



Chowgule Education Society's  
Parvatibai Chowgule College of Arts and Science  
(Autonomous)

Accredited by NAAC with Grade 'A+' (CGPA Score 3.27 on a 4 Point Scale)  
Best Affiliated College-Goa University Silver Jubilee Year Award

## FYBA: 2<sup>nd</sup> ADDITIONAL ADMISSION SCHEDULE

### INSTRUCTIONS TO APPLICANTS AT THE TIME OF ADMISSION

- Applicants have to follow the following steps for Admission. ALL SIX STEPS must be accomplished in order to complete the admission process.

*Step 1:* Reporting to the lower/upper auditoriums in respective batches.

*Step 2:* Selection of courses and application approval

*Step 3:* Verification of Documents

*Step 4:* Fee Payment (Online to be paid on the same day / DD to be paid by 12:00 noon of the next working day)

*Step 5:* Submission of Counsellor Approval Form to DHE IAIMS College Coordinator

*Step 6:* Uploading the fee Receipt on DHE portal for confirmation of admission

- Applicants/Parents, please note that counseling does not guarantee admission.
- If the subject applied for is not available during counseling, the applicant can select any other subject depending on the availability of seats.
- **ADMISSION WILL ONLY BE CONFIRMED UPON FULL PAYMENT OF FEES.**
- Approval for admissions of the selected applicants is subject to verification of marks during counseling.
- The following Payment Modes are accepted:

UPI  NEFT  IMPS  Debit Card  Credit Card  DD  Bank Loan



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## **LIST OF DOCUMENTS TO BE SUBMITTED DURING THE ADMISSION PROCESS**

### **1. IN CASE OF GOA BOARD STUDENTS**

- DHE Application Form of the student(download from email)
- 1 self-attested copies of the X mark sheet, along with the original.
- 2 self-attested copies of the XII mark sheet, along with the original.
- 2 self-attested copies of the Leaving Certificate, along with the original.
- 2 copies of the Passing certificate, along with the original.
- 1 self-attested copy of Birth certificate.
- 3 passport-size photographs.
- Valid certificate issued by Govt. of Goa for those availing seats in reserved categories) (Renewed certificate wherever applicable)
- Self attested Aadhar card copy
- One Cancelled Cheque **OR** Copy of First page of Pass Book indicating the account details (to process refund of fees, if any.)

### **2. IN CASE OF ANY OTHER BOARD/ UNIVERSITIES**

- 1 self-attested copies of the X mark sheet, along with the original.
- 2 self-attested copies of the XII mark sheet, along with the original.
- 2 self-attested copies of the Transfer and Migration Certificate, along with the original.
- Provisional Eligibility Certificate from Parvatibai Chowgule College.



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Note:- Student is required to write an application for obtaining a Provisional certificate to the college by attaching the mark sheet, transfer certificate and migration certificate (if received or else to be submitted within 90 days, till then the admission will remain **PROVISIONAL**). An amount of Rs 600/- will be charged for the Provisional certificate.

- 1 self-attested copy of Birth certificate
  - 3 passport-size photographs.
  - For students from other than Goa University, the fee structure is different. Kindly verify during counseling.
  - One Cancelled Cheque **OR** Copy of First page of Pass Book indicating the account details (to process refund of fees, if any).
3. Once the submitted documents are verified, students are required to complete the admission process by payment of fees on the same Day to confirm their seats. After payment, receipt has to be uploaded on the DHE portal.
  4. Any candidate(s) that furnished false/incorrect information, particularly in respect of marks secured at the H.S.S.C./XII<sup>th</sup> examinations while submitting their application for admission, **WILL HAVE THEIR CANDIDATURE FOR ADMISSION TO THE COLLEGE CANCELLED.**
  5. Any candidates(s) that have indicated a Reserved Category status in their application for admission but cannot furnish valid certificates for the same during the admission process, will not be entitled to be admitted against such reserved categories, and will be placed in the General Category.



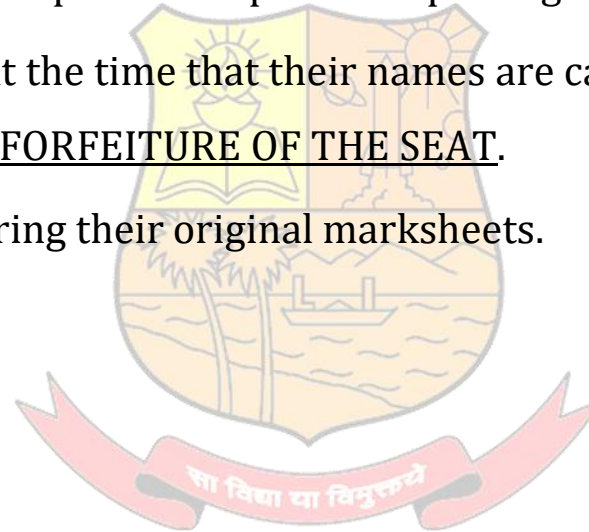
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## Instructions regarding Admission Schedule

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1. The admission schedule (Table 1) indicates the Serial Numbers of the candidates in the respective lists (merit/waiting) who have to report at the particular timings.
2. All applicants are required to be present as per the reporting time (BATCHWISE)
3. Applicants are to be present at the time that their names are called out (BATCHWISE). Being absent during this time will result in FORFEITURE OF THE SEAT.
4. Applicants are requested to bring their original marksheets.





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## 2<sup>nd</sup> Additional Admission Schedule: Round 1 (FYBA)

S.No.	Date	Reporting Time	Admission Time	B. A.
1.	20 <sup>th</sup> June, 2023, Tuesday	09:45 am	10:00 a.m. - 11:00 a.m.	-----
		10:45 a.m.	11:00 a.m. - 12:00 p.m.	<u>Fifth Waiting List*</u> Overall 01 - 242

**\* ADMISSIONS FOR WAITING LIST CANDIDATES WILL BE OFFERED DEPENDING ON SEAT AVAILABILITY ACROSS DISCIPLINES.**

