



Chowgule Education Society's

Parvatibai Chowgule College of Arts and Science Autonomous

Accredited by NAAC with Grade 'A+'
Best Affiliated College-Goa University Silver Jubilee Year Award

Guidelines for Counselling and Admission 2024-25 **for First Year B.A.; B.Sc. and B.Voc. Programmes**

1. **The Merit List, schedule of Counselling and admission details will be displayed on the college website (ONLY), on Tuesday, 18th June 2024.**
2. The counselling and admission of candidates will start from **Thursday, 20th June 2024.** Counselling does not guarantee admission.
3. If the subject applied for is not available during counselling, the applicant can select any other subject depending on the availability of seats.
4. Once the counselling is successfully completed, the candidate has to proceed for verification and submission of documents. List of Documents to submit, is mentioned below.
5. After submitting the documents, candidate should proceed for online payment of fees. The fee receipt will be sent to his/her registered email id.
6. The following Payment Modes are accepted:
 - ★ UPI ★ NEFT ★ IMPS ★ Debit Card ★ Credit Card ★ Demand Draft
 - ★ Bank Loan
7. The admission is confirmed only after the payment of fees and successful upload of the fee receipt on DHE Samarth portal.
8. Admission to Wait List candidates as per the availability of seats will be announced on the college website immediately after the previous merit/wait list admission schedule is completed.
9. The students are required to check the college website for further updates regarding commencement of classes.

LIST OF DOCUMENTS TO BE SUBMITTED DURING THE ADMISSION PROCESS

1. FOR GOA BOARD STUDENTS

- DHE Samarth Application Form of the candidate.
- 1 self-attested copies of the X-mark sheet, along with the original (to verify).
- 2 self-attested copies of the XII-mark sheet, along with the original (to verify).
- 2 self-attested copies of the Leaving Certificate, along with the original (to submit).
- 2 copies of the Passing certificate, along with the original (to verify).
- 1 self-attested copy of Birth certificate.
- 2 passport-size photographs.
- Valid certificate issued by Govt. of Goa for those availing seats under **reserved categories**. (Renewed certificate wherever applicable)
- Self-attested Aadhar card copy
- One Cancelled Cheque **OR** Copy of First page of Pass Book indicating the account details (to process refund of fees, if any.)

2. FOR ANY OTHER BOARD/ UNIVERSITIES

- DHE Samarth Application Form of the candidate.
- 1 self-attested copies of the X-mark sheet, along with the original (to verify).
- 2 self-attested copies of the XII-mark sheet, along with the original (to verify).
- 2 self-attested copies of the Transfer and Migration Certificate, along with the original (to submit).
- Provisional Eligibility Certificate from CES's Parvatibai Chowgule College.
Note:- Candidate is required to write an application for obtaining a Provisional Eligibility certificate to the college by attaching the mark sheet, transfer certificate and migration certificate (if received or else to be submitted within 90 days, till then the admission will remain **PROVISIONAL**). An amount of Rs 695/- will be charged for the Provisional Eligibility certificate.
- 1 self-attested copy of Birth certificate
- 2 passport-size photographs.
- Valid certificate issued by Govt. of Goa for those availing seats under **reserved categories**. (Renewed certificate wherever applicable)
- For candidate from other than Goa University, the fee structure is different. Kindly verify during counselling.
- One Cancelled Cheque **OR** Copy of First page of Pass Book indicating the account details (to process refund of fees, if any).