggestion an open day to be organized in college and a
		faculties should be present at their departments.
		- Tentative dates will be between 5th to 07th October 201
		Confirm dates will be informed by the college.
710100	016/07-76 Rev:01 P	repared by: Bhavana Sawardekar Date: 20.09.2016 Page: 3 of 3

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PARVATIBAI CHOWGULE COLLEGE OF ARTS & SCIENCE (AUTONOMOUS) MARGAO-GOA