



Welcome To



Parvatibai Chowgule College of Arts and Science
Gogol, Margao, Goa – 403602.

CHOWGULE
TIGERS



Meeting of the IQAC Committee Members is being scheduled on 20th September 2016 at 12.00 p.m. in Conference Room.

Sr. No.	Attendees		Signatures
1.	N. N. Sawant	- Chairman	
2.	H.S.S.Nadkarni	- Coordinator	
3.	E.M.Travassos	- Member	
4.	Gunaji Desai	- Member	
5.	Ananya Das	- Member	
6.	V. C. Kumaresh	- Member	
7.	Sameena Falleiro	- Member	
8.	Nandini Vaz Fernandes	- Member	
9.	Sachin S. Moraes	- Member	
10.	Andrew Barreto	- Member	
11.	D. Bagchi	- Member	
12.	M. P. Shivalli	- Member	
13.	Bhavana Sawardekar	- Secretary	
14.	Manjita Porob		

AGENDA

Sr. No.	Items
1.	Review on the preparation of the IQAC report, 2015-16.
2.	Others, if any





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MINUTES OF THE MEETING

IQAC COMMITTEE MEMBERS MEETING		No: 11 Date: 20.09.2016 Time: 12.00 p.m. to: 01.30 p.m Venue: Conference Room.
Conducted by: Nandkumar N. Sawant (CHAIRMAN)		
ATTENDEES: 1. H.S.S Nadkarni (Convener) 2. E.M. Travassos (member) 3. Gunaji S. Desai (member) 4. Ananya Das (member) 5. Nandini Vaz Fernandes (member) 6. Sameena Falleiro (member) 7. Kumaresh V.C. (member)		ATTENDEES: 8. Sachin S. Moraes (member) 9. Manjita Porob (member) 10. Andrew Barreto (member) 11. D. Bagchi (member) 12. Bhavana M. Sawardekar (Secretary)
S.N.	Topics	Action Required
1.	Review of previous minutes dtd. 18.06.16	<ul style="list-style-type: none">- Minutes of the last meeting were read and approved.- The following points were taken up for discussion:<ul style="list-style-type: none">a. software / system for data collection of achievements by faculties / departments :<ul style="list-style-type: none">- V.C. Kumaresh informed the development of the system is in progress and will take some time- Decision taken that temporarily OIT and computer science students will work on preparing a system for data collection through google system on website in view of the IQAC report submission on time.- Simultaneously the alternate software to be developed. Once its ready google matters should be transferred to this software/system.- Nandini Vaz Fernandes to provide the required support and matters to V.C.Kumaresh.b. Center for Teaching Learning:<ul style="list-style-type: none">- Sameena Falleiro explained the concept of the center being formed to upgrade teaching and learning i.e.<ul style="list-style-type: none">- Use of technology effectively- Technologies like MOOCs, FLIP classroom, POGIL etc. to be propagated.- Continuous monitoring of teaching methodologies- Forming a training center on teaching learning technologies for our college faculties.



	<ul style="list-style-type: none"> - Plans to thereafter provide consultancies to the neighboring schools and colleges. - Basic plan/goals for <ul style="list-style-type: none"> i. Short term - workshops on MOOCs etc. ii. Medium term - Consultancy to train other schools/colleges iii. Long term - start with degree or diploma in ICT. - Nandkumar N. Sawant shared his 3 goals for the year. They are: <ul style="list-style-type: none"> i. Center for teaching learning <ul style="list-style-type: none"> - Training new faculties - Identifying technologies for teaching learning - Branding Name ii. Center for Language/s Translations iii. Center for Psychology c. Sameena Falleiro mentioned about a workshop being organized by the IQAC on 13th - 14th October 2016, wherein the resource person has asked the participants should be limited to 15 only. <ul style="list-style-type: none"> - Sameena Falleiro had proposed to add another three members, making it 18 members/participants for the workshop. - The committee accepted 12 participants from our college and 2 participants each from M.E.S. College, Government College, Sanquelin and Government College, Quepem. - H.S.S.Nadkarni and Sameena Falleiro to shortlist the participants for the workshop. d. Examination and evaluation: <ul style="list-style-type: none"> - As recommended by the Academic Audit Committee every question paper should have a standardized template (common format) i.e. College name, subject name, paper title, year, duration of examination, marks, instructions etc. - Suggested following: <ul style="list-style-type: none"> - A meeting should be conducted of the heads of departments requesting them to bring along their question papers for a review. e. Nandini Vaz Fernandes, Sachin Moraes, to formulate guidelines with regards to evaluation and V.C. Kumaresh and Sameena Falleiro to similarly formulate guidelines for the teaching learning and submit in the month of October.
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2.	Review on the preparation of the IQAC report, 2015-16.	<ul style="list-style-type: none"> - welfare scheme for non teaching staff - Propose to organize workshops on computer literacy, team work etc. - Following IQAC committee member's assigned criterias for IQAC report 2015-16 to complete their part and submit by the first week of October 2016. <ul style="list-style-type: none"> i. Teaching, learning and Evaluation –Sameena S. Fernandes e Falleiro ii. Research, Consultancy and Extension –Nandini Vaz Fernandes iii. Infrastructure and Learning Resources –V.C. Kumaresh iv. Student Support & progression –D. Bagechi v. Governance, Leadership and management – Nandkumar N. Sawant and Mr. H.S.S.Nadkarni vi. Innovation and best practices – Ananya Das
f.	Others, if any	<ul style="list-style-type: none"> - IQAC is for the introspection i.e. the examination or observation of one's own mental and emotional processes. - H.S.S.Nadkarni informed members to look into the quality of work that is being put forth. This can reflect in teaching learning methodologies, setting of quality question papers and strategies used to evaluate them etc. - Quality means standards one is benchmarking i.e. locals, state, national or international levels. - Suggested to have a half day Workshop for 'brainstorming' within the committee members on the IQAC criterias that they are working on or they can team up and discuss the same. - College needs to improve on following areas: <ul style="list-style-type: none"> a. Alumni and socializing b. Research c. Outreach programme - Suggestion an open day to be organized in college and all faculties should be present at their departments. - Tentative dates will be between 5th to 07th October 2016. Confirm dates will be informed by the college.

CC/IQAC/2016/07-76

Rev:01

Prepared by: Bhavana Sawardekar

Date: 20.09.2016

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Approved by Shri. H.S.S.Nadkarni, IQAC Co-ordinator



S. Sawant
PRINCIPAL
 PARVATIBAI CHOWGULE COLLEGE
 OF ARTS & SCIENCE (AUTONOMOUS)
 MARGAO-GOA